

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.8
(ID # 15371)

MEETING DATE:

Tuesday, June 22, 2021

FROM: ASSESSOR-COUNTY-CLERK-RECORDER:

SUBJECT: ASSESSOR-COUNTY-CLERK-RECORDER: Approval of Amendment No. 8 to the Professional Service Agreement with TekSystems, Inc. for Information Technology Consulting and Staffing Services without seeking competitive bids for one year in the amount of \$218,400; All Districts [Total cost \$218,400 - 100% Department Revenue]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 8 to the Professional Service Agreement with TekSystems, Inc. for Information Technology Consulting and Staffing Services without seeking competitive bids for an amount of \$218,400 for one year through June 30, 2022, and authorize the Chair of the Board to sign the Amendment on behalf of the County;
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved by County Counsel to sign amendments that exercise the options of the Agreement including modifications of the statement of work that stay within the intent of the agreement; and
3. Direct the Clerk of the Board to retain one (1) copy of the Amendment and return two (2) original copies of the Amendment to the Assessor – County Clerk – Recorder's Office.

ACTION: Policy


Douglas Cady, Assistant Assessor County Clerk Recorder 6/9/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: June 22, 2021
xc: ACR, COB

Kecia R. Harper
Clerk of the Board

By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$0	\$218,400	\$218,400	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Department Funding			Budget Adjustment: No	
			For Fiscal Year: 21/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The County of Riverside Enterprise Solutions for Property Taxation (CREST) has a limited staff to support the transition to the new property tax system (Aumentum). Replacing a 40-year-old mainframe system has many technical challenges, including the creation of ancillary applications to support the new system and the extraction of data for distribution to external agencies.

TekSystems has continued to provide resources responsible for building the integrations between Aumentum and various external systems, including the geographical information system (GIS), the Clerk of the Board Assessment Appeals system, and the Eagle Recorder system. CREST is continuing to work on stabilizing the integrations between Aumentum and the external systems and transfer knowledge from TekSystems resources to County staff. This amendment will allow for system stabilization and complete the knowledge transfer process.

Additionally, TekSystems has helped in developing several applications to bridge Assessor-Clerk-Recorder's (ACR) systems to CREST's Aumentum. The applications built are critical for ACR's business and TekSystems has been the sole programmer building such applications. TekSystems is needed to complete enhancements to existing applications that have been developed, as well as to stabilize these applications for ACR business.

Impact on Residents and Businesses

Maintaining and integrating modern technologies and applications ensures continuity of services to the public and staff.

Additional Fiscal Information

The annual cost increase reflects an increase of approximately 6%. This is the first increase that the vendor has requested since 2018.

Contract History and Price Reasonableness

The Board of Supervisors approved the Professional Service Agreement with TekSystems, Inc. on July 30, 2013 on Agenda Item 3.16, to provide Information Technology Services for the CREST/Property Tax System for one year through June 30, 2014, with the option to renew

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through June 30, 2015. As part of this award, ACR contracted with the vendor to provide Information Technology Consulting Services for the CREST project in support of the transition to a new property tax system, Aumentum.

Amendment No. 1 renewed the period of performance from July 1, 2014 through June 30, 2015 and was executed by the Purchasing Agent.

Amendment No. 2 extended the period of performance from July 1, 2015 through June 30, 2016, as approved by the Board of Supervisors on May 19, 2015 on Agenda Item 3.4.

Amendment No. 3 extended the period of performance from July 1, 2016 through June 30, 2017, as approved by the Board of Supervisors on June 21, 2016 on Agenda Item 3.12.

Amendment No. 4 extended the period of performance from July 1, 2017 through June 30, 2018, with the option to renew for one additional one-year period, as approved by the Board of Supervisors on June 20, 2017 on Agenda Item 3.10.

Amendment No. 5 renewed the period of performance from July 1, 2018 through June 30, 2019 and was executed by the Purchasing Agent.

Amendment No. 6 extended the period of performance from July 1, 2019 through June 30, 2020, with the option to renew for one additional one-year period, as approved by the Board of Supervisors on June 25, 2019 on Agenda Item 3.9.

Amendment No. 7 renewed the period of performance from July 1, 2020 through June 30, 2021 and was executed by the Purchasing Agent.

The period of performance was extended due to the continuous needs to support a few critical applications the consultant has developed, and the needs of developing new applications to improve ACR's efficiency or public services. Such applications require extensive business knowledge about ACR and strong technical skills that the consultant has acquired through many years of work with ACR.

This request was approved by the Technology Standards Oversight Committee (TSOC) on June 2, 2021 (PR2021-11438).

ATTACHMENTS:

ATTACHMENT A: Amendment No. 8 to the Professional Service Agreement for Information Technology Consulting and Staffing Services between County of Riverside and TekSystems, Inc.

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ATTACHMENT B: Single Source Justification Approval


ATTACHMENT C: TSOC Approval # PR2021-11438


Tina Grande, Director of Purchasing and Fleet Services 6/9/2021


Stephanie Peck, Principal Management Analyst 6/16/2021


Gregory H. Priamos, Director County Counsel 6/10/2021


Jim Smith, Chief Information Officer 6/9/2021


Jim Smith, Chief Information Officer 6/10/2021

EIGHTH AMENDMENT TO THE
PROFESSIONAL SERVICE AGREEMENT
FOR INFORMATION TECHNOLOGY CONSULTING AND STAFFING SERVICES
BETWEEN COUNTY OF RIVERSIDE
AND
MARYLAND TEKSYSTEMS, INC.

Original Contract Term (as amended):	July 1, 2013 through June 30, 2021
Contract Term Extended To:	June 30, 2022
Effective Date of Amendment:	July 1, 2021
Original Annual Maximum Contract Amount:	\$205,920.00
Amended Annual Maximum Contract Amount:	\$218,400.00
Amended Contract ID:	ASARC-91800-021-06/21

This Eighth Amendment to the Professional Service Agreement for Information Technology Consulting and Staffing Services (herein referred to as "Eighth Amendment" is entered into by and between MARYLAND TEKSYSTEMS, INC., a Maryland corporation (herein referred to as "CONTRACTOR"), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, (herein referred to as "COUNTY"), sometimes collectively referred to as the "Parties".

WHEREAS, COUNTY and CONTRACTOR entered into that certain Professional Service Agreement for Information Technology Consulting and Staffing Services, approved July 30, 2013, Agenda Item 3.16 (herein referred to as "Agreement"; and

WHEREAS, the Parties amended the Agreement a total of seven (7) times to extend the term of the Agreement and to amend the Application Programmer Hourly Rate; and

WHEREAS, the Parties now desire to amend the Agreement for the eighth time to amend the Application Programmer Hourly Rate from \$99.00 to \$105.00

WHEREAS, the Parties desire to further amend the Agreement to extend the term of the Agreement for one (1) year through June 30, 2022.

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. The above recitals are true and correct, and are incorporated herein by reference.
2. Section 2 – Period of Performance. The first sentence of Section 2.1 of the Agreement is hereby deleted in its entirety and replaced with the following:

"This Agreement shall be effective upon signature of this Agreement by both parties and continued in effect through June 30, 2022, unless terminated earlier."

3. Exhibit B – Payment Schedule. The Application Programmer Hourly Rate is hereby amended from \$99.00 to \$105.00.

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4. Effective Date. This Eighth Amendment to the Agreement shall be effective July 1, 2021.
5. Entire Understanding. The Eighth Amendment and the Agreement contain the entire understanding and agreement of the Parties. There are no oral or written representations, understanding, or ancillary covenants, undertaking or agreements that are not contained or expressly referred to within this Eighth Amendment and Agreement.
6. Further Assurances. The Parties agree to execute such other documents and to take such other actions as may be necessary to further the purpose of this Eighth Amendment.
7. Agreement in Full Force and Effect. Except as otherwise expressly modified herein, all other terms and conditions of the Agreement remain unmodified and in full force and effect.

SIGNATURE PROVISIONS ON THE FOLLOWING PAGE

EIGHTH AMENDMENT TO THE
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IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Eighth Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel, Chair
Board of Supervisors

Dated: JUN 22 2021

Maryland TekSystems, Inc., a Maryland corporation

By: Patrick Conway
Patrick Conway
Account Manager

Dated: 5/24/2021

ATTEST:
Kecia Harper
Clerk of the Board

By: Yvonne Harper
Deputy

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: Ryan D. Yabko
Ryan D. Yabko
Deputy County Counsel