

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.18
(ID # 14727)

MEETING DATE:
Tuesday, April 27, 2021

FROM: HOUSING, HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS:

SUBJECT: HOUSING, HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS/WORKFORCE DEVELOPMENT DIVISION (HHPWS/WDD): Approve the Application to the California Workforce Development Board for Subsequent Designation as a Local Workforce Area and Recertification of the Riverside County Workforce Development Board; [\$0]; All Districts

RECOMMENDED MOTION: That the Board of Supervisors:

1. Find that the project is exempt from California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b)(3);
2. Approve the attached Application to the California Workforce Development Board for Subsequent Designation as a Local Area and Recertification of the Riverside County Workforce Development Board, Program Years 2021-22 and 2022-23, (Application);
3. Authorize the Chair of the Board to execute the Application.

ACTION: Policy


Heidi Marshall, Director 3/31/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: April 27, 2021
xc: HHPWS

Kecia R. Harper
Clerk of the Board

By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year: 2021-22 and 2022-23	

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The Riverside County Workforce Development Board (WDB) is a private sector led policy and oversight body that supports economic expansion and the development of the regional workforce. The WDB is governed by the Workforce Innovation and Opportunity Act of 2014 (WIOA). Federal funds received under WIOA are allocated to activities that link resources, people, business, and education resulting in a competitive workforce. Related programs and services benefit workers and employers in Riverside County.

The California Workforce Development Board (State Board), is responsible for *designating* Local Workforce Areas, or geographic areas that receive WIOA funding and administer related programs and services to job seekers and employers. The State Board also is responsible for *certifying* Local Workforce Development Boards, which provide oversight to WIOA activities in their geographic area. The State Board designated Riverside County as a Local Workforce Area and certified the WDB as a Local Board initially in 2015, then again in 2016 and 2019 for two-year periods each. Current designation and certification are set to expire on June 30, 2021.

To request continued designation and recertification, the State Board requires submission of an Application for Subsequent Designation and Recertification (Application). The WDB has met requirements set forth in the Application, including performing successfully, sustaining fiscal integrity, engaging in regional planning processes with San Bernardino County Workforce Development, and meeting Board membership requirements. The WDB signed the Application and authorized its submission for approval. The Chair of the Riverside County Board of Supervisors (as local Chief Elected Official) must also sign the Application, which is attached hereto. The Application is due to the State Board for approval on or before April 30, 2021.

Subject to the State Board's approval of the Application, subsequent designation and recertification will be effective July 1, 2021 for a two-year period, ending June 30, 2023. Staff recommends that the Board of Supervisors approve the Application and authorize the Chair to sign it.

The proposed Application was reviewed and determined to be exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061(b)(3),

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Common Sense, General Rule Exemption. The project relates to the provision of leadership activities supporting the workforce system and strategic partnerships, and it can be seen with certainty that there is no possibility that the aforementioned services may have a significant effect on the environment, and will not lead to any direct or reasonable indirect physical environmental impacts, as they will have purely financial and administrative impacts.

Impact on Residents and Businesses

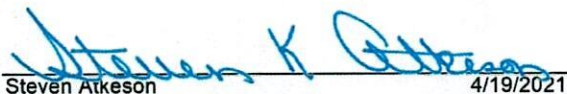
Renewed designation of Riverside County as a local workforce development area enables the County to continue receiving WIOA funding to provide residents and employers with workforce services. Recertification of the WDB allows its continued role of providing oversight of the County's workforce development system, benefiting job seekers and employers in Riverside County.

Additional Fiscal Information

There is no cost related to the Application, no County General funds are used for WIOA programs, and no budget adjustment is necessary.

ATTACHMENT:

- Application to the California Workforce Development Board for Subsequent Designation and Recertification of the Riverside County Workforce Development Board


Steven Atkeson 4/19/2021


Gregory V. Priarios, Director County Counsel 4/2/2021

**Local Area Subsequent Designation and
Local Board Recertification
Application for Program Year 2021-23**

Local Workforce Development Area

Riverside County Housing, Homelessness Prevention and Workforce

Solutions/Workforce Development Division

Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting members in each membership category. The WIOA Section 107(b)(2)(A) requires that business members constitute a majority of the Local Board. The chairperson shall be a business representative, per WIOA Section 107(b)(3).

The local Chief Elected Official (CEO) is required to provide the names of the individuals appointed for each category listed on the following pages, and attach a roster of the current Local Board which identifies each member's respective membership category.

Business – A majority of the members must be representatives of businesses in the Local Area who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policy-making or hiring authority; (ii) represent businesses, including small businesses, or organizations; and (iii) are appointed from among individuals nominated by local business organizations and business trade association (WIOA Section 107[b][2][A]).

Please identify the Local Board chairperson by typing CHAIR after their name.

Name	Title	Entity	Appointment Date	Term End Date
Patrick Ellis, Chair	President/CEO/ WDB Chairperson	Murrieta Chamber of Commerce	05/02/2019	05/02/2021
Jamil Dada	Vice President/WDB Vice Chairperson	Provident Bank	10/12/2020	10/12/2022
Barbara Howison	Administrator	Library Systems and Services	06/18/2019	06/18/2021
Joshua Naggar	Attorney at Law	Naggar Law	07/23/2019	07/23/2021
Cherie Crutcher	AVP Strategic Communication/Gov. Relation Community Outreach	Riverside Community Hospital	02/02/2021	02/02/2023
Angelov Farooq	Principle	AVM Innovation Consulting, LLC	10/12/2020	10/12/2022
Diane Strand	Owner	JDS Video & Media Productions, Inc.	07/15/2019	07/15/2021
Francisca Ledoux Hernandez	Vice President	Riverside Medical Clinic	06/18/2019	06/18/2021
Juan De Lara	Risk Manager	Federated Insurance	08/01/2020	07/31/2022
Layne Arthur	Vice President	Balfour Beatty Construction	08/28/2020	08/28/2022
Lea Petersen	Public Affairs Manager	Southern California Gas Company	01/25/2020	01/24/2022
Peter Hubbard	Government Affairs Manager	American Medical Response	08/28/2020	08/27/2022
Darlene Wetton	Chief Executive Officer	Temecula Valley Hospital	03/23/2020	03/23/2022
Sonia Nunez	Human Resources Manager	McLane Foodservice	07/30/2019	07/30/2021
Connie Golds	Executive Director	Desert Best Friends Closet	01/14/2020	01/13/2022

Labor – Not less than 20 percent of the members must be representatives of workforce within the Local Area who must include (i) representatives of labor organizations who have been nominated by state labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area; and may include (iii) representatives of community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with

demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth (WIOA Section 107[b][2][B]).

California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a local area in which no employees are represented by such organizations, other representatives of employees shall be appointed to the board, but any local board that appoints representatives of employees that are not nominated by local labor federations shall demonstrate that no employees are represented by such organizations in the local area.

Name	Title	Entity	Appointment Date	Term End Date
1. Ricardo Cisneros	Executive Secretary/Treasurer	American Federation of Labor & Congress of Industrial Organizations	04/26/2019	04/26/2021
2. Celene Perez	Political Director	Inland Empire Labor Council	07/23/2019	07/23/2021
3. Greg Elgan	Business Representative	Operating Engineers Local 12	07/23/2019	07/23/2021
4. Ken Orr	Regional Coordinator	Southern California Laborer's Apprenticeship	02/15/2019	02/15/2021

Education – Each Local Board shall include representatives of entities administering education and training activities in the Local Area who must include (i) a representative of eligible providers administering WIOA Title II adult education and literacy activities; (ii) a representative of institutions of higher education providing workforce investment activities; and may include (iii) representatives of local educational agencies, and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment (WIOA Section 107[b][2][C]).

Name	Title	Entity	Appointment Date	Term End Date
1. Morris Myers	Executive Director	Workforce and Economic Development for Mt. San Jacinto College	02/15/2021	02/15/2023
2. Wolde-AB Isaac	Chancellor	Riverside Community College District	09/09/2020	09/09/2022
3. JoDee Slyter	Regional Director	Corona Norco USD Adult Education	09/24/2019	09/23/2021
4. Rosibel Ochoa	Associate Vice Chancellor	University of California, Riverside Extension	01/23/2021	01/23/2022

Economic and Community Development – Each Local Board shall include representatives of governmental, economic, and community development entities serving the Local Area who must include (i) a representative of economic and community development entities; (ii) a representative from the state employment service office under the *Wagner-Peyser Act*; (iii) a representative of the Vocational Rehabilitation program; and may include (iv) representatives of agencies or entities administering programs serving the Local Area relating to transportation, housing, and public assistance; (v) Representatives of philanthropic organizations serving the Local Area; and (E) individuals or representatives of entities as the local CEO in the Local Area may determine to be appropriate (WIOA Section 107[b][2][D] and [E]).

Name	Title	Entity	Appointment Date	Term End Date
1. Cheri Greenlee	Riv. Workforce Serv. Cluster Manager	Employment Development Department	12/14/2019	12/13/2021
2. Alfonso Jimenez	Staff Services Manager I	Department of Rehabilitation	03/21/2020	03/21/2022
3. Grant Gautsche	Business Representative	Riverside Veteran Service	05/02/2019	05/02/2021
4. Mary Jo Ramirez	Director	California Family Life Center	08/18/2019	08/18/2021
5. Javier H. Lopez	Director of Community Relations	Coachella Valley Housing Coalition	11/10/2020	11/10/2022

Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having met 80 percent of their negotiated performance goals in PY 2018-19 or PY 2019-20 for the following indicators:

- Employment Rate 2nd Quarter After Exit
- Median Earnings

PY 2018 Performance Goals				
	Adults	Dislocated Workers	Youth	
Employment Rate 2nd Quarter After Exit	71.5%	74.2%	68.2%	Employment or Education Rate 2nd Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$6,501	\$8,359	BASELINE	Median Earnings

PY 2019 Performance Goals				
	Adults	Dislocated Workers	Youth	
Employment Rate 2nd Quarter After Exit	74.1%	71.3%	71.8%	Employment or Education Rate 2nd Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$6,766	\$8,036	BASELINE	Median Earnings

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 18-19 or PY 19-20:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200.

Certify No Violation

The Riverside County Workforce Development Board has not been found in violation of gross negligence or failure to observe accepted standards of administration.

There were 4 fiscal findings for Fiscal and Procurement review during PY 2018-2019, and we have submitted a response and are awaiting the final monitoring report. We have not received any reports for EO, Program or Fiscal and Procurement monitoring completed by the State for PY 2019-20.

Engaged in Regional Planning

Engaged in regional planning is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

The Inland Empire Regional Planning Unit (IERPU) is comprised of the San Bernardino County Workforce Development Board (SBCWDB) and the Riverside County Workforce Development Board (RCWDB). The two WDBs of the IERPU created a vision statement for the region to set the strategic direction for planning and implementation.

The workforce development vision for the Inland Empire is a reinvented regional system that engages business and industry in identifying high quality jobs and designing training programs to prepare a competitive workforce. The IERPU partners will prepare the workforce by ensuring that services address barriers to employment and promote educational attainment to create pathways from dependency to prosperity.

As part of a four-year planning process, the IERPU developed a regional workforce development plan to address the needs of the Inland Empire community. The purpose of this planning process and regional plan creation serves to develop equitable, regional, sector-based career pathways in target sectors, ensuring access and inclusion for all the region's residents, businesses, and organizations.

Our team began the planning by conducting an inclusive process, gathering input for the regional plan from partner organizations, employers, and other stakeholders in a series of interactive virtual meetings. Participants were asked to provide ideas for how the region's workforce system can meet the needs of the community in five key areas: responding to COVID-19; developing career pathways to the middle class; providing access and inclusion for all; preparing for the future of work; and building a high road workforce system. The IERPU worked together as members of both workforce development boards, the Riverside County Workforce Development Board and the San Bernardino County Workforce Development Board, to process the input received and incorporate it into the plan. This newly minted IERPU 2021-2024 plan serves as a strategic roadmap for current regional coordination and implementation.

The Regional Organizers and WDB Administrative Leadership for both Riverside and San Bernardino Counties also review previous goals and discuss current trajectories prior to coordinating with the state in negotiating regional performance measures. These collaborative meetings ensure thoughtful review and regional consensus by both counties moving forward.

Local Area Assurances

Through PY 21-23, the Local Area assures:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and State regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive WSD19-05, *Monthly and Quarterly Financial Reporting Requirements*, (December 4, 2019).
- All closeout reports will comply with the policies and procedures listed in WSD16-05, *WIOA Closeout Requirement*, (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include:

- The Local Area will meet the requirements of the *California Unemployment Insurance Code Section 14211*, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

- D. The Local Board will select the America's Job Center of CaliforniaSM operator(s), with the agreement of the local CEO, through a competitive process such as a Request for Proposal, unless granted a waiver by the state (WIOA Section 121[d][2][A] and 107[g][2]).
- E. The Local Board will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.
- F. The Local Board will comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.
- G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and modifications).
- H. The Local Area will participate in regional performance negotiations.
- I. It will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).


Application Signature Page

Instructions - The local CEO and Local Board chair must sign and date this form. Electronic signatures are permitted for the PY 21-23 application.

By signing the application below, the local CEO and Local Board chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official


Signature


Signature

Patrick Ellis

Karen Spiegel

Name

Name

Chairperson

Chair of the Board of Supervisors

Title

Title

4-23-21

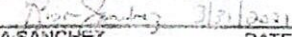
04-27-2021

Date

Date

ATTEST:
KECIA R. HARPER, Clerk
By  DEPUTY

FORM APPROVED COUNTY COUNSEL

BY: 
LISA SANCHEZ DATE