

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.12  
(ID # 15643)**

**MEETING DATE:**  
Tuesday, June 29, 2021

**FROM :** COUNTY COUNSEL:

**SUBJECT:** COUNTY COUNSEL: Approval of Budget Adjustment and Amend Salary Ordinance No. 440 Pursuant to Resolution No. 440-9199 Submitted Herewith for Fiscal Year 21/22, All Districts. [\$294,330 on going] Department Budget [4/5 Vote Required]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve and direct the Auditor-Controller to make a budget adjustment increasing appropriations shown on Schedule A; and
2. Amend Salary Ordinance No. 440 pursuant to Resolution No. 440-9199 submitted herewith.

**ACTION:**Position Added, Policy

  
\_\_\_\_\_  
Gregory E. Priaprios, Director County Counsel

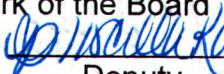
6/17/2021

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and that Resolution 440-9199 is adopted as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: June 29, 2021  
Xc: Co.Co., Auditor

Kecia Harper-Ihem  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 294,330	\$ 0	\$ 294,330
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: Department Budget</b>			<b>Budget Adjustment:</b>	Yes
			<b>For Fiscal Year:</b>	21/22

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

County Counsel provides legal services to the Board of Supervisors and its numerous agencies and departments. The office has and continues to provide legal services to Department of Public Social Services (DPSS) including general advice, litigation, contract services and compliance matters. Over time, the demand for County Counsel legal services by DPSS for transactional services have increased, County Counsel and DPSS have determined there is a need for one additional full time Deputy County Counsel IV position.

The Office of County Counsel therefore requests to add one (1) Deputy County Counsel IV position and one (1) Legal Support Assistant II-CN to accommodate the increased level of service and to increase appropriations to accommodate the salary expenses. The Deputy County Counsel IV position will be funded by DPSS at the Board approved rate of \$187/hour. The billing rate covers the cost of the Deputy, Legal Support Assistant and overheard costs. There will be no additional impact on the general fund.

**Impact on Residents and Businesses**

This additional position will assist DPSS in providing vital services to the citizens of Riverside County.

**Additional Fiscal Information**

The Deputy County Counsel IV position would be budgeted at \$218,104 and the Legal Support Assistant II-CN position at \$76,226. In future fiscal years, the cost will most likely increase.

**Contract History and Price Reasonableness**

County Counsel and DPSS have had previous agreements; however, this agreement specifically designates a position to DPSS due to increased work demand.

**SCHEDULE A. BUDGET ADJUSTMENT**

Fiscal Year 21/22


Increase appropriations:


**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

10000-1500100000-510040	Regular salaries	\$195,801
10000-1500100000-518100	Budgeted benefits	98,529
10000-1500100000-572000	Intra-DPSS	<u>(294,330)</u>
	Total	0

**ATTACHMENT A.** Resolution No. 440-9199

  
\_\_\_\_\_  
Heydee Koury, Sr Accountant - Auditor 6/17/2021

  
\_\_\_\_\_  
Brenda Diederichs, Assistant CEO / Human Resources Director 6/21/2021

  
\_\_\_\_\_  
Gregory E. Priamos, Director County Counsel 6/21/2021



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Kecia Harper-Ihem  
Clerk of the Board  
By: \_\_\_\_\_  
Deputy

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Heydee Koury, Sr Accountant - Auditor 6/17/2021

  
Brenda Diederichs, Assistant CEO / Human Resources Director 6/21/2021

  
Gregory V. Priamos, Director County Counsel 6/21/2021



COPY

AN ORDINANCE OF THE COUNTY OF RIVERSIDE  
AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING A SCHEDULE OF FEES  
FOR THE ISSUANCE OF WARRANTS AND SERVICES BY THE RIVERSIDE COUNTY  
AUDITOR-CONTROLLER

The Board of Supervisors of the County of Riverside ordains as follows:

Section 1. Section 1 of Ordinance No. 860 is amended to read as follows:

“Section 1. The Board of Supervisors establishes the following schedule of fees for issuance of warrants, journal processing and services provided by the Riverside County Auditor-Controller:

WARRANTS, JOURNAL PROCESSING, AND SERVICES

Special District County B Warrant (each)	\$6.10
Special District Processing of Journal Vouchers (per line)	\$0.17
Special District Payroll Warrant (non-County) (each)	\$17.96
Child Support Garnishment (each)	\$1.50
Medical Support Garnishment (each)	\$1.50
Spousal Support Garnishment (each)	\$1.50
Earnings Withholding Orders (each)	\$1.50
Sheriff Writs (each)	\$1.50
Property Tax Time-Share Assessment (per assessment)	\$2.70
Property Tax Fixed Charge Transaction (per parcel)	\$0.11
Property Tax Fixed Charge Correction (each)	\$62.27
Property Tax Fixed Charge Correction (per batch)	\$91.74
Property Tax Fixed Charge Enrollment Transaction (per district)	\$87.23
Property Tax General Services Fee (per hour)	\$0.00
ACO Sales Tax Recovery Rate (% of Recovery)	5.3%”

Section 2. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after its adoption.

BOARD OF SUPERVISORS OF THE COUNTY  
OF RIVERSIDE, STATE OF CALIFORNIA

By: \_\_\_\_\_  
Chair

ATTEST:


CLERK OF THE BOARD:

By: \_\_\_\_\_  
Deputy

(SEAL)

APPROVED AS TO FORM:

June 21, 2021

By:   
Michael Thomas  
Deputy County Counsel