

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.16  
(ID # 16955)

**MEETING DATE:**

Tuesday, December 07, 2021

**FROM :** FACILITIES MANAGEMENT AND EMERGENCY MANAGEMENT DEPARTMENT


**SUBJECT:** FACILITIES MANAGEMENT (FM) AND EMERGENCY MANAGEMENT DEPARTMENT: Emergency Management Department Multiple Sites - Emergency Power Transfer Switches Installation Project - Approval of Revised Project Budget, All Districts. [\$142,732 – 100% Emergency Management Department Funds]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve an increase to the project budget in the amount not to exceed \$142,732 for a revised project budget of \$798,149 for the Emergency Management Department Multiple Sites - Emergency Power Transfer Switches Installation (EMD Multi Sites Emergency Power Transfer Switches) Project; and
2. Authorize the use of Emergency Management Department Funds not to exceed the additional \$142,732 for the Project, including reimbursement to Facilities Management (FM) for incurred project related expenses.

**ACTION:** Policy, CIP

  
Rose Salgado, Director of Facilities Management 11/5/2021

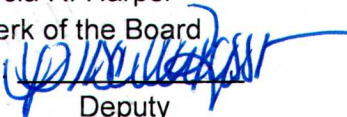
  
Bruce Barton, EMD Director 11/5/2021

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: December 7, 2021  
xc: FM, EMD

Kecia R. Harper  
Clerk of the Board  
By   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 142,732	\$ 0	\$ 142,732	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Emergency Management Department Funds – 100%			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2021/22	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On February 2, 2021, Item 3.20, the Board of Supervisors (Board) approved in-principle and the preliminary project budget in the amount of \$655,417 for the EMD Multi Sites Emergency Power Transfer Switches Project, for the installation of manual emergency power transfer switches for portable generators at critical facilities throughout the County of Riverside.

On March 15, 2021, a Job Order Contract was issued to Harry H. Joh Construction, Inc., (Harry H. Joh) in the amount of \$508,690 for the Project. After start of construction, it was determined that two additional critical facilities required the manual emergency power transfer switches. The two additional facilities are the Mead Valley and Lakeland Village Community Centers; which provide vital resources to the surrounding communities such as the COVID-19 vaccination site at the Lakeland Village Community Center. The addition of the manual emergency power transfer switches at these two additional locations will ensure the safety of the community in the event of a power outage.

Facilities Management is requesting the Board approve a project budget increase of \$142,732, from \$655,417 to \$798,149 to keep the project moving forward and meet project schedule commitments. The increase will cover the supplemental Job Order to Harry H. Joh in the amount of \$67,706; and other remaining project related obligations to successfully complete the Project.

**Impact on Residents and Businesses**

The EMD Multi Sites Emergency Power Transfer Switches Project inclusion of the Mead Valley and Lakeland Village Community Centers will ensure the electrical equipment will safely transfer power to the backup generators if the EMD facilities' power were to go offline.

**Additional Fiscal Information**

(Commences on Page 3)

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**Additional Fiscal Information**

The approximate allocation of the project budget adjustment is as follows:

<b>PROJECT BUDGET LINE ITEMS</b>	<b>CATEGORY</b>	<b>ORIGINAL PROJECT BUDGET</b>	<b>PROJECT BUDGET ADJUSTMENT</b>	<b>REVISED BUDGET AMOUNT</b>
Architectural Design	1	0	4,500	4,500
Construction Management	2	0	0	0
Construction Contract	3	529,348	77,306	606,654
Offsite Construction	4	0	0	0
Project Management	5	34,720	16,950	51,670
Fixtures, Furnishings, Equipment	6	0	0	0
Other Soft Costs / Specialty Consultants	7	54,250	31,000	85,250
Project Contingency	8	37,099	12,976	50,075
<b>Revised Project Budget</b>		<b>\$ 655,417</b>	<b>\$ 142,732</b>	<b>\$ 798,149</b>

The Board previously approved a project budget in the amount of \$655,417 on February 2, 2021 (Item 3.20) and is 100% funded through Emergency Management Department Funds.

This Board action will increase the project budget by \$142,732, for a revised project budget from \$655,417 to \$798,149 which will be 100% funded through Emergency Management Department Funds. Monies will be expended in FY 2021/22.

RS:SP:JA:BL:SC:mg      FM08200010689      MT Item #16955  
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PwrTrnsfrSwitches Installation Proj - Rev Proj Bdgt\_120721.doc

  
Meghan Hahn, Senior Management Analyst

11/24/2021

  
Gregory V. Priarios, Director County Counsel

11/9/2021