

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.6  
(ID # 17706)

**MEETING DATE:**

Tuesday, December 14, 2021

**FROM :** ANIMAL SERVICES:

**SUBJECT:** ANIMAL SERVICES: Accept and Approve the PetSmart Charities Grant Agreement between Department of Animal Services and PetSmart Charities, Inc.; All Districts. [\$50,000 Total Cost - Grant Revenue 100%]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. **Accept** the grant in the amount of \$50,000 from PetSmart Charities, Inc. to support activities related to animal adoptions;
2. **Approve** the Grant Agreement between PetSmart Charities, Inc. and the County of Riverside (Grant Agreement) in the amount of \$50,000;
3. **Authorize** the Chair of the Board to execute the attached Grant Agreement on behalf of the County; and
4. **Authorize** the Director of Animal Services, or designee, to take all steps necessary to implement and administer the Grant Agreement.

**ACTION:Policy**

Charissa Leach, PLMA Director

12/2/2021

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: December 14, 2021  
xc: Animal Serv.

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 50,000	\$ 0	\$ 50,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: 100% Funded by PetSmart Charities, Inc.</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	21/22

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Department of Animal Services (DAS) applied for a grant through PetSmart Charities, Inc. to make an immediate impact on the shelter population. DAS was awarded a grant in the amount of \$50,000.

DAS will use the funds to support animal adoption, transport and/or other positive outcomes. This includes, but is not limited to, expenses related to spay/neuter surgeries, sponsoring pet adoptions and pet adoption events, vaccinations, microchipping, marketing materials and technology that support swift adoption transactions. DAS estimates the grant will impact a minimum of 400 animals.

**Impact on Residents and Businesses**

The grant funding will have a positive impact for Riverside County's residents. The funding will give DAS the opportunity to reduce adoption fees at all shelters, thereby reducing the shelter's population. Reducing population will allow staff to focus on enrichment programs to increase the adoptability of the remaining animals.

**ATTACHMENT:**

- PetSmart Charities, Inc. Grant Agreement



Jason Farin, Principal Management Analyst 12/7/2021



Gregory L. Priamos, Director County Counsel 12/6/2021





to Riverside County Clerk of the Board, Stop 1010  
Post Office Box 1147, Riverside, Ca 92502-1147  
Thank you.

## GRANT AGREEMENT

This Grant Agreement ("Grant Agreement") is entered into between PetSmart Charities Inc., an Arizona nonprofit corporation and tax-exempt public charity under Section 501(c)(3) of the Internal Revenue Code ("Code"), whose address is 19601 N. 27th Avenue, Phoenix, AZ 85027 ("Charities"), and County of Riverside, whose address is PO Box 1326, Riverside, CA 92502-1326, ("Grantee" or "Organization"). The effective date of this Grant Agreement is upon execution and delivery by both parties, as indicated below.

## Section 1 – Grant Purpose and Terms:

Grant Funds	\$50,000.00
Grant Purpose	The Grant Funds in the amount of \$50,000 over 12 months will be used to provide financial resources to Organization to support movement of adoptable animals for adoption, transport and/or other positive outcomes. A minimum of 400 pets to be impacted during the Grant Period.
Distribution Schedule of Grant Funds	Single payment
Grant Period	Upon execution through 11/30/2022
Grant Conditions	<p>The Organization is required to abide by all international, federal state and provincial laws related to interstate transport of animals, including ensuring the required paperwork is in place in advance of transport activities. PetSmart Charities supports established best practices for transport such as those guidelines included in the Association of Shelter Veterinarians Guidelines for Standards of Care in Animal Shelters.</p> <p>If the Organization wishes to request an extension, a request must be submitted in writing to PetSmart Charities for approval a minimum of 30 days prior to end of the Grant Period. The request must outline progress to date including funds expended, funds remaining and a rationale for the requested grant amendment. If any Grant Funds remain unspent for the Grant Purpose following the Grant Period, the Organization must contact PetSmart Charities within 30 days after the end of the Grant Period for consideration of remaining funds or return any unused funds to PetSmart Charities. Only one extension per grant may be approved and PetSmart Charities reserves the right to consider organizations ineligible for additional grant funding during an extension. However, organizations that are PetSmart Charities Adoption Partners may continue to accrue Adoption Rewards.</p> <p>The Grantee acknowledges that future operational funding for this</p>

FORM APPROVED COUNTY COUNSEL  
BY: D-C-7  
DATE: 12/6/21  
DARREN C. ZIEGLER

DEC 14 2021 3.4

	organization and its programs is not guaranteed beyond the date of the Grant Period.
Impact Report(s)	<p>The Organization agrees to provide the following reports to PetSmart Charities in connection with this grant, on or before the deadlines set forth below. PetSmart Charities reserves the right to change the method and format of how reports are provided. Unless otherwise specified, submit all reports via SmartSimple.</p> <p>The interim grant report will become available one (1) day after the first payment date and is due by 5/30/2022. The final impact report will be available on 10/01/2022 and is due by 12/30/2022.</p> <p>Impact reports will include:</p> <ul style="list-style-type: none"> <li>• Detail use of Grant Funds and expenditures</li> <li>• Number of animals impacted</li> <li>• Number of animals physically moved out of organization's facility by all that apply; <ul style="list-style-type: none"> <li>o Adoption</li> <li>o Transport - specify (ground or air)</li> <li>o Foster</li> <li>o Other – elaborate</li> </ul> </li> <li>• Description of any challenges to completing grant (if necessary)</li> </ul> <p>The Grantee acknowledges that emails with the grant report link and reminders of due dates will be emailed to the "Grantseeker" of the original submitted application. It is the organization's responsibility to update all organization contact information as necessary at <a href="https://petsmartcharities.smartsimple.com/s_Login.jsp">https://petsmartcharities.smartsimple.com/s_Login.jsp</a> and to notify PetSmart Charities via <a href="mailto:grants@petsmartcharities.org">grants@petsmartcharities.org</a> if there are personnel changes to the "Grantseeker" during the term of the grant.</p> <p>Failure to submit reports as required may impact your Organization's future grant eligibility.</p>
Grant Acknowledgement	<p>Grantee is required to acknowledge the grant and Charities support as follows:</p> <ul style="list-style-type: none"> <li>• Distribute press release (a template will be provided) with a quote from a PetSmart Charities spokesperson announcing the recent grant and its purpose to local media outlets. Please e-mail <a href="mailto:PublicRelations@petsmartcharities.org">PublicRelations@petsmartcharities.org</a> for approval. Please also post press release on your organization's web site.</li> <li>• Add a PetSmart Charities digital badge to your organization's donor page, linking back to <a href="http://www.petsmartcharities.org">www.petsmartcharities.org</a>.</li> <li>• Should you require assistance or to confirm completion of these recognition requests, please email: <a href="mailto:petsmartcharitiesmarketing@petsmartcharities.org">petsmartcharitiesmarketing@petsmartcharities.org</a></li> <li>• Include the PetSmart Charities logo on any collateral promoting the PetSmart Charities-funded event, initiative or program. All logo use must be approved by PetSmart Charities via email to <a href="mailto:petsmartcharitiesmarketing@petsmartcharities.org">petsmartcharitiesmarketing@petsmartcharities.org</a></li> <li>• Share announcement news and impact stories about your grant on social media using the sample social posts provided</li> </ul>



	<p>as a guide and tag the appropriate PetSmart Charities channels so we can engage with your posts.</p> <ul style="list-style-type: none"> <li>All grantees are expected to share stories and visual assets (photos/video) showing the impact of your grant with the marketing and PR teams at PetSmart Charities via email: <a href="mailto:petsmartcharitiesmarketing@petsmartcharities.org">petsmartcharitiesmarketing@petsmartcharities.org</a></li> </ul> <p>Link to templated materials, including a press release, digital badge, door cling and social media templates: <a href="https://petsmartcharities.org/pro/resources/marketing-support">https://petsmartcharities.org/pro/resources/marketing-support</a></p> <p>All press releases and marketing materials that incorporate PetSmart Charities' logo need to be approved via email by a PetSmart Charities team member. For all press release or media alert approvals, please e-mail <a href="mailto:PublicRelations@petsmartcharities.org">PublicRelations@petsmartcharities.org</a>. For all Marketing approvals, including but not limited to signage, please e-mail <a href="mailto:PetSmartCharitiesMarketing@petsmartcharities.org">PetSmartCharitiesMarketing@petsmartcharities.org</a>. Please allow 5-10 business days for approvals.</p>
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- A. Use of Grant. Grantee agrees that it will not use, and will not allow any of its employees, agents or representatives to use, any funds provided under this Grant Agreement for any purpose other than the Grant Purpose (including, without limitation, any lobbying or political activities or any other purpose not permitted in Section 501(c)(3) of the Code), during the Grant Period, and subject to any Grant Conditions. If the Grant Funds include any in-kind product, Grantee may be required to execute the Donated Goods Addendum. Grantee will immediately notify Charities if it is unable to comply with the terms of this Grant Agreement. If Grantee has previously received any form of grant from Charities, this Grant Agreement is contingent upon successful performance by Grantee under that agreement. If the Grant Funds include the any services or products, such support may be provided directly by Charities or indirectly through a subsidiary, contractor, representative or agent of Charities and Grantee will participate in any specified program, technical assistance, or training within the guidelines, procedures and timelines defined by Charities or its authorized representative.
- B. Acknowledgment of Grant. Grantee will publicly acknowledge this Grant as required by the Grant Acknowledgment. Before making such acknowledgement, however, Grantee will obtain prior written approval from Charities (including details such as graphics, layout, copy, media, etc.). Grantee will provide Charities a reasonable amount of time for such review and approval.
- C. Unspent Funds; Failure of Grant Purpose or Conditions. If any Grant Funds are not spent at the expiry or sooner termination of the Grant Period, such unspent funds must be returned to Charities within thirty (30) days following such expiry or termination. Additionally, if Grantee is unable or unwilling at any time during the Grant Period to comply with the Grant Purpose or the Grant Conditions, Grantee will immediately notify Charities.
- D. Modifications to Grant. Any modifications to this Grant Agreement must be in writing and signed by both parties, except the following modifications may be made without a formal amendment if a written request is submitted by Grantee in writing (e-mail is acceptable if acknowledged by the recipient) and approved in writing (including e-mail) by Charities in its sole discretion:



1. Minor adjustments to the Grant Purpose or Grant Conditions that do not materially affect the original intent of the Grant; or
  2. Change or extend the Grant Period.
- E. Reporting. Grantee is required to submit the Impact Report(s) to Charities set forth above, along with information that indicates how the Grant Funds were spent and such other information as may be reasonably requested by Charities.
- F. Early Termination by the Parties. At any time prior to the end of the Grant Period, either party may terminate this Grant Agreement at any time, with or without cause, upon at least thirty (30) days written notice of such termination to the other party.
- G. Early Termination by Charities. Charities may immediately terminate this Grant Agreement upon written notice to Grantee if Charities determines in its sole discretion that:
1. Grantee has not complied with the Grant Purpose or Grant Conditions;
  2. Grantee is the subject of any legal, regulatory or media investigation or is engaged in any action or course that appears to be unprofessional, uncharitable or otherwise inappropriate;
  3. Grantee ceases to operate or materially and adversely changes its method of operation, is insolvent, or files for or is the subject of any type of receivership, bankruptcy or similar proceeding;
  4. Any representation made by Grantee was not accurate when made or it becomes inaccurate at any time during the Grant Period;
  5. Charities finds the results of any audit or inquiry regarding Grantee to be unacceptable;
  6. Grantee (or any person or organization linked to or with Grantee) becomes disreputable or is the subject of negative media attention, including social media; or
  7. Grantee has not complied with the requirements of any other agreement Grantee has with Charities.
- H. Effect of Termination. Upon termination of this Grant Agreement for any reason, Grantee will return to Charities any unspent portion of the Grant Funds as provided above, and all rights and obligations of the parties will cease, except for any rights and obligations that by their terms survive the expiry or termination of this Grant Agreement.
- I. Additional Actions by Charities. If Charities terminates this agreement as set forth in Section G, or if anytime either during the Grant Period or for two (2) years thereafter, Charities determines in its sole and absolute discretion that the Grant Purpose was not fulfilled or that the Grant Conditions were not satisfied, Charities may (without limiting its other rights or remedies hereunder or at law):
1. Withhold any pending or future payments of Grant funds; or
  2. Revoke any payment of funds not used in accordance with this Grant Agreement and require Grantee to provide a full refund to Charities of all previously provided funds.
- J. License to Grantee. In addition and subject to Section B, Charities may provide a paid-up, limited, non-exclusive, revocable right to publish, print, transmit, display or otherwise use Charities' name and logo ("Marks"), and Grantee will provide any recognition and benefits at the same level provided to other organizations giving Grantee comparable levels of funding. Any materials that include the Marks (or other intellectual property) of Charities, including, but not limited to, any information to be transmitted in electronic or digital format (including e-mail, social media platforms or websites), must be approved by Charities for quality control purposes prior to any printing, distribution, publication or other use (even if such use is the same as or similar to prior approved uses). Charities' Marks may only be used in the exact form, style, font and colors as required by Charities, and Charities may dictate the



copyright, trade or service mark indicia that must accompany each use of a Mark. Grantee will endeavor to provide Charities with at least ten (10) business days to review a proposed use of Charities Marks, and each submission of such proposed use will include the full context (e.g., media, platform, accompanying collateral or materials, etc.) associated with such use. Grantee will not use any Marks of Charities' without approval nor will Charities' Marks be used in a negative light or critical manner. The foregoing limited license may not be transferred, assigned or sublicensed. Charities may immediately terminate this license if Charities, in its sole and absolute discretion, determines Grantee's use of the Marks to be unacceptable.

- K. License to Charities. During the Grant Period, and subject to the terms of this paragraph, Charities has the paid-up, limited, non-exclusive, revocable right to publish, print, transmit, display or otherwise use Grantee's name and logo ("Marks"). Grantee's Marks will not be used in a negative light or critical manner. The foregoing limited license may not be transferred, assigned or sublicensed. Charities use of Grantee's Marks will limited to only be used to support or further Charities' mission.

**Section 2 – Grantee's Representations.** As of the date of this Grant Agreement, Grantee represents to Charities that:

- A. Grantee is either: an organization exempt from federal income tax under Section 501(c)(3) of the Code, (ii) a governmental entity identified in Section 170(c)(1) of the Code that will use the grant for exclusively public purposes, or (iii) an "Indian tribal government," as defined under Section 7701(a)(40) of the Code, that is treated as a State under Section 7871 of the Code and that it will use Grant Funds for exclusively public purposes.
- B. Grantee holds and maintains all licenses, permits and registrations necessary or appropriate for its lawful operation and fulfillment of the Grant Purpose and satisfaction of the Grant Conditions.
- C. Grantee is and will remain in compliance with all applicable local, state, tribal and federal laws, regulations and other requirements to which Grantee is subject.
- D. Grantee is not on any federal terrorism "watch list" and any Grant Funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes and executive orders.
- E. Grantee agrees that all statements made by Grantee in any application and ancillary materials are true and accurate in all material respects. Grantee agrees to notify Charities promptly in writing of any change regarding the ongoing truthfulness and accuracy of such statements during the Grant Period.

**Section 3 – Miscellaneous Provisions.**

- A. Confidentiality. [INTENTIONALLY OMITTED].
- B. Maintenance of Records and Audit. Grantee agrees to maintain adequate books and records and other financial documents appropriate for its organization (including all records related to disposition of the Grant) (collectively, "Records"). Grantee will maintain the Records in a manner that Charities (or its auditor) may readily determine that all Grant Funds were used exclusively for the Grant Purpose. During the Grant Period and for two (2) years thereafter, Charities may inspect and audit the Records to determine Grantee's compliance with this Grant Agreement upon at least ten (10) business days prior notice and during normal business hours. Grantee will provide Charities (and its auditor) with unfettered access to the Records and will fully cooperate with such inspection or audit. Grantee expressly grants permission to Charities or its designees to make inquiries and discuss with, or request



documentation from, third parties about Grantee related to Grantee's performance under this Grant Agreement.

- C. Regulatory Compliance Cooperation. Grantee will fully cooperate with Charities and provide Charities with any requested information or documentation regarding Charities' compliance with the requirements of any governmental agency, including Charities' nonprofit or tax-exempt status.
- D. Independent Entities. Nothing in this Grant Agreement is intended or will be construed to create any type of partnership, joint venture, employment, franchise or other similar relationship between the parties. The parties agree each party is an independent entity and will be solely responsible for the acts and omissions of its respective officers, agents, employees, and representatives and during and after the term of this Grant Agreement. The parties further agree that the Grant Funds are being provided for the purpose of supporting the Grantee, and there is no explicit or implicit oral or written agreement or understanding that any Charities director, officer or other representative will receive compensation in connection with such payment.
- E. Indemnification. Grantee hereby defends, indemnifies and holds harmless Charities and PetSmart, Inc. (including their respective affiliates, directors, officers, managers, employees, representatives, agents, assigns and successors), from and against all costs, expenses (including reasonable attorneys' fees and expenses through all appeals), claims, judgments, proceedings, losses, liabilities, damages (including property damage or bodily injury or death) or intellectual property infringement incident to or arising out of Grantee's: (a) breach or violation of this Grant Agreement; (b) willful misconduct or negligent act(s) or omission(s); (c) receipt or use of the Grant Funds, or any program or activity of Grantee related to this Grant Agreement; (d) violation of applicable law; or (e) infringement of intellectual property. Notwithstanding the foregoing, this provision shall not be applicable if Grantee is a governmental entity and as such, is prohibited by law from indemnifying Charities.
- F. Non-Disparagement. Grantee will not make, directly or indirectly, any negative statements, whether written or oral (including in any digital electronic format) about Charities, PetSmart or their respective activities, owners, officers, directors, or employees. This includes any statement intended, or that could be reasonably expected given its content or context, to harm or that would lead to unwanted or unfavorable publicity.
- G. Equal Opportunity. Grantee agrees that it will not discriminate by reason of race, color, creed, religion, national origin, age, sexual orientation, disability, veteran status, gender, marital status or any other legally protected status.
- H. Jurisdiction and Governing Law. With respect to any action or proceeding arising out of or related to this Grant Agreement or otherwise between the parties, the parties hereby agree that they waive jury trial.
- I. Legal Fees. If either party brings any action or proceeding against the other arising under or related to this Grant Agreement, the prevailing party will be entitled to receive its reasonable attorneys', experts', investigation, and other related fees, costs and expenses from the other party.
- J. Assignment; Third-Party Beneficiaries. This Grant Agreement will be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. Grantee will not assign, delegate or sublicense, in whole or in part, any of its rights or obligations under this Grant without the prior written consent of Charities, which may be granted, withheld or conditioned in its sole discretion.



Nothing in this Grant Agreement is intended or will be construed to give any third party any legal or equitable right, remedy or claim under or with respect to this Grant Agreement, except for a party's permitted successors or assigns.

- K. Survival. The terms and provisions of paragraph 3.D. (Indemnification), along with any other terms or provisions of this Grant Agreement that are by their terms intended to survive the expiry or termination of the Grant Agreement, will survive expiry or termination of this Grant Agreement.
- L. Construction. This Grant Agreement will not be construed for or against either party on the basis of which party drafted this Grant Agreement, and each party had the opportunity to review this Grant Agreement with their respective legal counsel (or other professional advisor) to the party's satisfaction.
- M. Notices. Any notice given or required under this Grant Agreement will be in writing and delivered to the respective addresses of the parties set forth above or at such other address as either party specifies in writing. Notices will be deemed received: (a) five (5) days after being sent by certified or registered mail, postage prepaid, return receipt requested; (b) on the next business day after when sent by overnight delivery with a major overnight courier; or (c) on receipt of confirmation following transmission via electronic mail or facsimile if received on a business day during business hours (otherwise, deemed received the next business day) and if followed by a hard copy sent by using one of the delivery methods in the preceding clauses (a) or (b) of this paragraph.
- N. Waiver; Severability. The failure of either party to insist upon the performance of any term or provision of this Grant Agreement or to exercise any right or remedy will not be construed as a waiver or relinquishment of such party's right to assert or rely upon any such term or right or remedy on any future occasion. If any provision of this Grant Agreement is held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired. If one or more provisions of this Grant Agreement are held to be unenforceable under applicable laws by a court of competent jurisdiction, those provisions will be limited or eliminated to the minimum extent necessary.
- O. Execution; Counterparts. The parties each represent that the individuals signing below are duly authorized to execute this Grant Agreement on behalf of the party for which they are signing. This Grant Agreement will not be effective until all information requested by Charities is provided by Grantee and is fully executed. This Grant Agreement may be executed by facsimile or electronically (including exchange of scanned signature pages by e-mail), each of which will be deemed an original, and in several counterparts, all of which will constitute one and the same instrument.
- P. Entire Agreement. This Grant Agreement constitutes the entire agreement and understanding between the parties, and supersedes any and all prior discussions, negotiations or other communications regarding the subject matter hereof. Any waiver or amendment of the terms of this Grant Agreement is binding only if in writing and signed by the authorized representatives of both parties.

**[SIGNATURE PAGE FOLLOWS]**

TO EVIDENCE THEIR AGREEMENT, the parties have executed and delivered this Grant Agreement, all effective as of the last date written below.

**"CHARITIES"**

PetSmart Charities, Inc.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**"GRANTEE"**

County of Riverside

Signature: Karen S. Spiegel

Name: KAREN SPIEGEL

Title: CHAIR, BOARD OF SUPERVISORS

Date: DEC 14 2021

ATTEST:

KECIA R. HARPER, Clerk

By [Signature]  
DEPUTY