

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.13  
(ID # 17963)**

**MEETING DATE:**  
Tuesday, January 25, 2022

**FROM :** PURCHASING AND FLEET SERVICES:

**SUBJECT:** PURCHASING AND FLEET SERVICES: Approval of FY 22/23 Surplus Services Internal Service Fund Rate, All Districts. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Surplus Services Internal Services Fund rate for FY 22/23 as shown in Attachment A.


**ACTION:**Policy

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: January 25, 2022  
xc: Purchasing & Fleet

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>NET COUNTY COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>SOURCE OF FUNDS:</b> Departmental Budget 100%			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	22/23

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Surplus Services Division runs the county surplus operations. The rate includes a staff of one and is calculated on purchase order count for goods from FY 20/21 actuals. The Internal Service Fund rate reflects a decrease from FY 21/22 rates due to reduced overhead.

Surplus Services is not submitting a five-year capital asset plan.

**Impact on Citizens and Businesses**

N/A

**Additional Fiscal Information**

N/A

**Contract History and Price Reasonableness**

N/A

**ATTACHMENTS:**

**Attachment A – Proposed FY 22/23 Rates for Surplus Services**

**Attachment B – Delivery Costs per Department**

**Attachment A**  
**Surplus Services Rate Structure**

**Surplus Services Rates:**

	<b>Fiscal Year 22/23</b>	<b>Fiscal Year 21/22</b>
Surplus Fee per Purchase Order	\$ 5.55	\$ 6.81



**County of Riverside  
Purchasing & Fleet  
FY 2020/2021 actual  
For Use in FY 2022/2023  
Surplus Services**

**Attachment B - Estimated Costs per Department**

Dept	Dept Name	FY21/22 PO Fee Surplus	FY 22/23 PO Fee Surplus	Net \$ Change	Net % Change
10001	BOARD OF SUPERVISORS	470	622	152	32.32%
10002	CLERK OF THE BOARD SUPERVISORS	-	-	-	0.00%
11001	COUNTY EXECUTIVE OFFICE	279	1,133	854	305.60%
11044	GRAND JURY	-	-	-	0.00%
11301	HUMAN RESOURCES	129	5,820	5,690	4396.31%
11303	PERSONNEL-RIDESHARE	-	-	-	0.00%
11308	WORKERS COMP DIVISION	-	-	-	0.00%
11310	RISK MANAGEMENT-LIABILITY INS.	-	-	-	0.00%
11313	SAFETY OFFICE	-	-	-	0.00%
11318	HUMAN RESOURCES/TAP	-	-	-	0.00%
11320	HUMAN RESOURCES EXCLUSIVE CARE	-	-	-	0.00%
11322	HUMAN RESOURCES/EAP	-	-	-	0.00%
11329	HR Occupational Hlth & Wellns	-	-	-	0.00%
12001	ASSESSOR	961	2,577	1,616	168.25%
12002	CLERK-RECORDER	-	-	-	0.00%
13001	AUDITOR-CONTROLLER	123	61	(62)	-50.18%
14001	TREASURER-TAX COLLECTOR	327	1,183	856	261.73%
15001	COUNTY COUNSEL	75	167	92	122.32%
17001	REGISTRAR OF VOTERS	1,308	1,405	97	7.42%
19001	OFFICE OF ECONOMIC DEVELOPMENT	334	-	(334)	-100.00%
19002	HUD-CDBG HOME GRANTS	-	-	-	0.00%
19003	EDA WORKFORCE DEVELOPMENT CNTR	163	-	(163)	-100.00%
19007	COUNTY FREE LIBRARY	218	-	(218)	-100.00%
19010	EDA - MARKETING	-	-	-	0.00%
19107	EDA - AVIATION UNIT	204	566	362	177.16%
19201	NATIONAL DATE FESTIVAL	232	-	(232)	-100.00%
19301	EDWARD DEAN MUSEUM	20	-	(20)	-100.00%
20001	Emergency Management Department	613	3,076	2,463	401.78%
22001	DISTRICT ATTORNEY	736	367	(369)	-50.18%
23001	CHILD SUPPORT SERVICES	708	3,365	2,657	374.99%
24001	PUBLIC DEFENDER	7	1,044	1,037	15225.22%
25001	SHERIFF'S DEPT 3	22,950	50,949	27,999	122.00%
25002	SHERIFF INFORMATION SERVICES	-	-	-	0.00%
25003	SHERIFF'S DEPT 2	-	-	-	0.00%
25004	SHERIFF-CORRECTIONS	-	-	-	0.00%
25005	SHERIFF-COURT SERVICES	-	-	-	0.00%
25007	SHERIFF - CTC	-	-	-	0.00%
25010	SHERIFF - CORONER	-	-	-	0.00%
25051	SHERIFF - CAL ID	-	-	-	0.00%



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Dept	Dept Name	FY21/22 PO Fee Surplus	FY 22/23 PO Fee Surplus	Net \$ Change	Net % Change
26001	PROBATION	1,281	-	(1,281)	-100.00%
26002	PROBATION	-	-	-	0.00%
26007	PROBATION DEPARTMENT	-	18,242	18,242	0.00%
27002	FIRE DEPARTMENT 1	7,636	3,926	(3,710)	-48.59%
27004	FIRE DEPARTMENT 2	-	-	-	0.00%
28001	AGRICULTURAL COMMISSION	61	333	272	443.45%
31002	TLMA 1	7,534	37,838	30,304	402.22%
31003	TLMA 2	-	-	-	0.00%
31101	BUILDING AND SAFTEY	-	-	-	0.00%
31201	PLANNING	-	-	-	0.00%
31301	TRANSPORTATION DEPT 4	-	-	-	0.00%
31302	TRANSPORTATION DEPT 1	-	-	-	0.00%
31308	TLMA ALUC	-	-	-	0.00%
31401	TLMA Code Enforcement	-	-	-	0.00%
41001	RUHS BEHAVIORAL HEALTH-PUBLIC GUARD	-	-	-	0.00%
41002	RUHS BEHAVIORAL HEALTH-TREATMENT PROG.	-	-	-	0.00%
41003	RUHS BEHAVIORAL HEALTH-DETENTION	1,567	-	(1,567)	-100.00%
41004	RUHS BEHAVIORAL HEALTH-ADMINISTRATION	7,602	-	(7,602)	-100.00%
41005	RUHS BEHAVIORAL HEALTH-SUBSTANCE ABUSE	-	-	-	0.00%
42001	RUHS PUBLIC HEALTH 1	2,357	5,675	3,318	140.78%
42002	RUHS PUBLIC HEALTH 2	-	-	-	0.00%
42004	Environmental Health	443	1,588	1,145	258.68%
42006	Animal Services	777	4,159	3,383	435.58%
43001	Riverside University Health System	75,771	-	(75,771)	-100.00%
43002	MEDICAL INDIGENT	157	-	(157)	-100.00%
43003	RUHS DETENTION HEALTH	-	-	-	0.00%
43006	PUBLIC HEALTH ABULATORY CARE	6,676	-	(6,676)	-100.00%
45001	Riverside County Dept of Waste Resources	4,619	72	(4,546)	-98.44%
51001	DPSS	2,016	6,219	4,203	208.44%
52001	COMMUNITY ACTION 1	545	-	(545)	-100.00%
52002	COMMUNITY ACTION 2	-	-	-	0.00%
53001	OFFICE ON AGING	-	5,259	5,259	0.00%
54001	VETERANS SERVICES	-	211	211	0.00%
55005	Community Action	-	1,616	1,616	0.00%
55003	CONTINUUM OF CARE	-	78	78	0.00%
63001	COOPERATIVE EXT.	82	-	(82)	-100.00%
72001	FACILITIES MANAGEMENT 72001	18,910	411	(18,500)	-97.83%
72003	FACILITIES MANAGEMENT 72003	-	-	-	0.00%
72004	FACILITIES MANAGEMENT 72004	-	-	-	0.00%



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72005	FACILITIES MANAGEMENT 72005	-	-	-	0.00%
73001	PURCHASING 1	6,499	-	(6,499)	-100.00%
73005	FLEET SERVICES	-	12,061	12,061	0.00%
73006	Central Mail Services	-	-	-	0.00%
74001	INFORMATION TECHNOLOGY 1	490	7,674	7,184	1464.68%
74006	RCIT Support Services	7	-	(7)	-100.00%
915202	CSA- ADMIN	422	6	(417)	-98.69%
931104	Regional Parks & Open Space Dist.	-	611	611	0.00%
931119	PARKS DISTRICT 3 - INTERPRETIVE SITES	-	-	-	0.00%
931150	Parks - MSHCP - RCA RESERVE MANAGEMENT	-	-	-	0.00%
931170	PARK DISTRICT - HABITAT & OPEN SPACE MGMT	-	-	-	0.00%
931186	Regional Parks - JURUPA SPORTS COMPLEX	-	-	-	0.00%
931235	Regional Parks - BUSINESS OPERATIONS	1,580	-	(1,580)	-100.00%
931240	Regional Parks - FINANCE	-	-	-	0.00%
931400	REGIONAL PARKS DISTRICT 4	-	-	-	0.00%
931401	PARKS DISTRICT - WEDDINGS & EVENTS	-	-	-	0.00%
931710	PARKS DISTRICT - HIDDEN VALLEY NATURE CENT	-	-	-	0.00%
935001	Habitat Conservation Agency	-	-	-	0.00%
935201	WRC-Regional Conservation	-	-	-	0.00%
935320	WDC-RCA	-	-	-	0.00%
938002	FIRST FIVE - RCCFC-Admin	61	-	(61)	-100.00%
947200	FLOOD CONTROL 3	3,229	1,738	(1,491)	-46.17%
985101	PUBLIC AUTHORITY ADMIN	34	161	127	372.80%
194	CANYON LAKE P.O.A.	-	-	-	0.00%
240	CITY OF INDIO 1	-	-	-	0.00%
317	VALLEY-WIDE REC & PARK DIST.	-	-	-	0.00%
472	Housing Authority	-	-	-	0.00%
638	SHERIFF'S STATION	-	-	-	0.00%
780	Western Riverside Council of Gov't's 2	-	-	-	0.00%
<b>Total</b>		<b>\$ 180,215</b>	<b>\$ 180,213</b>	<b>\$ (2)</b>	<b>0.00%</b>