

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.13
(ID # 15157)**

MEETING DATE:

Tuesday, June 15, 2021

FROM: FACILITIES MANAGEMENT AND PROBATION DEPARTMENT:

SUBJECT: FACILITIES MANAGEMENT (FM) AND PROBATION DEPARTMENT: Indio Probation Department Walkway Project – California Environmental Quality Act Exempt, Approval of In-Principle and Preliminary Project Budget, District 4. [Total Cost \$107,525, Probation Department Budget-General Fund 100%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Indio Probation Department Walkway (Indio Probation Walkway) Project for inclusion in the Capital Improvement Program (CIP);
2. Find that the Indio Probation Walkway Project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines, Section 15301, Class 1 Existing Facilities Exemption, Section 15303, Class 3 New Construction or Conversion of Small Structures Exemption, and Section 15061 (b)(3) "Common Sense" Exemption;
3. Approve in-principle, the Indio Probation Walkway Project located at 47-940 Arabia Street, Indio, California; to improve the exterior path of travel from the parking lot to the facility;

Continued on Page 2

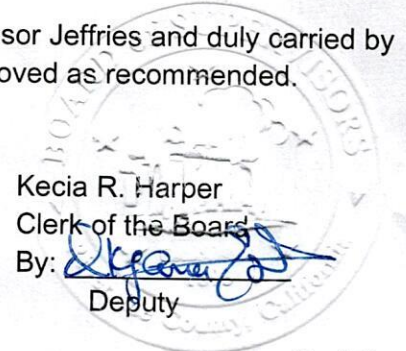
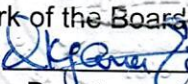
ACTION: Policy, CIP


Rose Salgado, Director of Facilities Management 6/2/2021 Ronald L. Miller, Chief Probation Officer 6/2/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: June 15, 2021
xc: FM, Probation, Purchasing


Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

4. Approve the preliminary project budget in the not to exceed amount of \$107,525 for the Project;
5. Authorize the use of Probation Department Budget-General Fund, including reimbursement to Facilities Management (FM) for incurred project related expenses;
6. Delegate project management authority for the Project to the Director of Facilities Management in accordance with applicable Board policies, including the authority to utilize consultants on the approved pre-qualified list for services in connection with the Project, and are within the approved project budget; and
7. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements not to exceed \$100,000, per pre-qualified consultant, per fiscal year, in accordance with applicable Board policies for this Project, and the sum of all project contracts shall not exceed \$107,525.

Continued on Page 3

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 10,000	\$ 97,525	\$ 107,525	\$ 0
NET COUNTY COST	\$ 10,000	\$ 97,525	\$ 107,525	\$ 0
SOURCE OF FUNDS: Probation Department Budget - General Fund 100%			Budget Adjustment: No	
			For Fiscal Year: 2020/21-2021/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Indio Probation Department facility secured parking lot currently does not have a paved path of travel to the building. The facility is in need of a paved walkway that will provide a safe path of travel for the employees. The project scope would include limited exterior modifications and a paved walkway.

Facilities Management recommends the Board of Supervisors (Board) approve the Indio Probation Walkway Project and the preliminary project budget in the not to exceed amount of \$107,525 to complete the project. FM intends to use the best cost-effective project delivery method to expedite the completion of the project.

Pursuant to CEQA, the Indio Probation Walkway Project was reviewed and determined to be categorically exempt under State CEQA Guidelines, Sections 15301, Class 1 Existing Facilities Exemption, Section 15303, Class 3 New Construction or Conversion of Small Structures Exemption, and Section 15061 (b)(3) "Common Sense Exemption."

With certainty, there is no possibility that the Project may have a significant effect on the environment. The Project, as proposed, is limited to minor exterior modifications necessary for a safe path of travel for its employees. The use of the facility would continue to provide public services and would not result in a significant increase in capacity or intensity of use. No direct or indirect impacts would occur. A Notice of Exemption will be filed by FM staff with the County Clerk within five days of Board approval.

Impact on Residents and Businesses

(Commences on Page 4)

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Impact on Residents and Businesses

The Indio Probation Walkway Project will provide a safe path of travel from the secured parking area to the employee entrance improving the safety of the staff.

Additional Fiscal Information

The approximate allocation of the preliminary project budget is as follows:

PROJECT BUDGET LINE ITEMS	CATEGORY	PROJECT BUDGET AMOUNT
Architectural Design	1	17,250
Specialty Consultants	2	0
Regulatory Permitting	3	2,000
Construction	4	75,500
County Administration	5	3,000
Real Estate	6	0
Project Contingency	7	9,775
Preliminary Project Budget		\$ 107,525

All costs associated with this Board action will be 100% funded with the Probation Department Budget-General Fund. Expenditures for FY 2020/21 are estimated at \$10,000; and expenditures for FY 2021/22 are estimated at \$97,525.

RS:SP:AR:sc:tv:to FM05260010356 MT #15157
G:\Project Management Office\FORM 11'S\In Process\15157_D6 - 010356 - Indio Probation Walkway Proj - In-Princ
Prelim & Proj budget_061521.doc

SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA


Tina Grande, Director of Purchasing and Fleet Services 6/1/2021


Meghan Hahn, Administrative Analyst 6/7/2021


Gregory V. Priamos, Director County Counsel 6/3/2021

Riverside County
Facilities Management
3133 Mission Inn Avenue, Riverside, CA 92507

NOTICE OF EXEMPTION

April 28, 2021

Project Name: Indio Probation Walkway Project

Project Number: FM05160010356

Project Location: 47-940 Arabia Street, north of Avenue 48, Indio, Assessor's Parcel Number (APN): 614-150-032

Description of Project: The Indio Probation Department facility employee parking lot currently does not have a paved path of travel to the building. The facility is in need of a new paved walkway that will provide safe path of travel improvements. The construction of the walkway to provide a pedestrian path of travel is identified as the proposed project under the California Environmental Quality Act (CEQA). The operation of the facility will continue to provide public services and will not result in a change or expansion of existing use. No additional direct or indirect physical environmental impacts are anticipated.

Name of Public Agency Approving Project: Riverside County Facilities Management

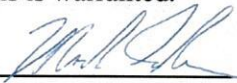
Name of Person or Agency Carrying Out Project: Riverside County Facilities Management

Exempt Status: State California Environmental Quality Act (CEQA) Guidelines, Section 15301 Existing Facilities Exemption; 15303 New Construction or Conversion of Small Structures Exemption, and 15061(b) (3), General Rule or "Common Sense" Exemption, Codified under Title 14, Articles 5 and 19, Sections 15061, 15301, and 15303.

Reasons Why Project is Exempt: The proposed project is categorically exempt from the provisions of CEQA specifically by the State CEQA Guidelines as identified below. The project will not result in any specific or general exceptions to the use of the categorical exemption as detailed under State CEQA Guidelines Section 15300.2. The project will not cause an impact to an environmental resource of hazardous or critical concern nor would the project include unusual circumstances which could have the possibility of having a significant effect on the environment. The project would not result in impacts to scenic highways, hazardous waste sites, historic resources, or other sensitive natural environments, or have a cumulative effect to the environment. No significant environmental impacts are anticipated to occur with the replacement of flooring at the RUHS BH Desert Sage.

- Section 15301 (b)–Existing Facilities:** This Class 1 categorical exemption includes the operation, repair, maintenance, leasing, or minor alteration of existing public or private structures or facilities, provided the exemption only involves negligible or no expansion of the previous site’s use. The project, as proposed, is limited to the construction of a walkway to provide pedestrian access to the existing facility. The use of the facility would continue to provide public services and would not result in a significant increase in capacity or intensity of use. Therefore, the project is exempt as it meets the scope and intent of the Categorical Exemption identified in Section 15301, Article 19, Categorical Exemptions of the CEQA Guidelines.
- Section 15303 (c) –New Construction or Conversion of Small Structures:** This Class 3 exemption includes the construction and location of limited numbers of new, small facilities or structures; installation of small new equipment and facilities in small structures; and the conversion of existing small structures from one use to another where only minor modifications are made to the exterior of the structure. A new pedestrian walkway would be located on previously developed land, and would not substantially increase or expand the use of the site, and would be limited to the continued use of the site in a similar capacity; therefore, the project is exempt as the project meets the scope and intent of the Categorical Exemption identified in Section 15303, Article 19, Categorical Exemptions of the CEQA Guidelines.
- Section 15061 (b) (3) – “Common Sense” Exemption:** In accordance with CEQA, the use of the Common Sense Exemption is based on the “general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment.” State CEQA Guidelines, Section 15061(b) (3). The use of this exemption is appropriate if “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.” *Ibid*. This determination is an issue of fact and if sufficient evidence exists in the record that the activity cannot have a significant effect on the environment, then the exemption applies and no further evaluation under CEQA is required. See *No Oil, Inc. v. City of Los Angeles* (1974) 13 Cal. 3d 68. The ruling in this case stated that if a project falls within a category exempt by administrative regulation or 'it can be seen with certainty that the activity in question will not have a significant effect on the environment', no further agency evaluation is required. With certainty, there is no possibility that the project may have a significant effect on the environment. The proposed construction of a pedestrian walkway at the Probation facility will not result in any direct or indirect physical environmental impacts. The improvements would occur within existing facility, would not alter the footprint and is being completed to create a compliant and safe health facility. The use of the facility for probation services would remain unchanged. Therefore, in no way, would the project as proposed have the potential to cause a significant environmental impact and the project is exempt from further CEQA analysis.

Based upon the identified exemptions above, the County of Riverside, Facilities Management hereby concludes that no physical environmental impacts are anticipated to occur and the project as proposed is exempt under CEQA. No further environmental analysis is warranted.

Signed:  _____ Date: 4-28-2021

Mike Sullivan, Senior Environmental Planner
County of Riverside, Facilities Management