

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 15.2
(ID # 15267)

MEETING DATE:
Tuesday, May 25, 2021

FROM: (RUHS) RIVERSIDE UNIVERSITY HEALTH SYSTEM:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM-MEDICAL CENTER: Ratify and Approve Amendment No. 1 to the Professional Service Agreement with Kronos Incorporated dba Kronos Data Systems Incorporated for Turnkey Time and Labor Management System, without seeking competitive bids to exercise five annual renewal options through September 30, 2025, All Districts. [Total Aggregate Cost Increase \$5,981,500; \$1,196,300 contingency, 100% Hospital Enterprise Fund]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve Amendment No. 1 to the Professional Service Agreement with Kronos Incorporated dba Kronos Data Systems Incorporated for Turnkey Time and Labor Management for timekeeper services, without seeking competitive bids to exercise five annual renewal options, add additional statements of work for expanded clinical modules, annual maintenance, project management services, and increase the total contract aggregate amount by \$5,981,500 from \$2,916,508 to \$8,898,008, effective October 1, 2020 through September 30, 2025, and authorize the Chairman of the Board to sign the Amendment on behalf of the County; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved by County Counsel to: (a) sign amendments that exercise the options of the agreement including modifications of the statement of work that stay within the intent of the Agreement; (b) sign amendments to the compensation provisions that do not exceed the sum total of \$1,196,300 of the total contract amount.


ACTION:


Jennifer Cruikshank, Chief Executive Officer - Health System 5/13/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: May 25, 2021
xc: RUHS

Kecia R. Harper
Clerk of the Board
By: 
Deputy

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STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$1,690,490	\$875,698	\$5,981,500	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Hospital Enterprise Fund 40050			Budget Adjustment:	No
			For Fiscal Year:	20/21 to 24/25

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

This board action requests approval of Amendment No. 1 and Single Source Justification # 21-078 to exercise the five annual renewal options of the Professional Service Agreement with Kronos Incorporated dba Kronos Data Systems Incorporated. The Amendment will ratify true-up costs and additional statements of work that were required for continuous operational enhancements such as on-boarding of new county employees for payroll, new time-clocks to handle the influx of staff, clinical growth expansion with the new Medical Surgical Center, deployment of productivity modules, and software installations in response to the COVID-19 pandemic. Due to the criticality of the time and labor management systems, the scopes of work and associated maintenance required immediate implementation to avoid disruption to service and clinical operations.

This amendment, totaling \$5,981,500 brings the aggregate sum of the contract to \$8,898,008. These additional services will implement new functionality in the system which includes project management hours, interface to the Nursing Acuties module and additional project contingency. The amended sum also includes additional licenses and maintenance support for employee on-boarding that came as a result of both routine and rapid hiring responses due to the COVID-19 pandemic, additional timeclocks for the newly constructed Medical Surgical Center project, Community Health Center clinics (CHC's), maintenance/support for equipment, education, and software and for the continued rollout of the system and training for the RUHS-IS Kronos support team.

Over the course of the past 3.5 years, RUHS Medical Center has implemented Kronos Workforce Central (timekeeping), Workforce Scheduler Extensions for HealthCare, Workforce Analytics, and Acuity Metrics linked to Scheduler. Kronos interfaces with the County Enterprise Payroll system, PeopleSoft and other enterprise systems identified during the initial implementation. This is a live system that collects timekeeping to pay County employees, by necessity (time constraints) the vendor was engaged for initiatives beyond the original contract scope.

Impact on Residents and Businesses

There is no direct impact on residents or businesses.

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Additional Fiscal Information

This Amendment No. 1 will exercise the five annual renewal options of the contract and includes maintenance, project management, software, and hardware support. A contingency amount of \$1,196,300 has been established to address expanded statements of work requested for RUHS clinical enterprise, software add-ons for operational enhancements and compliance requirements anticipated for the next five-year term of the Agreement.

Contract History and Price Reasonableness

On September 22, 2015, Agenda Item# 3.33, the Board of Supervisors approved Single Source Justification #16-334 and a Professional Services Agreement with Kronos Incorporated for Turnkey Time and Labor Management, effective October 1, 2015 through September 30, 2020. Kronos provides an automated timekeeping system and associated analytics for the Riverside University Health System Medical Center (then known as RCRMC.) The purchase included licensing of the vendor-hosted system, professional services, physical hardware (Time Collection Devices/TCD's) and 5 years of maintenance associated with the Kronos solution.

Kronos, an automated time and attendance solution, has reduced labor costs by enforcing pay and work rules consistently and accurately across the organization. Labor-intensive timecard tracking, data entry and approval processing has been simplified. This has reduced administrative time associated with attendance exceptions and employee inquiries and has also reduced overpayments and compliance risks.

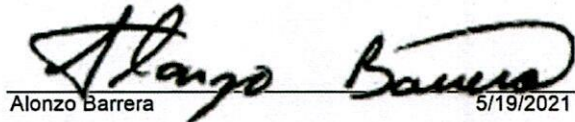
Kronos Incorporated is the only manufacturer of this particular product. There are other timekeeping systems on the market, however, the vendor offered favorable terms that were better than those offered to other regional medical centers. The Human Resources and RCIT departments, collaboratively evaluated other systems and deemed Kronos Incorporated as a vendor providing the greatest overall benefit due to the discounted list price on services (65% off) and extensive experience working with the County Mental Health department.

ATTACHMENTS: Amendment No. 1 to the Professional Services Agreement with

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**Kronos Incorporated dba Kronos Data Systems Incorporated for
Turnkey Time and Labor Management System, Single Source
Approval**


Tina Grande, Director of Purchasing and Fleet Services 5/14/2021


Alonzo Barrera 5/19/2021


Gregory L. Priamos, Director County Counsel 5/17/2021


Jim Smith, Chief Information Officer 5/17/2021

COUNTY OF RIVERSIDE
AMENDMENT NO. 1 TO THE AGREEMENT
WITH

KRONOS INCORPORATED, WHICH WILL DO BUSINESS IN CALIFORNIA AS
KRONOS DATA SYSTEMS INCORPORATED

Original Contract Term:	September 30, 2015- September 30, 2020
Contract Term Extended To:	September 30, 2025
Effective Date of Amendment:	October 1, 2020
Original Annual Maximum Contract Amount:	\$2,916,508
Amended Aggregate Contract Amount:	\$8,898,008
Contract ID: MCARC-92046-001-09/20	

This Amendment No. 1 to the Professional Service Agreement for Turnkey Time and Labor Management System is entered into by and between County of Riverside (COUNTY) and Kronos Incorporated, which will do business in California as Kronos Data Systems Incorporated, a Massachusetts corporation (CONTRACTOR), effective October 1, 2020.

WHEREAS, COUNTY and CONTRACTOR entered into that certain Professional Service Agreement for Turnkey Time and Labor Management System, effective September 30, 2015 (the "Agreement"); and

WHEREAS, COUNTY and CONTRACTOR now desire to amend the Agreement to extend the Agreement for a five (5) year term through September 30, 2025 and add Exhibit C-1, Five Year Engagement Cost 2020-2025, Exhibit K- Additional Statements of Work and Exhibit L – Glossary of Terms.

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, COUNTY and CONTRACTOR agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference.
2. All references in the Agreement to "Riverside County Regional Medical Center" shall be deemed to refer to the Riverside University Health System (RUHS), herein referred to as "COUNTY" or "Customer".
3. Section 3.1 of the Agreement (Compensation) is deleted in its entirety and replaced with the following:

3.1 The COUNTY shall pay the CONTRACTOR for services performed, products provided and expenses incurred in accordance with the terms of this Agreement. Maximum aggregate payments for the renewal five (5) year term by COUNTY to CONTRACTOR shall not exceed eight million eight hundred ninety-eight thousand and eight dollars (\$8,898,008) which includes contingency, sales tax, except in the event of changed conditions as stated in this Agreement. Except as specifically stated in this Agreement and for COUNTYs usage of the SMS Quickfill product, the COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amount of services or products. Unless otherwise specifically stated in this

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Agreement, COUNTY shall not be responsible for payment of any of
CONTRACTOR's expenses related to this Agreement."

4. **Additional Statements of Work.** CONTRACTOR shall provide modules, software and equipment support as set forth in the new exhibit attached hereto and by this reference incorporated herein as Additional Statements of Work, Exhibit K.
5. **Five Year Cost.** CONTRACTOR 5-year cost summary is added to the Agreement, attached hereto and by this reference incorporated herein as Exhibit C-1, Five Year Engagement Cost 2020-2025.
6. **Glossary of Terms.** Exhibit L – Glossary of Terms is hereby added to the Agreement as a new exhibit attached hereto and by this reference incorporated herein.
7. **Capitalized Terms/Amendment to Prevail.** Unless defined herein or the context requires otherwise, all capitalized terms herein shall have the meaning defined in the Agreement, as heretofore amended. The provisions of this Amendment No. 1 shall prevail over any inconsistency or conflicting provisions of the Agreement, as heretofore amended, and shall supplement the remaining provisions thereof.
8. **Miscellaneous.** Except as amended or modified herein, all the terms of the Agreement shall remain in full force and effect and shall apply with the same force and effect. Time is of the essence in this Amendment No. 1 and the Agreement and each and all of their respective provisions. Subject to the provisions of the Agreement as to assignment, the agreements, conditions and provisions herein contained shall apply to and bind the heirs, executors, administrators, successors and assigns of the parties hereto. If any provisions of this Amendment No. 1 or the Agreement shall be determined to be illegal or unenforceable, such determination shall not affect any other provision of the Agreement and all such other provisions shall remain in full force and effect. The language in all parts of the Agreement shall be construed according to its normal and usual meaning and not strictly for or against either COUNTY or CONTRACTOR.
9. **Electronic Signatures.** This Amendment No. 1 may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party to this Amendment No. 1 agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment No. 1. The parties further agree that the electronic signatures of the parties included in this First Amendment are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among

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parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

10. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel, Chair
Board of Supervisors
Dated: 05.25.2021

KRONOS INCORPORATED, WHICH WILL DO BUSINESS IN CALIFORNIA AS KRONOS DATA SYSTEMS INCORPORATED, a Massachusetts corporation

By: Scott Giangrande
Name: Scott Giangrande
Title: Order Processing Analyst
Dated: Mar 18, 2021

ATTEST:

Kecia Harper

Clerk of the Board

By: [Signature]
Deputy

APPROVED AS TO FORM:

Gregory P. Priamos

County Counsel

By: Synthia M. Gunzel
Synthia M. Gunzel
Chief Deputy County Counsel

EXHIBIT C-1
“Five Year Engagement Cost 2020-2025”

1 SOFTWARE & MAINTENANCE

Software and Maintenance cost for FY20/21-24/25 in support of the Kronos Workforce Central for RUHS Enterprise

- a. Solution ID: 6123682, Contract #: 1196462
- b. Excludes sales tax. Actual tax due will be reflected on the invoice.

FY20/21	FY21/22	FY22/23	FY23/24	FY24/25
\$100,382	\$108,367	\$111,837	\$115,711	\$119,474

Item Description	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	Qty
KRONOS INTOUCH 9000 H3,STANDARD,HID PROX	\$ 21,909.30	\$ 22,785.70	\$ 23,697.10	\$ 24,714.90	\$ 25,703.30	70
KRONOS INTOUCH 9100 H4,STANDARD,HID PROX	\$ 9,257.44	\$ 13,030.27	\$ 13,551.52	\$ 14,133.73	\$ 14,699.04	42
TOUCH ID PLUS OPTION FOR H3/H4 INTOUCH	\$ 13,123.76	\$ 15,081.20	\$ 15,684.53	\$ 16,358.18	\$ 17,012.67	112
WORKFORCE FORECAST MANAGER FOR HEALTHCARE V8	\$ 1,732.91	\$ 1,802.23	\$ 1,874.32	\$ 1,954.84	\$ 2,033.03	2450
WORKFORCE TARGET INTELLIGENCE FOR HEALTHCARE V8	\$ 3,457.96	\$ 3,596.28	\$ 3,740.13	\$ 3,900.80	\$ 4,056.83	2200
WORKFORCE SMS - STANDARD PER MESSAGE BLOCK	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	1200
WORKFORCE SMS - STANDARD PER MESSAGE BLOCK	\$ 12,637.50	\$ 12,637.50	\$ 12,637.50	\$ 12,637.50	\$ 12,637.50	1685
WORKFORCE WORKLOAD MANAGER FOR HEALTHCARE V8	\$ 6,051.44	\$ 6,293.50	\$ 6,545.24	\$ 6,826.42	\$ 7,099.48	2200
WORKFORCE WORKLOAD MANAGER FOR HEALTHCARE V8/CPS	\$ 13,472.56	\$ 14,011.46	\$ 14,571.92	\$ 15,197.92	\$ 15,805.84	2200
KNOWLEDGE PASS	\$ 9,739.55	\$ 10,129.13	\$ 10,534.30	\$ 10,986.85	\$ 11,426.32	4350
	\$ 100,382.42	\$ 108,367.27	\$ 111,836.56	\$ 115,711.14	\$ 119,474.01	

Maintenance for time clocks and options in 2020-2021 includes co termed maintenance where a portion is priced at less than a year. Go forward pricing includes adjusted annual support increasing costs respectively.

2 SAAS APPLICATION MAINTENANCE FOR KRONOS WORKFORCE CENTRAL

SaaS cost for FY20/21-24/25 in support of the Kronos Workforce Central for RUHS Enterprise

- c. Solution ID:6123682, Contract #:00151465
- d. Excludes sales tax. Actual tax due will be reflected on the invoice.

FY20/21	FY21/22	FY22/23	FY23/24	FY24/25
\$378,145	\$396,566	\$412,429	\$428,926	\$446,083

Item Description	Qty	2020-2021	2021-2022	2022-2023	2023-2024	2023-2024
KSS TOOL, ATTESTATION TOOL KIT V8 SAAS	4350	\$ 19,000.80	\$ 19,760.83	\$ 20,551.27	\$ 21,373.32	\$ 22,228.25
WORKFORCE ACTIVITIES V8 SAAS	400	\$ 4,392.96	\$ 4,568.68	\$ 4,751.43	\$ 4,941.48	\$ 5,139.14
WORKFORCE ANALYTICS FOR HEALTHCARE V8 SAAS	3700	\$100,663.68	\$104,690.23	\$108,877.84	\$113,232.95	\$117,762.27
WORKFORCE ANALYTICS FOR HEALTHCARE V8 SAAS	650	\$ 13,384.80	\$ 13,920.19	\$ 14,477.00	\$ 15,056.08	\$ 15,658.32
WORKFORCE ANALYTICS V8 SAAS	3700	Included with cost for Workforce Analytics for Healthcare				
WORKFORCE ANALYTICS V8 SAAS	650	Included with cost for Workforce Analytics for Healthcare				
WORKFORCE EMPLOYEE V8 SAAS	3700	Included with cost for Timekeeper				
WORKFORCE EMPLOYEE V8 SAAS	650	Included with cost for Timekeeper				
WORKFORCE FORECAST MANAGER FOR HEALTHCARE V8 SAAS	650	\$ 8,112.00	\$ 8,436.48	\$ 8,773.94	\$ 9,124.90	\$ 9,489.89
WORKFORCE INTEGRATION MANAGER V8 SAAS	3700	Included with cost for Timekeeper				
WORKFORCE INTEGRATION MANAGER V8 SAAS	650	Included with cost for Timekeeper				
WORKFORCE MANAGER V8 SAAS	370	Included with cost for Timekeeper				
WORKFORCE MANAGER V8 SAAS	65	Included with cost for Timekeeper				
WORKFORCE MOBILE EMPLOYEE V8 SAAS	3700	Included with cost for Timekeeper				
WORKFORCE MOBILE EMPLOYEE V8 SAAS	650	Included with cost for Timekeeper				
WORKFORCE MOBILE MANAGER V8 SAAS	370	Included with cost for Timekeeper				
WORKFORCE MOBILE MANAGER V8 SAAS	65	Included with cost for Timekeeper				
WORKFORCE SCHEDULER V8 SAAS	2450	\$ 26,906.88	\$ 27,983.16	\$ 29,102.48	\$ 30,266.58	\$ 31,477.24
WORKFORCE SCHEDULER V8 SAAS	650	Included with cost for Scheduler				
WORKFORCE TIMEKEEPER V8 SAAS	3700	\$163,924.80	\$170,481.79	\$177,301.06	\$184,393.11	\$191,768.83
WORKFORCE TIMEKEEPER V8 SAAS	650	\$ 30,014.40	\$ 31,214.98	\$ 32,463.58	\$ 33,762.12	\$ 35,112.60
Additional Citrix License	3	\$ 1,872.00	\$ 1,946.88	\$ 2,024.76	\$ 2,105.75	\$ 2,189.98
Citrix License	1	\$ 561.03	\$ 583.47	\$ 606.81	\$ 631.08	\$ 656.33
ADDITIONAL NON PRODUCTION ENVIRONMENT	1	\$ 9,311.56	\$ 12,979.20	\$ 13,498.37	\$ 14,038.30	\$ 14,599.83
		\$378,144.91	\$396,565.88	\$412,428.52	\$428,925.66	\$446,082.69

3 SAAS APPLICATION PRODUCTS AND MAINTENANCE FOR ADD ON BUSINESS

Maintenance and SaaS cost for add on business represented in Exhibit K. Cost for FY20/21-24/25 in support of the Kronos Workforce Central for RUHS Enterprise

- a. Solution ID:6123682
- b. Annual cost represented for funding. Any co termed maintenance and extended warranty dates will be based of final purchase date.
- c. Excludes sales tax. Actual tax due will be reflected on the invoice.

FY20/21	FY21/22	FY22/23	FY23/24	FY24/25
\$173,133	\$180,058	\$187,261	\$194,751	\$202,541

Item Description	Qty	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
WORKFORCE TIMEKEEPER V8 SAAS	450	\$ 27,972.00	\$ 29,090.88	\$ 30,254.52	\$ 31,464.70	\$ 32,723.28
WORKFORCE ANALYTICS FOR HEALTHCARE V8 SAAS	450	\$ 14,796.00	\$ 15,387.84	\$ 16,003.35	\$ 16,643.49	\$ 17,309.23
WORKFORCE ANALYTICS V8 SAAS	450		Included with cost for Workforce Analytics for Healthcare			
WORKFORCE EMPLOYEE V8 SAAS	450		Included with cost for Timekeeper			
WORKFORCE MANAGER V8 SAAS	45		Included with cost for Timekeeper			
WORKFORCE MOBILE MANAGER V8 SAAS	45		Included with cost for Timekeeper			
WORKFORCE INTEGRATION MANGER V8 SAAS	450		Included with cost for Timekeeper			
WORKFORCE MOBILE EMPLOYEE V8 SAAS	450		Included with cost for Timekeeper			
KSS TOOL, ATTESTATION TOOL KIT V8 SAAS	450	\$ 1,674.00	\$ 1,740.96	\$ 1,810.60	\$ 1,883.02	\$ 1,958.34
WORKFORCE TIMEKEEPER V8 SAAS	100	\$ 6,216.00	\$ 6,464.64	\$ 6,723.23	\$ 6,992.15	\$ 7,271.84
WORKFORCE ANALYTICS FOR HEALTHCARE V8 SAAS	100	\$ 3,300.00	\$ 3,432.00	\$ 3,569.28	\$ 3,712.05	\$ 3,860.53
WORKFORCE ANALYTICS V8 SAAS	100		Included with cost for Workforce Analytics for Healthcare			
WORKFORCE EMPLOYEE V8 SAAS	100		Included with cost for Timekeeper			
WORKFORCE MANAGER V8 SAAS	10		Included with cost for Timekeeper			
WORKFORCE INTEGRATION MANGER V8 SAAS	100		Included with cost for Timekeeper			
WORKFORCE MOBILE EMPLOYEE V8 SAAS	100		Included with cost for Timekeeper			
WORKFORCE MOBILE MANAGER V8 SAAS	10		Included with cost for Timekeeper			
KSS TOOL, ATTESTATION TOOL KIT V8 SAAS	100	\$ 372.00	\$ 386.88	\$ 402.36	\$ 418.45	\$ 435.19
WORKFORCE TIMEKEEPER V8 SAAS	100	\$ 6,216.00	\$ 6,464.64	\$ 6,723.23	\$ 6,992.15	\$ 7,271.84
WORKFORCE ANALYTICS FOR HEALTHCARE V8 SAAS	100	\$ 3,288.00	\$ 3,419.52	\$ 3,556.30	\$ 3,698.55	\$ 3,846.49
WORKFORCE ANALYTICS V8 SAAS	100		Included with cost for Workforce Analytics for Healthcare			
WORKFORCE EMPLOYEE V8 SAAS	100		Included with cost for Timekeeper			
WORKFORCE MANAGER V8 SAAS	10		Included with cost for Timekeeper			
WORKFORCE MOBILE MANAGER V8 SAAS	10		Included with cost for Timekeeper			
WORKFORCE INTEGRATION MANGER V8 SAAS	100		Included with cost for Timekeeper			
WORKFORCE MOBILE EMPLOYEE V8 SAAS	100		Included with cost for Timekeeper			
KSS TOOL, ATTESTATION TOOL KIT V8 SAAS	100	\$ 360.00	\$ 374.40	\$ 389.38	\$ 404.95	\$ 421.15
WORKFORCE ACTIVITIES V8 SAAS	150	\$ 1,584.00	\$ 1,647.36	\$ 1,713.25	\$ 1,781.78	\$ 1,853.06
WORKFORCE ABSENCE MANAGER V8 SAAS	5000	\$ 94,800.00	\$ 98,592.00	\$102,535.68	\$106,637.11	\$110,902.59
KRONOS INTOUCH 9100 H4,STANDARD,HID PROX	31	\$ 8,835.00	\$ 9,188.40	\$ 9,555.94	\$ 9,938.17	\$ 10,335.70
TOUCH ID PLUS OPTION FOR H3/H4 INTOUCH	31	\$ 3,720.00	\$ 3,868.80	\$ 4,023.55	\$ 4,184.49	\$ 4,351.87
		\$173,133.00	\$180,058.32	\$187,260.65	\$194,751.08	\$202,541.12

EXHIBIT K
Additional Statements of Work

1. The Statements of Work incorporated within this exhibit and Exhibit C-1 “Five Year Engagement Cost 2020-2025” represent growth projects and professional services that have implemented following the purchase of the automated timekeeping system, cloud based system and maintenance approved in the Professional Services Agreement dated September 22, 2015.

SERVICE	DOCUMENT TITLE	QUOTE #	AUTHORIZED AMOUNT
Statement of Work: Workforce Analytics Module for Healthcare Implementation, CO#4, CO#5 additional professional services updated: 12/10/19	Quote#2019-51106	Quote#2019-51106	\$90,610.00
SaaS Contract Workforce Activities (adding 150 to current 400 count) @ 132.00X12 months	Quote#Q-39516	Quote#Q-39516	\$1,584.00
Workforce Activities Upgrade (adding additional 150 to current @ 262.50X12 months	Order Form, 2/7/19	Order Form, 2/7/19	\$4,200.00
In Touch timeclocks + Accessories (23/42)	Quote#Q-39515	Quote#Q-39515	\$94,570.25
Depot Exchange clock return	Quote#Q-39515	Quote#Q-39515	\$9,315.00
Implementation Services + Professional Services	True Up Costs	True Up Costs	\$114,639.00
Training/Change Management	True Up Costs	True Up Costs	\$67,666.00
Fill open shifts via text messaging	True Up Costs	True Up Costs	\$26,375.00
SaaS Contract	True Up Costs	True Up Costs	\$13,132.00

In Touch Timeclocks	True Up Costs	True Up Costs	\$131,916.00
Depot Exchange clock return	True Up Costs	True Up Costs	\$26,172.00
Temporary Non Production Environment Workforce	True Up Costs	True Up Costs	\$1,522.50
Solution ID#6123682	True Up Costs	True Up Costs	\$29,509.00
Monthly Support Services	True Up Costs	True Up Costs	\$250,529.00
Stratajazz Integration	True Up Costs	True Up Costs	\$4,800.00
Indio Jail Timeclocks (19/42)	True Up Costs	True Up Costs	\$86,661.91
Professional Services	True Up Costs	True Up Costs	\$2,213.06
Software Support Services	True Up Costs	True Up Costs	\$102,059.33
Training Points	Quote#Q-39515	Quote#Q-39515	\$35,350.00
Absence Manager Licenses	Quote#: Q-59696/SOW WFC WAM Add-on	Quote#: Q-59696/SOW WFC WAM Add-on	\$94,800.00
Absence Manager Services	Quote#: Q-59696/SOW WFC WAM Add-on	Quote#: Q-59696/SOW WFC WAM Add-on	\$98,450.00
450 Workforce Time Keeper Bundle (adding additional 450 to current @ 2470.50X12 months	Quote#: Q-59721	Quote#: Q-59721	\$44,442.00

In Touch timeclocks + Accessories + 12 mos support @ \$405.00/m	Quote#: Q-58476	Quote#: Q-58476	\$4,516.00
In Touch timeclocks + Accessories + 12 mos support @ \$405.00/m	Quote#: Q-58468	Quote#: Q-58468	\$4,516.00
In Touch timeclocks + Accessories + 12 mos support @ \$405.00/m	Quote#: Q-58471	Quote#: Q-58471	\$4,516.00
In Touch timeclocks + Accessories + 12 mos support @ \$405.00/m	Quote#: Q-58475	Quote#: Q-58475	\$4,516.00
In Touch timeclocks + Accessories + 12 mos support @ \$405.00/m	Quote#: Q-58470	Quote#: Q-58470	\$4,516.00
(3) In Touch timeclocks + Accessories + 12 mos support @ \$405.00/m	Quote#: Q-59261	Quote#: Q-59261	\$13,548.00
100 Workforce timekeeping Bundle @ \$548x12months	Quote # Q-55529	Quote # Q-55529	\$9,864.00
100 Workforce timekeeping Bundle @ \$550x12months	Quote # Q-58546	Quote # Q-58546	\$9,888.00

EXHIBIT L
Glossary of Terms

TERM	DEFINITION
Solution ID	Customer Number
Professional Services Work Order	The Professional Services Work Order replaces the need of having a Statement of Work. This can include Professional Services up to \$25,000
Project Change Order Form	Any changes to the project scope and/or project duration will be reflected through the generation of a Kronos Change Order, which is initiated by the Kronos Project Manager and approved and signed by the Customer. These changes could be due to an increase or change in project scope or deliverables, insufficient customer resources or time commitment, changes to customer project schedule, or technical limitations.
Order Form	An order form mutually agreed upon by Kronos and Customer setting forth, among other things, the items ordered by Customer and to be provided by Kronos and the Fees to be paid by Customer. The description of the type, quantity, and cost of the specific offerings being ordered by the Customer.
Quote #	Each Order Form will have a specific Quote Number related to the order.
Case	A case is opened when Kronos Global Support (KGS) is needed. This could be for a variety of issues – billing errors, issues with licensing, problems with hardware, etc. Kronos Global Support (KGS) will assign the case to the appropriate department.



Date: April 15th, 2021
From: Jennifer Cruikshank, CEO
To: Board of Supervisors/Purchasing Agent
Via: Tura Morice, CIO RUHS Information Services

Subject: Sole Source Procurement; Request for Amendment #1 to the Kronos Timekeeping and Analytics Contract to add services and extend the contract for an additional 5-years

The below information is provided in support of my Department requesting approval for a sole or single source.

1. **Supplier being requested:** Kronos Incorporated dba Kronos Data Systems Incorporated
2. **Vendor ID:** 0000007476
3. **Single Source** **Sole Source**
(Sole Source - is a purchase of a commodity or service that is proprietary, or no other vendor is qualified or willing to meet the county specified requirements)
4. **Have you previously requested and received approval for a sole or single source request for this vendor for your department?**
 Yes **No**
SSJ# 16-334

4a. **Was the request approved for a different project?**

Yes **No**

5. **Supply/Service being requested:**

Time and Labor Management System services, exclusively provided by Kronos Data Systems Incorporated including Kronos Workforce Central (timekeeping), Workforce Scheduler Extensions for HealthCare, Workforce Analytics, and Acuity Metrics for the Riverside University Health System (RUHS).

Kronos interfaces with the County Enterprise Payroll system, PeopleSoft and other enterprise systems identified during the initial implementation. This is a live system that collects timekeeping to pay County employees, by necessity (time constraints) the vendor was engaged for initiatives beyond the original contract scope.

This amendment will:

1. Extend the Agreement for an additional 5-years through September 30, 2025. This will also include maintenance and support for existing and additional modules.
2. Do a "true-up" between original contract and actual costs
3. Add Project Management hours to re-engage in implementation of stalled modules
4. Add an interface to "feed" the Nursing Acuties module
5. Add additional timeclocks to account for employment growth as a result of opening of the MSC facility and COVID-19 pandemic staffing
6. Add training for the RUHS-IS Kronos support team

6. Unique features of the supply/service being requested from this supplier.

Kronos delivers a proprietary automated time and attendance solution. This solution includes timekeeping devices and integrated software which has reduced labor costs by enforcing pay and work rules consistently and accurately across the organization. Over the course of the past 5 years, RUHS Medical Center has implemented Kronos Workforce Central (timekeeping), Workforce Scheduler Extensions for HealthCare, Workforce Analytics, and Acuity Metrics linked to Scheduler. Workforce Central is proprietary to Kronos as the only manufacturer and distributor of this product.

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:

RUHS employs over 5,000 staff members which requires a robust time management system that integrates with RUHS diverse operations and systems. The Labor and Time Management services provided by Kronos are required for effective and accurate time and attendance monitoring. Kronos' automated time and attendance solution, has reduced labor costs by enforcing pay and work rules consistently and accurately across the organization. Labor-intensive timecard tracking, data entry and approval processing have been simplified. This has reduced administrative time associated with attendance exceptions and employee inquiries and has also reduced overpayments and compliance risks. Nurse schedules and assignments will also be unable to be centrally managed and increase risk of error and/or abuse in timekeeping.

8. Period of Performance: October 1, 2020 to September 30, 2025 (total number of years = 5 years)

(total number of years = 1 year)

Is this an annually renewable contract?

No

Yes

Is this a fixed-term agreement:

No

Yes*

****Maximum price increase during the initial term is in line with CPI or 4% annually – whichever is the less of the two.***

9. Identify all costs for this requested purchase. In addition, please include any single or sole source amounts previously approved and related to this project and vendor in the section designated below for current and future fiscal years. You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained. (Note: ongoing costs may include but are not limited to subscriptions, licenses, maintenance, support, etc.)

New Contract	Year 6 FY 20/21	Year 7 FY 21/22	Year 8 FY 22/23	Year 9 FY 23/24	Year 10 FY 24/25	TOTAL
Historical True Up Costs: Services/Supplies Already Consumed/Purchased via Dispatched PO - Exhibit K	\$379,900					\$379,900
True Up Costs for Items Purchased between 2019-2021 - Exhibit K	\$477,745					\$477,745
5 YR Maintenance/Support Renewal	\$100,382	\$108,367	\$111,837	\$115,711	\$119,474	\$555,771
SaaS Application Maintenance Annual Renewal	\$190,707	\$587,273	\$412,429	\$428,926	\$446,083	\$2,065,417
SaaS Application Products and Maintenance for Add on Business - Exhibit C-1 (Products only-Exhibit K)	\$173,133	\$180,058	\$187,261	\$194,751	\$202,541	\$937,744
Add on Business - Exhibit K New Items (One-Time Costs)						
Workforce Activities Upgrade	\$4,200					\$4,200
In Touch timeclocks/Depot Exchange clock return	\$140,013					\$140,013
Absence Manager Services	\$98,450					\$98,450
SOW: Workforce Analytics Module for Healthcare Implementation, CO#4, CO#5 additional professional services updated: 12/10/19	\$90,610					\$90,610
Training Points	\$35,350					\$35,350
Annual Subtotals New Contract	\$1,690,490	\$875,698	\$711,526	\$739,388	\$768,098	\$4,785,200
TOTAL New Contract Value						\$4,785,200
Add 25% Contingency						\$1,196,300

10. **Price Reasonableness:** The Riverside County University Health System-Medical Center has an existing agreement with Kronos. This Amendment No. 1 will be an extension of that existing relationship. The vendor has confirmed that pricing being offered to extend this existing relationship honors the same pricing that was negotiated as a result of the last five-year relationship. Without our existing relationship and intent to continue, pricing rates would be subject to larger percentages of inflation.

11. Projected Board of Supervisor Date (if applicable):

(Draft Form 11s, service agreement and or quotes must accompany the sole source request for Purchasing Agent approval.)

Jennifer Cruikshank

Jennifer Cruikshank

Apr 20, 2021

Department Head Signature
(or designee)

Print Name

Date

The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Condition/s:

BOS Approval Required

Not to exceed:

One-time \$ _____

Annual Amount \$ _____ / per fiscal year through _____ (date)

(If Annual Amount Varies each FY)

FY 2021 : \$ 1690490

FY 2122 : \$ 875698

FY 2223 : \$ 711520

FY 2324 : \$ 739388

FY 2425 : \$ 768098

Suzanna Hinckley

Purchasing Agent

5/3/21

Date

21-078

Approval Number

(Reference on Purchasing Documents)



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8. Period of Performance: October 1, 2020 to September 30, 2025 (total number of years = 5 years)

(total number of years = 1 year)

Is this an annually renewable contract? No Yes
Is this a fixed-term agreement: No Yes*

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Jennifer Cruikshank

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Apr 20, 2021

Department Head Signature
(or designee)

Print Name

Date

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