

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.20
(ID # 15330)**

MEETING DATE:
Tuesday, May 25, 2021

FROM : RIVERSIDE COUNTY CHILDREN & FAMILY COMMISSION, FIRST 5
RIVERSIDE:

SUBJECT: RIVERSIDE COUNTY CHILDREN AND FAMILIES COMMISSION, FIRST 5: Adopt Resolution No. 2021-109 establishing delegations of authorities for the Executive Director, or Designee, of the Riverside County Children and Families Commission

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution No. 2021-109 establishing delegations of authorities for the Executive Director, or Designee, of the Riverside County Children and Families Commission to apply for and accept federal grant funding, execute grant agreements, administer grant programs and implement goals and objectives consistent with the law.

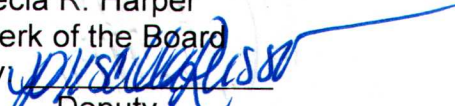
ACTION:Policy


Tammi Graham, EXECUTIVE DIR FOR CFC, FIRST FIVE 5/18/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: May 25, 2021
xc: Children & Family Commission, First 5

Kecia R. Harper
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment:	No
			For Fiscal Year:	21/22

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The Riverside County Children and Families First Commission (“First 5 Riverside Commission”) is a department agency of the County and was created by Riverside County Ordinance No. 784. Pursuant to Health and Safety Code section 130140.1, the First 5 Commission is responsible to provide a comprehensive, collaborative, and integrated system to promote and support early childhood development from prenatal to five (5) years of age. The First 5 Commission receives funding from the California Children and Families First Commission and places those funds into the Riverside County Children and Families Trust Fund for the exclusive use of the First 5 Commission. In addition to receiving the above-described funding, the First 5 Commission desires to establish delegation of authorities for applying for, accepting, executing grant agreements, and administering grant funding programs from other sources expeditiously. The following is brief summary of the authority to be delegated:

- The Board establishes that the County of Riverside shall act as the administrative entity and contracting party on behalf of the Commission;
- The Board hereby delegates authority to the Executive Director, or designee, of the First 5 Commission to execute and enter into any agreements, contracts and memorandums of understanding with other third parties and other county departments subject to approval as to form by County Counsel and where no County general funds are committed or involved in any such agreements;
- The Board of Supervisors hereby delegates authority to the Executive Director, or designee, of the First 5 Commission to apply for other Federal and State grant funding, accept and administer grant programs, and execute grant agreements subject to approval as to form by County Counsel;

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- The First 5 Commission is only authorized to apply for, accept, execute grant agreements, and administer grant programs for eligible activities which do not require a commitment of County funds;
- If the First 5 Commission receives a grant of funds, the First 5 Commission shall only use such funds in a manner consistent and in compliance with all applicable state and federal laws;
- The Board authorizes the First 5 Commission and the Executive Director the ability to exercise all powers as formally delegated by Board of Supervisors by resolution or ordinance; and
- Consistent with Board Policy A-30, for any grant requiring a match of County funds or leveraging of County funds, the First 5 Commission must obtain Board of Supervisors approval prior to applying for any such grant.

The delegation of authority would serve to streamline the First 5 Commission's business processes and allow the First 5 Commission to more readily seek additional funding sources for valuable programs for children from prenatal to five (5) years of age and their families. Additionally, the grant funding would support the goals and objectives of the First 5 Commission, which invests in organizations and programs such as early childhood literacy, drowning prevention, medical and dental care services, mental health services, behavioral health screenings and therapy, childcare resources and home visitation services for children and their families.

By adopting this Resolution, the Executive Director, or designee, of the First 5 Commission would be authorized to execute any agreements approved by the First 5 Commission, subject to approval as to form by the County Counsel and consistent with the goals and objectives of the California Children and Families First Act of 1998.

Impact on Residents and Businesses

The Resolution will have a positive impact on residents by allowing the First 5 Commission to more expeditiously apply for, accept, execute and administer grant funding.



Gregory V. Priamos, Director County Counsel 5/18/2021

Lynn M. Stephens,
Commission Coordinator
Digitally signed by Lynn M. Stephens, Commission Coordinator
Date: 2021.05.12 16:12:03 -07'00'

Board of Supervisors

County of Riverside

RESOLUTION NO. 2021-109

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE ESTABLISHING DELEGATIONS OF AUTHORITIES FOR THE EXECUTIVE DIRECTOR, OR DESIGNEE, OF THE RIVERSIDE COUNTY CHILDREN AND FAMILIES FIRST COMMISSION TO APPLY FOR AND ACCEPT FEDERAL AND STATE GRANT FUNDING, EXECUTE GRANT AGREEMENTS, ANY AMENDMENTS THERETO, ADMINISTER GRANT PROGRAMS AND TO EXECUTE CERTAIN AGREEMENTS TO IMPLEMENT ITS GOALS AND OBJECTIVES CONSISTENT WITH THE CALIFORNIA CHILDREN AND FAMILIES FIRST ACT OF 1998

WHEREAS, Riverside County Ordinance No. 784 created the Riverside County Children and Families First Commission (“First 5 Commission”) as a department agency of the County of Riverside as authorized by Health & Safety Code Section 130140.1 to provide a comprehensive, collaborative, and integrated system to promote and support early childhood development from prenatal to five (5) years of age;

WHEREAS, pursuant to the California Children and Families First Act of 1998 (“the Act”) and Riverside County Ordinance No. 784, the First 5 Commission is responsible for implementing the goals and objectives of the Act; administering monies in the First 5 Commission trust fund; adopting and implementing a strategic plan; and exercising all powers, duties, and functions as prescribed by statute, the Board, and the First 5 Commission;

WHEREAS, all funds received from the California Children and Families First Commission to carry out the provisions of the Act are placed in the Riverside County Children and Families Trust Fund, held by the County, for the exclusive use of the First 5 Commission;

WHEREAS, in addition to funds the First 5 Commission receives from the California Children and Families First Commission pursuant to the Act, the First 5 Commission desires to establish delegation of

FORM APPROVED COUNTY COUNSEL
BY: GREGORY P. PRIAMOS
DATE: 5/19/21

1 authorities for applying for, accepting, executing grant agreements and administering grant funding
2 programs from other sources expeditiously;

3 **WHEREAS**, these grants would support the goals and objectives of the First 5 Commission, which
4 invests in organizations and programs such as early childhood literacy, drowning prevention, medical and
5 dental care services, mental health services, behavioral health screenings and therapy, childcare resources,
6 and home visitation services for children and their families;

7 **WHEREAS**, pursuant to Government Code Section 23005, the County may exercise its authority
8 through agents and officers acting under authority of the Board of Supervisors;

9 **WHEREAS**, the First 5 Commission desires to apply for grant funding, accept and administer grant
10 programs, and execute grant agreements, subject to approval as to form by County Counsel and consistent
11 with this Resolution, the Act, and Riverside County Ordinance No. 784; and,

12 **WHEREAS**, the delegation of such authority to the First 5 Commission by the Board of Supervisors
13 would serve to streamline First 5 Commission's business processes and allow the First 5 Commission to
14 more readily seek additional funding sources for valuable programs for children from prenatal to five (5)
15 years of age and their families;

16 **WHEREAS**, establishing the delegation of authority to the Executive Director, or designee, of the
17 First 5 Commission as a County department agency to execute any agreements approved by the Riverside
18 County Children and Families First Commission (the "Commission"), subject to approval as to form by
19 County Counsel and consistent with the goals and objectives of the Act and the Strategic Plan.

20 **NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the Board of
21 Supervisors of the County of Riverside, State of California, ("Board") in regular session assembled on May
22 25, 2021, in the meeting room of the Board located on the first floor of the County Administrative Center,
23 4080 Lemon Street, Riverside, CA that:

- 24 1. The Board establishes that the County of Riverside shall act as the administrative entity and
25 contracting party on behalf of the Commission in a manner consistent with the direction and
26 approvals by the Commission in furtherance of its goals and objectives under the Act and the
27 Strategic Plan and in conformance with the policies of the Commission, including but not limited
28 to the procurement policies; and

- 1 2. The Board hereby delegates authority to the Executive Director, or designee, of the First 5
2 Commission to execute and enter into any agreements, contracts and memorandums of
3 understanding with other third parties and other county departments necessary or appropriate to
4 carrying out the provisions of the Act and consistent with implementing the aforementioned
5 goals and objectives that have been approved by the Commission, subject to approval as to form
6 by County Counsel and where no County general funds are committed or involved in any such
7 agreements; and
- 8 3. The Board of Supervisors hereby delegates authority to the Executive Director, or designee, of
9 the First 5 Commission to apply for other Federal and State grant funding, accept and administer
10 grant programs, and execute grant agreements subject to approval as to form by County Counsel
11 and consistent with this Resolution, the Act, and Riverside County Ordinance No. 784; and
- 12 4. The First 5 Commission is only authorized to apply for, accept, execute grant agreements and
13 administer grant programs for eligible activities which meet the First 5 Commission's strategic
14 plan goals, programs, and services for children from prenatal to five (5) years of age and their
15 families and which do not require a commitment of County funds; and
- 16 5. If the First 5 Commission receives a grant of funds, the First 5 Commission shall only use such
17 funds in a manner consistent and in compliance with all applicable state and federal statutes,
18 rules, regulations, and laws, including without limitation all rules and laws regarding the Act
19 and Riverside County Ordinance No. 784; and
- 20 6. The Board authorizes the First 5 Commission and the Commission the ability to exercise all
21 powers as formally delegated by Board of Supervisors by resolution or ordinance consistent with
22 the provisions of the Act and the Strategic Plan to meet its goals and objectives.
- 23 7. Consistent with Board Policy A-30, for any grant requiring a match of County funds or
24 leveraging of County funds, the First 5 Commission must obtain Board of Supervisors approval
25 prior to applying for any such grant.

2 **RESOLUTION 2021-109**

3 **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF**
4 **RIVERSIDE ESTABLISHING DELEGATIONS OF AUTHORITIES FOR THE**
5 **EXECUTIVE DIRECTOR, OR DESIGNEE, OF THE RIVERSIDE COUNTY CHILDREN**
6 **AND FAMILIES FIRST COMMISSION TO APPLY FOR AND ACCEPT FEDERAL**
7 **AND STATE GRANT FUNDING, EXECUTE GRANT AGREEMENTS, ANY**
8 **AMENDMENTS THERETO, ADMINISTER GRANT PROGRAMS AND TO EXECUTE**
9 **CERTAIN AGREEMENTS TO IMPLEMENT ITS GOALS AND OBJECTIVES**
10 **CONSISTENT WITH THE CALIFORNIA CHILDREN AND FAMILIES FIRST ACT OF**
11 **1998**

12 ADOPTED by Riverside County Board of Supervisors on May 25, 2021.

13 ROLL CALL:

14 Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
15 Nays: None
16 Absent: None

17 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of
18 Supervisors on the date therein set forth.

19 KECIA R. HARPER, Clerk of said Board

20 By 
21 Deputy