

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.13
(ID # 15031)**

MEETING DATE:
Tuesday, May 18, 2021

FROM: PURCHASING AND FLEET SERVICES:

SUBJECT: PURCHASING AND FLEET SERVICES: Approve the aggregate amount of \$7,500,000 for Automotive and Maintenance Services agreements, Approve the Vendors listed in Attachment A, and Ratify and Approve the Amendments to the Contract Awards for Automotive Maintenance and Repair Services Agreements with Jack Gosch Ford INC, Raceway Ford, INC, Mobile Medical Technologies LLC, Palm Springs Motors, Warren-Anderson Ford, Dalia Auto Group, INC, Fiesta Ford, INC dba 1-10 Auto Body through the current termination date of November 30, 2025, and Authorize the Application for Ford Fleet Care Program (FCC) and National Fleet Parts Pricing Program (NFPP) with Ford Motor Company and GM Mega Fleet with General Motors (GM) for Consolidated Billing and Parts Pricing Guarantee, All Districts. [Total Cost \$7,500,000, \$1,500,000 annually, 100% ISF Revenue]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the aggregate amount of \$7,500,000 for Automotive and Maintenance Services agreements through November 30, 2025;

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ACTION: Policy


Tina Grande, Director of Purchasing and Fleet Services 4/30/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: May 18, 2021
xc: Purchasing

Kecia R. Harper
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

2. Approve the Contract Vendor List in Attachment A, for Automotive Maintenance and Repair Services under the Purchasing Agent's Authority and ratify and approve the amendments to increase the total annual contract aggregate amount with Jack Gosch Ford INC, from \$100,000 to \$500,000; Raceway Ford, INC, from \$100,000 to \$350,000; Mobile Medical Technologies LLC, from \$100,000 to \$250,000; Palm Springs Motors, from \$100,000 to \$500,000; Warren-Anderson Ford, from \$100,000 to \$350,000; Dalia Auto Group, INC, from \$100,000 to \$210,000; Fiesta Ford, INC dba 1-10 Auto Body from \$100,000 to \$125,000 through the current termination date of November 30, 2025, and authorize Chairperson to sign the amendments on behalf of the County;
3. Authorize the Purchasing Agent to submit applications with Ford Motor Company (Ford) and General Motors (GM) for the Ford Fleet Care Program, National Fleet Parts Pricing Program and GM MegaFleet for consolidated billing and parts price guarantee; and
4. Authorize Purchasing Agent, in accordance with Ordinance No. 459, based on availability of fiscal funding and as approved as to form by County Counsel, to (a) enter into new agreements with new automotive vendors, including Ford and General Motors providers who meet the minimum qualifications provided in the Request for Quotation (RFQ) # PUARC 1675 for Automotive Maintenance and Repair Services, from November 23, 2020 through November 30, 2025 not to exceed the total aggregate amount of \$7,500,000; (b) move the allocated funds among the vendors; (c) sign amendments to compensation provisions that do not exceed the sum total of ten (10) percent of the total aggregate contract amount.

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$1,500,000	\$ 1,500,000	\$7,500,000	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% ISF Revenue			Budget Adjustment:	No
			For Fiscal Year:	20/21 – 25/26

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

Fleet Services (Fleet) has been utilizing outside vendors to augment services through the years. This primarily was for specialized services or to augment the services provided by the department if demand exceeded the ability for Fleet to timely turn around vehicles, thus preventing extended down time for county vehicles. The department currently manages and services over 4,500 vehicles, including 1,900 vehicles assigned to the Sheriff, both patrol and non-patrol.

Fleet Services Division has been undergoing a reorganization in order to become a more efficient operation, which began in June 2020 with the closure of the garage in Blythe. The closure resulted in maintenance and repair services performed entirely by a local vendor. The department was already utilizing this vendor to augment services. The fuel site and car wash remain open. Earlier this year, the department made the strategic decision to close two additional garages (Cabazon and Hemet), which again was for vehicle repair and maintenance, keeping fueling and current car wash services open. Preceding this closure, the department went out for bid (Request for Quote -PUARC-1675) to augment services countywide. Awards were made to twenty-one vendors under the Purchasing Agent's authority. Maintenance and repair services continue in these locations; however, they are provided by outside vendors, or departments arrange for their vehicles to get serviced at different Fleet garage. Fleet continues to manage and bill the client departments accordingly, regardless of where the service was provided. The department worked with Purchasing regarding augmenting motor pool services, which can be provided by Enterprise or Uber for Business, if the department is unable to make arrangements with a different Fleet garage or timing the appointments to eliminate the need for a replacement vehicle.

Fleet has evaluated the usage of the outside vendors and has determined that higher demand for certain vendors for types of vehicles and services as well as in certain locations is occurring and it is necessary to increase the dollar amounts for these vendors. The Board is asked to approve the amendments for these specific vendors. The department is also requesting the ability to add in additional vendors who meet the minimum qualifications per the current awarded bid in order manage the needs of county departments. A request to move funding by increasing or decreasing contract amounts is included. These requests shall not exceed the annual aggregate contract amount of \$1.5 million.

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The department is seeking authority to submit applications to Ford and GM. Ford Fleet Care (for consolidated billing), National Fleet Parts Pricing, and GM MegaFleet are a parts and service consolidated billing programs that both vendors offer without administrative fees to the customer. Through these programs Fleet will be able to receive a guarantee on parts pricing. Our current contracts receive better pricing on parts; however, this is most advantageous if a county vehicle requires repair when it is outside of the county. As with our current county contracts, Fleet will be consulted if any repair is estimated to be over \$400.

The amendments are approved as to form by County Counsel.

Impact on Residents and Businesses

Contracting with local vendors supports the region economically. Maintaining safe and reliable vehicles supports our customer departments' ability to provide services to the residents of Riverside County.

Contract History and Price Reasonableness

Purchasing released a Request for Quotation (RFQ) # PUARC-1675 on behalf of Fleet Services, for Automotive Maintenance and Repair Services. The bid was advertised on the county website and the invitations were sent to over nine hundred (900) potential bidders, eighty-seven (87) downloaded the bid, and twenty-five (25) submitted a proposal. An evaluation team consisting of personnel from the Fleet Services Department reviewed the proposal. The evaluation team reviewed each proposal based on the bidders' overall responsiveness to the requirements of the RFQ and overall cost to the county. Based on the scope of services and requirements, the various types of services needed to fulfill the diverse needs of the county and ensuring county agencies have access to services when needed, the award was made to twenty-one (21) vendors.

The county is utilizing the pricing from the Sourcewell Cooperative for the selection of Ford Fleet Care, National Fleet Parts Pricing, and for GM Mega Fleet programs. Ordinance 459 Section 5f. allows the Purchasing Agent to use cooperative agreements to satisfy competitive bid requirements, as they aggregate demand for the purpose of lowering prices. There is no cost to the county for these programs.

Additional Fiscal Information

The department is not seeking a budget adjustment. The usage with outside vendors is estimated to be \$1.5M per year over the five-year period for the contracts for all vehicles managed by Fleet, excluding sheriff vehicles – patrol and non-patrol. It is anticipated that

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the Sheriff will bring forward separate contracts for their vehicles. There is no cost to the county to enter in the Ford and GM programs. These programs may charge the dealership directly for participation. The department will continue to look at efficiencies and make adjustments as appropriate.

ATTACHMENTS:

ATTACHMENT A: List of Vendors awarded under PUARC1675


Amendments: Dalia Auto Group, INC dba Diamond Chevrolet, Jack Gosch Ford INC, Raceway Ford, INC, Mobile Medical Technologies LLC, Palm Springs Motors, Warren-Anderson Ford, and Fiesta Ford, INC dba 1-10 Auto Body.


Suzanna Hockley, Assistant Director of Purchasing and Fleet Service

5/8/2021


Meghan Hahn, Administrative Analyst

5/11/2021


Gregory L. Priamos, Director County Counsel

5/7/2021

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
DALIA AUTO GROUP, INC.

Original Contract Term: November 23, 2020 through November 30, 2025
Contract Term Extended To: not applicable
Effective Date of Amendment: April 27, 2021
Original Annual Maximum Contract Amount: \$100,000
Amended Annual Maximum Contract Amount: \$210,000
Contract ID: PUARC-92847-012-11/25

The Agreement between County of Riverside (COUNTY) and Dalia Auto Group, Inc. (CONTRACTOR), entered into as of November 23, 2020, is amended as follows:

1. Section 3.1 of the Agreement ("Compensation"), second sentence, is hereby deleted in its entirety and replace with the following:
Maximum payments by COUNTY to CONTRACTOR under this Agreement shall not exceed two hundred and ten thousand (\$210,000) annually including all expenses.
2. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel, Chair
Board of Supervisors

DALIA AUTO GROUP, INC.

By: [Signature]
Name: Perry Brandt
Title: Operations Director
Dated: _____

ATTEST:

Kecia R. Harper
Clerk of the Board

By: [Signature]
Deputy

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: [Signature]
Kristine Bell-Valdez
Supervising Deputy County Counsel

RFP#PUARC-1675
BOS agenda # & Date:
Form #116-311 Revision Date: 01/13/2016

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
JACK GOSCH FORD, INC.

Original Contract Term: November 23, 2020 through November 30, 2025
Contract Term Extended To: not applicable
Effective Date of Amendment: April 27, 2021
Original Annual Maximum Contract Amount: \$100,000
Amended Annual Maximum Contract Amount: \$500,000
Contract ID: PUARC-92847-013-11/25

The Agreement between County of Riverside (COUNTY) and Jack Gosch Ford, Inc. (CONTRACTOR), entered into as of November 23, 2020, is amended as follows:

1. Section 3.1 of the Agreement ("Compensation"), second sentence, is hereby deleted in its entirety and replace with the following:
Maximum payments by COUNTY to CONTRACTOR under this Agreement shall not exceed five hundred thousand (\$500,000) annually including all expenses.
2. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel, Chair
Board of Supervisors

JACK GOSCH FORD, INC. a California corporation

By: Tim Mekan
Name: Tim Mekan
Title: VP
Dated: 9/16/21

ATTEST:

Kecia R. Harper
Clerk of the Board

By: Priscilla Russo
Deputy

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel

By: Kristine Bell-Valdez
Kristine Bell-Valdez
Supervising Deputy County Counsel

RFP#PUARC-1675
BOS agenda # & Date:
Form #116-311 Revision Date: 01/13/2016

County of Riverside Purchasing and Fleet Services
2980 Washington Street
Riverside, CA 92504
Phone (951) 955-4937 Fax (951) 955-4946

MAY 18 2021 3.13

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
RACEWAY FORD, INC.

Original Contract Term:	November 23, 2020 through November 30, 2025
Contract Term Extended To:	not applicable
Effective Date of Amendment:	April 27, 2021
Original Annual Maximum Contract Amount:	\$100,000
Amended Annual Maximum Contract Amount:	\$350,000
Contract ID:	PUARC-92847-015-11/25

The Agreement between County of Riverside (COUNTY) and Raceway Ford, Inc. (CONTRACTOR), entered into as of November 23, 2020, is amended as follows:

1. Section 3.1 of the Agreement ("Compensation"), second sentence, is hereby deleted in its entirety and replace with the following:
Maximum payments by COUNTY to CONTRACTOR under this Agreement shall not exceed three hundred and fifty thousand (\$350,000) annually including all expenses.
2. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel, Chair
Board of Supervisors

RACEWAY FORD, INC.
a California corporation

By: D. Ritschl
Name: Dan Ritschl
Title: Fleet Service Manager
Dated: 4-14-21

ATTEST:

Kecia R. Harper
Clerk of the Board

By: [Signature]
Deputy

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: [Signature]
Kristine Bell-Valdez
Supervising Deputy County Counsel

RFP#PUARC-1675
BOS agenda # & Date:
Form #116-311 Revision Date: 01/13/2016

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County of Riverside Purchasing and Fleet Services
2980 Washington Street
Riverside, CA 92504
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COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
PALM SPRINGS MOTORS

Original Contract Term:	November 23, 2020 through November 30, 2025
Contract Term Extended To:	not applicable
Effective Date of Amendment:	April 27, 2021
Original Annual Maximum Contract Amount:	\$100,000
Amended Annual Maximum Contract Amount:	\$500,000
Contract ID:	PUARC-92847-023-11/25

The Agreement between County of Riverside (COUNTY) and Palm Springs Motors (CONTRACTOR), entered into as of November 23, 2020, is amended as follows:

1. Section 3.1 of the Agreement ("Compensation"), second sentence, is hereby deleted in its entirety and replace with the following:
Maximum payments by COUNTY to CONTRACTOR under this Agreement shall not exceed five hundred thousand (\$500,000) annually including all expenses.
2. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel, Chair
Board of Supervisors

PALM SPRINGS MOTORS

By: [Signature]
Name: Geoffrey Hill
Title: Fixed Operations Director
Dated: 04/27/21

ATTEST:

Kecia R. Harper
Clerk of the Board

By: [Signature]
Deputy

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel

By: [Signature]
Kristine Bell-Valdez
Supervising Deputy County Counsel

RFP#PUARC-1675
BOS agenda # & Date:
Form #116-311 Revision Date: 01/13/2016

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County of Riverside Purchasing and Fleet Services
2980 Washington Street
Riverside, CA 92504
Phone (951) 955-4937 Fax (951) 955-4946

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COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
WARREN-ANDERSON FORD

Original Contract Term: November 23, 2020 through November 30, 2025
Contract Term Extended To: not applicable
Effective Date of Amendment: April 27, 2021
Original Annual Maximum Contract Amount: \$100,000
Amended Annual Maximum Contract Amount: \$350,000
Contract ID: PUARC-92847-027-11/25

The Agreement between County of Riverside (COUNTY) and Warren-Anderson Ford (CONTRACTOR), entered into as of November 23, 2020, is amended as follows:

1. Section 3.1 of the Agreement ("Compensation"), second sentence, is hereby deleted in its entirety and replace with the following:
Maximum payments by COUNTY to CONTRACTOR under this Agreement shall not exceed three hundred and fifty thousand (\$350,000) annually including all expenses.
2. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel, Chair
Board of Supervisors

WARREN-ANDERSON FORD,
a California corporation

By: Kyle Klein
Name: Kyle Klein
Title: Services Manager
Dated: 04/14/2021

ATTEST:

Kecia R. Harper
Clerk of the Board

By: Kristine Bell-Valdez
Deputy

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel

By: Kristine Bell-Valdez
Kristine Bell-Valdez
Supervising Deputy County Counsel

RFP#PUARC-1675
BOS agenda # & Date:
Form #116-311 Revision Date: 01/13/2016

County of Riverside Purchasing and Fleet Services
2980 Washington Street
Riverside, CA 92504
Phone (951) 955-4937 Fax (951) 955-4946

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COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
FIESTA FORD, INC. DBA J-10 AUTO BODY

Original Contract Term:	November 23, 2020 through November 30, 2025
Contract Term Extended To:	not applicable
Effective Date of Amendment:	April 27, 2021
Original Annual Maximum Contract Amount:	\$100,000
Amended Annual Maximum Contract Amount:	\$125,000
Contract ID:	PUARC-92847-030-11/25

The Agreement between County of Riverside (COUNTY) and Fiesta Ford, Inc. (CONTRACTOR), entered into as of November 23, 2020, is amended as follows:

1. Section 3.1 of the Agreement ("Compensation"), second sentence, is hereby deleted in its entirety and replace with the following:
Maximum payments by COUNTY to CONTRACTOR under this Agreement shall not exceed one hundred and twenty-five thousand (\$125,000) annually including all expenses.
2. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel, Chair
Board of Supervisors

FIESTA FORD, INC. a California corporation dba J-10 AUTO BODY

By: [Signature]
Name: Art Molina
Title: Manager
Dated: 4-14-21

ATTEST:

Keena R. Harper
Clerk of the Board

By: [Signature]
Deputy

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: [Signature]
Kristine Bell-Valdez
Supervising Deputy County Counsel

REP/PUARC-1575
BOS agenda # & Date
Form #115 3-11 Revision Date: 01/13/2015

County of Riverside Purchasing and Fleet Services
2980 Washington Street
Riverside, CA 92504
Phone (951) 900-4537 Fax (951) 955-4946

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COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH
MOBILE MEDICAL TECHNOLOGIES LLC

Original Contract Term: November 23, 2020 through November 30, 2025
Contract Term Extended To: not applicable
Effective Date of Amendment: April 27, 2021
Original Annual Maximum Contract Amount: \$100,000
Amended Annual Maximum Contract Amount: \$250,000
Contract ID: PUARC-92847-022-11/25

The Agreement between County of Riverside (COUNTY) and Mobile Medical Technologies LLC (CONTRACTOR), entered into as of November 23, 2020, is amended as follows:

1. Section 3.1 of the Agreement ("Compensation"), second sentence, is hereby deleted in its entirety and replace with the following:
Maximum payments by COUNTY to CONTRACTOR under this Agreement shall not exceed two hundred and fifty thousand (\$250,000) annually including all expenses.
2. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel, Chair
Board of Supervisors

MOBILE MEDICAL TECHNOLOGIES LLC
a California limited liability company

By: [Signature]
Name: _____
Title: President
Dated: 4/14/2021

ATTEST:

Kecia R. Harper
Clerk of the Board

By: [Signature]
Deputy

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel

By: [Signature]
Kristine Bell-Valdez
Supervising Deputy County Counsel

RFP#PUARC-1675
BOS agenda # & Date:
Form #116-311 Revision Date: 01/13/2016

Attachment A

List of Vendors

PUARC-92847-011-1125 Mark David Henley
PUARC-92847-012-1125 Dalia Auto Group, Inc.
PUARC-92847-013-1125 Jack Gosch Ford, Inc.
PUARC-92847-014-1125 High Tech Auto Care, Inc.
PUARC-92847-015-1125 Raceway Ford, Inc.
PUARC-92847-016-1125 All Magic Paint & Body, Inc.
PUARC-92847-017-1125 DECC Inc.
PUARC-92847-018-1125 Inland Empire Autobody & Paint, Inc.
PUARC-92847-019-1125 Innovative Design and Sheet Metal Products, Inc. DBA Innovative Emergency Equipment
PUARC-92847-020-1125 Ken Grody Redlands, LLC DBA Ken Grody Ford-Redlands
PUARC-92847-021-1125 Larry Green Ford Inc
PUARC-92847-022-1125 Mobile Medical Technologies LLC
PUARC-92847-023-1125 Palm Springs Motor
PUARC-92847-024-1125 Rancho Ford, Inc. DBA Gosch Ford Temecula
PUARC-92847-025-1125 RV Masters Mobile Repair Inc.
PUARC-92847-026-1125 Wrench, Inc.
PUARC-92847-027-1125 Warren-Anderson Ford
PUARC-92847-028-1125 NVB Equipment
PUARC-92847-029-1125 Ford of Upland LLC.
PUARC-92847-030-1125 Fiesta Ford, Inc. DBA I-10 Auto Body
PUARC-92847-031-1125 Walters Auto Sales and Service, Inc. DBA Walter's Mercedes Benz of Riverside