

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.9
(ID # 17991)

MEETING DATE:
Tuesday, January 25, 2022

FROM : FACILITIES MANAGEMENT:

SUBJECT: FACILITIES MANAGEMENT: Approval of FY 22/23 Facilities Management Real Estate (FM-RE) Internal Service Rate, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the Facilities Management-Real Estate (FM-RE) Internal Services rate for FY 22/23 as shown in Attachment A.

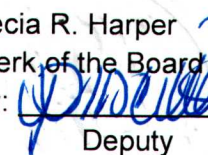
ACTION:Policy


Rose Salgado, Director of Facilities Management 12/16/2021

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: January 25, 2022
xc: FM

Kecia R. Harper
Clerk of the Board
By: 
Deputy

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STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: Department Budgets 100%			Budget Adjustment: No	
			For Fiscal Year: 22/23	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Department of Facilities Management-Real Estate Services Division (FM-RE) oversees over 11 million square feet of county-owned space and approximately 5.7 million square feet of county-leased space and manages over 460 lease agreements. FM-RE provides several types of on-demand services, including the acquisition and disposition of real property, property analysis and negotiations, right of way, design/build/lease (Public Private Partnership – P3) transactions of new and existing facilities, leasing and property management services. Requesting customers will be billed the approved hourly rate multiplied by the number of hours worked in providing these services, including pre-leasing activities. In accordance with Board Policy B-8, *Leasing of Real Property*, FM-RE bills customers for leasing services based on a management fee applied to the lease amount once an agreement has been executed.

FM is requesting that the Board adopt the hourly rates for FY 22/23 for the FM-RE, as shown in Attachment A. As directed by the Executive Office (EO), FM has developed rate packages that utilize a roll-over ISF/GSS department budget (not including pass-through costs).

The FM-RE operates as an Internal Service Fund (ISF) department and must recover its operating costs through charges to customers. FM-RE rates were derived by combining direct and indirect costs to run and operate the division divided by the annual estimated billable hours.

Impact on Residents and Businesses

There is no impact on residents and businesses for this Board action.


 Rene Casillas, Internal Audits Chief 1/4/2022

Attachment A

**Proposed FM FY 2022/23
Real Estate Division Productive Hourly Rates**

	<u>FY 21/22 Current</u>	<u>FY 22/23 Proposed</u>	<u>FY 21/22 Current OT</u>	<u>FY 22/23 Proposed OT</u>
Real Estate Services: (Acquisitions & Pre-Leasing)	\$153.06	\$153.06	\$179.24	\$173.29
Leasing Services:	\$4.86%	4.86%		