

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.20
(ID # 15457)

MEETING DATE:

Tuesday, July 27, 2021

FROM: OFFICE ON AGING:

SUBJECT: OFFICE ON AGING: Ratify and Approve Standard Agreement No. MI-2021-21-A1 with the California Department of Aging (CDA) for Medicare Improvements for Patients and Providers Act (MIPPA) Services to increase funds for the period of October 1, 2020 through August 31, 2021. All Districts; [Total Cost: \$163,056 - 100% Federal].

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and Approve Standard Agreement No. MI-2021-21-A1 with the California Department of Aging (CDA), to increase funds to the amount of \$163,056 for Medicare Improvements for Patients and Provider Act (MIPPA) services, for the period of October 1, 2020 – August 31, 2021, and authorize the Chairman of the Board to sign the agreement on behalf of the County;
2. Authorize the Purchasing Agent, in accordance with Ordinance 459, to sign Agreement Amendments, renewals and new agreements, as approved by County Counsel, that do not substantially change the terms of the agreement to fulfill the requirements of the California Department of Aging Standard Agreement and use available funding through August 31, 2021;
3. Authorize the Riverside County Office on Aging Director, or Deputy Director, to sign the Information Integrity and Security Statement, the California Civil Rights Laws Certification, and the Contractor Certification Clauses; and
4. Direct the Clerk of the Board to return four (4) original agreements to the Riverside County Office on Aging for further processing.

ACTION: Policy

Jewel Lee, Director of Office on Aging

6/29/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez, and Hewitt
Nays: None
Absent: None
Date: July 27, 2021
xc: OoA

Kecia R. Harper
Clerk of the Board

By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 58,008	\$0	\$ 163,056.00	\$ 0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Federal			Budget Adjustment:	No
			For Fiscal Year:	20/21 – 21/22

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The Riverside County Office on Aging (RCOoA) proposes entering into an agreement with the California Department of Aging (CDA) to administer funds allocated to the Medicare beneficiary enrollment in the Prescription Drug Benefit Low Income Subsidy (LIS) Program, the Medicare Savings Program (MSP), and develop outreach activities aimed at preventing disease and promoting wellness.

Through an awarded and approved contract with Council on Aging, these activities are included in the Health Insurance Counseling and Advocacy Program (HICAP). These services are expected to provide enhanced outreach and enrollment assistance to eligible Medicare beneficiaries throughout Riverside County. The local HICAP is the primary source for accurate and objective information, assistance and advocacy with Medicare benefits, prescription drug plans and health insurance plans.

The agreement includes the most current requirements provided by CDA, but could be subject to modification based on the State's final legislative process.

The COVID-19 pandemic led to significant and unexpected delays in the agreement development and release process at the California Department of Aging, as well as in the review and approval process locally.

The term of this agreement is October 1, 2020 - August 31, 2021.

Contract History

Ordinance 459 allows for award of contracts with any federal, state, or local government agency without bidding due to the nature of collaboration and partnership of beneficial programs with government entities, as this Standard Agreement is between the California Department of Aging and Riverside County Office on Aging.

Standard Agreement No. MI-2021-21 was previously authorized by the Board of Supervisors on September 15, 2020, Item No. 3.16. This Amendment No. 1 to Standard Agreement No. MI-

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

2021-21 increases the allocated amount to \$163,056 and maintains the original term of performance.

Impact on Residents and Businesses

This agreement assists Riverside County residents, 60 years of age or older, low-income, Medicare recipients residing in rural areas of Riverside County in accessing the Part D Low Income Subsidy (LIS/ExtraHelp) and Medicare Savings Programs (MSPs). Priority outreach will be provided to those in greatest social and economic need.

SUPPLEMENTAL:

Additional Fiscal Information

Standard Agreement No. MI-2021-21 with CDA, in the amount of \$163,056 is allocated as follows: \$105,048 in FY 20/21 and \$58,008 in FY 21/22, as reflected in the following table:

FY	Agreement /Contract	Period	Amount
20/21	MI-2021-21	10/01/2020 - 06/30/2021	\$105,048
21/22	MI-2021-21	07/01/2021 - 08/31/2021	\$58,008
			\$163,056

RCOoA included this funding in the FY21/22 Recommended Budget; therefore, no budget adjustment is needed.

There is no impact to county general funds and no additional match requirement.

ATTACHMENTS:

ATTACHMENT A. STANDARD AGREEMENT NO. MI-2021-21-A1


Steven Atkeson 7/14/2021


Gregory L. Priamos, Director County Counsel 7/14/2021

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RESOLUTION

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BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on Tuesday, July 27, 2021, that the Chair is authorized and directed to execute on behalf of said County the Standard Agreement No MI-2021-21, Amendment 1 between Riverside County and California Department of Aging providing: Medicare Supportive Program Services.

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Roll Call:

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Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

KECIA R. HARPER, Clerk of said Board

By: 
Deputy

STATE OF CALIFORNIA }
BOARD OF SUPERVISORS } §
COUNTY OF RIVERSIDE }

I, Priscilla Rasso, Board Assistant for Clerk of the Board for the County of Riverside, do hereby certify that the foregoing is a full, true and correct copy of Standard Agreement No. MI-2021-21, Amendment 1 approved by the Board of Supervisors at a regular meeting duly held and convened on July 27, 2021, at which meeting a quorum of said Board was present and acting throughout.

Furthermore, I hereby certify that according to provisions of Government Code Section 25103, a copy of Standard Agreement No. MI-2021-21, Amendment was delivered to the Chairman of the Board, Karen S. Spiegel.

Authorize the Office on Aging Director, based on the availability of funding, to sign amendments that do not change the substantive terms of the agreement, as approved by County Counsel.

Dated this 27th day of July, 2021.

WITNESS my hand and official seal

Kecia R. Harper, Clerk of the Board

By: Priscilla Rasso
Deputy

STATE OF CALIFORNIA – DEPARTMENT OF GENERAL SERVICES
STANDARD AGREEMENT - AMENDMENT

SCO ID: 4170-MI202121-A1

STD 213A (Rev. 4/2020)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 7 PAGES

AGREEMENT NUMBER MI-2021-21	AMENDMENT NUMBER 1	Purchasing Authority Number
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1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

California Department of Aging

CONTRACTOR NAME

Riverside County Office on Aging

WHEN DOCUMENT IS FULLY EXECUTED RETURN

CLERK'S COPY

2. The term of this Agreement is:

START DATE

10/01/2020

to Riverside County Clerk of the Board, Stop 1010

Post Office Box 1147, Riverside, Ca 92502-1147

Thank you.

THROUGH END DATE

08/31/2021

3. The maximum amount of this Agreement after this Amendment is:

\$ 163,056 One hundred sixty-three thousand fifty-six and 00/100 dollars

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- A. This amendment increases the total amount of the Agreement by \$34,665. The new total of the Agreement shall not exceed \$163,056.
- B. Exhibit A (pages 2-7, 6 pages) is hereby replaced and attached hereto.
- C. The attached Budget Display Exhibit B, page 8, identified as Amendment 1, replaces the Original Exhibit B – Budget Display, Exhibit B, page 8. The Budget, Amendment 1, is hereby incorporated by reference and replaces the original referenced Budget.

All other terms and conditions shall remain the same.

ATTEST:
 KECIA R. HARPER, Clerk
 DEPUTY
 BY
 FORM APPROVED COUNTY COUNSEL
 BY
 ESENE. SAINZ
 DATE

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Riverside County Office on Aging

CONTRACTOR BUSINESS ADDRESS

P.O. Box 2099

CITY

Riverside

STATE

CA

ZIP

92516

PRINTED NAME OF PERSON SIGNING

KAREN SPIEGEL

TITLE

CHAIR, BOARD OF SUPERVISORS

CONTRACTOR AUTHORIZED SIGNATURE

Karen S. Spiegel

DATE SIGNED

JUL 27 2021

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Department of Aging

CONTRACTING AGENCY ADDRESS

1300 National Drive, Suite 200

CITY

Sacramento

STATE

CA

ZIP

95834

PRINTED NAME OF PERSON SIGNING

Nate Gillen

TITLE

Chief, Business Management Branch

CONTRACTING AGENCY AUTHORIZED SIGNATURE

Nate Gillen

DATE SIGNED

8/19/21

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

AG OP 80-111

ALBERT EINSTEIN UNIVERSITY

ALBERT EINSTEIN UNIVERSITY

ALBERT EINSTEIN UNIVERSITY
ALBERT EINSTEIN UNIVERSITY
ALBERT EINSTEIN UNIVERSITY

BY: [Signature]
KELLY G. HARRIS, Clerk
ALBERT EINSTEIN UNIVERSITY

CAROL SPIEGEL

ALBERT EINSTEIN UNIVERSITY

CA DEPARTMENT OF AGING
RECEIVED

AUG 12 2021

BUSINESS MANAGEMENT
BUREAU

ARTICLE II. SCOPE OF WORK (Continued)

C. Performance Measures

CDA has established aggregate measures to be achieved by each Contractor for each Planning and Service Area it serves. The Contractor shall attain the established measures through collaboration with its respective HICAP, ADRC (where applicable), and other appropriate subcontractor(s).

MIPPA related activities that will determine whether Contractor met the established measures include:

1. The number of one-on-one beneficiary contacts that involve discussion or assistance with:
 - a. Low-Income Subsidy benefits and applications,
 - b. Medicare Savings Program benefits and applications, and
 - c. Medicaid benefits for dual eligibles.
2. The number of events conducted that involve:
 - a. Target outreach to beneficiaries in rural areas,
 - b. Target outreach to low-income beneficiaries,
 - c. Education/Information on the Low-Income Subsidy, Medicare Savings Programs, and/or Medicaid benefits for dual eligibles, and/or
 - d. Education/information on Medicare Preventive benefits.

D. Other Provisions and Assumptions

1. Contractors, ADRCs, and HICAPs may subcontract enhanced outreach activities to other community-based organizations as necessary, in accordance with Exhibit D, Article V.
2. The Contractor, whether providing services directly or through a subcontract, shall ensure:
 - a. Services are provided to the Eligible Service Population as defined in Exhibit A, Article I., B.
 - b. As applicable, compliance with standards and guidelines for procurement of supplies, equipment, and services as provided in 2 CFR 200 Subpart D, Procurement Standards.
 - c. Compliance with all standards and regulations identified in Exhibit A, Article I., I and J.

ARTICLE II. SCOPE OF WORK (Continued)

- c. Issue a management decision for audit findings pertaining to the funds awarded under this Agreement as required by 2 CFR Section 200.521.
9. Provide support and technical assistance to subcontractors and respond in writing to all written requests for direction, guidance, and interpretation of instructions.
10. Maintain and distribute up-to-date CDA requirements so that all responsible persons have ready access to standards, policies, and procedures.
11. Prepare and submit the Budget to the CDA Fiscal Team. This Budget is hereby incorporated by reference into this Agreement.
12. In accordance with the Contractor's updated MIPPA Work Plan, the Contractor shall use One-Time-Only (OTO) allocations to complete MIPPA activities that were uncompleted from the prior fiscal year. Enhanced MIPPA activities funded by OTO allocations may include the following:
 - a. Provide staff trainings regarding:
 - i. One-on-one phone counseling techniques [HICAP Only],
 - ii. Social media/web conferencing to provide enhanced outreach and education.
 - b. Work with partners to ensure information about Medicare prevention and wellness benefits is included in public presentations and events including but not limited to activities that were cancelled or rescheduled due to the COVID-19 public health emergency.
 - c. Complete enhanced outreach activities that were cancelled or delayed due to the COVID-19 public health emergency.
 - d. Educate rural partners regarding LIS, MSP, and Part D.
 - e. Distribute outreach and educational materials, including materials in languages other than English, in locations that will maximize the number of potential LIS/MSP-eligible individuals reached in rural areas.
 - f. Provide one-on-one telephone counseling and enrollment activities, including activities in languages other than English. [HICAP Only.]

ARTICLE I. PROGRAM DEFINITIONS

- A. **Aging and Disability Resource Connection (ADRC)** means a program that helps older adults and individuals with disabilities make informed decisions about their service and support options, and serves as a single point of entry to the long-term care system. Outside California these programs are called Aging and Disability Resource Centers. The terms are used interchangeably in this agreement. ADRCs were established through a collaborative effort of the U.S. Administration for Community Living (ACL) and the Centers for Medicare & Medicaid Services.
- B. **Eligible Service Population** means individuals defined as Medicare eligible beneficiaries likely to be qualified for Medicare Part D, the Low-Income Subsidy (LIS) Prescription Drug Program, and/or the Medicare Savings Programs (MSP).
- C. **Enhanced Outreach** means outreach activities that include, but are not limited to, disease prevention and promoting wellness and are above and beyond routine activities planned in response to other funding (e.g., Basic State Health Insurance Assistance Program [SHIP] funds or Older Americans Act [OAA] outreach funds).
- D. **Enrollment Assistance** means one-on-one assistance to beneficiaries completing and submitting LIS and MSP applications. Enhanced outreach alone does not meet the requirement for enrollment assistance.
- E. **Enrollment Assistance Centers** means locations equipped and designated for LIS and MSP enhanced outreach and enrollment assistance that have been publicly advertised and identified for these purposes.
- F. **Health Insurance Counseling and Advocacy Program (HICAP)** is a program designed to provide Medicare beneficiaries and those imminent of becoming eligible for Medicare with counseling and advocacy as to Medicare, private health insurance, and related health care coverage plans, on a statewide basis. [Welf. & Inst. Code §9541]
- G. **Indirect Costs** means costs incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to the cost objective specifically benefited without effort disproportionate to the results achieved.
- H. **Low-Income Subsidy (LIS)** means a federal program that provides financial assistance with Part D premiums and cost sharing for eligible low-income Medicare beneficiaries.
- I. **Medicare Improvements for Patients and Providers Act (MIPPA) of 2008** means legislation that amended Titles XVIII and XIX of the Social Security Act to extend expiring provisions under the Medicare program, to improve beneficiary access to preventive and mental health services, to enhance low-income benefit programs, and to maintain access to care in rural areas, including pharmacy access.

ARTICLE I. PROGRAM DEFINITIONS (Continued)

- J. **Medicare Prescription Drug Improvement and Modernization Act of 2003** (also known as the “Medicare Modernization Act” or “MMA”) means legislation that imposed the most sweeping changes to the Medicare program since its inception, including the addition of a prescription drug benefit through a new Medicare Part D.
- K. **Medicare Savings Programs (MSP)** means three programs that serve Medicare beneficiaries who do not qualify for full Medi-Cal: Qualified Medicare Beneficiaries, Specified Low-Income Medicare Beneficiaries, and Qualified Individuals. Beneficiaries enrolled in one of these Medicare Savings Programs automatically receive LIS.
- L. **Program Income** means revenue generated by the Contractor or subcontractor from contract-supported activities. Program income is:
- a. Voluntary contributions received from a participant or responsible party as a result of the service(s).
 - b. Income from usage or rental fees of real or personal property acquired with funds provided under this Agreement.
 - c. Royalties received on patents and copyrights from contract-supported activities.
 - d. Proceeds from the sale of items fabricated under a contract agreement.
- M. **Rural** means all territory, population and housing units not classified as urban. The rural classification cuts across other hierarchies and can be in metropolitan or non-metropolitan areas.
- N. **State Health Insurance Assistance Program (SHIP)** means a national program supported by the federal ACL that offers one-on-one counseling and assistance to people with Medicare and their families. Through federal grants directed to states, SHIPs provide free counseling and assistance via telephone and face-to-face interactive sessions, public education presentations and programs, and media activities. In California, SHIP is the same program as the Health Insurance Counseling and Advocacy Program (HICAP). This term may be used interchangeably with HICAP.
- O. **Urban** means all territory, population, and housing units in urban areas, which include urbanized areas and urban clusters. An urban area generally consists of a large central place and adjacent densely settled census blocks that together have a total population of at least 2,500 for urban clusters, or at least 50,000 for urbanized areas. Urban classification cuts across other hierarchies and can be in metropolitan or non-metropolitan areas.

ARTICLE I. PROGRAM DEFINITIONS (Continued)

- P. General Definitions can be found in Exhibit D, Article I.

ARTICLE II. SCOPE OF WORK

A. Program Provisions

1. The Scope of Work shall be performed by the Contractor and/or its subcontractors, which may include, but not be limited to, the HICAP and the ADRC (where applicable).
2. All MIPPA contract and subcontract activities must be over and above those related activities provided through other funding sources (e.g., OAA funding and the basic federal SHIP/ State HICAP funds), and they must support attainment of performance objectives specified by the California Department of Aging (CDA) (available on the CDA website).

B. Contractor Responsibilities

The Contractor, directly or through coordination and collaboration with subcontractors, local aging network resources, and community partners shall:

1. Provide enhanced outreach, education, and enrollment assistance to eligible Medicare beneficiaries regarding LIS, MSP, and Medicare preventive services.
2. Develop, update, and implement the CDA approved local MIPPA work plan, which is hereby incorporated by reference. The work plan delineates how the Contractor, HICAP, and ADRC (where applicable) will coordinate their efforts and resources to achieve the performance objectives identified by CDA.
 - a. The MIPPA work plan must be submitted to and approved by CDA before payments can be made to the Contractor.
 - b. Updates to the MIPPA work plan will be required if substantial changes are proposed by the Contractor during the contract period.
3. Prepare and submit MIPPA-related budget(s) and budget reports as specified by CDA. In addition, the Contractor shall review, approve, and monitor all MIPPA-related budgets, expenditures and revisions of subcontractors including, but not limited to, HICAP(s) and ADRC(s) (where applicable).
4. Monitor, on an ongoing basis, all use of MIPPA funds through reporting, site visits, regular contact, or other means to provide reasonable assurance that the MIPPA funds are administered in compliance with

ARTICLE II. SCOPE OF WORK (Continued)

laws, regulations, and the provisions of contracts, and that performance goals are achieved [2 CFR Section 200.328]. Program and fiscal monitoring shall be performed during the term of this Agreement.

5. Evaluate each subcontractor's risk of noncompliance with federal statutes, regulations, and the terms and conditions of this Agreement for purposes of determining the appropriate subcontractor monitoring as required under 2 CFR Section 200.331(b), which may include consideration of such factors as:
 - a. Prior experience with the same or similar subcontracts;
 - b. Results of previous audits including whether or not the Subcontractor receives a Single Audit in accordance with 2 CFR Part 200, Subpart F—Audit Requirements, and the extent to which the same or similar subcontract has been audited as a major program;
 - c. Whether the Subcontractor has new personnel or new or substantially changed systems; and
 - d. The extent and results of federal awarding agency monitoring (e.g., if the Subcontractor also receives federal awards directly from a federal awarding agency).
6. Consider imposing specific conditions as described in 2 CFR Section 200.207 upon a subcontractor with a history of failure to comply with general or specific terms and conditions of a federal award or failure to meet expected performance goals of the Contract.
7. Monitor the activities of the Subcontractor as necessary to ensure that funding from this Agreement is used solely for authorized purposes in compliance with federal statutes, regulations, and the terms and conditions of this Agreement; and that performance objectives are achieved.
8. The Contractor, while monitoring the Subcontractor, must:
 - a. Review required financial and programmatic reports.
[2 CFR Section 200.302]
 - b. Follow-up and ensure that the Subcontractor takes timely and appropriate action on all deficiencies pertaining to funds awarded under this Agreement detected through audits, on-site reviews, and other means.

**Medicare Improvements for Patients and Providers Act (MIPPA)
Budget Display
October 1, 2020 - August 31, 2021
Riverside County Office on Aging**

Note a Administration costs not to exceed 10% of total allocation

Note b 2020 MIPPA funds must be fully expended by August 31, 2021 and reported in closeout no later than September 31, 2021.

MIPPA FUNDS	NOTES	PROJECT	PROGRAM BASELINE	BASELINE ADJUSTMENT	ONE-TIME ONLY	TOTAL	NET CHANGE
MIPPA: Priority Area 1 SHIPs	a.b	MLHP	48,485	0	981	49,466	981
MIPPA: Priority Area 2 AAAs	a.b	MLAA	30,939	0	15,393	46,332	15,393
MIPPA: Priority Area 3 ADRCS	a.b	MLAD	48,967	0	18,291	67,258	18,291
Total 2021 MIPPA Funds			128,391	0	34,665	163,056	34,665

PROJECT TITLE	CFDA #	PROJECT	AWARD #	EFFECTIVE DATE
MIPPA: Priority Area 1 SHIPs	93.071	MLHP	2001CAMISH-00	9/1/2020
MIPPA: Priority Area 2 AAAs	93.071	MLAA	2001CAMIAA-00	9/1/2020
MIPPA: Priority Area 3 ADRCS	93.071	MLAD	2001CAMIDR-00	9/1/2020

Federal Funds for this contract are provided by using the following Administration for Community Living (ACL) grants:

MIPPA BUDGET SUMMARY

CONTRACT NO: MI 2021-21

BUDGET PERIOD: 10/1/2020 - 8/31/2021	<input type="checkbox"/> ORIGINAL	<input checked="" type="checkbox"/> REVISION #1	SUBMISSION DATE: 6/11/21		PSA No: 21	
COST CATEGORY	Federal Funds				Local Funds	TOTAL FUNDS
AAA MIPPA ADMINISTRATION	MIPPA SHIP	MIPPA AAA	MIPPA ADRC	Not Applicable	Program Income / Other Funds	TOTAL
Personnel						0
Operating Expenses		4,633	6,725			11,358
Indirect Admin						0
TOTAL ADMINISTRATION	0	4,633	6,725	0	0	11,358
MIPPA PROGRAM	MIPPA SHIP	MIPPA AAA	MIPPA ADRC	Not Applicable	Program Income / Other Funds	TOTAL
AAA Direct Services		41,699	60,533			102,232
Subcontractor Subrecipient Services	49,466	0	0		0	49,466
TOTAL MIPPA PROGRAM	49,466	41,699	60,533	0	0	151,698
TOTAL MIPPA BUDGET	49,466	46,332	67,258	0	0	163,056

Payment Method: Reimbursement [] Request for Funds [X]

Federally Approved Indirect Cost Rate(s):

FOR STATE USE ONLY			
Program Fiscal Team Analyst:	DATE	Program Fiscal Team Manager:	DATE
<i>Patrick Steggall</i>	<i>7/26/21</i>	<i>Patricia Crosby</i>	<i>7/26/21</i>

AAA MIPPA ADMINISTRATION BUDGET

CONTRACT NO: MI 2021-21

BUDGET PERIOD: 10/1/2020 - 8/31/2021		<input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> REVISION #1		SUBMISSION DATE: 6/11/2021		PSA No: 21	
PERSONNEL						Salaries & Wages	
Position Classification:		Annual FTE Wage Rate	FTE % of Time Worked			TOTAL	
						0	
						0	
						0	
						0	
						0	
						0	
						0	
						0	
						0	
						0	
						0	
						0	
TOTAL SALARIES & WAGES						0	
STAFF BENEFITS							
TOTAL PERSONNEL						0	
OPERATING EXPENSES							TOTAL
Rent:	Sq ft:	Sq ft Rate:					
Equipment							
Property/Equipment with per unit cost of \$5,000 or more * (These items require CDA approval, and must be itemized on Page 5)							
Supplies							
Travel	Descript						
Other Operating Expenses (List below)							
RCIT Physical Server Support						11,358	
TOTAL OPERATING EXPENSES						11,358	
INDIRECT COSTS							
TOTAL AAA MIPPA ADMINISTRATION						11,358	

*All Equipment with a per unit price of \$5,000 or more as well as items specified in Exhibit D, Article VII.
 For questions or accessibility assistance with this financial document, please contact CDAFiscalTeam@aging.ca.gov.

AAA MIPPA DIRECT SERVICES BUDGET

CONTRACT NO: MI 2021-21

BUDGET PERIOD: 10/1/2020 - 8/31/2021	<input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> REVISION #1	SUBMISSION DATE: 6/11/2021	PSA No: 21
PERSONNEL			Salaries & Wages
Position Classification:	Annual FTE Wage Rate	FTE % of Time Worked	TOTAL
Office on Aging Services Assistant	32,735	50.00%	16,368
Supervising Program Specialist	82,851	35.00%	28,998
Policy Program Administrator	83,663	25.00%	20,916
			0
			0
			0
			0
			0
			0
			0
TOTAL SALARIES & WAGES			66,281
STAFF BENEFITS			35,951
TOTAL PERSONNEL			102,232
OPERATING EXPENSES			TOTAL
Rent:	Sq ft:	Sq ft Rate:	
Equipment			
Property/Equipment with per unit cost of \$5,000 or more * (These items require CDA approval, and must be itemized on Page 5)			
Supplies			
Travel			
Other Operating Expenses (List below)			
TOTAL OPERATING EXPENSES			0
INDIRECT COSTS			
TOTAL AAA MIPPA DIRECT SERVICES			102,232

*All Equipment with a per unit price of \$5,000 or more as well as items specified in Exhibit D, Article VII.
 For questions or accessibility assistance with this financial document, please contact CDAFiscalTeam@aging.ca.gov.

MIPPA SUBCONTRACTOR SUBRECIPIENT SERVICES SCHEDULE

CONTRACT NO: MI 2021-21

BUDGET PERIOD: 10/1/2020 - 8/31/2021	<input type="checkbox"/> ORIGINAL	<input checked="" type="checkbox"/> REVISION #1	SUBMISSION DATE: 6/11/2021		PSA No:	21
	MIPPA SHIP	MIPPA AAA	MIPPA ADRC	Not Applicable	Program Income and Other Local Funds	TOTAL SUBCONTRACTED SERVICES
SubContractor Subrecipient						
Name: Council on Aging - Southern California	49,466					49,466
Address: 2 Executive Circle, Suite 175, Irvine,						
Telephone: (714) 648-0892						
Contact Person: Valerie Usher						
Name:						0
Address:						
Telephone:						
Contact Person:						
Name:						0
Address:						
Telephone:						
Contact Person:						
Name:						0
Address:						
Telephone:						
Contact Person:						
TOTAL MIPPA SUBCONTRACTED SERVICES	MIPPA SHIP	MIPPA AAA	MIPPA ADRC	Not Applicable	LOCAL FUNDS	TOTAL MIPPA
	49,466	0	0	0	0	49,466

Budget Contracted expenses from all funding sources

For questions or accessibility assistance with this financial document, please contact CDAFiscalTeam@aging.ca.gov.



MIPPA PROPERTY/EQUIPMENT BUDGETED

CONTRACT NO: MI 2021-21

BUDGET PERIOD: 10/1/2020 - 8/31/2021		<input type="checkbox"/> ORIGINAL <input checked="" type="checkbox"/> REVISION #1	SUBMISSION DATE: #####		PSA No: 21	
ITEM DESCRIPTION	EXPECTED ACQUIRE DATE	Purpose/Justification	Qty	Per Unit Cost	FUNDING USED Select from dropdown	MIPPA COST
AAA MIPPA ADMIN EQUIPMENT		List all Property/Equipment with a per unit cost of \$5,000 or more *				
					MIPPA SHIP	
					MIPPA AAA	
					MIPPA SHIP	
					MIPPA AAA	
					MIPPA ADRC	
AAA MIPPA ADMINISTRATION - EQUIPMENT BUDGETED TOTAL						0
AAA MIPPA DIRECT PROGRAM EQUIPMENT		List all Property/Equipment with a per unit cost of \$5,000 or more *				
					MIPPA SHIP	
					MIPPA AAA	
					MIPPA ADRC	
					MIPPA SHIP	
					MIPPA ADRC	
					MIPPA AAA	
					None	
					None	
AAA MIPPA DIRECT PROGRAM - EQUIPMENT BUDGETED TOTAL						0
TOTAL AAA MIPPA EQUIPMENT BUDGETED						0
MIPPA SUBCONTRACTOR SUBRECIPIENT EQUIPMENT		List all Property/Equipment with a per unit cost of \$5,000 or more *				
					MIPPA SHIP	
					MIPPA AAA	
					MIPPA ADRC	
					None	
					None	
					None	
					None	
MIPPA SUBCONTRACTOR SUBRECIPIENT EQUIPMENT BUDGETED TOTAL						0
TOTAL MIPPA EQUIPMENT BUDGETED						0

For questions or accessibility assistance with this financial document, please contact CDAFiscalTeam@aging.ca.gov.

*All Equipment with a per unit price of \$5,000 or more as well as items specified in Exhibit D, Article VII.



MIPPA PROPERTY/EQUIPMENT BUDGETED

CONTRACT NO: MI 2021-21

BUDGET PERIOD: 10/1/2020 - 8/31/2021		<input type="checkbox"/> ORIGINAL	<input checked="" type="checkbox"/> REVISION #1	SUBMISSION DATE: #####		PSA No:	21
ITEM DESCRIPTION	EXPECTED ACQUIRE DATE	Purpose/Justification		Qty	Per Unit Cost	FUNDING USED Select from dropdown	MIPPA COST
AAA MIPPA ADMIN EQUIPMENT		List all Property/Equipment with a per unit cost of \$5,000 or more *					
						MIPPA SHIP	
						MIPPA AAA	
						MIPPA SHIP	
						MIPPA AAA	
						MIPPA ADRC	
AAA MIPPA ADMINISTRATION - EQUIPMENT BUDGETED TOTAL							0
AAA MIPPA DIRECT PROGRAM EQUIPMENT		List all Property/Equipment with a per unit cost of \$5,000 or more *					
						MIPPA SHIP	
						MIPPA AAA	
						MIPPA ADRC	
						MIPPA SHIP	
						MIPPA ADRC	
						MIPPA AAA	
						None	
						None	
AAA MIPPA DIRECT PROGRAM - EQUIPMENT BUDGETED TOTAL							0
TOTAL AAA MIPPA EQUIPMENT BUDGETED							0
MIPPA SUBCONTRACTOR SUBRECIPIENT EQUIPMENT		List all Property/Equipment with a per unit cost of \$5,000 or more *					
						MIPPA SHIP	
						MIPPA AAA	
						MIPPA ADRC	
						None	
						None	
						None	
						None	
MIPPA SUBCONTRACTOR SUBRECIPIENT EQUIPMENT BUDGETED TOTAL							0
TOTAL MIPPA EQUIPMENT BUDGETED							0

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 *All Equipment with a per unit price of \$5,000 or more as well as items specified in Exhibit D, Article VII.

Contractor Agency: Riverside County Office on Aging		Submission Date: 8/21/2020	
PSA#: 21	Fiscal Year: 20-21	Contract No: MI	2021

GOAL #1: Enhance and expand one-on-one assistance, education, and outreach efforts to eligible Medicare beneficiaries regarding their preventive, wellness, and limited income benefits (LIS/MSP).

Objectives	Key Tasks	Staff	Key Partners	Start Date	End Date	Outcome Status/Comments
1. Provide outreach to potentially eligible clients who may qualify for MSP/LIS programs.	1. Research, identify, and prioritize areas across Riverside County to reach 320 potentially eligible MSP/LIS clients for provision of services.	HICAP Program Manager	Community Partners (e.g., senior centers other nonprofits)	10/01/2020	06/30/2021	1. Complete-Reach 320 potentially- eligible MSP/LIS program clients throughout the service area, as evidenced by data collection and reporting. Reached 1,493 potentially eligible clients.
2. Promote education and awareness about Medicare preventive services, wellness, and LIS/MSP through development of updated outreach materials and one-on-one counseling.	2. Update promotional materials to provide the most current information about preventive services, wellness, and LIS/MSP at community presentations, virtual health fairs, and one-on-one counseling sessions.	HICAP Program Manager	Community Partners (e.g., senior centers other nonprofits)	7/1/2020	4/30/2021	2. Complete-Include finalized versions of updated presentation materials and advertising related to preventive services, wellness, limited income benefits, and LIS/MSP services during virtual health fairs, health fairs (post COVID) and at one-on-one counseling sessions throughout 2021.

GOAL #2: Increase outreach to beneficiaries with limited incomes including rural areas, tribal entities, and those who speak English as a second language.						
Objectives	Key Tasks	Staff	Key Partners	Start Date	End Date	Outcome Status/Comments
1. Increase Medicare education and awareness of Medicare Part D, LIS, and MSP for beneficiaries with limited incomes.	1. Make Medicare Part D, LIS, and MSP materials available virtually during COVID; and designate health fair table space to display rural area-focused flyers and screening tools; and secure space at two partner agencies to display materials for walk-in clients, post-COVID.	Program Manager	Senior Community Social Services, resource centers, Social Security offices, federally recognized agencies, and American Indian Tribes	02/01/2021	09/30/2021	1. In progress- Provide Medicare Part D, LIS, and MSP materials virtually and at health fairs; and secure designated space at two resource centers in rural areas to display materials to increase outreach to beneficiaries with limited income.
2. Provide LIS/MSP information, presentations, and assistance throughout primarily Spanish speaking communities of Riverside County.	2. Provide six Spanish-language CMC/CCI presentations to predominately Spanish-speaking communities throughout Riverside County.	HICAP Latino Outreach Coordinator	Senior Community Social Services, resource centers, Social Security offices, federally recognized agencies, and American Indian Tribes	02/01/2021	09/30/2021	2. In progress Deliver six Spanish language CMC/CCI presentations to dual eligible clients in predominately Spanish speaking communities to increase outreach and service to community members who speak English as a second language. Provided two Spanish presentations.



<p>3. Collaborate with federally recognized American Indian Tribal entities throughout Riverside County to provide MSP/LIS information and services to tribal members with limited income.</p>	<p>3. Provide presentations, materials, information, and services to beneficiaries with limited income throughout federally recognized American Tribal communities of Riverside County.</p>	<p>HICAP Latino Outreach Coordinator</p>	<p>Senior Community Social Services, resource centers, Social Security offices, federally recognized agencies, and American Indian Tribes</p>	<p>02/01/2021</p>	<p>09/30/2021</p>	<p>3. In progress- Provide LIS/MSP updates, benefit options, enrollment information, and assistance to beneficiaries with low income who reside within the typically hard-to-reach federally recognized American Indian Tribal communities of Riverside County CoA will provide outreach to tribes before the end of the work plan cycle.</p>
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GOAL #3: Develop new partnerships throughout the community and maintain current partnerships.						
Objectives	Key Tasks	Staff	Key Partners	Start Date	End Date	Outcome Status/Comments
1. Identify five additional partnerships in predominately English-speaking communities and five additional partnerships in predominately Spanish speaking communities	1. Research and secure partnerships through contracts and agreements	Latino Outreach Coordinator	Community groups in English-speaking and Spanish speaking areas	01/01/2021	06/30/2021	1. Complete-Secure a total of ten new partnerships to support work plan goals and objectives.
2. Maintain current partnerships and continue to build upon existing relationships by enhancing open dialog and communication	2. Attend periodic partnership meetings and resource meetings	HICAP Program Manager	Community Partners (e.g. Senior Centers)	10/01/2020	06/30/2021	2. On-going-Strengthen and maintain existing partnerships in all Riverside County communities to support work plan goals and Objectives.

GOAL #4: Enhance trainings for staff and volunteers to include LIS, MSP, and Medicare disease prevention and wellness benefits.

Objectives	Key Tasks	Staff	Key Partners	Start Date	End Date	Outcome Status/Comments
1. Maintain current LIS and MSP counseling tools to ensure the most up-to-date information is provided to the community.	1. Update LIS and MSP counseling tools to reflect relevant changes.	HICAP Program Manager	HICAP staff and Volunteers	09/02/2020	06/30/2021	1. Complete -Conduct one MSP/LIS training session in September 2020 and one round table session in April 2021 to train staff and volunteers to identify potentially eligible clients.
2. Create enhanced MIPPA-based training modules for delivery to HICAP counselors and staff.	2. Develop training materials that incorporate 2021 requirements and deliver to all HICAP counselors through training sessions.	Program Manager		09/02/2020	06/30/2021	2. Complete Well-trained counselors and staff who are equipped with the most current information for LIS/MSP counseling.
3. (New) Expand specialization of volunteer opportunities to HICAP counselors on LIS and MSP.	3. Create a volunteer role that will assist clients with the low-income application process.	Volunteer Coordinator		09/01/2021	09/30/2021	3. Three specialized volunteers will be able to assist potentially eligible clients with both MSP and LIS applications and will improve the follow-up application referral process.

GOAL #5: Educate partners on Medicare disease prevention and wellness benefits.

Objectives	Key Tasks	Staff	Key Partners	Start Date	End Date	Outcome Status/Comments
1. Provide disease prevention and wellness promotion outreach to community partners.	1. Identify three new local churches/faith-based organizations and three new low-income senior housing locations to educate on Medicare disease prevention and wellness benefits.	HICAP Outreach Team	Churches, faith-based organizations, and senior housing residences	10/01/2020	05/01/2021	Complete-Provide six virtual presentations about Medicare topics related to disease prevention and wellness benefits to churches, faith-based organizations, and senior housing residences.

APPROVED

GOAL #6: Where applicable, coordinate MIPPA specific outreach and education activities with the local ADRC.						
Objectives	Key Tasks	Staff	Key Partners	Start Date	End Date	Outcome Status/Comments
1. Establish a process for the local AAA/ADRC to refer potentially eligible LIS/MSP clients for services.	1. Set a meeting with the AAA/ADRC to establish a process for referring potentially eligible LIS/MSP clients for service and follow up as required.	HICAP Program Manager	PSA 21 AAA/ADRC	01/01/2021	6/30/2021	Complete -Provide a smooth, reliable, and collaborative process for the AAA/ADRC to refer potentially- eligible LIS/MSP clients for services Shared and created a referral form with the AAA/ADRC to refer eligible individuals seeking assistance with Medicare or additional resource.
2. Ensure the local AAA/ADRC is informed of the latest LIS/MSP and preventive services available.	1. Create and deliver a LIS/MSP and preventative services overview to the AAA/ADRC.	Outreach Team	PSA 21 AAA/ADRC	07/01/2021	09/30/2021	Provide a well-designed LIS/MSP preventative services overview to the AAA/ADRC to ensure well-informed staff.