

**SUBMITTAL TO THE RIVERSIDE COUNTY  
IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 7.2  
(ID # 15003)

**MEETING DATE:**  
Tuesday, April 27, 2021

**FROM:** IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY:

**SUBJECT:** IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY: Approve the FY 21/22 Budget for the In-Home Supportive Services Public Authority. All Districts. [\$6,356,961 Total Cost; 48.9% Federal, 41.6% State, 9.5% Fund Balance]

**RECOMMENDED MOTION:** That the IHSS Public Authority Board of Directors:

1. Approve the FY 21/22 requested budget for the In-Home Supportive Services Public Authority (Attachment A); and
2. Authorize the Director of the In-Home Supportive Services Public Authority to submit the budget/rate package to the State for approval.

**ACTION: Consent**

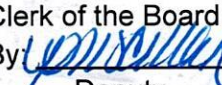
  
Eva Krottmayr 4/15/2021

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**MINUTES OF THE BOARD OF DIRECTORS**

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt  
Nays: None  
Absent: None  
Date: April 27, 2021  
xc: IHSS-PA

Kecia R. Harper  
Clerk of the Board  
By   
Deputy

**SUBMITTAL TO THE RIVERSIDE COUNTY IN-HOME SUPPORTIVE SERVICES  
PUBLIC AUTHORITY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 6,356,961	\$ 0	\$ 6,356,961	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 48.9% Federal; 41.6% State; 9.5% Fund Balance			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	21/22

**C.E.O. RECOMMENDATION:** Approve.

**BACKGROUND:**

**Summary**

The Riverside County In-Home Supportive Services (IHSS) Public Authority (PA) is a state-mandated program resulting from the passage of AB1682. As an enhancement to IHSS direct service delivery, Public Authority responsibilities include: development and maintenance of the IHSS Provider Registry, completion of screening, training, and matching of quality providers with IHSS consumers; interpretation of Criminal Offender Record Information from the Department of Justice; and delivery of training and education related to IHSS payments and processes. The PA also provides consumer perspective and policy development through the In-Home Supportive Services Advisory Committee.

In FY 21/22, the Governor's January proposed budget includes Public Authority administration funding of approximately \$25.9 million. The FY 21/22 PA administrative state allocation for Riverside County is estimated to remain the same as FY 20/21, at \$2,643,278. The overall total estimated PA administrative budget will be \$6,356,961. This includes federal funding of \$3,109,817, state funding of \$2,643,278, and one-time PA fund balance utilization of \$603,866.

The proposed budget maintains the PA staffing level of 52 permanent full-time employees (FTEs) from FY 20/21. The PA's budget may need to be revised based on the final budget adopted by the State. However, the proposed budget and associated rate package are required to be submitted to the State by the end of June. The PA is committed to maintaining quality core services in response to IHSS caseload growth while accommodating state-mandated initiatives in FY 21/22.

- Continued registration for the Electronic Services Portal enrollment.
- Transition to 100% direct deposit using the ESP or debit card option selected by the caregiver.
- Reinstate IHSS requirements that were suspended because of the COVID-19 pandemic.
- Distribution of essential protective gear (EPG) provided by the state.
- Administer special payment transactions for COVID sick leave provisions.
- Maintain and expand the provider back-up system (BUS) as required and extended.

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**Impact on Residents and Businesses**

The budget will allow the IHSS program to continue to provide much-needed assistance to elderly and/or persons with disabilities needing care, allowing them to live independently in a healthy, safe environment.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The funding ratios for the budget are as follows:

Federal	48.9%
State	41.6%
Fund Balance	<u>9.5%</u>
TOTAL	100%

**ATTACHMENTS:**

- Attachment A - IHSS Public Authority Budget and Rate Summary
- Attachment B - IHSS Public Authority Estimated Expenditures
- Attachment C - IHSS Public Authority Cash and Fund Balance Projection

SB:cg

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES**  
**IHSS PUBLIC AUTHORITY BUDGET AND RATE SUMMARY**  
 FY 21/22  
 Attachment A

Line No.	Item Description		Total Budget	Portion of Rate
<b>Provider Costs</b>				
1	IP Wages @ <b>57,236,391</b> projected hours @ <b>\$15.00</b> per hour		\$ 750,000,000	15.00
2	IP Benefit @ \$0.57 per hour		\$ 28,500,000	0.57
3	IP Employer Tax @ <b>8%</b>		\$ 60,000,000	1.20
	<b>Total Provider Costs</b>		<b>\$ 838,500,000</b>	<b>16.77</b>
<b>Line No.</b>	<b>Item Description</b>	<b>FTE</b>	<b>Salaries</b>	
<b>Administrative Salaries and Benefits</b>				
	ADMIN SVCS ANALYST II	2	\$ 156,788	
	ADMIN SVCS MGR II	1	\$ 127,644	
	ADMIN SVCS SUPV	1	\$ 86,418	
	COMMUNITY PROGRAM SPEC II	2	\$ 110,456	
	COMMUNITY SERVICES ASSISTANT	3	\$ 115,761	
	DPSS OFFICE SUPPORT SUPV	1	\$ 41,021	
	HUMAN RESOURCES CLERK	1	\$ 53,283	
	IHSS PUB AUTHORITY EXEC DIR	1	\$ 132,961	
	OFFICE ASSISTANT II	1	\$ 33,320	
	OFFICE ASSISTANT III	17	\$ 623,458	
	SECRETARY II	1	\$ 58,777	
	SOCIAL SERVICES ASSISTANT	6	\$ 195,511	
	SOCIAL SVCS PRACTITIONER I	12	\$ 550,783	
	SOCIAL SVCS PRACTITIONER II	8	\$ 410,719	
	SOCIAL SVCS PRACTITIONER III	5	\$ 324,567	
	SOCIAL SVCS SUPERVISOR II	3	\$ 286,822	
	SR COMMUNITY PROG SPECIALIST	1	\$ 55,028	
	SR HUMAN RESOURCES CLERK	1	\$ 51,169	
	SUPV PROGRAM SPECIALIST	2	\$ 83,903	
	<b>Sub Total</b>	<b>69</b>	<b>\$ 3,498,389</b>	
	<b>Overtime / Standby Pay / Bilingual Pay</b>		<b>\$ 356,007</b>	
	<b>Benefits</b>		<b>\$ 2,059,690</b>	
	<b>MOU Funded by DPSS</b>		<b>\$ (1,087,146)</b>	
4	<b>Total Salaries, Benefits, and Taxes</b>		<b>\$ 4,826,940</b>	<b>0.0965</b>
<b>Line No.</b>	<b>Item Description</b>			
<b>Operating Costs</b>				
5	Utilities		\$ 40,000	0.0008
6	Workstation Costs		\$ 350	0.0000
7	Temporary Assignment Program Services		\$ 34,524	0.0007
8	Telephone Service		\$ 10,000	0.0002
9	Provider Background Checks		\$ 1,500	0.0000
10	Provider Medical Screenings		\$ 38,000	0.0008
11	Provider and Staff Training		\$ 27,000	0.0005
12	Conference and Registration Fees		\$ 1,765	0.0000
13	County Fleet Vehicles		\$ 15,000	0.0003

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS PUBLIC AUTHORITY BUDGET AND RATE SUMMARY**

FY 21/22  
Attachment A

14	Communications - Cell Phone / Computer Lines		\$ 48,000	0.0010
15	Liability Insurance		\$ 120,000	0.0024
16	Staff Travel		\$ 12,766	0.0003
17	Memberships		\$ 21,420	0.0004
18	Miscellaneous Expense (Advisory Committee)		\$ 5,976	0.0001
19	Books / Publications / Subscriptions		\$ 800	0.0000
20	Office Supplies		\$ 8,034	0.0002
21	Awards/Recognition		\$ 2,000	0.0000
22	Office Equipment		\$ 6,060	0.0001
23	Maintenance		\$ 2,500	0.0001
24	Postage / Mailing		\$ 15,000	0.0003
25	Facilities		\$ 318,247	0.0064
26	Provider Recruitment / Advertising		\$ 5,000	0.0001
27	Printing / Binding		\$ 5,000	0.0001
	<b>Sub Total</b>		<b>\$ 738,942</b>	<b>0.0148</b>
	<b>County Support Services</b>			
28	Workers Comp Insurance		\$ 50,328	0.0010
29	RCIT Device Access		\$ 325,458	0.0065
30	Consultants - Computer Programs		\$ 53,800	0.0011
31	Human Resources / Personnel		\$ 70,931	0.0014
32	Audit and Accounting Fees		\$ 7,762	0.0002
33	RivcoPRO Cost Allocation		\$ 596	0.0000
34	Office on Aging - IHSS Provider Training		\$ 50,000	0.0010
35	Indirect Cost Rate		\$ 230,000	0.0046
36	Interfnd Exp-Miscellaneous		\$ 2,204	0.0000
	<b>Sub Total</b>		<b>\$ 791,079</b>	<b>0.0158</b>
	<b>Total PA Adminstrative Budget</b>		<b>\$ 6,356,961</b>	<b>0.13</b>
	<b>Total PA Budget (Provider and Admin.Costs)</b>		<b>\$ 844,856,961</b>	<b>16.8971</b>
	<b>Provider Costs - Percentage to Total Budget</b>		<b>99.25%</b>	
	<b>Items included within the PA Admin Budget (No Federal or State Financial Participation)</b>			
	Provider Background Checks		\$ 1,500	0.0000
	Provider Medical Screening		\$ 38,000	0.0008
	<b>Total Excluded Items</b>		<b>\$ 39,500</b>	<b>0.0008</b>
	<b>Total PA Budget Less Excluded Items</b>		<b>\$ 844,817,461</b>	<b>16.8963</b>

\* Provider Background Checks and Medical Screening Testing will not receive a Federal or State Funding Share.

Prepared by: Jewels Caldera  
Prepared Date: 3/3/2021

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE  
FY 21/22  
Attachment A**

Line No.	Line Item	Item Description	FY 21/22 Budget
1	IP Wages:	Represent <b>57,236,391</b> projected annual service hours at a wage of <b>\$15.00</b> per hour	\$ 750,000,000
2	IP Health Benefits:	Represent <b>57,236,391</b> projected annual services hours at a benefit rate of \$0.57 per hour	\$ 28,500,000
3	IP Employer Taxes:	Represent 8% of total cost of 57,236,391 annual service hours at <b>\$15.00</b> per hour	\$ 60,000,000
4	Admin. Salaries and Benefits:	Administrative Salaries and Benefits	\$ 4,826,940
5	Utilities:	Utilities (12125 Day St.)	\$ 40,000
6	Workstation Costs:	Purchases of office equipment as needed	\$ 350
7	Temporary Assignment Program:	HR Service Fees (\$24 per paycheck) Recruitment Fees (\$2,565 per employee)	\$ 3,744 \$ 30,780
8	Telephone Service:	AT&T and Quest/Century Link on-going costs	\$ 10,000
9	Provider Background Checks:	Background checks and fingerprinting for IHSS providers	\$ 1,500
10	Provider Medical Screenings:	Provider Medical Screenings	\$ 38,000
11	Provider and Staff Training:	Provider/Consumer Training Material, CPR/First Aid Training Other Training Costs	\$ 2,000 \$ 25,000
12	Conference and Registration Fees:	Conference and Registration Fees	\$ 1,765
13	County Fleet Vehicles:	Car Pool Expense - County fleet vehicles	\$ 15,000
14	Communications:	Employee cell phone usage - Verizon service and hardware Computer Lines	\$ 40,000 \$ 8,000
15	Liability Insurance:	CSAC Liability Insurance, Cyber Liability Insurance	\$ 120,000
16	Staff Travel:	Misc. Travel Expenses (Food, parking, hotel fees, tickets, etc.) Private Mileage Reimbursement	\$ 9,766 \$ 3,000
17	Memberships:	California Association of Public Authorities for IHSS	\$ 21,420
18	Miscellaneous Expense:	IHSS Advisory Committee Budget	\$ 5,976
19	Books / Publications / Subscriptions:	Books / Publications Subscriptions for providers and PA staff	\$ 500 \$ 300
20	Office Supplies:	Office Supplies Supplies - Internal Service Fund Costs	\$ 8,000 \$ 34
21	Awards / Recognition	Awards / Recognition	\$ 2,000
22	Office Equipment:	Computer Equipment Software Programs	\$ 1,000 \$ 5,060

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
IHSS PUBLIC AUTHORITY BUDGET AND RATE NARRATIVE  
FY 21/22  
Attachment A**

Line No.	Line Item	Item Description	FY 21/22 Budget
23	Maintenance:	Computer Equipment	\$ 1,000
		Copier Equipment	\$ 1,500
24	Postage / Mailing:	Includes semi-annual newsletter mailing to approx. 15,000 consumer/provider households Governing Board recruitment, mailings, training flyers, and regular correspondence Outreach and communication	\$ 15,000
25	Facilities:	Admin Lease Space with 2.5% increase every year lease is active Costs split between PA and ASD	\$ 293,247
		Janitorial Costs	\$ 10,000
		Security Guard Services	\$ 15,000
26	Provider Recruitment / Advertising:	Newspaper advertising, Recruitment, Promotional items	\$ 5,000
27	Printing / Binding:	Printing provider/consumer recruitment flyers Printing provider/consumer orientation introduction package Monthly health benefits package printing for providers PA Brochures	\$ 5,000
28	Workers Comp Insurance:	Workers Comp Insurance	\$ 50,328
29	RCIT Device Access	RCIT Device Access	\$ 325,458
30	Consultants - Computer Programs	IHSS Provider Registry, IHSS Provider Orientation Portal	\$ 53,800
31	Human Resources / Personnel:	County HR charges	\$ 70,931
32	Audit and Accounting Fees:	County audit and accounting fees	\$ 7,762
33	RivcoPRO Cost Allocation:	RivcoPRO - County procurement system	\$ 596
34	IHSS Provider Training:	Office on Aging - IHSS provider training	\$ 50,000
35	Indirect Cost Rate:	Indirect Cost Rate charges for use of DPSS staff	\$ 230,000
36	Interfnd Exp-Maintenance	Interfnd Exp-Maintenance	\$ 2,204
<b>Total PA Budget (Operating Costs / County Support Services)</b>			<b>\$ 1,530,021</b>
<b>FY 21/22 PA Salaries / Benefits</b>			<b>\$ 4,826,940</b>
<b>Total FY 21/22 PA Budget</b>			<b>\$ 6,356,961</b>

Prepared by: Jewels Caldera  
Prepared Date: 3/1/2021

**RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES**  
**IHSS PUBLIC AUTHORITY BUDGET AND RATE**  
**FUNDING SUMMARY**  
FY 21/22  
Attachment A

FUNDING	TOTAL AMOUNT	PCSP FUNDING RATIO	PCSP SHARE	NON-PCSP FUNDING RATIO	NON-PCSP SHARE	TOTAL
<b>Total IHSS Provider Costs</b>	\$ 838,500,000					
IHSS Services - Personal Care Services Program (PCSP)	\$ 822,066,420	98.04%	\$ 822,066,420			
IHSS Services - Non-PCSP	\$ 16,433,651			1.96%	\$ 16,433,651	
<b>Pre-MOE</b>						
IHSS Services - Federal Share		50.00%	\$ 411,033,210	0.00%	\$ -	\$ 411,033,210
IHSS Services - State Share		32.50%	\$ 267,171,587	65.00%	\$ 10,681,873	\$ 277,853,460
IHSS Services - County Share		17.50%	\$ 143,861,624	35.00%	\$ 5,751,778	\$ 149,613,401
<b>Total IHSS Provider Costs</b>	\$ 838,500,071	100.00%	\$ 822,066,420	100.00%	\$ 16,433,651	\$ 838,500,071
<b>Public Authority Administration Costs - Within State Allocation</b>	\$ 5,205,940					
<b>(excluding Provider Background Checks &amp; Medical Screening Costs)</b>						
Public Authority Administration - PCSP	\$ 5,103,910	98.04%	\$ 5,103,910			
Public Authority Administration - Non-PCSP	\$ 102,031			1.96%	\$ 102,031	
Public Authority Administration - Federal Share		45.00%	\$ 2,562,662	0.00%	\$ -	\$ 2,562,662
Public Authority Administration - State Share		55.00%	\$ 2,541,247	100.00%	\$ 102,031	\$ 2,643,278
Public Authority Administration - Fund Balance Share		0.00%	\$ -	0.00%	\$ -	\$ -
<b>Public Authority Administration Costs - Within State Allocation</b>	\$ 5,205,940	100.00%	\$ 5,103,910	100.00%	\$ 102,031	\$ 5,205,940
<b>Public Authority Overmatch - Costs Exceeding State Allocation</b>	\$ 1,370,520					
<b>(excluding Provider Background Checks &amp; Medical Screening Costs)</b>						
Public Authority Administration - PCSP	\$ 1,343,659	98.04%	\$ 1,343,659			
Public Authority Administration - Non-PCSP	\$ 26,861			1.96%	\$ 26,861	
Public Authority Administration - Federal Share		50.44%	\$ 547,154	0.00%	\$ -	\$ 547,154
Public Authority Administration - State Share		0.00%	\$ -	0.00%	\$ -	\$ -
Public Authority Administration - Fund Balance Share		49.56%	\$ 537,505	100.00%	\$ 26,861	\$ 564,366
<b>Public Authority Overmatch - Over State Allocation</b>	\$ 1,370,520	100.00%	\$ 1,084,660	100.00%	\$ 26,861	\$ 1,111,520
<b>Provider Background Checks &amp; Medical Screening Costs</b>	\$ 39,500					
<b>(not eligible for Federal or State funding)</b>						
Public Authority Administration - PCSP	\$ 38,726	98.04%	\$ 38,726			
Public Authority Administration - Non-PCSP	\$ 774			1.96%	\$ 774	
Public Authority Administration - Federal Share		0.00%	\$ -	0.00%	\$ -	\$ -
Public Authority Administration - State Share		0.00%	\$ -	0.00%	\$ -	\$ -
Public Authority Administration - Fund Balance Share		100.00%	\$ 38,726	100.00%	\$ 774	\$ 39,500
<b>Provider Background Checks &amp; Medical Screening Costs</b>	\$ 39,500	100.00%	\$ 38,726	100.00%	\$ 774	\$ 39,500



FUNDING	TOTAL AMOUNT	PCSP FUNDING RATIO	PCSP SHARE	NON-PCSP FUNDING RATIO	NON-PCSP SHARE	TOTAL
		<b>Composite Ratios</b>		<b>Composite Ratios</b>		
Public Authority Administration - Federal Share		48.92%	\$ 3,109,817	0.00%	\$ -	\$ 3,109,817
Public Authority Administration - State Share		41.58%	\$ 2,541,247	78.69%	\$ 102,031	\$ 2,643,278
Public Authority Administration - Fund Balance Share		9.50%	\$ 576,231	21.31%	\$ 27,635	\$ 603,866
<b>Total Public Authority Administration Budget</b>	<b>\$ 6,615,961</b>	<b>100.00%</b>	<b>\$ 6,227,295</b>	<b>100.00%</b>	<b>\$ 129,665</b>	<b>\$ 6,356,961</b>
		<b>Composite Ratios</b>		<b>Composite Ratios</b>		
Public Authority Administration - Federal Share		49.02%	\$ 414,143,027	0.00%	\$ -	\$ 414,143,027
Public Authority Administration - State Share		33.20%	\$ 269,712,834	65.11%	\$ 10,783,904	\$ 280,496,738
Public Authority Administration - Fund Balance Share		17.78%	\$ 144,437,855	34.89%	\$ 5,779,413	\$ 150,217,267
<b>Grand Total - IHSS Provider &amp; Public Authority Administration Budget</b>	<b>\$ 845,116,032</b>	<b>100.00%</b>	<b>\$ 828,293,716</b>	<b>100.00%</b>	<b>\$ 16,563,316</b>	<b>\$ 844,857,032</b>

**FY 20/21 Public Authority Administration Budget**

Funding Source	Ratio	PA Budget Within State Allocation	Background Checks & Medical Screening Costs	Overmatch	Total
Federal	48.9%	\$ 2,562,662	\$ -	\$ 547,154	\$ 3,109,817
State	41.6%	\$ 2,643,278	\$ -	\$ -	\$ 2,643,278
Fund Balance	9.5%	\$ -	\$ 39,500	\$ 564,366	\$ 603,866
<b>Total</b>	<b>100.0%</b>	<b>\$ 5,205,940</b>	<b>\$ 39,500</b>	<b>\$ 1,111,521</b>	<b>\$ 6,356,961</b>

Note:

The FY 21/22 PA Budget of \$6,593,715 does not include the contracted IHSS/PA MOU amount of \$1,087,146.

Prepared by: Jewels Caldera

Prepared Date: 3/1/2021

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES  
 FINANCE AND FORECASTING DIVISION - MANAGEMENT REPORTING UNIT  
 IHSS PUBLIC AUTHORITY ESTIMATED EXPENDITURES  
 Department ID 985101  
 Fund 22800  
 FY 21/22  
 ATTACHMENT B

Line #	Account	Program Code	Description	Projected Amounts
<b>Salaries and Benefits</b>				
1	510040		Regular Salaries	2,818,395
2	510320		Temporary Salaries	171,007
3	510420		Overtime	50,000
4	510500		Standby Pay	60,000
5	510520		Bilingual Pay	40,000
6	518100		Budgeted Benefits	1,687,538
				<b>4,826,940</b>
<b>Workers Compensation Insurance</b>				
7	517000		Workers Compensation Insurance	50,328
<b>Appropriation 1</b>				<b>Sub-Total</b>
				<b>4,877,268</b>
8	520230		Cellular Phone Service	40,000
9	520260		Computer Lines	8,000
10	520320		Telephone Service	10,000
11	520820		Janitorial Services	10,000
12	520940		Insurance - Other	120,000
13	521360		Maintenance - Computer Equipment	1,000
14	521380		Maintenance - Copier Machines	1,500
15	523100		Memberships	21,420
16	523230		Miscellaneous Expense (Advisory Committee)	5,976
17	523620		Books and Publications	500
18	523640		Computer Equipment - Non Fixed Assets	1,000
19	523680		Office Equipment - Non Fixed Assets	350
20	523700		Office Supplies	8,000
21	523800		Printing / Binding	5,000
22	523820		Subscriptions	300
23	523840		Computer Equipment - Software	5,060
24	524580		Background - Reference Service	1,500
25	524680		Consultants - Computer Programs	53,800
26	525080		Temporary Assistance Pool Services	3,744
27	525100		Medical - Lab Services (Provider Medical Screenings)	38,000
28	525320		Security Guard Services	15,000
29	525500		Salary/Benefit Reimbursement	30,780
30	525840		RCIT Device Access	325,458
31	526420		Advertising (Provider / Staff Recruitment)	5,000
32	526700		Buildings - Rent / Lease	293,247
33	527280		Awards / Recognition	2,000
34	527670		Supplies - ISF Costs	34
35	527730		Shipping Supplies	15,000
36	527860		Training - Materials	2,000
37	527880		Training - Other	25,000
38	528140		Conference and Registration Fees	1,765
39	528920		Car Pool Expense	15,000
40	529000		Miscellaneous Travel Expenses	9,766
41	529040		Private Mileage Reimbursement	3,000
42	529540		Utilities	40,000
<b>Appropriation 2</b>				<b>Sub-Total</b>
				<b>1,118,200</b>
43	536740		Interfund Expenditures - Admin Support (Indirect)	230,000
44	536760		Interfund Expenditures - Audit and Accounting Fees	7,762
45	537040		Interfnd Exp-Maintenance	2,204
46	537090		Interfund Expenditures - Personnel Services	70,931
47	537120		Interfund Expenditures - Professional & Special Services	50,000
48	537290		Interfund Expenditures - RivcoPRO Cost Allocation	596
<b>Appropriation 3</b>				<b>Sub-Total</b>
				<b>361,493</b>
<b>Totals for Appropriation 2, 3, &amp; 4</b>				<b>Sub-Total</b>
				<b>1,479,693</b>
<b>Grand Total</b>				<b>\$ 6,356,961</b>

**RIVERSIDE COUNTY DEPARTMENT OF SOCIAL SERVICES  
FY 21/22 IHSS PUBLIC AUTHORITY CASH & FUND BALANCE PROJECTION  
ATTACHMENT C**

FY 21/22 Cash Flow Projection																	
Description	July	Aug	Sept	Qtr 1	Oct	Nov	Dec	Qtr 2	Jan	Feb	Mar	Qtr 3	Apr	May	Jun	Qtr 4	FY 21/22 Total
<b>Expenditures:</b>																	
Salaries and Benefits	(353,976)	(353,976)	(353,976)	(1,061,927)	(370,065)	(370,065)	(370,065)	(1,110,196)	(418,335)	(418,335)	(418,335)	(1,255,004)	(466,604)	(466,604)	(466,604)	(1,399,813)	(4,826,940)
Operating Costs	(82,001)	(82,001)	(82,001)	(246,004)	(85,729)	(85,729)	(85,729)	(257,186)	(96,911)	(96,911)	(96,911)	(290,732)	(108,093)	(108,093)	(108,093)	(324,278)	(1,118,200)
County Support Services	(30,200)	(30,200)	(30,200)	(90,601)	(31,573)	(31,573)	(31,573)	(94,719)	(35,691)	(35,691)	(35,691)	(107,073)	(39,809)	(39,809)	(39,809)	(119,428)	(411,821)
<b>Total Cash Out</b>	<b>(466,177)</b>	<b>(466,177)</b>	<b>(466,177)</b>	<b>(1,398,531)</b>	<b>(487,367)</b>	<b>(487,367)</b>	<b>(487,367)</b>	<b>(1,462,101)</b>	<b>(550,937)</b>	<b>(550,937)</b>	<b>(550,937)</b>	<b>(1,652,810)</b>	<b>(614,506)</b>	<b>(614,506)</b>	<b>(614,506)</b>	<b>(1,843,519)</b>	<b>(6,356,961)</b>
<b>Revenue:</b>																	
Federal Reimbursement	-	-	684,160	684,160	-	-	715,258	715,258	-	-	808,552	808,552	-	-	901,847	901,847	3,109,817
State Reimbursement	-	-	581,521	581,521	-	-	607,954	607,954	-	-	687,252	687,252	-	-	766,551	766,551	2,643,278
County NCC	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Cash In</b>	<b>-</b>	<b>-</b>	<b>1,265,681</b>	<b>1,265,681</b>	<b>-</b>	<b>-</b>	<b>1,323,212</b>	<b>1,323,212</b>	<b>-</b>	<b>-</b>	<b>1,495,805</b>	<b>1,495,805</b>	<b>-</b>	<b>-</b>	<b>1,668,397</b>	<b>1,668,397</b>	<b>5,753,095</b>
<b>Fund Balance Decrease/(Increase)</b>	<b>466,177</b>	<b>466,177</b>	<b>(799,504)</b>	<b>132,851</b>	<b>487,367</b>	<b>487,367</b>	<b>(835,845)</b>	<b>138,889</b>	<b>550,937</b>	<b>550,937</b>	<b>(944,868)</b>	<b>157,005</b>	<b>614,506</b>	<b>614,506</b>	<b>(1,053,891)</b>	<b>175,121</b>	<b>603,866</b>
<b>Operating Capital Requirement</b>	<b>(466,177)</b>	<b>(932,354)</b>	<b>(2,664,212)</b>	<b>(2,664,212)</b>	<b>(3,151,579)</b>	<b>(3,638,946)</b>	<b>(5,449,525)</b>	<b>(5,449,525)</b>	<b>(6,000,462)</b>	<b>(6,551,398)</b>	<b>(6,598,139)</b>	<b>(8,598,139)</b>	<b>(9,212,646)</b>	<b>(9,827,152)</b>	<b>(12,110,056)</b>	<b>(12,110,056)</b>	<b>(12,110,056)</b>
																	<b>(6,356,961)</b>

FY 21/22 Fund Balance Projection																		
Description	Beginning Balance	July	Aug	Sept	Qtr 1	Oct	Nov	Dec	Qtr 2	Jan	Feb	Mar	Qtr 3	Apr	May	Jun	Qtr 4	FY 21/22 Total
Funds Needed (Total Expenditures)		(466,177)	(466,177)	(466,177)	(1,589,240)	(487,367)	(487,367)	(487,367)	(1,589,240)	(550,937)	(550,937)	(550,937)	(1,589,240)	(614,506)	(614,506)	(614,506)	(1,589,240)	(6,356,961)
NCC Transferred In		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net Funds Needed</b>		<b>(466,177)</b>	<b>(466,177)</b>	<b>(466,177)</b>	<b>(1,589,240)</b>	<b>(487,367)</b>	<b>(487,367)</b>	<b>(487,367)</b>	<b>(1,589,240)</b>	<b>(550,937)</b>	<b>(550,937)</b>	<b>(550,937)</b>	<b>(1,589,240)</b>	<b>(614,506)</b>	<b>(614,506)</b>	<b>(614,506)</b>	<b>(1,589,240)</b>	<b>(6,356,961)</b>
Federal & State Reimbursement		-	-	1,265,681	1,265,681	-	-	1,323,212	1,323,212	(550,937)	(550,937)	(550,937)	1,495,805	1,495,805	1,668,397	1,668,397	1,668,397	5,753,095
<b>Fund Balance Increase/(Decrease)</b>		<b>(466,177)</b>	<b>(466,177)</b>	<b>799,504</b>	<b>(323,559)</b>	<b>(487,367)</b>	<b>(487,367)</b>	<b>835,845</b>	<b>(266,028)</b>	<b>(550,937)</b>	<b>(550,937)</b>	<b>944,868</b>	<b>(93,436)</b>	<b>(614,506)</b>	<b>(614,506)</b>	<b>1,053,891</b>	<b>79,157</b>	<b>(603,866)</b>
<b>Total Fund Balance</b>	<b>974,770</b>	<b>508,593</b>	<b>42,416</b>	<b>841,919</b>	<b>(323,559)</b>	<b>354,552</b>	<b>(132,815)</b>	<b>703,030</b>	<b>(266,028)</b>	<b>152,094</b>	<b>(398,843)</b>	<b>546,025</b>	<b>(93,436)</b>	<b>(68,481)</b>	<b>(682,988)</b>	<b>370,904</b>	<b>79,157</b>	<b>370,904</b>

**Public Authority Special Revenue Fund (22800)**

Estimated FY 21/22 Revenue	Fund	Dept ID	Account	Description	Projected \$\$
	22800	985101	760000	Fed-Public Assistance Admin Revenue	3,109,817
	22800	985101	750300	CA-Public Assistance Admin Revenue	2,643,278
					<b>5,753,095</b>

Decrease in Fund Balance	Fund	Dept ID	Account	Description	Projected \$\$
	22800	985101	370100	Unassigned Fund Balance - Projected FY 21/22 Beginning Balance	974,770
	22800	985101	370100	Unassigned Fund Balance - Projected FY 21/22 Decrease in Fund Balance	(603,866)
	22800	985101	370100	Unassigned Fund Balance - Projected FY 21/22 Ending Balance	370,904

Total Projection for Public Authority	Fund	Dept ID	Account	Description	Projected \$\$
	22800	985101	5xxxxx	Total Expenditures	(6,356,961)
	22800	985101	760000	Fed-Public Assistance Admin Revenue	3,109,817
	22800	985101	750300	CA-Public Assistance Admin Revenue	2,643,278
	22800	985101	370100	Unassigned Fund Balance - Used to Pay Expenditures	603,866

**Note:**  
Because claims are submitted on a quarterly basis, there is an estimated delay of up to two months for reimbursement from the State.