

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.11
(ID # 17173)**

MEETING DATE:

Tuesday, September 28, 2021

FROM : PUBLIC SOCIAL SERVICES:

SUBJECT: DEPARTMENT OF PUBLIC SOCIAL SERVICES: Approve Amendment No.1 to Agreement DPSS-0000899 with Knotts Family Agency for the provision of Foster Care Placement Services for Commercially Sexually Exploited Children and Temporary Emergency Placements. All Districts; [Total Cost \$168,000; up to \$134,400 in additional compensation, Federal 22.4%; State 17.5%; Realignment 10.5%; General Fund 50%]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 1 to Agreement DPSS-0000899 with Knotts Family Agency, Inc. for the provision of Foster Care Placement Services for Commercially Sexually Exploited Children and Temporary Emergency Placements to increase the total aggregate amount by \$168,000 from \$504,000 to \$672,000;
2. Authorize the Purchasing Agent, in accordance with Ordinance 459, based on the availability of fiscal funding and as approved as to form by County Counsel to: (a) sign amendments that make modifications to the statement of work that stay within the intent of the agreement; (b) move the allocated funds among the service providers provided such change does not exceed the annual budgeted amount; and (c) sign amendments to the compensation provisions that do not exceed the sum total of twenty percent (20%) of the total annual cost of the contract.

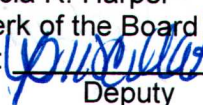
ACTION:Policy


Jennifer Claar, Managing Director of DPSS 9/13/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: September 28, 2021
xc: DPSS

Kecia R. Harper
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$84,000	\$84,000	\$168,000	\$ 0
NET COUNTY COST	\$42,000	\$42,000	\$ 84,000	\$ 0
SOURCE OF FUNDS: Federal 22.4%; State 17.5%; Realignment 10.5%; General Fund 50%			Budget Adjustment:	No
			For Fiscal Year:	21/22 - 22/23

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

The Department of Public Social Services (DPSS) Children's Services Division (CSD) has an increased need to provide placements for Commercially Sexually Exploited Children (CSEC) and youth in emergency situations. Due to the trauma experienced by CSEC victims, it is important to ensure an appropriate placement that can provide intensive support to them as soon as they enter or re-enter foster placement. It is essential that youth receive Trauma Informed Care that emphasizes physical, psychological and emotional safety for both youth and providers, and helps survivors rebuild a sense of control and empowerment.

Temporary Emergency Placement (TEP) is used when an initial placement is difficult due to the time of day, behavior issues, specialized needs, and/or age of the youth. This agreement improves options for youth in need of specialized care or TEP.

It is imperative that DPSS ensure the availability of homes and beds for placement of these identified youth to reduce the trauma they experience and ensure the provision of immediate and specialized care.

Impact on Residents and Businesses

The CSEC/TEP agreement serves to enhance placement services and achieve the department goal of providing safety and care to youth in a homelike setting in the least restrictive manner and allows DPSS to provide needed services to the CSEC identified population, addressing the issues stemming from sexual abuse and exploitation of the youth in our community.

Additional Fiscal Information

The total annual payments to providers shall not exceed:

YEAR PERIOD	ORIGINAL BUDGET	AMENDED BUDGET
Fiscal Year 2020 - 2021	\$ 168,000	\$168,000
Fiscal Year 2021 - 2022	\$ 168,000	\$252,000
Fiscal Year 2022 - 2023	\$ 168,000	\$252,000
Total	\$ 504,000	\$672,000

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These services were budgeted through the Countywide budget process.

Contract History and Price Reasonableness

The Master Contract Template for Foster Placement Services for Commercially Sexually Exploited Children and Temporary Emergency Placements and the authorization for the Purchasing Agent to execute agreements through RFQ were approved by the Board of Supervisors August 25, 2020, item 3.42. Subsequently on October 21, 2020, Agreement No. DPSS-0000899 with Knotts Family Agency was executed effective July 1, 2021 through June 30, 2023.

This amendment increases CSEC bed capacity by ten (10) beds, from ten (10) to twenty (20). TEP bed capacity remains unchanged at ten (10) beds. The reimbursement rate remains unchanged.

The department issued two Request for Qualifications (RFQ) in July 2018 – DPARC-553 for CSEC Placement and DPARC-558 for TEP, to address the increased need for short term emergency and CSEC placement options. The awarded Provider receives a guaranteed monthly payment of \$700 (unoccupied rate) to reserve a bed in their licensed foster home and be willing to take temporary placement of a youth twenty-four (24) hours a day. Once the youth is placed, the resource family agency receives the full Level of Care payment which is funded through Foster Care. The resource family agency reverts to the unoccupied bed rate once a permanent placement is found.

ATTACHMENTS:

ATTACHMENT A: DPSS-0000899 Amendment No. 1


Tina Grande, Director of Purchasing and Fleet Services 9/14/2021


Gregory H. Priarios, Director County Counsel 9/15/2021

RIVERSIDE COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES
AMENDMENT No. 1 TO THE
AGREEMENT DPSS-0000899 WITH
KNOTTS FAMILY AGENCY, INC.

COMMERCIALY SEXUALLY EXPLOITED CHILDREN (CSEC) AND TEMPORARY EMERGENCY
PLACEMENT (TEP) PLACEMENT SERVICES

AGREEMENT: DPSS-0000899-01
PERIOD OF PERFORMANCE: July 01, 2020 through June 30, 2023
EFFECTIVE DATE OF AMENDMENT: Effective Upon Signature
MAXIMUM REIMBURSABLE AMOUNT: \$ 672,000

This Amendment No. 1 to the Agreement DPSS-0000899 for Foster Care Placement Services for CSEC and TEP, is made by and between the County of Riverside, a political subdivision of the State of California, on behalf of its Department of Public Social Services (DPSS), hereinafter referred to as COUNTY, and Knotts Family Agency, Inc., a California nonprofit corporation, hereinafter referred to as CONTRACTOR.

WHEREAS, COUNTY and CONTRACTOR previously entered into that certain Agreement #DPSS-0000899 for Foster Care Placement Services for CSEC and TEP on October 21, 2020, effective July 1, 2020 through June 30, 2023 and;

WHEREAS, DPSS and CONTRACTOR desire to amend Schedule A of the Agreement to increase the maximum annual amount for Fiscal Years 2021/2022 through FY2022/2023 and increase the total maximum reimbursable amount.

NOW THEREFORE, in consideration of their mutual covenants, COUNTY and CONTRACTOR agree to amend the Agreement according to the terms and in the manner set forth herein:

- 1. **Recitals.** The recitals set forth above are true and correct and incorporated herein by this reference.
- 2. **Amend Section 37, "CIVIL RIGHTS COMPLIANCE," Subsection B** to update the Civil Rights Complaints referral address to read as follows:

Assurance and Review Services
Riverside County Department of Public Social Services
4060 County Circle Drive
Riverside, CA 92503
assuranceandreview@rivco.org

- 3. **Amend Schedule A, "Payment Provisions," Subsection A.1. "MAXIMUM AMOUNTS - ANNUAL AND AGGREGATE TOTALS."** Delete Section A.1. in its entirety and replace with the following:

“If the CONTRACTOR is a Temporary Emergency Placement or CSEC provider, the total annual payment to the CONTACTOR for Emergency Placements shall not exceed.”

FISCAL YEAR PERIOD	ANNUAL PAYMENT
July 1, 2020 through June 30, 2021	\$ 168,000
July 1, 2021 through June 30, 2022	\$ 252,000
July 1, 2022 through June 30, 2023	\$ 252,000
Total	\$ 672,000

4. **Amend Schedule A.2, “UNIT OF SERVICE.”** Delete Schedule A.2. in its entirety and replace with the following:

GUARANTEED # OF CSEC BEDS	GUARANTEED # OF EMERGENCY BEDS	UNIT OF SERVICE	MONTHLY TOTAL
20	10	\$700	\$21,000

UNIT OF SERVICE	BILLING COST PER UNIT OF SERVICE
A unit is defined as an emergency placement bed available unoccupied for one (1) calendar month.	\$700*
	<i>*Any bed that becomes occupied during the calendar month, the unit shall be prorated using a daily rate based on the following methodology: Days of the calendar month/total unit cost.</i>

5. **Miscellaneous.** All other terms and conditions of the MOU not modified herein shall remain unchanged and in full force and effect.
6. **Effective Date.** This Amendment No. 1 to the Agreement DPSS-0000899, shall become effective upon signature of both parties.
7. **Electronic Signatures.** Each party of this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signature(s) included herein are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties.

For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

IN WITNESS WHEREOF, the undersigned authorized representatives of the parties have executed this Amendment No. 1 to the Agreement.

COUNTY OF RIVERSIDE, a political subdivision of the state of California

KNOTTS FAMILY AGENCY, INC., a California nonprofit corporation

Karen S. Spiegel

Karen Spiegel
Chair of the Board

09-28-2021

Date

Gwendolyn Knotts

Gwendolyn Knotts
Chief Executive Officer

Sep 2, 2021

Date

ATTEST: Kecia R. Harper, Clerk

By: *[Signature]*

Approval as to Form
Gregory P. Priamos
County Counsel

Esen Sainz

By: _____
Esen Sainz
Deputy County Counsel

Date: *Sep 7, 2021*