

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.13
(ID # 15505)**

MEETING DATE:
Tuesday, August 17, 2021


FROM : FACILITIES MANAGEMENT AND HOUSING, HOMELESSNESS PREVENTION
AND WORKFORCE SOLUTIONS :


SUBJECT: FACILITIES MANAGEMENT (FM) AND HOUSING, HOMELESSNESS
PREVENTION AND WORKFORCE SOLUTIONS: Lakeland Village Community Center Master
Planning Project - Ratify and Approve the First Amendment to the Professional Services
Agreement for Architectural Services with Glenn A. Rick Engineering and Development
Company, District 1. [\$40,095 - 93.98% Capital Improvement Program Fund 30700, 6.02%
Community Development Block Grant Funds (Previously approved budget)]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve the attached First Amendment to the Professional Services Agreement for Architectural Services between the County of Riverside (County) and Glenn A. Rick Engineering and Development Company, d.b.a. Rick Engineering Company (Rick Engineering), of San Diego, California, in the amount of \$40,095, for the Lakeland Village Community Center Master Planning (Lakeland Master Planning) Project; and
2. Authorize the Director of Facilities Management, or her designee, to administer the amendment to Rick Engineering in accordance with applicable Board policies.

ACTION:Policy, CIP

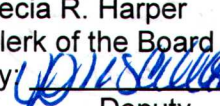

Rose Salgado, Director of Facilities Management 8/4/2021


Heidi Marshall, Director of Facilities Management, Housing, Homelessness Prevention 8/5/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Hewitt, seconded by Supervisor Jeffries duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: August 17, 2021
xc: FM, HHPWS

Kecia R. Harper
Clerk of the Board
By 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 40,095	\$ 0	\$ 40,095	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: CIP Fund 30700-93.98%, Community Development Block Grant Funds-6.02% (Previously approved budget)			Budget Adjustment: No	
			For Fiscal Year: 2021/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On March 2, 2021, Item 3.12, the Board of Supervisors (Board) approved the Notice of Completion for the Lakeland Master Planning Project construction contract with Vincor Construction, Inc. The Project renovated the site to include recreation activities, Americans with Disabilities Act (ADA) improvements, pavement removal, and enhanced landscaping throughout.

On June 4, 2019, Item 3.6, the Board approved the professional services agreement for architectural services between the County of Riverside (County) and Rick Engineering in the amount of \$165,700 for the Lakeland Master Planning Project. During the project, Rick Engineering provided additional design, bidding, and construction administration services. Facilities Management (FM) recommends the Board approve the First Amendment to compensate Rick Engineering for the additional services in the not-to-exceed amount of \$40,095, for a revised contract value of \$205,795. The Project was completed on time and within budget.

Impact on Residents and Businesses

The Lakeland Master Planning Project and the site developments will improve the provision of programs to the residents utilizing the community center as well as provide a place for recreation.

Additional Fiscal Information

Commences on Page 3

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Additional Fiscal Information

All costs associated with this Board action were previously approved on December 17, 2019 (Item 3.8) in the amount of \$1,997,000 and are 93.98% funded through Capital Improvement Program Fund 30700 and 6.02% funded through Community Development Block Grant Funds. The First Amendment for Rick Engineering in the amount of \$40,095 is accounted for within the approved project budget, therefore an adjustment to the project budget is not required with this Board action. Monies will be expended in FY 2021/22.

Attachment:

- First Amendment to the Professional Services Agreement for Architectural Services with Glen A. Rick Engineering Company

RS:SP:RB:ES;mg FM08100009807 MT Item #15505
G:\Project Management Office\FORM 11'S\FORM 11's_In Process\15505_D3 - 009807 - Lakeland Village Comm Ctr Master Planning Proj - Ratify First Amend for Rick Eng_082421.doc



Meghan Hahn, Administrative Analyst 8/10/2021



Frankie Z. Ezzat, Director of Budget 8/10/2021



Gregory T. Priamos, Director County Counsel 8/5/2021

1 COUNTY shall pay the invoice within thirty (30) working days from the date of receipt of the
2 invoice.

3 3.4 Unless otherwise stated in Exhibit "A", the basis for the monthly invoice and payment
4 thereon shall be on a percentage completion basis to be billed monthly.
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1 IN WITNESS HEREOF, the parties hereto have caused their duly authorized representatives to execute
2 this First Amendment.

3
4 "COUNTY"

CONSULTANT:

5 COUNTY OF RIVERSIDE

Glenn A Rick Engineering Company

6
7 By: Karen S. Spiegel
KAREN SPIEGEL

By: Roger J. Ball

8 Chair:
9 Board of Supervisors

Roger Ball, RCE 27678, Expires 3/31/2022

Chief Executive Officer

10 Federal Tax I.D. No. 95-1859899 Address:

11 5620 Friars Road

12 ATTEST:

San Diego, CA 92110

13 KECIA R. HARPER

14 Clerk of the Board

15 By: [Signature]
16 Deputy

17
18 (SEAL)

19
20
21 APPROVED AS TO FORM:

22 GREGORY P. PRIAMOS

23 County Counsel

24 By: [Signature]
25 K. Bell Valdez

26 Deputy County Counsel

Exhibit "A"

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GENERAL SCOPE OF WORK

The proposed scope of work for Phase I and Phase II shall include, but is not limited to, Project Management, Project Coordination, Consultant Coordination, Site Visits, Meetings, Landscape Concepts and Engineering, Construction Documents, Bidding Assistance, Construction Administration and Record Documents, Cost Estimating, and Reimbursables.

FEE

Task

	Costs
• 1: Landscape Project Management, Project Coordination, Consultant Coordination, Site Visits, Meetings	\$16,600.00
• 2: Landscape Concepts and Engineering	\$36,000.00
• 3: Construction Documents	\$87,145.00
• 4: Bidding Assistance	\$7,110.00
• 5: Construction Administration & record Documents	\$32,700.00
• 6: Cost Estimating	\$8,240.00
• 7: Reimbursable Expenses	\$3,000.00
• 8: Allowance	\$15,000.00
TOTAL: \$205,795.00	

SCHEDULE

The project is expected to be complete by August 31, 2021.