

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.12

(ID # 14694)

MEETING DATE:

Tuesday, April 20, 2021

FROM: FACILITIES MANAGEMENT AND EMERGENCY MANAGEMENT DEPARTMENT:

SUBJECT: FACILITIES MANAGEMENT (FM) AND EMERGENCY MANAGEMENT
DEPARTMENT: Riverside County Emergency Operations Center COVID-19 Design-Build
Project - Ratify and Approve the First Amendment to the Professional Services Agreement for
Construction Inspection and Testing Services for RMA Group, Inc., District 1. [\$8,640 - General
Fund to be Reimbursed by CARES Act - 100% (Previously approved budget)]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve the attached First Amendment to the Professional Services Agreement for Construction Inspection and Testing Services between the County of Riverside (County) and RMA Group, Inc. (RMA) of Rancho Cucamonga, California, in the amount of \$8,640, for the Riverside County Emergency Operations Center COVID-19 Design-Build (EOC COVID-19 Design-Build) Project, and authorize the Chair of the Board to execute the amendment on behalf of the County; and
2. Authorize the Director of Facilities Management to administer the amendment with RMA in accordance with applicable Board policies.

ACTION: Policy, CIP


Bruce Barton, EMD Director 4/6/2021


Rose Salgado, Director of Facilities Management 4/7/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: April 20, 2021
xc: FM, EMD

Kecia R. Harper
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 8,640	\$ 0	\$ 8,640	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: General Fund to be Reimbursed by CARES Act – 100% (Previously approved budget)			Budget Adjustment: No	
			For Fiscal Year: 2020/21	

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

On December 15, 2020, Item 3.9, the Board approved the notice of completion for the EOC COVID-19 design-build agreement with Hensel Phelps.

On August 27, 2019, Item 3.13, the Board approved a pre-qualified list of architectural, engineering, and professional consulting firms to be retained on an as-needed basis. Due to their experience, Facilities Management (FM) selected RMA of Rancho Cucamonga from the pre-qualified list to provide construction inspection and testing services for the Project and an agreement was executed in the amount of \$100,000.

During the project, RMA provided a competent full-time inspector to service the condensed schedule, weekend, and holiday work. Late December 2020, FM received notice that RMA's accounting of inspection hours exceeded their contractual threshold. After staff negotiations, it is recommended the Board approve, the First Amendment to compensate RMA in the not to exceed amount to \$8,640 for a revised contract value of \$108,640. The Project was completed on time and within budget and will be able to return approximately \$850,000 in unused funds.

Impact on Residents and Businesses

The Project will provide a centralized location within the western region of Riverside County and increase the ability to coordinate and distribute information and services during an emergency, specifically COVID-19.

Additional Fiscal Information

(Commences on Page 3)

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Additional Fiscal Information

All costs associated with this Board action were previously approved on August 25, 2020 (Item 3.75) in the amount of \$20,000,000 and are 100% funded through the General Fund to be reimbursed by CARES Act. The First Amendment for RMA in the amount of \$8,640 is accounted for within the approved project budget, therefore an adjustment to the project budget is not required with this Board action. Monies will be expended in FY 2020/21.

Attachment:

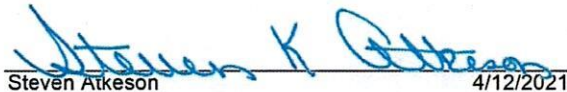
- First Amendment to Professional Services Agreement for RMA Group, Inc.

RS:VC:SP:RB:ES:mg

FM08200010822

MT #14694

G:\Project Management Office\FORM 11'S\FORM 11's_In Process\14694_D2 - 010822 - EOC COVID-19 Design-Build Proj - First Amend for RMA Group_041321.doc


Steven Atkeson 4/12/2021


Gregory H. Priamos, Director County Counsel 4/9/2021

1 IN WITNESS HEREOF, the parties hereto have caused their duly authorized representatives to execute
2 this First Amendment.

3
4 "COUNTY"

5 COUNTY OF RIVERSIDE

6
7 By: Karen S. Spiegel

8 Chair

9 Board of Supervisors

10 **KAREN SPIEGEL**

11

12 ATTEST:

13 KECIA R. HARPER

14 Clerk of the Board

15 By: Kristine Bell-Valdez

16 Deputy

17

18 (SEAL)

19

20

21

22 APPROVED AS TO FORM:

23 GREGORY P. PRIAMOS

24 County Counsel

25 By: Kristine Bell-Valdez

26 Kristine Bell-Valdez
Deputy County Counsel

27

28

CONSULTANT:

RMA GROUP, INC.

By: Edward Lyon

Edward Lyon, Chief Executive Officer

Address: 12130 Santa Margarita Court

Rancho Cucamonga, CA 91730

1 IN WITNESS HEREOF, the parties hereto have caused their duly authorized representatives to execute
2 this First Amendment.


3
4 "COUNTY"

5 COUNTY OF RIVERSIDE

CONSULTANT:

RMA GROUP, INC.

6
7 By: _____

By:  _____

8 Chair

Edward Lyon, Chief Executive Officer

9 Board of Supervisors

Address: 12130 Santa Margarita Court

Rancho Cucamonga, CA 91730

10
11
12 ATTEST:

13 KECIA R. HARPER

14 Clerk of the Board

15 By: _____

16 Deputy

17
18 (SEAL)

19
20
21
22 APPROVED AS TO FORM:

23 GREGORY P. PRIAMOS

24 County Counsel

25 By: _____

26 Deputy County Counsel