

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.38
(ID # 17395)

MEETING DATE:

Tuesday, December 07, 2021

FROM : PURCHASING AND FLEET SERVICES:

SUBJECT: PURCHASING AND FLEET SERVICES: Ratify and Approve Amendment No. 4 to the Service Agreement with Rise Interpreting, Inc. for Sign Language and Video Remote Interpretation (VRI) Services for the Hearing Impaired to extend the period of performance through January 31, 2022, All Districts. [Total Cost \$135,188 from July 1, 2021 – January 31, 2022; up to \$13,518 in additional compensation, 100% Departmental Funds]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve Amendment No. 4 to the Service Agreement with Rise Interpreting, Inc. for Sign Language and Video Remote Interpreting (VRI) Services for the Hearing Impaired, without seeking competitive bids, to extend the period of performance for an additional seven months, July 1, 2021 through January 31, 2022, for an amount not to exceed \$135,188, and authorize the Chair of the Board to sign said Amendment No. 4 on behalf of the County; and,
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based upon the availability of fiscal funding and as approved by County Counsel to: a) sign amendments that make modifications to the scope of services that stay within the intent of the agreement; and, b) sign amendments to the compensation provisions that do not exceed the sum total of ten percent (10%) of the total cost of the agreement from July 1, 2021 through January 31, 2022.

ACTION:

Suzanna Hackley, Assistant Director of Purchasing and Fleet Service

11/30/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: December 7, 2021
xc: Purch. and Fleet Services

Kecia R. Harper
Clerk of the Board

By:
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 135,188	\$	\$ 135,188	\$
NET COUNTY COST	\$	\$	\$	\$
SOURCE OF FUNDS: 100% Various County Departmental Funds			Budget Adjustment: No	
			For Fiscal Year: 21/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On January 27, 2015 (Agenda Item 3-12), the Board of Supervisors approved the county-wide professional service agreements with Language Link, RISE Interpreting, Inc., Dale McIntosh Center and Western Interpreting Network to provide sign language and remote video interpretation (VRI) services for the hearing impaired for County agencies via the competitive bid process.

The Federal law requires that public entities provide equal effective communications to people with disabilities. Sign language and remote video interpretation services for the hearing impaired is required for employees and clients of county departments and agencies. Entering into contracts for these services ensures that necessary care and attention is received via applicable sign language and remote video interpretation services.

The county currently has services being provided by RISE Interpreting Inc. Purchasing, on behalf of county departments, is requesting a seven-month extension. The extension of the agreement through January 31, 2022 will ensure uninterrupted services and allow time to complete the RFP evaluation and establish new contracts for sign language. RFP #: RIVCO-2021-RFP-0000241 for American & Spanish Sign Language closed on July 28, 2021.

Impact on Residents and Businesses

These services will enhance the county's communication to its constituents and provide a positive impact on citizens or businesses in the County of Riverside.

Additional Fiscal Information

The annual aggregate amount for this contract remains at \$231,751, prorated for seven months at \$135,188. These services have historically been used by the following departments:

1. RUHS Behavioral Health 63%
2. Department of Public Social Services 26%
3. Various other departments: 11%

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Contract History and Price Reasonableness

On January 27, 2015 (Agenda Item 3-12), the Board of Supervisors approved the county-wide professional service agreements with Language Link, RISE Interpreting, Inc., Dale McIntosh Center and Western Interpreting Network to provide sign language and remote video interpretation (VRI) services for the hearing impaired for County agencies. The awards were made to the vendors as a result of a competitive bid process (RFP#: PUARC-1338).

- Amendment No. 1 to RISE Interpreting, Inc. went into effect December 16, 2015 for an administrative change to the contract provisions.
- Amendment No. 2 was approved by the Board on January 28, 2020 (Agenda Item 3.27) for an extension of the period of performance as well as an increase of the annual contract amount to \$231,751.
- Amendment No. 3 was approved by the Board on January 26, 2021 (Agenda Item 3.20) for an extension of the period of performance to June 30, 2021 with a prorated amount of \$115,876.

This Amendment No. 4 will extend the agreement through January 31, 2022 to ensure uninterrupted services and allow time to complete the RFP evaluation and establish new contracts for sign language. RFP #: RIVCO-2021-RFP-0000241 for American & Spanish Sign Language.

ATTACHMENTS:

ATTACHMENT A: Amendment No. 4 to the Service Agreement with RISE Interpreting, Inc.

ATTACHMENT B: SSJ – RISE Interpreting, Inc.



Meghan Hahn, Senior Management Analyst

12/1/2021



Gregory L. Priarios, Director County Counsel

12/1/2021

**AMENDMENT NO. 4 TO THE SERVICE AGREEMENT
FOR SIGN LANGAUGAGE AND VIDEO REMOTE INTERPRETATION (VRI)
SERVICES FOR THE HEARING IMPAIRED BETWEEN COUNTY OF RIVERSIDE
AND RISE INTERPRETING, INC.**

Original Period of Performance: 03/05/2015 through 01/31/2020
Period of Performance Extended To: 01/31/2022
Effective Date of Amendment No. 4: 07/01/2021
Original Annual Maximum Payment Amount: \$30,000
Amended Annual Maximum Payment Amount: \$231,751 for 07/01/2019 through 01/31/2021
\$115,876 for 02/01/2021 through 06/30/2021
\$135,188 for 07/01/2021 through 01/31/2022
Contract ID: RIVCO-96167-009-12/15

This AMENDMENT NO. 4 TO THE SERVICE AGREEMENT FOR SIGN LANGAUGAGE AND VIDEO REMOTE INTERPRETATION (VRI) SERVICES FOR THE HEARING IMPAIRED BETWEEN COUNTY OF RIVERSIDE AND RISE INTERPRETING, INC. (herein referred to as "Amendment No. 4") is made and entered into by and between the COUNTY OF RIVERSIDE, a political subdivision of the State of California, (herein referred to as "COUNTY") and RISE INTERPRETING, INC., a California corporation, (herein referred to as "CONTRACTOR").

RECITALS

WHEREAS, COUNTY and CONTRACTOR entered into that certain Service Agreement for Sign Language and Video Remote Interpretation (VRI) Services for the Hearing Impaired, approved January 27, 2015; Agenda Item 3-12, (herein referred to as "Agreement"); and

WHEREAS, COUNTY and CONTRACTOR entered into that certain Amendment No. 1 to the Agreement, executed December 18, 2015, to amend Exhibit B, Payment Provisions; and

WHEREAS, COUNTY and CONTRACTOR entered into that certain Amendment No. 2 to the Agreement, approved January 28, 2020; Agenda Item 3.27, to extend the period of performance through January 31, 2021 and to increase the maximum payment amount by \$201,751 annually, from 30,000 annually to \$231,751 annually; and

WHEREAS, COUNTY and CONTRACTOR entered into that certain Amendment No. 3 to the Agreement, approved January 26, 2021; Agenda Item 3.20, to extend the period of performance through June 30, 2021, to set the maximum payment amount at \$115,876 for the period of January 1, 2021 through June 30, 2021, to amend Exhibit A, Scope of Services, and to amend Exhibit B, Payment Provisions; and

WHEREAS, COUNTY and CONTRACTOR now desire to amend the Agreement to extend the period of performance and set the maximum payment amount for the period of July 1, 2021 through January 31, 2022.

NOW THEREFORE, the parties agree as follows:

DEC 07 2021 3. 8

AMENDMENT NO. 4 TO THE SERVICE AGREEMENT
FOR SIGN LANGAUGAGE AND VIDEO REMOTE INTERPRETATION (VRI)
SERVICES FOR THE HEARING IMPAIRED BETWEEN COUNTY OF RIVERSIDE
AND RISE INTERPRETING, INC.

1. **Recitals.** The above recitals are true and correct and are incorporated herein by reference.

2. **Period of Performance.** The first sentence of Subsection 2.1 of Section 2. Period of Performance of the Agreement is hereby amended to extend the period of performance for seven (7) months commencing on July 1, 2021 and continuing in effect through January 31, 2022, as follows:

“This Agreement shall be effective upon signature of this Agreement by both parties and continues in effect through January 31, 2022, unless terminated earlier.”

3. **Compensation.** The second sentence of Subsection 3.1 of Section 3. Compensation is hereby amended to set the maximum payment amount at \$135,188 for the period of July 1, 2021 through January 31, 2022, as follows:

“Maximum payments by COUNTY to CONTRACTOR shall not exceed (i) \$30,000 annually, including all expenses, for the period of March 5, 2015 through June 30, 2019, (ii) \$231,751 annually, including all expenses, for the period of July 1, 2019 through January 31, 2021, (iii) \$115,876, including all expenses, for the period of February 1, 2021 through June 30, 2021, and (iv) \$135,188, including all expenses, for the period of July 1, 2021 through January 31, 2022.”

4. **Miscellaneous.** All other terms and conditions of the Agreement not modified herein shall remain unchanged and in full force and effect.

5. **Effective Date.** This Amendment No. 4 shall be effective July 1, 2021.

6. **Electronic Signatures.** This Amendment No. 4 may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party to this Amendment No. 4 agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment No. 4. The parties further agree that the electronic signatures of the parties included in this Amendment No. 4 are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

AMENDMENT NO. 4 TO THE SERVICE AGREEMENT
FOR SIGN LANGAUGAGE AND VIDEO REMOTE INTERPRETATION (VRI)
SERVICES FOR THE HEARING IMPAIRED BETWEEN COUNTY OF RIVERSIDE
AND RISE INTERPRETING, INC.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Amendment No. 4.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By: Karen S. Spiegel
Karen Spiegel
Chair of the Board of Supervisors

Dated: DEC 07 2021

RISEINTERPRETING, INC., a
California corporation

DocuSigned by:
Phil Carmona
By: 21DD6E5832A94E7
Phil James Carmona
CEO

Dated: 11/16/2021

ATTEST:
Kecia R. Harper
Clerk of the Board

By: Priscilla Rasso
Deputy

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By: Danielle Maland
Danielle Maland
Deputy County Counsel



Use this form to submit a single or sole source requisition for review by your Buyer and/or Procurement Contract Specialist. All procurements valued \$5,000 or more must seek competitive bids from a minimum of three suppliers, or the expectation that three or more suppliers will respond, or be justified by a Single/Sole Source. All purchases exceeding \$50,000 require a formal public bid. Procurement's may not be artificially segregated to lesser dollar amounts for the purpose of bypassing this requirement.

Sole/Single Source service requests that are greater than \$50,000 require additional Board of Supervisors approval.

Supplier Details

Vendor RISE Interpreting Inc
Fulfillment Address SCorp - Services/Legal: (preferred)
 6887 Magnolia Ave
 Riverside, California 92506 United States
Vendor Phone +1 951-565-4422 ext. 1

Distribution

The system will distribute purchase orders using the method(s) indicated below:

Check this box to customize order distribution information.

Contract

Background Information

Please indicate if this is a single or sole source below

Single Source

Have you previously requested and received approval for a sole/single source request for this vendor for your department?

Yes

If selected "yes", please provide the approved SSJ# below

SSJ# 139220983

If selected "yes", was the request approved for a different project?

Yes

Purchase Details

1. Supply/Service being requested:

Sign Language and Video Remote Interpretation (VRI) Services for the Hearing Impaired from July 1, 2021 to January 31, 2022.
 MinuteTraq Item: 17395

2. Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

These services were initially awarded to Language Link, RISE Interpreting, Inc., Dale McIntosh Center and Western Interpreting Network. RISE Interpreting, Inc. is the vendor that was predominantly used by the county departments and which contract was therefore extended for an additional year in Amendment No. 2 and again in Amendment No. 3.

3. Reasons why my department requires these

Current Year Cost

6. Identify all costs for this requested purchase.

You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained.

Describe all current fiscal year costs associated with this procurement in the box below. Insert all one time costs associated with this project in the table below.

The annual aggregate amount for this contracts is

unique features and what benefit will accrue to the county:

Riverside County requires the use of sign language and remote video interpretation services for the County agencies such as Riverside University Health Systems, Department of Public Social Services as well as numerous other County departments. The services are needed by County agencies to enhance the County's communication with its hearing and/or speech impaired constituents and to ensure that they are receiving the necessary care and attention via applicable sign language and remote video interpretation services.

4. Period of Performance From: 07/01/2021

Period of Performance To: 01/31/2022

Is this an annually renewable contract or is it fixed term?

Fixed Term

5. Price Reasonableness:

The vendor agreed to hold their current pricing that was established via a competitive bid process (RFP#: PUARC-1338).

Projected Board of Supervisor Date (if applicable): 12/7/2021

Commodity Code 96167

\$231,751.
Total \$135,188 from July 1, 2021 – January 31, 2022 prorated for seven months.

Insert all current fiscal year costs in the table below. Label the 'description' as the item that is being purchased.

Current FY Costs

Description	Price
Expected cost for the time period of July 1, 2021 - January 31, 2022 =	135,188.00
\$135,188.00	

Enter all additional FY costs in the table below. Only enter one fiscal year cost per line and identify the fiscal year that it pertains to. Fiscal year is from 7/1/00 to 6/30/00.. Example : FY 18/19 \$200

FY
FY
FY
FY
FY
Additional FY Cost

Describe all additional costs associated with this procurement in the box below. Include the dollar amounts for subsequent fiscal years if it differs from above.

Current Year Cost Total: 135,188.00

Supporting Documentation

If this request is for professional services, attach the service agreement to this sole source request. The Purchasing Agent, or designee, is the signing authority for agreements unless the service is exempted by Ordinance 459, Board delegated authority or by State law.

- Additional supporting documentation includes:
- Previously approved SSJ's
 - other

For all other requests, attach the vendor's cost proposal

Internal Attachments

Purchasing Approval

	Approved by	Date Approved	Approval Conditions/Comments
This section to be filled out by Purchasing Management only upon approval.	Suzanna Hinckley	11/17/2021	

Total 135,188.00