

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 19.1
(ID # 15588)

MEETING DATE:

Tuesday, July 27, 2021

FROM: AUDITOR CONTROLLER:

SUBJECT: AUDITOR-CONTROLLER: Public Hearing for Adoption of Ordinance No. 860.16, an ordinance of the County of Riverside amending Ordinance No. 860 related to establishing a schedule of fees for the Issuance of Warrants and Services by the Riverside County Auditor-Controller. CEQA EXEMPT, All Districts. [\$0] (Clerk to File Notice of Exemption; Clerk to Publish)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Open the public hearing regarding the adoption of Ordinance No. 860.16, an ordinance of the County of Riverside amending Ordinance No. 860 related to establishing a schedule of fees for the Issuance of Warrants and Services by the Riverside County Auditor-Controller; and
2. At the close of the public hearing, adopt Ordinance No. 860.16, an ordinance of the County of Riverside amending Ordinance No. 860 related to establishing a schedule of fees for the Issuance of Warrants and Services by the Riverside County Auditor-Controller; and
3. Find that the adoption of Ordinance No. 860.16 is exempt from California Environmental Quality Act pursuant to State CEQA Guidelines Section 15061(b)(3); and
4. Direct the Clerk of the Board to file a Notice of Exemption with the County Clerk for posting within five days of adoption of the ordinance; and
5. Direct the Clerk of the Board to publish the ordinance within 15 days pursuant to Section 25124 of the Government Code.


ACTION: Policy


Tanya Harris, Assistant Auditor Controller 6/15/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended, and that Ordinance 860.16 is adopted with waiver of the reading.

Ayes: Jeffries, Spiegel, Washington, Perez, Hewitt
Nays: None
Absent: None
Date: July 27, 2021
xc: Auditor, COB, Recorder

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ -0-	\$ -0-	\$ -0-	\$ -0-
NET COUNTY COST	\$ -0-	\$ -0-	\$ -0-	\$ -0-
SOURCE OF FUNDS: N/A			Budget Adjustment: No	
			For Fiscal Year: 2021/2022	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On June 29, 2021, the Board of Supervisors for the County of Riverside introduced Ordinance No. 860.16.

In accordance with the provisions of Government Code Section 54985, this ordinance amendment revises the current property tax fees for services provided by the County Auditor-Controller. A public hearing on the proposed fee changes is being held pursuant to Government Code Section 54986.

Due to increases in labor costs, several of the property tax fixed charge related rates must be increased. Other fees related to property tax enrollment transaction fees will be reduced to reflect cost decreases caused by a reduction in overall costs associated with these services. Rates related to warrants, vouchers, garnishments, withholding orders, sheriff writs, and sales tax recovery will remain unchanged. The following is a summary of fee changes:

Rate	Current Fee	Proposed Fee	Increase/ (Decrease)	Percent Change
Property Tax Time-Share Assessment (per assessment)	\$2.42	\$2.70	\$0.28	11.6%
Property Tax Fixed Charge Transaction (per parcel)	\$0.10	\$0.11	\$0.01	10.0%
Property Tax Fixed Charge Correction (each)	\$62.21	\$62.27	\$0.06	0.1%
Property Tax Fixed Charge Correction (per batch)	\$91.66	\$91.74	\$0.08	0.1%
Property Tax Fixed Charge Enrollment Transaction (per district)	\$91.17	\$87.23	(\$3.94)	-4.3%
Property Tax General Services Fee (per hour)	\$70.99	\$0	(\$70.99)	-100%

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
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Ordinance No. 860.16 includes the rates the Auditor-Controller will be charging in Fiscal Year 2021/2022 for 16 services provided to county departments, taxing agencies outside the county (example cities), special districts (example water districts), employees and the general public (for garnishments and similar services) as follows:

<u>Affected Agencies</u>	<u>Number of Rates</u>
Taxing Agencies (excludes county)	5
Employees and general public	6
Special Districts	4
County Departments	1

The property tax general services fee was intended to recover costs associated with researching and providing significant amounts of information requested by consulting agencies. The rate has been eliminated due to the California Public Records Act.

This amendment to Ordinance No. 860 is exempt from CEQA. The amendment to Ordinance No. 860 merely authorizes the Auditor-Controller to charge amended fees to recover its costs of providing certain services to County departments, taxing entities, special districts, employees, and the public as otherwise authorized by law. The adoption of Ordinance No. 860.16 is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because it can be seen with certainty that there is no possibility that the change in the Auditor-Controller's fees will have a significant effect on the environment, the adoption of Ordinance No. 860.16 is exempt from CEQA.

Impact on Residents and Businesses

The only fee charged to residents is the \$2.70 property tax timeshare fee which is added together with the Tax Collector and Assessor costs and recovered through the property tax bill.

ATTACHMENT A. Ordinance No. 860.16

ATTACHMENT B. CEQA Notice of Exemption


Stephanie P..., Principal Management Analyst 7/21/2021


Gregory L. Priamos, Director County Counsel 6/25/2021

1 ORDINANCE NO. 860.16

2
3 AN ORDINANCE OF THE COUNTY OF RIVERSIDE
4 AMENDING ORDINANCE NO. 860 RELATED TO ESTABLISHING A SCHEDULE OF FEES
5 FOR THE ISSUANCE OF WARRANTS AND SERVICES BY THE RIVERSIDE COUNTY
6 AUDITOR-CONTROLLER

7
8 The Board of Supervisors of the County of Riverside ordains as follows:

9 Section 1. Section 1 of Ordinance No. 860 is amended to read as follows:

10 "Section 1. The Board of Supervisors establishes the following schedule of fees
11 for issuance of warrants, journal processing and services provided by the Riverside County Auditor-
12 Controller:

13 WARRANTS, JOURNAL PROCESSING, AND SERVICES

14	Special District County B Warrant (each)	\$6.10
15	Special District Processing of Journal Vouchers (per line)	\$0.17
16	Special District Payroll Warrant (non-County) (each)	\$17.96
17	Child Support Garnishment (each)	\$1.50
18	Medical Support Garnishment (each)	\$1.50
19	Spousal Support Garnishment (each)	\$1.50
20	Earnings Withholding Orders (each)	\$1.50
21	Sheriff Writs (each)	\$1.50
22	Property Tax Time-Share Assessment (per assessment)	\$2.70
23	Property Tax Fixed Charge Transaction (per parcel)	\$0.11
24	Property Tax Fixed Charge Correction (each)	\$62.27
25	Property Tax Fixed Charge Correction (per batch)	\$91.74
26	Property Tax Fixed Charge Enrollment Transaction (per district)	\$87.23
27	Property Tax General Services Fee (per hour)	\$0.00
28	ACO Sales Tax Recovery Rate (% of Recovery)	5.3%"

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Section 2. EFFECTIVE DATE. This ordinance shall take effect thirty (30) days after
its adoption.

BOARD OF SUPERVISORS OF THE COUNTY
OF RIVERSIDE, STATE OF CALIFORNIA

By: Karen S. Spiegel
Chair

ATTEST:

CLERK OF THE BOARD:

By: [Signature]
Deputy

(SEAL)

APPROVED AS TO FORM:

June 21, 2021

By: [Signature]
Michael Thomas
Deputy County Counsel

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STATE OF CALIFORNIA)
)
COUNTY OF RIVERSIDE) ss

I HEREBY CERTIFY that at a regular meeting of the Board of Supervisors of said county held on July 27, 2021, the foregoing ordinance consisting of 2 Sections was adopted by the following vote:

AYES: Jeffries, Spiegel, Washington, Perez and Hewitt
NAYS: None
ABSENT: None

DATE: July 27, 2021

KECIA R. HARPER
Clerk of the Board

BY:  Deputy

SEAL

Original Negative Declaration/Notice of
Determination was routed to County
Clerks for posting on. RR
Initial
8/3/21
Date

NOTICE OF EXEMPTION

June 24, 2021

To: County Clerk
County of Riverside
4080 Lemon Street, 1st Floor
Riverside, CA 92501

From: Riverside County
c/o Clerk of the Board
4080 Lemon Street
Riverside, CA 92501

Project Title: Ordinance No. 860.16 – Amending the fees charged by the Auditor-Controller to recover its costs associated with providing certain services.

Project Location: Not site specific.


Description of Project: Ordinance No. 860.16 amends the fees charged by the Auditor-Controller for providing certain services to County departments, taxing entities, special districts, employees and the public in order to recover its costs of such services as authorized by law.

Name of Public Agency Approving Project: Riverside County Board of Supervisors

Name of person or Agency Carrying Out Project: Riverside County Auditor-Controller

Exempt Status: California Environmental Quality Act (CEQA) Guidelines, Section 15061(b)(3)

Reasons Why Project is Exempt: Adoption of Ordinance No. 860.16 is exempt from CEQA pursuant to CEQA Guidelines, Section 15061(b)(3). Adoption of Ordinance No. 860.16 merely authorizes the Auditor-Controller to charge amended fees to recover its costs of providing certain services to County departments, taxing entities, special districts, employees and the public as otherwise authorized by law. The adoption of Ordinance No. 860.16 is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. Because it can be seen with certainty that there is no possibility that the change in the Auditor-Controller's fees may have a significant effect on the environment, the adoption of Ordinance No. 860.16 is exempt from CEQA.

Signed: 
Michael Thomas
Deputy County Counsel
Office of County Counsel, County of Riverside

Date: June 24, 2021

JUL 27 2021 19.1

STATE OF CALIFORNIA - THE RESOURCES AGENCY
DEPARTMENT OF FISH AND GAME
ENVIRONMENTAL FILING FEE CASH RECEIPT

2021 SEP - 8 PM 12:02

Receipt #: 21-398002

State Clearinghouse # (if applicable): _____

Lead Agency: RIVERSIDE COUNTY - C/O CLERK OF THE BOARD Date: 08/17/2021

County Agency of Filing: RIVERSIDE Document No: E-202100867

Project Title: ORDINANCE NO. 860.16 AMENDING THE FEES CHARGED BY THE AUDITOR CONTROLLER TO

Project Applicant Name: RIVERSIDE COUNTY C/O CLERK OF THE BOARD Phone Number: MICHAEL THOMAS

Project Applicant Address: 4080 LEMON STREET, RIVERSIDE, CA 92501

Project Applicant: LOCAL PUBLIC AGENCY

CHECK APPLICABLE FEES:

- Environmental Impact Report _____
- Negative Declaration _____
- Application Fee Water Diversion (State Water Resources Control Board Only) _____
- Project Subject to Certified Regulatory Programs _____
- County Administration Fee _____ \$0.00
- Project that is exempt from fees (DFG No Effect Determination (Form Attached))
- Project that is exempt from fees (Notice of Exemption)

Total Received _____ \$0.00

Signature and title of person receiving payment: Josefina Castro Amela Deputy

Notes: 08/16/2021 RECEIVED THROUGH YELLOW TRANSMITTAL BAG BY JOSEFINA

7/27/21 19.1
2022-2-151313



Lead Agency: Riverside County c/o Clerk of the Board
ATTN: Michael Thomas, Deputy County Counsel
Address: 4080 Lemon Street
Riverside, CA 92501

FILED / POSTED

County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder

E-202100867
08/17/2021 03:36 PM Fee: \$ 0.00
Page 1 of 2

Removed: 9/1/21 By: Lizzy Sawyer Deputy



(SPACE FOR CLERK'S USE)

Project Title

ORDINANCE NO. 860.16 AMENDING THE FEES CHARGED BY THE AUDITOR
CONTROLLER TO RECOVER ITS COSTS ASSOCIATED WITH PROVIDING CERTAIN
SERVICES.

Filing Type

- Environmental Impact Report
- Mitigated/Negative Declaration
- Notice of Exemption
- Other: Notice of Determination

Notes

Project Location: Not Site Specific.

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Michael Thomas
Deputy County Counsel
Office of County Counsel, County of Riverside

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