

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.15
(ID # 14949)**

MEETING DATE:
Tuesday, July 20, 2021

FROM : FACILITIES MANAGEMENT AND RIVERSIDE UNIVERSITY HEALTH SYSTEM :

SUBJECT: FACILITIES MANAGEMENT (FM) AND RIVERSIDE UNIVERSITY HEALTH SYSTEM: Riverside University Health System Medical Center Coronavirus Disease 2019 Emergency Operations Center Project - Approval of Revised Project Budget and Approval of Change Order No. 2 and the Notice of Completion for CannonDesign Builders, Inc., District 5. [Total Cost \$29,000, RUHS Enterprise Fund 40050 to be reimbursed by CARES Act 100%] (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve an increase to the project budget in the amount not to exceed \$29,000 for a revised project budget of \$515,029 for the Riverside University Health System Medical Center Coronavirus Disease 2019 Emergency Operations Center (RUHS-MC COVID-19 EOC) Project;
2. Authorize the use of RUHS Enterprise Fund 40050 to be reimbursed by CARES Act not to exceed the additional \$29,000 for the Project, including reimbursement to Facilities Management (FM) for incurred project related expenses;

Continued on Page 2

ACTION:Policy, CIP



Rose Salgado, Director of Facilities Management 6/9/2021


Jennifer Cruikshank, Chief Executive Officer - Health System 6/14/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Spiegel duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: July 20, 2021
xc: FM, RUHS, Recorder

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

3. Ratify, receive, and file the attached Change Order No. 2 for CannonDesign Builders, Inc. (Cannon) of Irvine, California, for the RUHS-MC COVID-19 EOC Project, in the amount not to exceed \$8,280 for HVAC rebalancing, door modifications for OSHPD requirements, and a credit for TV brackets; find that the work was integral to the Project and that competitive bidding would not produce an advantage and is impractical for the work;
4. Authorize the Chair of the Board to execute Change Order No. 2 for Cannon on behalf of the County;
5. Accept the RUHS-MC COVID-19 EOC Project constructed by Cannon as complete and authorize the Chair of the Board to execute the Notice of Completion;
6. Direct the Clerk of the Board to record the attached Notice of Completion; and
7. Approve the reduction of the contract retention for Cannon from 5% to 2.5% and authorize the release of the undisputed retained funds in the amount of \$20,598 to Cannon, in accordance with the contract terms and applicable law, per the General Conditions of the contract.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 29,000	\$ 0	\$ 29,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: RUHS Enterprise Fund 40050 to be Reimbursed by CARES Act – 100%			Budget Adjustment: No	
			For Fiscal Year: 2021/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On December 8, 2020, Item 3.6, the Board of Supervisors (Board) approved in-principle, a project budget in the amount of \$486,029 and a construction contract with Cannon in the amount of \$372,539 for the RUHS-MC COVID-19 EOC Project. The scope of work for the Project included, but was not limited to: new electrical and provisions for emergency power; door and wall renovations; updated sprinkler and fire alarm devices, new ceiling tiles, flooring, paint, and signage; lighting upgrade to Light Emitting Diode (LED), docking stations for laptops, access control, casework, and new furniture.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

BACKGROUND:

Summary (Continued)

During construction, one change order was approved for Cannon to provide additional electrical fixtures, outlets, wall switch and conduit; DIRTT wall changes to length and relocation; backing plates for added TVs and future cabinetries; and ceiling compression posts in the amount \$31,131, for a new contract value of \$403,670. The change order did not exceed the 10% contingency allowance nor single change order dollar authority; therefore no Board approval was required. A second change order was needed for HVAC rebalancing, OSHPD required door modifications and a credit for TV brackets. Bidding of this work would have been impractical to expediently perform and complete the work requested. Change Order No. 2 will compensate Cannon in the amount of \$8,280, for a new contract value of \$411,950. The change order amount exceeds Facilities Management's (FM) change order authority, therefore FM is seeking Board approval.

Pursuant to the general conditions of the contract, Facilities Management (FM) is currently retaining 5% of all progress payments to Cannon. The general conditions of the contract state that after the 50% completion point of the contract work, if satisfactory progress has been made, the County has sole discretion to reduce the retention to a minimum of 2.5% of the contract.

Cannon has completed the work satisfactorily, and the Project has been inspected and found to comply with the contract and safety requirements. This Board action will release \$10,299 to Cannon upon execution of this Board action, and release the remaining undisputed contract retention funds in the amount of \$10,299, for a cumulative amount of \$20,598, after the Notice of Completion has been recorded and the 35-day lien period has expired per the contract terms and applicable law.

Facilities Management is seeking Board approval for a project budget increase of \$29,000 from \$486,029 to \$515,029 to the Project. The budget increase will cover Change Order No. 2 for Cannon and other remaining project related obligations to successfully complete the Project.

Impact on Residents and Businesses

The RUHS-MC COVID-19 EOC Project will provide a functional EOC with emergency power, adequate internal and external communication capabilities to allow for the strategic day to day functions of the Medical Center while in crisis, which is imperative for the safety of the community.

Additional Fiscal Information

The approximate allocation of the project budget adjustment is as follows:

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

PROJECT BUDGET LINE ITEMS	CATEGORY	PROJECT BUDGET	PROJECT BUDGET ADJUSTMENT	REVISED PROJECT BUDGET
Architectural Design	1	59,250	0	59,250
Construction Management	2	0	0	0
Construction Contract	3	372,539	39,411	411,950
Offsite Construction	4	0	0	0
Project Management	5	7,930	7,688	15,618
Fixtures, Furnishings, Equipment	6	0	0	0
Other Soft Costs/Specialty	7	11,810	13,901	25,711
Project Contingency	8	32,000	(32,000)	0
Minor Construction	9	2,500	0	2,500
Project Budget		\$ 486,029	\$ 29,000	\$ 515,029

Additional Fiscal Information

The Board previously approved a project budget in the amount of \$486,029 on December 8, 2020, (Item 3.6) and is 100% funded through RUHS Enterprise Fund 40050 to be reimbursed by CARES Act.

This Board action will increase the project budget by \$29,000, for a revised project budget from \$486,029 to \$515,029 which will be 100% funded by RUHS Enterprise Fund 40050 to be reimbursed by CARES Act and will be expended in FY 2021/22.

Attachments:

- Change Order No. 2 for CannonDesign Builders, Inc.
- Notice of Completion for CannonDesign Builders, Inc.

RS:SP:RB:NS:TY;mg FM08430010807 MT Item #14949
 G:\Project Management Office\FORM 11'S\FORM 11's_In Process\14949_D3 - 010807 - RUHS-MC COVID-19 Emerg Ops Ctr - Rev
 ProjBdgt, Ratify CO No 2 & NOC for CannonDesign_062921.doc


 Meghan Hahn, Administrative Analyst

6/21/2021


 Gregory V. Priamos, Director County Counsel

6/15/2021

COUNTY OF RIVERSIDE FACILITIES MANAGEMENT

CHANGE ORDER NO. 2

Date: 3/25/2021

Project Name: RUHS-MC COVID-19 EMERGENCY OPERATIONS CENT

To Contractor:

PeopleSoft Project No: FM 08430010807

CannonDesign Builders, Inc.
23585 Main Street, Suite 220
Irvine, CA, 92614

Distribution:

- | | |
|---------------------|--------------------------|
| (1) Project Manager | (4) Construction Manager |
| (2) Contractor | (5) Inspector |
| (3) Fiscal | (6) Architect/Engineer |

You are directed to make the following changes. Changes shall include labor, material and equipment; each item to include all charges or indirect arising out of this work:

DESCRIPTION OF CHANGE	REASON FOR CHANGE ORDER	COR#	TYPE	AMOUNT
1) HVAC; TV Bracket credit, Door modifications	Plan/Essential Scope Omissions	1	ADD	\$8,280.00
2)				
3)				
4)				
5)				
6)				
7)				
8)				
9)				
10)				
TOTAL				\$8,280.00

The specifications, where pertinent, shall apply to these changes.

This Change Order provides for a time extension of

Original Contract Duration (calendar days):	<u>0</u>	calendar days
Prior Authorized Time Extension (calendar days):	<u>No Change</u>	
Revised Construction Duration (calendar days):	<u>No Change</u>	
Original Contract Completion Date:	<u>12/30/2020</u>	
Revised Contract Completion Date:	<u>No Change</u>	

NOTE: This change order is not effective until ALL signatures below are obtained, and if applicable, signature authority approval by Form 11 as indicated per Change Order Guidelines.

The undersigned contractor has given careful consideration to the change proposed, including its effect on other work already contracted for, and hereby agrees, if this change order is approved, that he will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment for all costs related in any way thereto the prices shown above. Contractor expressly waives any contract right to pursue any further claim related to this change order work.

1) [Signature] 4/6/21
 Contractor (Signature) Date
Brandon Baker - CannonDesign
 Contractor's Printed Name

Original Contract	\$	372,539.00
Prior Authorized <input type="checkbox"/> ADD <input type="checkbox"/> DEDUCT	\$	31,130.75
Total Contract Prior to this Change	\$	403,669.75

2) Karen S. Spiegel 7.20.21
 Chair, Board of Supervisors Date
 (Signature)

Authorized Changes on this Change Order: \$ 8,280.00

Karen Spiegel
 Chair, Board of Supervisors
 Printed Name

Amount of Contract Authorized Including this Change Order \$ 411,949.75

3) [Signature] 4/3/2021
 Architect (Signature) Date

Pursuant to: Board Policy B-11
 M.O. and Date

Joe Rogowicz
 Architect's Printed Name

5) [Signature] 5/19/21
 Director, Facilities Management Date
 (Signature)

4) Nahid N. Selbe 03/26/2021
 Project Manager (Signature) Date

Rose Salgado
 Director's Printed Name

Nahid Selbe
 Project Manager's Printed Name

FORM APPROVED COUNTY COUNSEL
 BY [Signature] 4/21/2021
 KRISTINE BELL-VALDEZ DATE

JUL 20 2021 3.15

ATTEST:
 KECIA R. HARPER, Clerk
[Signature]
 DEPUTY

5-17-21

COUNTY OF RIVERSIDE FACILITIES MANAGEMENT

CHANGE ORDER NO. 2

Date: 3/25/2021

Project Name: RUHS-MC COVID-19 EMERGENCY OPERATIONS CENT

To Contractor:

PeopleSoft Project No: FM 08430010807

CannonDesign Builders, Inc.
23585 Main Street, Suite 220
Irvine, CA, 92614

Distribution:

- | | |
|---------------------|--------------------------|
| (1) Project Manager | (4) Construction Manager |
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1) [Signature] 4/6/21
 Contractor (Signature) Date
Brandon Decker - CannonDesign
 Contractor's Printed Name

Original Contract	\$	<u>372,539.00</u>
Prior Authorized <input type="checkbox"/> ADD <input type="checkbox"/> DEDUCT	\$	<u>31,130.75</u>
Total Contract Prior to this Change	\$	<u>403,669.75</u>

Authorized Changes on this Change Order: \$ 8,280.00

2) _____
 Chair, Board of Supervisors Date
 (Signature)
Karen Spiegel
 Chair, Board of Supervisors
 Printed Name

Amount of Contract Authorized Including this Change Order \$ 411,949.75

3) [Signature] 4/3/2021
 Architect (Signature) Date
Joe Rogowicz
 Architect's Printed Name

Pursuant to: Board Policy B-11
 M.O. and Date

4) Nahid N. Selbe 03/26/2021
 Project Manager (Signature) Date
Nahid Selbe
 Project Manager's Printed Name

FORM APPROVED COUNTY COUNSEL
 BY [Signature] 4/2/2021
 KRISTINE BELL-VALDEZ DATE

COUNTY OF RIVERSIDE FACILITIES MANAGEMENT

CHANGE ORDER NO. 2

Date: 3/25/2021

Project Name: RUHS-MC COVID-19 EMERGENCY OPERATIONS CENT

To Contractor:

PeopleSoft Project No: FM 08430010807

CannonDesign Builders, Inc.
23585 Main Street, Suite 220
Irvine, CA, 92614

Distribution:

- | | |
|---------------------|--------------------------|
| (1) Project Manager | (4) Construction Manager |
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1)  4/6/21
 Contractor (Signature) Date
Brandon Decker - CannonDesign
 Contractor's Printed Name

Original Contract	\$ <u>372,539.00</u>
Prior Authorized <input type="checkbox"/> ADD <input type="checkbox"/> DEDUCT	\$ <u>31,130.75</u>
Total Contract Prior to this Change	\$ <u>403,669.75</u>
 Authorized Changes on this Change Order:	 \$ <u>8,280.00</u>

2) _____
 Director of Facilities Management Date
 (Signature)
Rose Salgado
 Director of Facilities Management
 Printed Name

Amount of Contract Authorized Including this Change Order **\$ 411,949.75**

3)  4/3/2021
 Architect (Signature) Date
Joe Rogowicz
 Architect's Printed Name

Pursuant to: Board Policy B-11
 M.O. and Date

4) Nahid N. Selbe 03/26/2021
 Project Manager (Signature) Date
Nahid Selbe
 Project Manager's Printed Name

FORM APPROVED COUNTY COUNSEL

BY  4/24/2021
 KRISTINE BELL-VALDEZ DATE

CANNONDESIGN Builders

2355 Main St., Suite 220
Irvine, CA 92614
(949) 250-1500
Fax: (949) 955-2708

CHANGE ORDER
No. 2

TITLE: **Back check #1 and ACD#001**
PROJECT: RUHS - MC Emergency Operation Center
TO: **County Of Riverside - Facilities Management**
3133 Mission Inn
Riverside, CA 92507

DATE: **3/24/2021**
JOB: **280060**
CONTRACT NO

ATTN: **Nahid Selbe**

DESCRIPTION OF CHANGE

Item	Description	Quantity	Units	Unit Price	Net Amount
1	HVAC HVAC rebalancing the area due to latest drawings (OSHPD backcheck #1) that were issued after completion of air balancing per original drawing.	1		\$ 4,250.00	\$ 4,250.00
2	HVAC HVAC rebalancing per approved ACD#001 due to existing air handler unit that had been converted to 100% out side air by hospital	1		\$ 2,250.00	\$ 2,250.00
3	TV brackets Credit back to owner on Bracket installation	1		\$ (1,500.00)	\$ (1,500.00)
4	Door modification per FLSO comments a- Furnish and Install one Closer to allow door fully open b- Make a pocket on drywall for door handle to comply the code c- Off hours work and expedition fee for the Materials d- Painting the entire wall	1		\$ 2,250.00	\$ 2,200.00
Subtotal					\$ 7,200.00
Mark -Up (15%)					\$ 1,080.00
Total					\$ 8,280.00

Note: This Change Order becomes part of and in conformance with the existing contract.

The original Contract Sum was	372,539.00
Net Change by previously authorized Change Orders	31,130.75
The Contract Sum prior to this Change Order was	403,669.75
The Contract Sum will be (increased) (decreased) (unchanged) by this Change Order	8,280.00
The new Contract sum including this change order will be	411,949.75
The Contract Time will be (increased) (decreased) (unchanged) by	3
The Date of Substantial Completion as of the date of this Change Order is	


RECOMMEND:
Owner PM: Nahid Selbe

APPROVAL:
Contractor: CannonDesign Builders

By: _____ Date

By:  _____ Date **4/6/21**

Engineer: Joe Rogowicz

 _____ Date **4/3/2021**
By: _____ Date

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 - RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 - RIVERSIDE, CA 92502

2021-0446732

07/27/2021 09:13 AM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



6080

THIS SPACE FOR RECORDERS USE ONLY

NOTICE OF COMPLETION

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Riverside University Health System Medical Center Coronavirus Disease 2019 Emergency Operations Center Project - (FM08430010807)

Date of Completion: Date Hereof **JUL 20 2021**

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: CannonDesign Builders, Inc., 2355 Main Street, Suite 220, Irvine, CA 92614

Street or legal description of site: 26520 Cactus Avenue, Moreno Valley, CA 92555

Dated: JUL 20 2021

Owner: County of Riverside
(Name of Public Entity)

By: Karen S. Spiegel
Karen Spiegel, Chair, Board of Supervisors

STATE OF CALIFORNIA)

ss

COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

Executed at Riverside, California on JUL 20 2021

By: Kristine Bell-Valdez
Deputy

Karen S. Spiegel
Karen Spiegel, Chair, Board of Supervisors

FORM APPROVED COUNTY COUNSEL
BY Kristine Bell-Valdez DATE

JUL 20 2021 3.15

PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors
(EMBOSSSED ON DOCUMENT)



Date:

7.22.2021

Signature:

Priscilla Rasso

Print Name: Priscilla Rasso, Board Assistant