

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.24  
(ID # 14841)**

**MEETING DATE:**

Tuesday, August 17, 2021

**FROM :** OFFICE ON AGING:

**SUBJECT:** OFFICE ON AGING: Ratify and Approve Amendment No. 1 to Standard Agreement SP-2021-21-1 with the California Department of Aging (CDA) for Supplemental Nutrition Assistance Program Education (SNAP-Ed), to increase funds for the period of October 1, 2020 - September 30, 2021. All Districts; [Total cost: \$145,744 - 100% Federal]. 4/5th Vote Required

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and Approve Amendment No. 1 to Standard Agreement SP-2021-21-1 with the California Department of Aging (CDA), for Supplemental Nutrition Assistance Program Education (SNAP-Ed), to increase funds by \$26,124 for a total contract amount of \$145,744, for the period of October 1, 2020 – September 30, 2021, and authorize the Chairman of the Board to sign the amendment on behalf of the County;
2. Authorize the Purchasing Agent, in accordance with Ordinance 459, to sign Agreement Amendments, renewals and new agreements, as approved by County Counsel that do not substantially change the terms of the agreement to fulfill the requirements of the California Department of Aging Standard Agreement and use available funding through September 30, 2021;
3. Authorize the Riverside County Office on Aging Director, Deputy Director, to sign the Information Integrity and Security Statement, California Civil Rights Law Certification and Contractor Certification Clauses;
4. Approve and direct the Auditor-Controller to make the budget adjustment shown on Schedule A, attached; and
5. Direct the Clerk of the Board to return four (4) original amendments to the Riverside County Office on Aging for further processing.

**ACTION:Policy**

Jewel Lee, Director of Office on Aging

7/6/2021

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Hewitt, seconded by Supervisor Jeffries duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: August 17, 2021  
xc: OoA

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 26,124	\$ 0	\$ 145,744	\$ 0
<b>NET COUNTY COST</b>	\$ 0.00	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: 100% Federal</b>			<b>Budget Adjustment:</b>	<b>Yes</b>
			<b>For Fiscal Year:</b>	<b>21/22</b>

**C.E.O. RECOMMENDATION:** Approve.

**BACKGROUND:**

**Summary**

The Riverside County Office on Aging (RCOoA) currently has an agreement with the California Department of Aging (CDA) to administer funds allocated to the Supplemental Nutrition Assistance Program Education (SNAP-Ed), that includes an obesity prevention program and targets older eligible individuals. The goal of SNAP-Ed is to improve the likelihood of participants making healthy choices and choosing active lifestyles, while staying within a limited budget, consistent with the current Dietary Guidelines for Americans. RCOoA will provide evidence-based nutrition education and physical activity classes developed specifically for older adults. Using behaviorally-focused nutrition strategies, older adults will be educated and trained to make nutritious food choices, healthy lifestyle changes with their peers and learn about nutrition assistance programs, thereby reducing food insecurity. Older adults will participate in age-specific physical fitness training, focusing on maintaining strength and balance to reduce falls.

Amendment No. 1 to Standard Agreement SP-2021-21-1 increases the allocated amount by \$26,124. The agreement includes the most current requirements provided by CDA, but could be subject to modification based on the State's final legislative process.

The COVID-19 pandemic led to significant and unexpected delays in the agreement development and release process at the California Department of Aging, as well as in the review and approval process locally.

The term of this agreement is October 1, 2020 – September 30, 2021.

**Contract History**

Ordinance 459 allows for award of contracts with any federal, state, or local government agency without bidding due to the nature of collaboration and partnership of beneficial programs with government entities, as this Standard Agreement is between the California Department of Aging and Riverside County Office on Aging.

Standard Agreement No. SP-2021-21 was previously authorized by the Board of Supervisors on September 1, 2020, Item No. 3.11. This Amendment No. 1 to Standard Agreement No. SP-2021-21 increases the allocated amount by \$26,124 and maintains the original term of performance.

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**Impact on Residents and Businesses**

Riverside County residents, 60 years of age or older, will be provided nutrition education and an obesity prevention program to encourage healthy choices and active lifestyles. Priority outreach will be provided to those in greatest social and economic need.

**Additional Fiscal Information**

Standard Agreement SP-2021-21 was approved by the Board of Supervisors on September 1, 2020, Item No. 3.17. This Amendment No. 1 to Standard Agreement SP-2021-21-1 increases the allocated amount by \$26,124; therefore, the attached budget adjustment is necessary to reflect the revenue under this agreement in the current fiscal year.

Standard Agreement SP-2021-21 with CDA, as amended in the amount of \$145,744, has been allocated as follows:

<b>FY</b>	<b>Agreement/Contract</b>	<b>Period</b>	<b>Amount</b>
20/21	SP-2021-21-1	10/01/2020 – 06/30/2021	\$119,620
21/22	SP-2021-21-1	07/01/2021 – 09/30/2021	\$ 26,124
			<hr/> \$145,744

There is no impact to the county general fund and no additional match requirement.

**ATTACHMENTS:**

**SCHEDULE A. BUDGET ADJUSTMENT**

**ATTACHMENT A. AMENDMENT NO. 1 TO STANDARD AGREEMENT SP-2021-21**

  
Tina Grande, Director of Purchasing and Fleet Services 7/9/2021

  
Gregory E. Priamos, Director County Counsel 7/14/2021

**STANDARD AGREEMENT - AMENDMENT**

STD 213A (Rev. 4/2020)

CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 PAGES

AGREEMENT NUMBER	AMENDMENT NUMBER	Purchasing Authority Number
SP-2021-21	1	

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

California Department of Aging

CONTRACTOR NAME

Riverside County Office on Aging

**WHEN DOCUMENT IS FULLY EXECUTED RETURN  
CLERK'S COPY**

2. The term of this Agreement is:

START DATE

10/01/2020

to Riverside County Clerk of the Board, Stop 1010

Post Office Box 1147, Riverside, Ca 92502-1147

Thank you.

THROUGH END DATE

09/30/2021

3. The maximum amount of this Agreement after this Amendment is:

\$ 145,744 One hundred forty-five thousand seven hundred forty-four and 00/100 dollars

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- A. This amendment increases funds provided to the Contractor by \$ 26,124.
- B. The attached Exhibit B – Budget Display (page 10 of 10), dated 10/1/2020, and labeled Amendment #1, hereby replaces the Original Exhibit B – Budget Display (page 10 of 10), with the same date. The Budget, Amendment 1 is hereby incorporated by reference and replaces the original Budget.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

**CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Riverside County Office on Aging

CONTRACTOR BUSINESS ADDRESS

P.O. Box 2099

CITY

Riverside

STATE

CA

ZIP

92516

PRINTED NAME OF PERSON SIGNING

**KAREN SPIEGEL**

TITLE

**CHAIR, BOARD OF SUPERVISORS**

CONTRACTOR AUTHORIZED SIGNATURE

*Karen S. Spiegel*

DATE SIGNED

**08/17/2021**

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Department of Aging

CONTRACTING AGENCY ADDRESS

1300 National Drive, Suite 200

PRINTED NAME OF PERSON SIGNING

**Nate Gillen**

CITY

Sacramento

STATE

CA

ZIP

95834

TITLE

**Chief, Business Management Branch**

CONTRACTING AGENCY AUTHORIZED SIGNATURE

*Nate Gillen*

DATE SIGNED

**9/21/21**

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (if Applicable)

AG OP 80-111

ATTEST:  
KECIA R. HARPER, Clerk  
By *[Signature]*  
DEPUTY

FORM APPROVED COUNTY COUNSEL  
BY *[Signature]*  
ESSENE SAINZ  
10-28-21  
DATE

SEP 01 2021

CA DEPARTMENT OF AGING  
RECEIVED

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Handwritten text in the middle left section, appearing to be a list or notes.

КАВЕН СПЕДЕТ

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Handwritten text in the middle right section, possibly a date.

CHVIB' BOVNIKOV... (mirrored text from the reverse side)



BA  
DEPUTY  
KACIA V. HAYBEV Chief  
ALLES!

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Supplemental Nutrition Assistance Program-Education (SNAP-Ed)

Budget Display

October 1, 2020 - September 30, 2021

Riverside County Office on Aging

STATE FISCAL YEAR 2020-2021

FUNDS		PROGRAM BASELINE		ADJUSTMENT		TOTAL	
SNAP-Ed Reimbursement Funds (12 Month Total)	NOTES	PROGRAM BASELINE	ADJUSTMENT	TOTAL	NET CHANGE		
119,620	a	119,620	26,124	145,744	26,124		
Expenditures must be reported in closeout by 10/31/2021							
		119,620	26,124	145,744	26,124		

CFDA #	PROJECT TITLE	YEAR
10.561	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	2021

Funding provided through the US Dept of Agriculture, Food and Nutrition Services.

**Office on Aging  
Schedule A  
FY 21/22**

		26,124
<hr/>		
6 1 4 2 28 75 87 4 46 15 2,689 260 1,111 3,877 17,919	Other Post Employment Benefits LIUNA Health & Safety SEIU Training Flexible Spending Account Fees Def Comp Ben Mgmt & Cont Unemployment Insurance Short Term Disability Optical Insurance Long Term Disability Life Insurance Flex Benefit Plan Medicare Tax Social Security Retirement-Misc. Regular Salaries	21450-5300100000-518180 21450-5300100000-518150 21450-5300100000-518140 21450-5300100000-518020 21450-5300100000-518010 21450-5300100000-515260 21450-5300100000-515220 21450-5300100000-515160 21450-5300100000-515120 21450-5300100000-515100 21450-5300100000-515040 21450-5300100000-513140 21450-5300100000-513120 21450-5300100000-513000 21450-5300100000-510040
	Fed-Misc Reimbursement	\$26,124
	Increase estimated revenue:	21450-5300100000-767140
	Increase appropriations:	21450-5300100000-510040 21450-5300100000-513000 21450-5300100000-513120 21450-5300100000-513140 21450-5300100000-515040 21450-5300100000-515100 21450-5300100000-515120 21450-5300100000-515160 21450-5300100000-515220 21450-5300100000-515260 21450-5300100000-518010 21450-5300100000-518020 21450-5300100000-518140 21450-5300100000-518150 21450-5300100000-518180