

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.4
(ID # 17433)

MEETING DATE:

Tuesday, October 26, 2021

FROM : CHILD SUPPORT SERVICES:

SUBJECT: DEPARTMENT OF CHILD SUPPORT SERVICES: Child Support Investment Initiative - Approval of Budget Adjustment and Amend Salary Ordinance No. 440 pursuant to Resolution 440-9227 submitted herewith, All Districts. [\$513,928 Ongoing Cost - 66% Federal Funds; 34% State Funds] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve and Direct the Auditor Controller to Make Budget Adjustments on the Attached Schedule A; and
2. Approve and Amend Salary Ordinance No. 440 pursuant to Resolution No. 440-9227 submitted herewith.

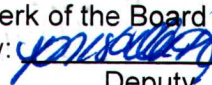
ACTION:Policy, Position Added, 4/5 Vote Required


Kimberly Britt, Director of Child Support Services 10/13/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended and that Resolution 440-9227 is adopted as recommended.

Ayes: Jeffries, Spiegel, Washington and Perez
Nays: None
Absent: Hewitt
Date: October 26, 2021
xc: CSS, HR

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 364,032	\$ 513,928	\$ 0	\$ 513,928
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 66% Federal, 34% State			Budget Adjustment: Yes	
			For Fiscal Year: 21/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

The Riverside County Department of Child Support Services (RCDCCS) works with parents and guardians to ensure children and families receive court-ordered financial and medical support. Services provided include locating, establishing paternity, establishing, modifying, and enforcing court orders for child support, and establishing, modifying, and enforcing orders for health coverage.

The original FY 21/22 budget submitted to the Executive Office was before the department received the final administrative and electronic and processing State allocation letters. Due to timing, the budget submittal did not include additional funding DCSS received from the State and Federal levels that will support an additional six positions. These line-level positions will help RCDCCS reduce caseworker-to-case staffing ratios per the intent of Family Code Section 17306(b)(2).

The department is requesting to add these positions now, to ensure they are able to fully expend the state and federal funds this fiscal year. The department will continue to evaluate staffing and service delivery to assess whether additional staffing resources will be required in FY 21/22 and FY 22/23.

Impact on Residents and Businesses

The addition of One (1) Child Support Interviewer (CSI) and Five (5) Child Support Specialist (CSS) positions at RCDCCS will help the Child Support Program improve efficiency, and delivery of service and programs to the residents of Riverside County.

Additional Fiscal Information

Total annual cost for salaries and benefits of (1) CSI and (5) CSS is \$513,928; however, annual federal and state government allocations will combine for a total contribution of 100% of these costs. Therefore, there is no net cost to the County for the addition of these positions.

SCHEDULE A. BUDGET ADJUSTMENT FY 21/22

Increase appropriations:
 10000-2300100000-510040 Regular Salaries \$163,814.55

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

10000-2300100000-515040 Flex Benefits	<u>\$200,217.78</u>
	<u>\$364,032.33</u>
Increase estimated revenue:	
10000-2300100000-761020 Fed-Family Support Reimb	\$240,261.34
10000-2300100000-750320 CA Support Enf Incentive	<u>\$123,770.99</u>
	<u>\$364,032.33</u>

ATTACHMENTS:

Attachment A - Resolution No. 440-9227


Brianna Lontajo, Principal Management Analyst 10/18/2021

RESOLUTION NO. 440-9227

BE IT RESOLVED by the Board of Supervisors of the County of Riverside, State of California, in regular session assembled on October 26, 2021, that pursuant to Section 4(a)(ii) of Ordinance No. 440, the Director of Child Support Services is authorized to make the following listed change(s), operative on the date of approval, as follows:

<u>Job Code</u>	<u>+/-</u>	<u>Department ID</u>	<u>Class Title</u>
37549	+ 1	2300100000	Child Support Interviewer
37551	+ 5	2300100000	Child Support Specialist

ROLL CALL:

Ayes: Spiegel, Jeffries, Washington, Perez and Hewitt
Nays: None
Absent: None
Abstained:

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

Kecia R. Harper, Clerk of said Board

By 
Deputy