

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.16
(ID # 16877)**

MEETING DATE:

Tuesday, August 17, 2021

FROM : FACILITIES MANAGEMENT AND HOUSING, HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS :


SUBJECT: FACILITIES MANAGEMENT (FM) AND HOUSING, HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS: Lakeland Village Community Center Master Planning Project - Phase II Construction - Approval of Change Order No. 3 and Notice of Completion for Vincor Construction, Inc., District 1. [\$86,897, 100% Community Development Block Grant Fund (Previously approved budget)] (Clerk to Record Notice of Completion)

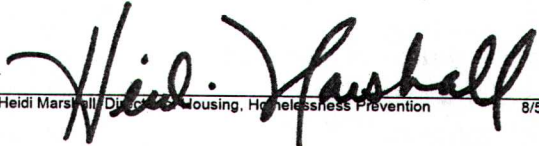
RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve Change Order No. 3 with Vincor Construction, Inc. (Vincor) of Brea, California, for the Lakeland Village Community Center Master Planning - Phase II Construction (Lakeland Master Planning – Phase II) Project in the amount of \$45,602 for unforeseen construction changes and find that the work was integral to the Project and that competitive bidding would not produce an advantage and is impractical for the work;
2. Authorize the Chair of the Board to execute Change Order No. 3 for Vincor on behalf of the County;

Continued on Page 2

ACTION:CIP, Policy, Clerk to Advertise



Rose Salgado, Director of Facilities Management 8/4/2021


Heidi Marshall, Director of Housing, Homelessness Prevention 8/5/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Washington duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: August 17, 2021
xc: FM, HHPWS, Recorder

Kecia R. Harper
Clerk of the Board
By 
Deputy

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RECOMMENDED MOTION: That the Board of Supervisors:

3. Accept the Lakeland Master Planning – Phase II Project constructed by Vincor as complete, and authorize the Chair of the Board to execute the Notice of Completion;
4. Direct the Clerk of the Board record the attached Notice of completion; and
5. Authorize the release of the undisputed retained funds in the amount of \$41,295 to Vincor in accordance with the contract terms and applicable law, per the General Conditions of the contract.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 86,897	\$ 0	\$ 86,897	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Community Development Block Grant Fund - 100% (Previously approved budget)			Budget Adjustment: No	
			For Fiscal Year: 2021/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On October 27, 2020, Item 3.7, the Board of Supervisors (Board) approved the project budget in the amount of \$983,950 and a construction contract with Vincor in the amount of \$710,000 for the Lakeland Master Planning – Phase II Project. The scope of work included enhancement of the recreation and play areas, and entrance and landscape improvements.

During the course of construction, two change orders were approved for Vincor for unforeseen changes and modifications to the Project in the cumulative amount of \$70,290 for a new contract value of \$780,290. The two change orders did not exceed the 10% contingency allowance nor single change order dollar authority; therefore, no Board approval was required. A third change order was required for construction modifications related to pickleball court surfacing, additional playground surfacing and replacement of an existing non-salvageable shade structure. Bidding of this work would have been impractical to perform and complete the Project on schedule. Change Order No. 3 will compensate Vincor in the amount of \$45,602, for a new contract value of \$825,892. The change order exceeds the 10% contingency allowance; therefore, Facilities Management is seeking Board approval.

Vincor has completed the work, and the Project has been inspected and found to comply with the contract requirements. This Board action will release the undisputed contract retention funds

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in the amount of \$41,295 to Vincor, after the Notice of Completion has been recorded and the 35-day lien period has expired from the start of the recorded date, per the contract terms and applicable law.

Impact on Residents and Businesses

The Lakeland Master Planning - Phase II Project and the site developments will enhance the provision of programs to the residents utilizing the community center as well as provide a place for recreation.

Additional Fiscal Information

All costs associated with this Board action were previously approved on October 27, 2020 (Item 3.7) and are 100% funded through the Community Development Block Grant Fund. Monies will be expended in FY 2021/22.

Attachments:

- Change Order No. 3 for Vincor Construction, Inc.
- Notice of Completion for Vincor Construction, Inc.

RS:SP:RB:ES:tv:to FM08190010534 MT #16877
G:\Project Management Office\FORM 11'S\FORM 11's_In Process\16877_D3 - 010534 - Lakeland Village CC Master Plan Phs II - CO No 3 & NOC for Vincor_081721.doc



Meghan Hahn, Administrative Analyst

8/8/2021



Gregory V. Priarios, Director County Counsel

8/5/2021

COUNTY OF RIVERSIDE FACILITIES MANAGEMENT

CHANGE ORDER NO. 3

Date: 6/8/2021

Project Name: LVCC Master Planning Project – Phase II

To Contractor:

PeopleSoft Project No: FM FM08190010534 / FED 1.9618

Vincor Construction, Inc.
2651 Saturn Street
Brea, CA 92821

Distribution:

- | | |
|---------------------|--------------------------|
| (1) Project Manager | (4) Construction Manager |
| (2) Contractor | (5) Inspector |
| (3) Fiscal | (6) Architect/Engineer |

You are directed to make the following changes. Changes shall include labor, material and equipment; each item to include all charges or indirect arising out of this work:

DESCRIPTION OF CHANGE	REASON FOR CHANGE ORDER	COR#	TYPE	AMOUNT
1) Resurface and Paint playing surface of PB	Department Driven	8	ADD	\$23,370.00
2) Additional rubber surfacing at playground	Owner Requested	9	ADD	\$12,231.84
3) (N) Shade structure	Owner Requested	10	ADD	\$10,000.00
4) _____	_____	_____	_____	_____
5) _____	_____	_____	_____	_____
6) _____	_____	_____	_____	_____
7) _____	_____	_____	_____	_____
8) _____	_____	_____	_____	_____
9) _____	_____	_____	_____	_____
10) _____	_____	_____	_____	_____
TOTAL				\$45,601.84

The specifications, where pertinent, shall apply to these changes.

This Change Order provides for a time extension of

Original Contract Duration (calendar days):	<u>0</u>	calendar days
Prior Authorized Time Extension (calendar days):	<u>135</u>	
Revised Construction Duration (calendar days):	<u>0</u>	
Original Contract Completion Date:	<u>135</u>	
Revised Contract Completion Date:	<u>6/23/2021</u>	
	<u>6/23/2021</u>	

NOTE: This change order is not effective until ALL signatures below are obtained, and if applicable, signature authority approval by Form 11 as indicated per Change Order Guidelines.

The undersigned contractor has given careful consideration to the change proposed, including its effect on other work already contracted for, and hereby agrees, if this change order is approved, that he will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment for all costs related in any way thereto the prices shown above. Contractor expressly waives any contract right to pursue any further claim related to this change order work.

1)  06/14/2021
 Contractor (Signature) Date

Chris Dinunzio
 Contractor's Printed Name

Original Contract	\$	<u>710,000.00</u>
Prior Authorized <input checked="" type="checkbox"/> ADD <input type="checkbox"/> DEDUCT	\$	<u>70,290.16</u>
Total Contract Prior to this Change	\$	<u>780,290.16</u>

Authorized Changes on this Change Order: \$ 45,601.84

2) _____
 Director of Facilities Management Date
 (Signature)

Rose Salgado
 Select Job Title of Mgmt Signing C.O.
 Printed Name

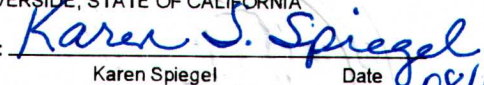
Amount of Contract Authorized Including this Change Order \$ 825,892.00

3) _____
 Architect (Signature) Date

Architect's Printed Name


Pursuant to: Board Policy B-11
 M.O. and Date 3.7 10/27/2020

BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA


By:  Date 08/17/21
 Karen Spiegel Chair

4) _____
 Project Manager (Signature) Date

Erik Sydow

ATTEST:
KECIA R. HARPER, Clerk
 By 
 DEPUTY

AUG 17 2021 3:16

FORM APPROVED COUNTY COUNSEL
 BY  KRISTINE BELL-VALDEZ DATE _____

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 – RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 – RIVERSIDE, CA 92502

2021-0500117

08/20/2021 09:40 AM Fee: \$ 0.00

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Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



THIS SPACE FOR RECORDERS USE ONLY

6080

NOTICE OF COMPLETION
(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Lakeland Village Community Center Master Planning Project – Phase II Construction (FM08190010534)

Date of Completion: Date Hereof **AUG 17 2021**

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: Vincor Construction, Inc., 2651 Saturn Street, Brea, CA 92821

Street or legal description of site: 16275 Grand Avenue, Lake Elsinore, CA 92530

Dated: **AUG 17 2021**

Owner: County of Riverside
(Name of Public Entity)

By: Karen S. Spiegel
Karen Spiegel, Chair, Board of Supervisors

STATE OF CALIFORNIA)

ss

COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

By: [Signature]
Deputy

Executed at Riverside, California on AUG 17 2021

Karen S. Spiegel
Karen Spiegel, Chair, Board of Supervisors

FORM APPROVED COUNTY COUNSEL
BY KRISTINE BELL-VALDEZ DATE

**PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER**

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors
(EMBOSSSED ON DOCUMENT)



Date:

August 17, 2021

Signature:

Priscilla Rasso

Print Name: Priscilla Rasso, Board Assistant