SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.12 (ID # 14694)

MEETING DATE:

Tuesday, April 20, 2021

FROM:

FACILITIES MANAGEMENT AND EMERGENCY MANAGEMENT DEPARTMENT:

SUBJECT: FACILITIES MANAGEMENT (FM) AND EMERGENCY MANAGEMENT DEPARTMENT: Riverside County Emergency Operations Center COVID-19 Design-Build Project - Ratify and Approve the First Amendment to the Professional Services Agreement for Construction Inspection and Testing Services for RMA Group, Inc., District 1. [\$8,640 - General Fund to be Reimbursed by CARES Act - 100% (Previously approved budget)]

RECOMMENDED MOTION: That the Board of Supervisors:

- Ratify and approve the attached First Amendment to the Professional Services Agreement for Construction Inspection and Testing Services between the County of Riverside (County) and RMA Group, Inc. (RMA) of Rancho Cucamonga, California, in the amount of \$8,640, for the Riverside County Emergency Operations Center COVID-19 Design-Build (EOC COVID-19 Design-Build) Project, and authorize the Chair of the Board to execute the amendment on behalf of the County; and
- 2. Authorize the Director of Facilities Management to administer the amendment with RMA in accordance with applicable Board policies.

ACTION: Policy, CIP

Bruce Barton, EMD Director

Rose Salgado, Director of Facilities

of Facilities Management 4/7/2

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Spiegel, Washington, Perez, and Hewitt

Nays:

None

Absent:

None

Date:

April 20, 2021

XC:

FM, EMD

Kecia R. Harper

Clerk of the Board

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FINANCIAL DATA	Currer	t Fiscal Year:	Next Fis	cal Year:	То	tal Cost:	Ongoir	ig Cost	
COST	\$	8,640	\$	0	\$	8,640	\$	0	
NET COUNTY COST	\$	0	\$	0	\$	0	\$	0	
SOURCE OF FUNDS: General Fund to be Reimbursed by						Budget Adjustment: No			
CARES Act – 100% (Previously approved budget)					For Fiscal Year: 2020/21				

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

On December 15, 2020, Item 3.9, the Board approved the notice of completion for the EOC COVID-19 design-build agreement with Hensel Phelps.

On August 27, 2019, Item 3.13, the Board approved a pre-qualified list of architectural, engineering, and professional consulting firms to be retained on an as-needed basis. Due to their experience, Facilities Management (FM) selected RMA of Rancho Cucamonga from the pre-qualified list to provide construction inspection and testing services for the Project and an agreement was executed in the amount of \$100,000.

During the project, RMA provided a competent full-time inspector to service the condensed schedule, weekend, and holiday work. Late December 2020, FM received notice that RMA's accounting of inspection hours exceeded their contractual threshold. After staff negotiations, it is recommended the Board approve, the First Amendment to compensate RMA in the not to exceed amount to \$8,640 for a revised contract value of \$108,640. The Project was completed on time and within budget and will be able to return approximately \$850,000 in unused funds.

Impact on Residents and Businesses

The Project will provide a centralized location within the western region of Riverside County and increase the ability to coordinate and distribute information and services during an emergency, specifically COVID-19.

Additional Fiscal Information

(Commences on Page 3)

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Additional Fiscal Information

All costs associated with this Board action were previously approved on August 25, 2020 (Item 3.75) in the amount of \$20,000,000 and are 100% funded through the General Fund to be reimbursed by CARES Act. The First Amendment for RMA in the amount of \$8,640 is accounted for within the approved project budget, therefore an adjustment to the project budget is not required with this Board action. Monies will be expended in FY 2020/21.

Attachment:

First Amendment to Professional Services Agreement for RMA Group, Inc.

RS:VC:SP:RB:ES:mg FM08200010822 MT #14694
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Steven Atkeson 4/12/2021 Gregory V. Priamos, Director County Counsel 4/9/2021

FIRST AMENDMENT TO AGREEMENT FOR PROFESSIONAL SERVICES BY AND BETWEEN THE COUNTY OF RIVERSIDE AND RMA GROUP, INC. FOR THE RIVERSIDE COUNTY EMERGENY OPERATIONS CENTER COVID-19 DESIGN BUILD PROJECT

THIS FIRST AMENDMENT is entered into by and between the COUNTY OF RIVERSIDE, ("COUNTY"), and RMA GROUP, INC. (herein referred to as "CONSULTANT"), regarding the Agreement for Professional Services first entered into on August 7, 2020 and via Purchase Order FMARC-0000091832 on September 21, 2020.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and providing that all other sections not amended remain in full force and effect, the parties hereto agree to amend the Agreement as follows:

- II. Section 3. <u>COMPENSATION</u>, paragraph 3.1 is hereby amended in its entirety to read as follows:
 - 3.1 COUNTY shall pay to CONSULTANT for services performed in accordance with the Scope of Services set forth in Exhibit "A" of the original Agreement. The total amount of compensation paid to CONSULTANT under this Agreement shall not exceed the maximum of <u>One Hundred Eight Thousand, Six Hundred Forty Dollars</u> (\$108,640), unless a written amendment to the Agreement is executed by both parties prior to performance of additional services.

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First Amendment with RMA Group, Inc. Riv. Co. EOC Covid-19 Design Build Project FM08200010822

1	IN WITNESS HEREOF, the parties hereto have caused their duly authorized representatives to execute							
2	this First Amendment.							
3								
4	"COUNTY"	CONSULTANT:						
5	COUNTY OF RIVERSIDE	RMA GROUP, INC.						
6		0						
7	By: Karen S. Spiegel	Ву:						
8	Chair	Edward Lyon, Chief Executive Officer						
9	Board of Supervisors	Address: 12130 Santa Margarita Court						
10	KAREN SPIEGEL	Rancho Cucamonga, CA 91730						
11								
12	ATTEST:							
13	KECIA R. HARPER							
14	Clerk of the Board							
15	By: 441 Stilla Kuss							
16	Deputy							
17								
18	(SEAL)							
19								
20								
21								
22	APPROVED AS TO FORM:							
23	GREGORY P. PRIAMOS							
24	County Counsel							
25	Ву:							
26	Krisitne Bell-Valdez Deputy County Counsel							
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First Amendment with RMA Group, Inc. Riv. Co. EOC Covid-19 Design Build Project FM08200010822

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18	(SEAL)					
19	a I					
20						
21						
22	APPROVED AS TO FORM:					
23	GREGORY P. PRIAMOS					
24	County Counsel					
25	Ву:					
26	Deputy County Counsel					
27	d	Page 2 of 2				

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First Amendment with RMA Group, Inc. Riv. Co. EOC Covid-19 Design Build Project FM08200010822