

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.7
(ID # 14677)**

MEETING DATE:
Tuesday, May 18, 2021

FROM: FACILITIES MANAGEMENT AND OFFICE OF ECONOMIC DEVELOPMENT:

SUBJECT: FACILITIES MANAGEMENT (FM) AND OFFICE OF ECONOMIC DEVELOPMENT: Office of Economic Development Riverside Centre 4th Floor Reconfiguration Project - Approval of Notice of Completion for Horizons Construction Company International, Inc., District 2. [\$8,960 – Office of Economic Development Administration Fund - 100%] (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Office of Economic Development Riverside Centre 4th Floor Reconfiguration Project, formerly known as the Riverside County Business and Community Services Riverside Centre 4th Floor Reconfiguration Project, constructed by Horizons Construction Company International, Inc. (Horizons) of Orange, California, and authorize the Chair of the Board to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion; and
3. Authorize the release of the undisputed retained funds in the amount of \$8,960 to Horizons in accordance with the contract terms and applicable law, per the General Conditions of the contract.

ACTION: Policy, CIP


Rose Salgado, Director of Facilities Management 5/3/2021


Suzanne Holland, Director of EDA 5/3/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: May 18, 2021
xc: FM, OED, Recorder

Kecia R. Harper
Clerk of the Board

By: 
Deputy

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STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 8,960	\$ 0	\$ 8,960	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Office of Economic Development Administration Fund – 100% (Previously approved budget)			Budget Adjustment: No	
			For Fiscal Year: 2020/21	

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

On June 16, 2020, Item 3.16, the Board of Supervisors (Board) approved in-principle and a project budget in the amount of \$228,066 for the Office of Economic Development Riverside Centre 4th Floor Project, formerly known as the Riverside County Business and Community Services Riverside Centre 4th Floor Reconfiguration Project; for the reconfiguration of the 4th floor office space at 3403 10th Street to accommodate staff relocation from other office locations, as well as provide for a safe and healthy environment.

Facilities Management used job ordering contracting to complete the project. The scope of work included paint and recarpeting of various areas on the 4th Floor.

On January 14, 2020, Item 3.7, the Board approved the construction contract for Job Order Contract (JOC) No. 012 between the County of Riverside (County) and Horizons. Pursuant to the contact, one job order was issued in the amount of \$179,204 for the Office of Economic Development Riverside Centre 4th Floor Project.

Horizons has completed the work satisfactorily, and the Project has been inspected and found to comply with the contract and safety requirements. This Board action will release the undisputed contract retention funds in the amount of \$8,960 to Horizons, after the Notice of Completion has been recorded and the 35-day lien period has expired from the start of the recorded date, per contract terms and applicable law.

Impact on Residents and Businesses

The Office of Economic Development provides pivotal service in support of local businesses and residents throughout the local health crisis and beyond. The improvements will ensure a safe and healthy work environment.

Additional Fiscal Information

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

2021-0310023

05/20/2021 08:37 AM Fee: \$ 0.00

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Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



THIS SPACE FOR RECORDERS USE ONLY

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NOTICE OF COMPLETION

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Office of Economic Development Riverside Centre 4th Floor Renovation Project (formerly known as the Riverside County Business and Community Services Riverside Centre 4th Floor Reconfiguration Project) - (JOC012-FM05190010569.00)

Date of Completion: Date Hereof MAY 18 2021

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: Horizons Construction Company International, Inc.
432 West Meats Avenue, Orange, CA 92856

Street or legal description of site: 3403 Tenth Street, 4th Floor, Riverside, CA 92501

Dated: MAY 18 2021

Owner: County of Riverside
(Name of Public Entity)

By: Karen S. Spiegel
Karen Spiegel, Chair, Board of Supervisors

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE)

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I am the Chair of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

By: [Signature]
Deputy

Executed at Riverside, California on MAY 18 2021

Karen S. Spiegel
Karen Spiegel, Chair, Board of Supervisors

FORM APPROVED COUNTY COUNSEL
BY: [Signature] 5-5-21
DATE
SYNTHIA M. GUNZEL