

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.7  
(ID # 15689)**

**MEETING DATE:**  
Tuesday, July 20, 2021

**FROM :** ANIMAL SERVICES:

**SUBJECT:** ANIMAL SERVICES: Adoption of Ordinance No. 630.19 Amendment to County of Riverside Ordinance No. 630 updating ordinance provisions including, but not limited to, the fee schedules; CEQA Exempt; All Districts. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Find that the adoption of Ordinance No. 630.19 is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Sections 15060(c)(2), 15060(c)(3), 15273, and is otherwise exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) based on the findings and conclusions contained in the attached Notice of Exemption;
2. Adopt Ordinance No. 630.19, amending Ordinance No. 630, an ordinance of the County of Riverside Regulating the Keeping and Control of Dogs, Cats, and Other Animals and Providing for the Control and Suppression of Rabies that updates the ordinance, including but not limited to, the fee schedules; and
3. Direct the Clerk of the Board to file the Notice of Exemption with the County Clerk within five working days of the Board adopting Ordinance No. 630.19.

**ACTION:Policy**

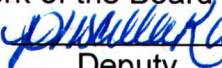
  
Julie Bank, Director of Animal Services 7/8/2021

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Spiegel duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended and that Ordinance 630.19 is adopted with waiver of the reading.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: July 20, 2021  
xc: Animal Services, Recorder, COBAb

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

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STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Department of Animal Services Budget			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	21/22

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

Ordinance No. 630: an ordinance of the County of Riverside Regulating the Keeping and Control of Dogs, Cats, and Other Animals and Providing for the Control and Suppression of Rabies, provides the establishment of animals services' fees and regulates the keeping and control of dogs, cats, and other animals for residents of Riverside County. DAS last revised this ordinance in January 2020.

Currently, fees are set throughout the Ordinance in the sections where they are initially addressed. The proposed Ordinance amendment adds a table containing all fees in one section (Section 24), and replaces specific fee amounts in the other sections with a reference to the table. Consolidating fees into one table in one section will provide clarity to the Ordinance and streamline future revisions. Ordinance No. 630.19 does not create any new fees or modify existing fees – it merely reorganizes where fees are located in the ordinance.

The Department's field, shelter, and other services rates charged to contract cities were removed from the ordinance. Removal of the rates from the ordinance will allow the Department to submit a separate rate setting item to the Board of Supervisors each year without the need for an ordinance amendment. This will streamline the process for both the Department and the contract cities as the Department continues to work toward full cost recovery for the field and shelter services provided to cities. Further, all rates set forth by the Board are ultimately incorporated into the contracts with the cities and they do not need to be included in the ordinance. By removing the contract city rates from the ordinance, all fees left in the ordinance will be those applicable to pet owners.

**Impact on Residents and Businesses**

The centralization of fees to one section will provide clarity and structure to Ord. No. 630. Removing the contract city rates will streamline future rate studies and revisions.

**CEQA Findings**

The project was reviewed and determined to be exempt from the California Environmental Quality Act (CEQA), as it can be seen with certainty that there is no possibility that this Project would have a direct, indirect, or cumulatively significant effect on the environment. Furthermore,

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pursuant to the State CEQA Guidelines, Section 15273 (Rates, Tolls, Fares, and Charges), the project is found to be categorically exempt from CEQA because the proposed changes are for the purpose of:

- Meeting operating expenses, including employee wage rates and fringe benefits;
- Purchasing or leasing supplies, equipment, or materials;
- Meeting financial reserve needs and requirements; and
- Obtaining funds for existing capital projects, necessary to maintain service within existing service areas.

**ATTACHMENTS:**

1. Amendment to Ordinance No. 630
2. CEQA Notice of Exemption



Jason Farin, Principal Management Analyst 7/14/2021



Gregory L. Priamos, Director County Counsel 7/8/2021



1 Board of Supervisors. The owner or person having custody of such dog shall  
2 confine and shall keep such dog confined, for the duration of the deferral. Within  
3 fourteen (14) days after the expiration of the deferral, the owner or person having  
4 custody of such dog shall present to the Director a certificate of vaccination in  
5 accordance with the provisions of Section 2, subsection (d) of this Ordinance.

6 f. Subject to the provisions of Section 2 of this Ordinance, one, two, or three  
7 year licenses shall be issued upon payment of the license fees as set forth in Section  
8 24 of this Ordinance, including any applicable online and credit card processing  
9 fees. The fee for Dangerous/Vicious Animal Registration, as required by  
10 Ordinance No. 771, shall be in the amount set forth in Section 24 of this Ordinance  
11 and shall be addition to any license fee.”

12 Section 2. Subsection j. of Section 2. of Ordinance No. 630 is amended to read as  
13 follows:

14 “j. If an application for a license is made more than thirty (30) days after the  
15 date a dog license is required under this Ordinance, the applicant shall pay a late fee  
16 in the amount set forth in Section 24 of this Ordinance. The late fee shall be in  
17 addition to the applicable license fee.”

18 Section 3. Subsection l., m., and n. of Section 2. of Ordinance No. 630 are amended to  
19 read as follows:

20 “l. Upon transfer of ownership of any dog validly licensed under this  
21 Ordinance, the new owner shall notify the Director of such transfer within thirty  
22 (30) days of such transfer, on a form prescribed by the director, accompanied by a  
23 transfer fee in the amount set forth in Section 24 of this Ordinance. This subsection  
24 shall also apply upon transfer of ownership of any dog that was captured under  
25 Section 10 of this Ordinance.

26 m. Notwithstanding the provisions of Section 2, Subsection (a) of this  
27 Ordinance, when a person moves into the unincorporated area of the County from  
28 another community who owns a dog which is currently vaccinated against rabies

1 and for which dog a license was issued by such other community, such license from  
2 another community shall be deemed valid for a period of one (1) year from the date  
3 such person moves into the unincorporated area of the County or on the date of  
4 expiration of the license issued by such other community, whichever is earlier. If an  
5 application for a license from the Director is made more than thirty (30) days after  
6 such license is required, the applicant shall pay a new resident dog license late fee  
7 in the amount set forth in Section 24 of this Ordinance, in addition to the applicable  
8 license fee.

9 n. If a valid license tag is lost or destroyed, a duplicate thereof may be  
10 procured from the Director upon submission to the Director of a statement signed  
11 by the owner of the dog containing the date and circumstances of such loss or  
12 destruction and the payment of a replacement tag fee in the amount set forth in  
13 Section 24 of this Ordinance.”

14 Section 4. Section 4. of Ordinance No. 630 is amended in its to read as follows:

15 **“Section 4. OPTIONAL LICENSING FOR CATS:**

16 An owner of a cat may be issued a license and tag for such cat upon  
17 presentation to the Director of a certificate of vaccination signed by  
18 a veterinarian certifying that such a cat has been vaccinated, and  
19 upon the payment of an optional cat license fee in the amount set  
20 forth in Section 24 of this Ordinance. Said license shall be valid for  
21 the period of immunity indicated in the certificate of vaccination.”

22 Section 5. Subsection a. of Section 5. Of Ordinance No. 630 is amended to read as  
23 follows:

24 “a. Any person maintaining five (5) or more dogs, four (4) months of age or  
25 older, shall obtain the appropriate Kennel License. Any person maintaining ten  
26 (10) or more cats, four (4) months of age or older, shall obtain a Cattery License.”

27 Section 6. Subsection d. of Section 5. of Ordinance No. 630 is amended to read as  
28 follows:

1                   “d.     Such a license shall be valid for a period of either one (1) or two (2) years  
2                   from the date of issuance. Said license shall be renewed within thirty (30) days  
3                   after the date of expiration. Where a kennel license has been issued and is in effect,  
4                   the dogs contained in such kennel shall be exempt from the requirements of  
5                   individual license tags as provided in Section 2 of this Ordinance. Class I Kennel,  
6                   Class II Kennel, Class III Kennel, Class IV Kennel, Sentry Dog Kennel, and  
7                   Cattery License fees shall be in the amount set forth in Section 24 of this Ordinance  
8                   as set forth below, including any applicable late fees. If an application for a license  
9                   or renewal of a license is made more than thirty (30) days after such license is  
10                  required or such previous license has expired a late fee of fifty percent (50%) of the  
11                  applicable fee shall be added.”

12                  Section 7.     Subsection b. of Section 6. of Ordinance No. 630 is amended to read as  
13 follows:

14                  “b.     The fee for any rescue permit required under this Section shall be in the  
15                  amount set forth in Section 24 of this Ordinance and shall be valid for a period of  
16                  either one (1) or two (2) years from the date of issuance depending upon the permit  
17                  fee paid. If an application for a rescue permit is made more than thirty (30) days  
18                  after such rescue permit is required or such rescue permit has expired a late fee of  
19                  fifty percent (50%) of the applicable fee shall be added.”

20                  Section 8.     Subsection e. of Section 6. of Ordinance No. 630 is amended to read as  
21 follows:

22                  “e.     A permitted animal rescuer obtaining animals from a shelter facility  
23                  pursuant to Section 11, subsection (g) of this Ordinance, shall not be subject to the  
24                  payment of impound fees and charges specified in Section 11 but may be subject to  
25                  the spay or neuter deposit specified in Section 12, subsection (a) of this  
26                  Ordinance.”

27                  Section 9.     Section 11 of Ordinance No. 630 is amended to read as follows:

28                  **“Section 11. IMPOUNDED ANIMALS AND SERVICE FEES:**

1 a. An impounded animal may be redeemed only upon payment of the  
2 impound fees described Section 24 of this Ordinance, plus the actual costs  
3 of transporting the animal to impound, the actual costs of veterinary and  
4 related services rendered to the animal while impounded, the actual costs of  
5 sale incurred, the actual costs of any extraordinary measures required in of  
6 for the handling and maintenance of the animal while impounded, and any  
7 applicable processing fees set forth in Section 24 of this Ordinance  
8 including if there is a related Administrative Citation or approved payment  
9 plan. The amount of the impound fees shall be dependent upon whether or  
10 not the impound is the first, second, or third offense for the animal. For any  
11 impounded unaltered animal, a State Mandated Unaltered fine fee shall also  
12 be paid in the amounts described in Section 24 of this Ordinance.

13 b. The fee for destruction and disposal of any dog, cat or other small  
14 animal in accordance with any provision of this Ordinance shall be in the  
15 amount set forth in Section 24 of this Ordinance.

16 c. The fee for destruction and disposal of any horse, donkey, burro or  
17 other large animal in accordance with any provision of this Ordinance shall  
18 be in the amount set forth in Section 24 of this Ordinance.

19 d. Any dog, four (4) months of age or older, which has been  
20 impounded shall not be released from impoundment unless it is licensed in  
21 accordance with the provisions of this Ordinance.

22 e. An officer acting under the provisions of this Ordinance who  
23 impounds a dog or cat pursuant to Section 8, subsection 1. (a) or 1. (d) of  
24 this Ordinance, shall give written notice of the impound by first class mail,  
25 postage prepaid, to the identified address on the animal or last known owner  
26 address provided in County records, if the dog or cat is: 1) wearing a dog or  
27 cat license tag, 2) wearing any other identification tag containing an  
28 address, or 3) is microchipped. If such dog or cat is not redeemed within ten



1 (10) calendar days from the date of the mailing of such notice, the officer  
2 having custody of the dog or cat shall dispose of it in accordance with the  
3 provisions of Section 11, subsection (h) of this Ordinance, or shall  
4 humanely destroy such dog or cat.

5 f. Upon impounding a stray dog pursuant to subsections a. or d. of  
6 Section 8 of this Ordinance or impounding a stray cat, the holding period  
7 for such stray dog or cat shall be in accordance with State law, as in Food  
8 and Agricultural Code sections 31752 and 31108 or other such applicable  
9 State law, as amended from time to time.

10 g. The officer having custody of any impounded dog, cat or other  
11 animal may, by humane methods, summarily destroy such dog, cat or other  
12 animal if: 1) the animal is suffering from any incurable, dangerous or  
13 contagious disease, providing a veterinarian shall certify, in writing, that  
14 such animal is so suffering; or, in the officers best judgment it would be  
15 inhumane and cause needless suffering to prolong the life of the animal in  
16 order to see a veterinarian or, 2) It is an unlicensed vicious dog, cat or other  
17 animal.

18 h. Any officer having in his custody any unredeemed, impounded dog  
19 or cat may release such dog or cat to any adult individual upon payment by  
20 that individual of the impound fees and charges specified in subsection (a)  
21 of this Section and in the amount set forth in Section 24 of this Ordinance,  
22 or to a nonprofit corporation formed under the provisions of California  
23 Corporations Code commencing with Section 10400 for the prevention of  
24 cruelty to animals or to a nonprofit organization formed under the laws of  
25 the State of California for the prevention of cruelty to animals, for such  
26 placement as such nonprofit corporation or nonprofit organization may  
27 choose. Releases of dogs or cats to such nonprofit corporations or nonprofit  
28 organizations pursuant to Subsection (h) of this Section shall not be subject

1 to the payment of impound fees and charges specified in Subsection (a) of  
2 this Section.

3 i. It shall be unlawful for any person to remove an impounded animal  
4 from an animal control Shelter or Animal Control transport vehicle without  
5 the permission of the officer in charge thereof.

6 j. Animal Control Officers choosing to return an impounded animal to  
7 the owner while in the field may collect a field return impound fee in the  
8 amount set forth in Section 24 of this Ordinance.

9 k. Animal Control Officers picking up owned animals at the request of  
10 the owner shall collect an owner turn-in fee from the owner in the amount  
11 set forth in Section 24 of this Ordinance.

12 l. Animal Control Officers investigating and authorizing a home  
13 quarantine shall collect a fee from the owner or custodian of the animal in  
14 the amount set forth in Section 24 of this Ordinance.

15 m. Animal Control Officers providing assistance with trap service shall  
16 collect a trap rental service fee in the amount set forth in Section 24 of this  
17 Ordinance. Any person that rents a trap that is lost or destroyed shall also  
18 be responsible for payment for the lost or destroyed trap in the amount set  
19 forth in Section 24 of this Ordinance.

20 n. Owners of animals impounded for quarantine at a County facility  
21 shall be charged a daily quarantine fee in the amount set forth in Section 24  
22 of this Ordinance which shall be in addition to the regular daily boarding  
23 fee.

24 o. The hourly rate for the recovery of administrative costs associated  
25 with the recoupment of enforcement costs provided in this Ordinance shall  
26 be in the amount set forth in Section 24 of this Ordinance.

27 p. The fee for a microchip identification device shall be in the amount  
28 set forth in Section 24 of this Ordinance and shall be dependent upon

1 whether the microchip was implanted at the time of adoption or at any other  
2 time.

3 q. The fee for after-hours personnel assistance shall be in the amount  
4 set forth in Section 24 of this Ordinance, per hour. The after-hours charge  
5 shall commence after the close of normal business hours and shall be in  
6 addition to any other applicable fees set forth in this Ordinance.

7 r. The adoption fee(s) for adopting any unredeemed, impounded dog  
8 or cat will be based on tiered system that includes vaccinations,  
9 microchipping, deworming, spay or neutering and adoption charges. The  
10 tiered system for adoption fees for dogs shall be based on the number of  
11 days that the dog has been in the shelter in the amount set forth in Section  
12 24 of this Ordinance. The tiered system for adoption fees for cats shall be  
13 based on the age of the cat in the amount set forth in Section 24 of this  
14 Ordinance. Senior citizens and disabled people will be charged at 50% of  
15 the applicable adoption fee charges. To reduce and/or eliminate the  
16 euthanasia of adoptable dogs and cats, the Director or his designee shall  
17 have the discretion to decrease or entirely waive the adoption fees for last  
18 chance adoptions, which are adoptions of urgent animals scheduled for  
19 euthanasia. The Director or his designee shall have the discretion to  
20 decrease the adoption fees of animals adopted at special events in order to  
21 promote the adoption of impounded animals. The Director or his designee  
22 shall also have the discretion to waive fifty percent (50%) of the applicable  
23 tiered fee if the animal is adopted by the foster care provider currently  
24 providing care for the animal or for an employee of the County of  
25 Riverside.

26 s. There shall be an owner turn-in fee for animals turned in by owners  
27 at shelters in the amount set forth in Section 24 of this Ordinance.  
28

1 t. Owners or custodians of animals impounded and sheltered at a  
2 County animal shelter shall be charged a daily boarding fee in the amount  
3 set forth in Section 24 of this Ordinance.

4 u. The Director shall charge and collect from each owner or custodian  
5 the veterinarian and staff rates for the treatment of animals, as set forth in  
6 Section 24 of this Ordinance. The Director shall also charge and collect for  
7 any additional costs for veterinary and related services rendered to the  
8 animal as set forth in Section 24 of this Ordinance, and the actual costs of  
9 any extraordinary measures required in or for the handling and maintenance  
10 of the animal.

11 v. Should a city want to contract with the County for field or shelter  
12 services by the Department, the Director shall charge and collect from any  
13 contracting city the County's fully-burdened cost of providing field and  
14 sheltering staff and services at rates and actual costs as approved annually  
15 by the Board of Supervisors. Said rates and actual costs for providing field  
16 and sheltering staff and services shall be in addition to any rates or fees set  
17 forth in Section 24 of this Ordinance."

18 Section 10. Subsection a. of Section 12. of Ordinance No. 630 is amended to read as

19 follows:

20 "a. **Mandatory Spaying and Neutering**

21 1. Requirement. No person may own, keep, or harbor an unaltered dog  
22 or cat in violation of this Section. An owner or custodian of an unaltered  
23 dog must have the dog spayed or neutered, or provide a certificate of  
24 sterility, or obtain an unaltered dog license in accordance with this  
25 Ordinance. An owner or custodian of an unaltered cat must have the animal  
26 spayed or neutered or provide a certificate of sterility.

27 2. Appointments are available to spay or neuter an unaltered dog or cat  
28 at the County's animal shelters. The demand for these appointments

1 exceeds the number of slots available. In an effort to maximize the number  
2 of animals spayed or neutered, the Department shall charge an appointment  
3 fee in an amount as set forth in Section 24 of this Ordinance that shall be  
4 applied toward the cost of spaying or neutering the animal, provided the  
5 owner, or custodian keeps the appointment or contacts the Department  
6 twenty-four (24) hours prior the appointment to reschedule.

7 3. Any dog or cat impounded at a County animal shelter is required to  
8 be spayed or neutered prior to release unless exempt in subsection (4)  
9 below.

10 4. Exemptions. This section shall not apply to any of the following:

11 A. A dog with a high likelihood of suffering serious bodily  
12 harm or death if spayed or neutered, due to age or infirmity. The  
13 owner or custodian shall obtain written confirmation of this fact  
14 from a California licensed veterinarian. If the dog is able to be safely  
15 spayed or neutered at a later date, that date shall be stated in the  
16 written confirmation; should this date be later than thirty (30) days,  
17 the owner or custodian shall apply for an unaltered dog license.

18 B. In the event that any dog comes under Subsection (4)(A) of  
19 Section 12. of this Ordinance, a spay and neuter deposit fee in an  
20 amount as set forth in Section 24 of this Ordinance shall be paid  
21 before the dog is released from the County animal shelter.

22 C. A cat with a high likelihood of suffering serious bodily harm  
23 or death if spayed or neutered, due to age or infirmity. The owner or  
24 custodian shall obtain written confirmation of this fact from a  
25 California licensed veterinarian. If the cat is able to be safely spayed  
26 or neutered at a later date, that date shall be stated in the written  
27 confirmation.  
28

1 D. In the event any cat comes under Subsection (4)(C) of  
2 Section 12. of this ordinance, a mandatory spay and neuter deposit  
3 fee in an amount as set forth in Section 24 of this Ordinance shall be  
4 paid before the cat is released from the shelter.

5 E. Animals owned by recognized dog or cat breeders, as  
6 defined by Department Policy.

7 F. Females over the age of 10 and males over the age of 12 are  
8 exempt from the Spay and Neuter requirement due to the biological  
9 improbability of reproduction, however, owners will be required to  
10 purchase an unaltered license for any dog that is exempt under this  
11 subsection.”

12 Section 11. Section 20 of Ordinance No. 630 is amended to read as follows:

13 **“Section 20 VIOLATIONS:**

14 In addition to the remedies and penalties contained in this Ordinance, any  
15 person violating any provision of County Animal Control Ordinances shall  
16 be guilty of an infraction, unless otherwise stated in such County Animal  
17 Control Ordinances, and upon conviction thereof shall be punished by a fine  
18 not to exceed one hundred dollars (\$100.00) for the first violation; a fine not  
19 to exceed two hundred dollars (\$200.00) for the second violation within one  
20 year; or a fine not to exceed five hundred dollars (\$500.00) for each  
21 additional violation within one year. Each day a violation is committed or  
22 permitted to continue shall constitute a separate offense.

23 a. Persons receiving a citation for any infraction resulting from a  
24 violation of this chapter, may choose to clear the citation within ten  
25 (10) business days, thereby avoiding a visit to court and a potentially  
26 higher court fine, by demonstrating their compliance to the Director  
27 through their written, signed agreement and paying an  
28

1 administrative fee in an amount as set forth in Section 24 of this  
2 Ordinance.

- 3 b. Persons who violate a home quarantine, fail to produce an animal  
4 for quarantine upon demand, or in any other way interfere with  
5 rabies investigation, shall be guilty of a misdemeanor, pursuant to  
6 Section 121710 of the California Health and Safety Code and  
7 Section 9701 of the California Food and Agriculture Code, which is  
8 punishable by imprisonment in the County Jail for a period not to  
9 exceed one year, or by a fine of not less than one hundred dollars  
10 (\$100.00), nor more than one thousand dollars (\$1,000.00) per day  
11 of violation, or both fine and imprisonment.”

12 Section 12. Subsection f. of Section 22 of Ordinance No. 630 is amended to read as

13 follows:

14 “f. Review of Administrative Hearing Officer’s Decision. If the recipient of an  
15 administrative citation disagrees with the administrative hearing officer’s decision  
16 upholding the issuance of the administrative citation and/or administrative penalty  
17 amount assessed, the recipient may appeal the issuance of the administrative  
18 citation to the superior court as set forth in this Section.

- 19 1. Notice of Appeal. Within twenty (20) days of the delivery and mailing  
20 of the hearing officer’s decision regarding the administrative citation,  
21 the recipient of the administrative citation may contest that decision by  
22 filing an appeal to be heard by the superior court. The appeal fee for  
23 filing the notice of appeal shall be in an amount as set forth in Section  
24 24 of this Ordinance. The failure to file the written appeal and to pay the  
25 filing fees within this period shall constitute a waiver of the right to an  
26 appeal and the decision shall be deemed confirmed. A copy of the notice  
27 of appeal shall be served in person or by first class mail upon the  
28 Department of Animal Services by the contestant.

2. Conduct of Hearing. The conduct of the appeal hearing is a subordinate judicial duty and may be performed by traffic trial commissioners and other subordinate judicial officials at the direction of the presiding judge of the court. The appeal shall be heard de novo, except that the contents of the issuing agency's file in the case shall be received into evidence. A copy of the issued administrative citation providing notice of the violation and imposition of the administrative penalty shall be admitted into evidence as prima facie evidence of the facts stated therein. The court shall request that the issuing agency's file on the case be forwarded to the court, to be received within fifteen (15) days of the request.

3. Judgment. The court shall retain the appeal fee regardless of the outcome of the appeal. If the court finds in favor of the contestant, the amount of the fee shall be reimbursed to the contestant by the Department of Animal Services. Any deposit of the fine or penalty shall be refunded to the Department of Animal Services in accordance with the judgment of the court. If the fine or penalty has not been deposited and the decision of the court is against the contestant, the issuing agency may proceed to collect the penalty pursuant to the procedures set forth in this Ordinance, or in any other manner provided by law."

Section 13. A new Section 24 is added to Ordinance No. 630 to read as follows:

"**Section 24. FEES.** The fees for this Ordinance shall be paid to the Department and shall be as follows:

DESCRIPTION	FEE	FEE EFFECTIVE 7/1/21	FEE EFFECTIVE 7/1/22	FEE EFFECTIVE 7/1/23
<b>SECTION 2 FEES</b>				
Altered dog license – 1 year	\$25.00			



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Altered dog license – 2 year	\$50.00			
Altered dog license – 3 year	\$75.00			
Unaltered dog license – 1 year	\$120.00			
Unaltered dog license – 2 year	\$240.00			
Unaltered dog license – 3 year	\$360.00			
Dog or Cat Breeders – 1 year	\$65.00			
Dog or Cat Breeders – 2 year	\$130.00			
Dog or Cat Breeders – 3 year	\$195.00			
Altered dog license – 1 year (senior citizen age 60 or older)	\$12.00			
Altered dog license – 2 year (senior citizen age 60 or older)	\$24.00			
Altered dog license – 3 year (senior citizen age 60 or older)	\$36.00			
Dangerous/vicious animal registration – 1 year	\$250.00			
Processing Fee for online license purchases	\$1.50			
Credit Card processing fee	3%			
Dog license late fee	\$25.00			
Dog license late fee (senior citizen age 60 or older)	\$15.00			
Transfer of ownership fee – dog	\$6.00			
New resident dog license late fee	\$25.00			
Dog license replacement tag	\$6.00			
<b>SECTION 4 FEES</b>				
Optional Cat license	\$3.00			
<b>SECTION 5 FEES</b>				
Class 1 Kennel license – 5-10 dogs [1 year, unaltered]	\$250.00			
Class 1 Kennel license – 5-10 dogs [2 year, unaltered]	\$450.00			
Class 1 Kennel license – 5-10 dogs [1 year, altered]	\$150.00			
Class 1 Kennel license – 5-10 dogs [2 year, altered]	\$250.00			
Class 1 Kennel license (dog) – late fee	50%			
Class 2 Kennel license – 11-25 dogs [1 year, unaltered]	\$350.00			
Class 2 Kennel license – 11-25 dogs [2 year, unaltered]	\$600.00			
Class 2 Kennel license – 11-25 dogs [1 year, altered]	\$250.00			
Class 2 Kennel license – 11-25 dogs [2 year, altered]	\$400.00			

1	Class 2 Kennel license (dog) – late fee	50%			
2	Class 3 Kennel license – 26-40 dogs [1 year, unaltered]	\$450.00			
3	Class 3 Kennel license – 26-40 dogs [2 year, unaltered]	\$750.00			
4	Class 3 Kennel license – 26-40 dogs [1 year, altered]	\$350.00			
5	Class 3 Kennel license – 26-40 dogs [2 year, altered]	\$550.00			
6	Class 3 Kennel license (dog) – late fee	50%			
7	Class 4 Kennel license – 41+ dogs [1 year, unaltered]	\$550.00			
8	Class 4 Kennel license – 41+ dogs [2 year, unaltered]	\$900.00			
9	Class 4 Kennel license – 41+ dogs [1 year, altered]	\$450.00			
10	Class 4 Kennel license – 41+ dogs [2 year, altered]	\$700.00			
11	Class 4 Kennel license (dog) – late fee	50%			
12	Sentry Dog Kennel License – [1 year, unaltered]	\$500.00			
13	Sentry Dog Kennel License – [2 year, unaltered]	\$800.00			
14	Sentry Dog Kennel License – [1 year, altered]	\$400.00			
15	Sentry Dog Kennel License – [2 year, altered]	\$600.00			
16	Sentry License late fee: 50% of the applicable fee(s)	50%			
17	Cattery license – 10+ cats [1 year, unaltered]	\$250.00			
18	Cattery License – 10+ cats [2 year, unaltered]	\$400.00			
19	Cattery license – 10+ cats [1 year, altered]	\$200.00			
20	Cattery license – 10+ cats [2 year, altered]	\$300.00			
21	Cattery license – late fee 50% of the applicable fee(s)	50%			
<b>SECTION 6 FEES</b>					
22	Rescue permit (up to 6 dogs)	\$60.00			
23	Rescue permit (up to 6 dogs) – 2 Year	\$100.00			
24	Rescue permit – late fee (up to 6 dogs)	50%			
25	Rescue Permit (7 to 10 dogs) – one year	\$120.00			
26	Rescue Permit (7 to 10 dogs) – two years	\$200.00			
27	Rescue permit – late fee (7 to 10 dogs)	50%			
28					

SECTION 11 FEES			
1			
2	State mandated unaltered fine - 1 <sup>st</sup> impound (Food & Ag Code 30804.7 & 31751.7)	\$35	
3	State mandated unaltered fine - 2 <sup>nd</sup> impound (Food & Ag Code 30804.7 & 31751.7)	\$50	
4	State mandated unaltered fine - 3 <sup>rd</sup> impound (Food & Ag Code 30804.7 & 31751.7)	\$100	
5	Animal Redemption Fee - 1 <sup>st</sup> impound	\$50	
6	Animal Redemption Fee - 2 <sup>nd</sup> impound	\$100	
7	Animal Redemption Fee - 3 <sup>rd</sup> impound	\$150	
8	Impound fee - altered/unable to produce dog owned by senior citizen	50%	
9	Administrative Citation Fee	\$25.00	
10	Payment Plan Processing Fee	\$19.00	
11	Collections Processing Fee	\$28.00	
12	Insufficient Fund Charge	\$25.00	
13	Euthanasia - Dog, cat & small animal	\$25.00	
14	Disposal Request - Dog, cat & small animal	\$25.00	
15	Disposal Request - Large Animal	\$193.00	
16	Impound fee - animal returned to owner by field officer	\$40.00	
17	Owner turn-in fee (animal picked up by field officer)	\$30.00	
18	Home quarantine fee	\$50.00	
19	Trap service - first 5 days	\$20.00	
20	Trap service - each day after initial 5 days	\$2.00	
21	Lost or destroyed cat traps	\$73.00	
22	Lost or destroyed dog traps	\$355.00	
23	other lost or destroyed traps	\$90.00	
24	Quarantined animals - housed at a county shelter	\$10 per day + boarding fees	
25	Recoupment of enforcement costs - hourly rate	\$53.00	
26	Microchip - implanted at any time other than adoption	\$21.00	
27	Microchip - implanted at time of adoption	\$12.00	
28	After Hours Charge	\$104.00	

1	Adoption fee – Dogs – 0 to 15 days	\$105.00			
2	Adoption fee – Dogs – 16 to 30 days	\$55.00			
3	Adoption fee – Dogs – 30 or more days	\$20.00			
4	Adoption fee – cats – 8 weeks to 4 months of age	\$65.00			
5	Adoption fee – cats – 4 months to 1 year of age	\$45.00			
6	Adoption fee – cats – 1 year of age or more	\$25.00			
7	Senior citizen age 60 or older (*or disabled person) adoption fee – cats & dogs	50% of applicable fee			
8	Adoption fee – cats & dogs (last chance adoption)	Director Discretion			
9	Event fee – cats	Director Discretion			
10	Event fee – dogs	Director Discretion			
11	Foster Adoption Fees	50%			
12	Owner turn-in fee (animal turned in at the shelter)	\$20.00			
13	Boarding fee (per day or part thereof)	\$20.00	\$25.80	\$31.60	\$37.41
14	Doctors of Veterinary Medicine (DVM) Hourly Rate	\$142.70			
15	Supv. Registered Veterinary Technician Hourly Rate	\$79.08			
16	Registered Veterinary Technician Hourly Rate	\$72.51			
17	Veterinary Technician Hourly Rate	\$67.85			
18	Operations Chief Hourly Rate	\$94.79			
19	Small animal pain management	\$8.00			
20	Large animal pain management	\$15.00			
21	Each injection	\$18.00			
22	For sedation	\$35.00			
23	For fluids	\$8.00			
24	Small animal de-worming	\$8.00			
25	Large animal de-worming	\$16.00			
26	Large animal tube de-worming	\$25.00			
27	Clip/Clean	\$20.00			
28	Horse vaccine	\$18.00			
	Exploratory surgery	\$75.00			
	Topical flea/tick treatment,	\$8.00			
	Animal emergency clinic fees	\$70.00			

1	Animal emergency overnight stay fees	\$20.00			
2	First view of an X-ray	\$70.00			
3	2 <sup>nd</sup> and subsequent viewing of x-rays	\$20.00			
4	Small animal daily oral medication	\$15.00			
5	Large animal daily oral medication	\$25.00			
<b>SECTION 12 FEES</b>					
6	Mandatory Spay & Neuter Deposit Fee for Dogs	\$75.00			
7	Mandatory Spay & Neuter Deposit Fee for Cats	\$40.00			
<b>SECTION 22 FEES</b>					
8	Appeal Fee	\$25.00			

10                    Section 14.    Existing Sections 24, 25, 26, and 27 of Ordinance No. 630 are renumbered  
11 25, 26, 27, and 28 respectively.

12                    Section 15.    EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after  
13 its adoption.

14                    BOARD OF SUPERVISORS OF THE COUNTY  
15 OF RIVERSIDE, STATE OF CALIFORNIA

16 By: Karen S. Spiegel  
17 Chair  
18 KAREN SPIEGEL

19 ATTEST:

20 CLERK OF THE BOARD:

21 By: [Signature]  
22 Deputy

23 (SEAL)

24 APPROVED AS TO FORM  
25 May 27, 2021

26 By: D. C. Ziegler  
27 DARREN C. ZIEGLER  
28 Deputy County Counsel

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STATE OF CALIFORNIA        )  
  )  
COUNTY OF RIVERSIDE        )        ss

I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said county held on July 20, 2021, the foregoing ordinance consisting of 15 Sections was adopted by the following vote:

AYES:                   Jeffries, Spiegel, Washington, Perez and Hewitt  
NAYS:                   None  
ABSENT:                 None

DATE:            July 20, 2021

KECIA R. HARPER  
Clerk of the Board

BY:  \_\_\_\_\_  
  Deputy



Item 3.7

## Boydd, April

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**From:** cob@rivco.org  
**Sent:** Monday, July 19, 2021 10:07 PM  
**To:** COB; ba4612442@gmail.com  
**Subject:** Board comments web submission



First Name: B  
Last Name: Anderson  
Phone: 7603249637  
Email: ba4612442@gmail.com  
Agenda Date: 07/20/2021  
Agenda Item # or Public Comment: 3.7

State your position below: Oppose

Comments: Animal services amending ord: 630 to 630.19 to allow for yearly if not more often rate changes (Increases)  
This action will allow the County to be unaccountable to the public (due process) for fees for services be updated without notices

**Thank you for submitting your request to speak. The Clerk of the Board office has received your request and will be prepared to allow you to speak when your item is called. To attend the meeting, please call (669) 900-6833 and use Meeting ID #864 4411 6015 . Password is 20210720. You will be muted until your item is pulled and your name is called. Please dial in at 9:00 am am with the phone number you provided in the form so you can be identified during the meeting.**

NOTICE OF EXEMPTION

COPY

To: \_\_\_\_\_ Office of Planning and Research  
1400 Tenth Street, Room 121  
Sacramento, CA 95814

From: County of Riverside  
4080 Lemon Street  
Riverside, CA 92501

To:  X  Office of the County Clerk & Recorder

**Project Title:** Ordinance No. 630, an Ordinance of the County of Riverside relating to dogs and cats regulating the keeping and control of dogs, cats, and other animals and providing for the control and suppression of rabies.

**Project Location:** The unincorporated area of Riverside County and the jurisdiction of city partners that contract with the Department of Animal Services for field, sheltering and related services.

**Project Description:** Ordinance No. 630 amendment will adjust the rates charged for services provided by the Department of Animal Services and makes administrative revisions that provide clarification and consistency. These types of fees are governed by Government Code Sections 54985, Food and Agriculture Code sections 30801 through 30805, 31105 through 31108, 31251 through 31254, 31751, and 31757.3. Ordinance Nos. 630 and 560 amendments will adjust the service fees reasonably necessary to fully cover the cost of providing the services, including sheltering, licensing, impound and other services, pursuant to Government Code section 54985

**Name of Public Agency Approving Project:** County of Riverside

**Project Sponsor:** Department of Animal Services

**Exempt Status:** (check one)

- Ministerial
- Declared Emergency
- Emergency Project
- Categorical Exemption
- Statutory Exemption (State CEQA Guidelines Sec. 15273)
- Other: (State CEQA Guidelines Sec. 15061(b)(3))

**Reasons Why Project is Exempt:**

The adoption of the amendment to County of Riverside Ordinance No. 630 is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15273 and section 15061(b)(3). The fees adopted by this ordinance are solely for the purpose of reimbursing the County for the actual costs of providing services and are therefore exempt under CEQA Guidelines section 15273. The purpose of the charges are limited to the purposes authorized under subsections (a)(1) and (a)(2) of section 15273, i.e. meeting operating expenses and purchasing or leasing supplies, equipment or materials. The fees are also exempt under the commonsense exemption of CEQA Guidelines section 15061(b)(3) in that it can be seen with certainty that there is no possibility that the ordinance may have a significant effect on the environment. The ordinance merely provides for fees to cover the actual costs of County services.

Julie Bank, Director, Department of Animal Services  
County Contact Person

(951) 358-7442  
Phone Number

Signature: Julie Bank

Title: Director

Date: June 8, 2021

**For County Clerk's Use Only**

[Empty rectangular box for County Clerk's use]



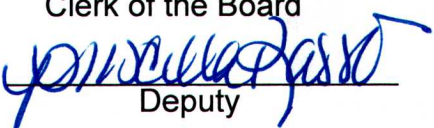
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STATE OF CALIFORNIA        )  
  )  
COUNTY OF RIVERSIDE        )        SS

I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said county held on July 27, 2021, the foregoing ordinance consisting of 15 Sections was adopted by the following vote:

AYES:                   Jeffries, Spiegel, Washington, Perez and Hewitt  
NAYS:                   None  
ABSENT:                 None

DATE:         July 27, 2021

KECIA R. HARPER  
Clerk of the Board  
BY:   
Deputy

SEAL