

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.21
(ID # 17348)

MEETING DATE:

Tuesday, October 19, 2021

FROM : HOUSING, HOMELESSNESS PREVENTION AND WORKFORCE SOLUTIONS:

SUBJECT: HOUSING, HOMELESSNESS PREVENTION, AND WORKFORCE SOLUTIONS (HHPWS): Authorize the Acceptance of HOME Investment Partnerships American Rescue Plan (HOME-ARP) Funds from the U.S. Department of Housing and Urban Development Office of Community Planning and Development (HUD), Execute the HOME-ARP Grant Agreement (FY 21/22 - FY 29/30), and Authorize the Director of Housing, Homelessness Prevention and Workforce Solutions (HHPWS), or Designee, to Administer and Utilize the Administrative and Planning Funds in an Amount up to \$441,154.95; All Districts. [\$8,823,099 - 100% Federal Funding] (4/5th vote)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the allocation of \$8,823,099 in HOME-ARP Grant Funds and authorize the Chair of the Board to execute the HOME-ARP Grant Agreement on behalf of the County;
2. Authorize the Director of the Department of Housing, Homelessness Prevention and Workforce Solutions (HHPWS), or designee, to take all necessary steps to prepare the HOME-ARP Allocation Plan in accordance with the HOME-ARP program guidelines and direct the Director of HHPWS, or designee, to return to the Board for approval before submitting the HOME-ARP Allocation Plan to HUD, subject to approval as to form by County Counsel;

Continued on page 2

ACTION:Policy, 4/5 Vote Required

Heidi Marshall
Heidi Marshall, Director 9/30/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Jeffries, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: October 19, 2021
xc: HHPWS

Kecia R. Harper
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

RECOMMENDED MOTION: That the Board of Supervisors:

3. Authorize the Director of the HHPWS, or designee, to utilize up to \$441,154.95 of the total HOME-ARP award for eligible administrative and planning costs associated with preparation of the HOME-ARP Allocation Plan; and
4. Approve and direct the Auditor-Controller to make the budget adjustment as detailed in the attached Schedule A.

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$1,764,620	\$ 0	\$8,823,099	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: HOME-American Rescue Plan (HOME-ARP), 100% Federally Funded			Budget Adjustment:	Yes
			For Fiscal Year:	21/22 - 29/30

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

On March 11, 2021, President Biden signed the *American Rescue Plan Act of 2021* (Pub. L. 117-2) into law. The \$1.9 trillion package is intended to combat the COVID-19 pandemic, including the public health, housing and economic impacts. The American Rescue Plan Act of 2021 appropriated \$5 billion to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations, to be allocated by formula to jurisdictions that qualified for HOME Investment Partnerships Program allocations in Fiscal Year 2021 (HOME-ARP) program funds.

Riverside County's share of the HOME-ARP funding is \$8,823,099. Preparation of the HOME-ARP Allocation Plan will require substantial input from the public and a needs assessment will have to be prepared to justify how the County intends on using HOME-ARP program funds. HUD acknowledges the amount of work that will go into preparation of the HOME-ARP Allocation plan and is allowing participating jurisdictions the use up to 5% percent of its total award for administrative and planning costs, which is \$441,154.95. Once the County's HOME-ARP Allocation Plan is prepared, HHPWS staff will present it to the Board of Supervisors for approval and submission to HUD. Once the County's HOME-ARP Allocation is approved by HUD, the remaining award amount will be made available.

Staff recommends the following: (i) Accept the allocation of HOME-ARP funding and authorize the Chair of the Board to execute the HOME-ARP Grant Agreement and (ii) Authorize the Department of Housing, Homelessness Prevention and Workforce Solutions, to take all necessary steps to prepare the HOME-ARP Allocation Plan in accordance with the HOME-ARP program guidelines and bring it back to the Board for approval before submitting to HUD; and

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

(iii) Authorize the Department of Housing, Homelessness Prevention and Workforce Solutions to utilize up to \$441,154.95 of the total HOME-ARP award for eligible administrative and planning costs associated with preparation of the HOME-ARP Allocation Plan.

Impact on Residents and Businesses

The HOME-ARP award will be used to provide County residents with a more suitable living environment through safer, livable neighborhoods. The award will help increase affordable housing opportunities, including permanent supportive housing, and assist in homelessness prevention and shelter.

Additional Fiscal Information

Activities funded will be 100% Federally funded through the HOME-American Rescue Plan (HOME-ARP) grant allocation.

ATTACHMENTS:

- Award letter from HUD dated September 20, 2021 and addressed to Karen Spiegel, Chair, Board of Supervisors
- HOME-ARP Grant Agreement
- Schedule A (Budget Adjustment)



Heydee Koury, Sr Accountant - Auditor 10/6/2021



Steven Atkeson 10/11/2021



Gregory V. Priamos, Director County Counsel 10/6/2021



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Los Angeles Field Office, Region IX
300 N. Los Angeles Street, Suite 4054
Los Angeles, CA 90012

September 20, 2021

Karen Spiegel, Chair, Board of Supervisors
County of Riverside
4080 Lemon Street, 5th Floor
Riverside, CA 92501

Dear Ms. Spiegel:

The American Rescue Plan Act of 2021 appropriated \$5 billion to provide housing, services, and shelter to individuals experiencing homelessness and other vulnerable populations, to be allocated by formula to jurisdictions that qualified for HOME Investment Partnerships Program allocations in Fiscal Year 2021. On September 13, 2021, the Department published a notice, titled: *Requirements for the Use of Funds in the HOME-American Rescue Plan Program* (the Notice), which you are encouraged to review to assist in developing your program. Enclosed is the Grant Agreement for the HOME Investment Partnerships – America Rescue Plan (HOME-ARP) program:

In accordance with the Notice, and the HOME ARP Grant Agreement, a Participating Jurisdiction (PJ), as of the Federal Award Date, may use up to five percent of its total award for administrative and planning costs. Once your HOME-ARP Allocation Plan is approved by HUD, the remaining award will be made available.

**HOME Investment Partnerships - American Rescue Plan
(HOME-ARP)**

\$8,823,099

Transmittal of this Grant Agreement does not constitute approval of the activities described in your HOME-ARP Allocation Plan. You are reminded that you, as the PJ, are responsible for ensuring that all grant funds are used in accordance with all program requirements. An executed Grant Agreement is a legally binding agreement between the Department of Housing and Urban Development and the County of Riverside.

To establish a Line of Credit for the HOME-ARP award, it will be necessary for your agency to sign, execute and return one (1) copy of the Grant Agreement. If there is a need to add or remove individuals authorized to access the Integrated Disbursement Information System (IDIS), please submit an IDIS Online Access Request Form (HUD 27055). Also, please ensure the IDIS Online Access Request Form is notarized and returned to this office with your Grant Agreement. Additionally, if there is a need to establish or change the depository account where these funds are to be wired, a Direct Deposit Sign-Up form (SF-1199A) must be completed by your financial institution and returned to this office with a copy of a voided check.

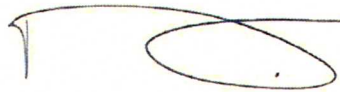
You are reminded that certain activities are subject to the provisions of 24 CFR Part 58 (**Environmental Review Procedures**). Funds for such activities may not be obligated or expended

until HUD has approved the release of funds in writing. A request for release of funds (RROF) must be accompanied by an environmental certification, and until the RROF is approved and notification is received, no HUD funds should be committed. If the project or activity is exempt per 24 CFR 58.34 or categorically excluded (except in extraordinary circumstances), no RROF is required.

Please execute two (2) copies of the HOME-ARP Grant Agreement with electronic signatures. In response to COVID-19, HUD authorizes you to electronically execute the grant agreement with your electronic signature. Return one (1) of the agreements to this office to the attention of CPD General Correspondence Mailbox, at CPDLA@hud.gov Maintain a copy of the agreement with your original signature on site in your program files.

HUD congratulates the County of Riverside on its grant award, and we look forward to assisting you in accomplishing your programs goals. If you have any questions or need further information of assistance, please contact Moises Carrillo, CPD Representative, at (213)534-2694 or moises.carrillo@hud.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rufus Washington', with a large, sweeping flourish extending to the right.

Rufus Washington, Director,
Office of Community Planning and
Development

Enclosures

cc:

SCHEDULE A
Housing, Homelessness Prevention and Workforce Solutions
Budget Adjustment
Fiscal Year 2021/2022

Increase in Appropriations:

21330-5501030000-525500	Salary Reimbursement	\$	221,155
21330-5501030000-536200	Contrib. To Non-County Agency	\$	1,513,465
21330-5501030000-537020	Interfnd Exp-Legal Services	\$	30,000

Increase in Estimated Revenues:

21330-5501030000-763500	Fed-Aid For Disaster	\$	1,764,620
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HOME ARP Grant Agreement

Title II of the Cranston-Gonzalez National Affordable Housing Act
Assistance Listings #14.239 – HOME Investment Partnerships Program

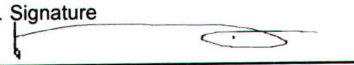
<p>1. Grantee Name and Address Riverside County 1151 Spruce Street Riverside, CA 92507</p>	<p>2. Grant Number (Federal Award Identification Number (FAIN)) M21-UP060530</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">3a. Tax Identification Number 956000930</td> <td style="width:50%;">3b. Unique Entity Identifier (formerly DUNS) 064772721</td> </tr> <tr> <td>4. Appropriation Number 861/50205</td> <td>5. Budget Period Start and End Date FY 2021 – 09/30/2030</td> </tr> </table>	3a. Tax Identification Number 956000930	3b. Unique Entity Identifier (formerly DUNS) 064772721	4. Appropriation Number 861/50205	5. Budget Period Start and End Date FY 2021 – 09/30/2030											
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4. Appropriation Number 861/50205	5. Budget Period Start and End Date FY 2021 – 09/30/2030															
6. Previous Obligation (Enter "0" for initial FY allocation)																
a. Formula Funds	\$0															
7. Current Transaction (+ or -)																
a. Administrative and Planning Funds Available on Federal Award Date	\$441,154.95															
b. Balance of Administrative and Planning Funds	\$882,309.90															
c. Balance of Formula Funds	\$7,499,634.15															
8. Revised Obligation																
a. Formula Funds	\$															
9. Special Conditions (check applicable box)																
<input type="checkbox"/> Not applicable <input type="checkbox"/> Attached																
10. Federal Award Date (HUD Official's Signature Date) 09/20/2021																
11. Indirect Cost Rate*																
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:30%;">Administering Agency/Dept.</th> <th style="width:20%;">Indirect Cost Rate</th> <th style="width:45%;">Direct Cost Base</th> </tr> </thead> <tbody> <tr><td>—</td><td>—%</td><td>—</td></tr> <tr><td>—</td><td>—%</td><td>—</td></tr> <tr><td>—</td><td>—%</td><td>—</td></tr> <tr><td>—</td><td>—%</td><td>—</td></tr> </tbody> </table>	Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base	—	—%	—	—	—%	—	—	—%	—	—	—%	—	<p>12. Period of Performance Date in Box #10 - 09/30/2030</p> <p><small>* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.</small></p>
Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base														
—	—%	—														
—	—%	—														
—	—%	—														
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The HOME-ARP Grant Agreement (the "Agreement") between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.) and Section 3205 of the American Rescue Plan (P.L. 117-2) (ARP). HUD regulations at 24 CFR part 92 (as may be amended from time to time), the CPD Notice entitled "Requirements for the Use of Funds in the HOME-American Rescue Plan Program" (HOME-ARP Implementation Notice), the Grantee's HOME-ARP allocation plan (as of the date of HUD's approval), and this HOME-ARP Grant Agreement, form HUD-40093a, including any special conditions (in accordance with 2 CFR 200.208), constitute part of this Agreement. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502 and the HOME-ARP Implementation Notice. To the extent authorized by HUD regulations at 24 CFR part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in HOME-ARP activities under the HOME-ARP Implementation Notice are repayable in accordance with the requirements of the HOME-ARP Implementation Notice. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58, as well as the HOME-ARP Implementation Notice.

The Grantee must comply with the applicable requirements at 2 CFR part 200, as amended, that are incorporated by the program regulations and the HOME-ARP Implementation Notice, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations or HOME-ARP Implementation Notice, activities carried out under the grant after the effective date of the 2 CFR part 200 amendments will be governed by the 2 CFR part 200 requirements, as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

Funds remaining in the grantee's Treasury account after the end of the budget period will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552, the Grantee shall not incur any obligations to be paid with such assistance after the end of the Budget Period.


13. For the U.S. Department of HUD (Name and Title of Authorized Official) Rufus Washington, CPD Director	14. Signature 	15. Date 09/20/2021
16. For the Grantee (Name and Title of Authorized Official) <i>Karen Spiegel, Chair of the Board</i>	17. Signature <i>Karen S. Spiegel</i>	18. Date <i>10/19/2021</i>

19. Check one: Initial Agreement Amendment #

20. Funding Information:

Source of Funds	Appropriation Code	PAS Code	Amount
2021	861/50205	HMX	\$8,823,099.00

ATTEST:
KECIA R. HARPER, Clerk
By  DEPUTY

FORM APPROVED COUNTY COUNSEL
BY:  AMRIT P. DHILLON DATE: *10/15/2021*

OCT 19 2021 *3.21*

21. Additional Requirements: These additional requirements are attached and incorporated into this Agreement. The Grantee agrees to these additional requirements on the use of the funds in 7., as may be amended from time to time by the Secretary.

- a) As of the Federal Award Date, the Grantee may use up to the amount identified in 7.a. of this Agreement for eligible administrative and planning costs in accordance with the HOME-ARP Implementation Notice.
- b) Until the date of HUD's acceptance of the Grantee's HOME-ARP allocation plan, the Grantee agrees that it will not obligate or expend any funds for non-administrative and planning costs, in accordance with the HOME-ARP Implementation Notice.
- c) In accordance with the HOME-ARP Implementation Notice, as of the date of acceptance by HUD of the Grantee's HOME-ARP allocation plan, HUD shall make the amount identified in line 7. of this Agreement available to the Grantee.
- d) If the Grantee does not submit a HOME-ARP allocation plan or if the Grantee's HOME-ARP allocation plan is not accepted within a reasonable period of time, as determined by HUD, the Grantee agrees that all costs incurred and HOME-ARP funds expended by the Grantee will be ineligible costs and will be repaid with non-Federal funds.

22. Special Conditions