

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.29  
(ID # 17956)

**MEETING DATE:**

Tuesday, January 25, 2022

**FROM :** FIRE DEPARTMENT:

**SUBJECT:** FIRE DEPARTMENT: Approval of the 1st Amendment of the Cooperative Agreement to Provide Fire Protection, Fire Prevention, Rescue and Medical Emergency Services for the City of Jurupa Valley for 3 years. District 2 [\$217,001]; 100% Contract Revenue

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached Amendment No.1 to Provide Fire Protection, Fire Prevention, Rescue and Medical Emergency Services for the City of Jurupa Valley; and
2. Authorize the Chair of the Board to execute this Amendment No. 1 on behalf of the County; and
3. Authorize the Fire Chief to negotiate and execute any amendments to the Exhibit "A" of this Agreement, subject to approval-as-to-form by the Office of County Counsel.

**ACTION:**

*Bill Weiser*

Bill Weiser, Fire Department Chief


12/21/2021

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: January 25, 2022  
xc: Fire

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 70,906	\$ 72,324	\$ 217,001	\$ N/A
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ N/A
<b>SOURCE OF FUNDS:</b> 100% Contract Reimbursement			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 21/22 – 23/24	

**C.E.O. RECOMMENDATION:**

**BACKGROUND:**

**Summary**

On June 22, 2021, Item 3.16, the Board of Supervisors approved the Cooperative Agreement to Provide Fire Protection, Fire Prevention, Rescue and Medical Emergency Services between the County of Riverside and the City of Jurupa Valley. On August 11, 2021, the City of Jurupa Valley requested an increase in services. The request was for one-half a Fire Systems Inspector to allow the city to establish an annual business inspection program under our Office of the Fire Marshal. This additional service request will be funded 100% by the City of Jurupa. The Riverside County Fire Department estimates to receive \$70,906 for FY21/22. The revenue is subject to increase and/or decrease based on actual costs of the service provided.

The amendment under consideration by the Board of Supervisors is seeking to increase the existing level of service with funding provided by the City of Jurupa. The County will continue to fund 100% the existing level of fire services provided in the City of Jurupa Valley. The amendment will provide estimated revenue of \$70,906 for FY 21/22, \$72,324 for FY 22/23, and \$73,771 for FY 23/24.

The amendment has been reviewed and approved as to form by County Counsel.

**Impact on Residents and Businesses**

The City of Jurupa Valley is requesting an increase in their level of Fire Service. They are requesting to add one half (½) of a Fire Systems Inspector to their existing Cooperative Agreement with the Riverside County Fire Department. The addition of the half (½) of a Fire Systems Inspector will allow the City to establish and implement an annual Business Inspection Program.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

This amendment has no general fund impact. The Riverside County Fire Department estimates receiving \$70,906 for FY 21/22, \$72,324 for FY 22/23 and \$73,771 for FY 23/24.

**Contract History and Price Reasonableness**

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

The County of Riverside has been providing fire services to the City of Jurupa Valley since the City was incorporated, as well as prior to incorporation e area was unincorporated. The current contract with the City of Jurupa Valley was approved by the Board of Supervisors on June 22, 2021, Item #3.16.

  
\_\_\_\_\_  
Melissa Cushman

12/21/2021

  
\_\_\_\_\_  
Rebecca S Cortez, Principal Management Analyst

12/30/2021

  
\_\_\_\_\_  
Gregory H. Priarios, Director County Counsel

12/21/2021

**FIRST AMENDMENT TO "A COOPERATIVE AGREEMENT TO PROVIDE  
FIRE PROTECTION, FIRE PREVENTION, RESCUE AND MEDICAL  
EMERGENCY SERVICES FOR THE CITY OF JURUPA VALLEY"**

THIS FIRST AMENDMENT (hereinafter referred to as "First Amendment") to the "Cooperative Agreement to Provide Fire Protection, Fire Prevention, Rescue and Medical Emergency Services for the City of Jurupa Valley" entered into on June 22, 2021 (hereinafter referred to as the "Agreement"), is made and entered into this 25<sup>th</sup> day of January, 2022, by and between the County of Riverside, a political subdivision of the State of California, on behalf of the Fire Department (hereinafter referred to as "COUNTY"), and the City of Jurupa Valley, a duly created city (hereinafter referred to as "CITY"), whereby it is agreed as follows:

A. Recitals. This First Amendment is made with respect to the following purposed and facts which each of the parties agree to be true and correct:

a. On June 22, 2021, the COUNTY and the CITY entered into the Agreement with a term from July 1, 2021, to June 30, 2024.

b. The parties now wish to amend the Agreement to provide for: (1) an amendment to Exhibit A, (2) an alteration to the inclusion of an Exhibit D, (3) an addition of an Exhibit D, and (4) a provision relating to electronic signatures.

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, COUNTY and CITY agree as follows:

1. The above recitals are true and correct and are incorporated herein by reference.

2. Amended Exhibit A. Exhibit A to the Agreement is hereby amended with a new Exhibit A, dated August 12, 2021, for Fiscal Year 2021-22, Fiscal Year 2022-23, and Fiscal Year 2023-24 attached hereto and incorporated herein as though set forth in full.

3. Amended Paragraph G. Paragraph G from SECTION III: PAYMENT FOR SERVICES is hereby checked as applicable.

4. Additional Exhibit D. Exhibit D to the Agreement, dated August 20, 2021, is attached hereto and incorporated herein as though set forth in full.

5. Added Section XVII. A new Section XVII is hereby added to the Agreement as follows:

“SECTION XVII: ELECTRONIC SIGNATURES

This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this Agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((‘CUETA’) Civ. Code, §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of ‘electronic signature’ as defined in subdivision (i) of Section 1633.2 of the Civil Code.”

8. Other Terms Remain. Except as specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

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[Signature Provisions on following page]


IN WITNESS WHEREOF, the duly authorized officials of the parties hereto have, in their respective capacities, set their hands as of the date first hereinabove written.

CITY OF JURUPA VALLEY

Dated: \_\_\_\_\_

By:   
Chris Barajas, Mayor Pro Tem

ATTEST:

By:   
Victoria Wasko, City Clerk

APPROVED AS TO FORM:

By:   
Peter Thorson, City Attorney

(SEAL)


COUNTY OF RIVERSIDE

Dated: JAN 25 2022


By:   
Chair, Board of Supervisors  
**JEFF HEWITT**

ATTEST:

KECIA HARPER  
Clerk of the Board

By: 

APPROVED AS TO FORM:  
GREGORY P. PRIAMOS,  
County Counsel

By:   
MELISSA R. CUSHMAN  
Deputy County Counsel

(SEAL)

EXHIBIT "A"

TO THE COOPERATIVE AGREEMENT TO PROVIDE  
FIRE PREVENTION, RESCUE, FIRE MARSHALL AND  
MEDICAL EMERGENCY FOR THE CITY OF JURUPA VALLEY  
DATED AUGUST 20, 2021 FOR FY2021/2022 THRU FY2023/2024

**CITY BUDGET COST ESTIMATE (with Credits)**

FISCAL YEAR 2021/2022	\$70,906
FISCAL YEAR 2022/2023	\$72,324
FISCAL YEAR 2023/2024	\$73,771
TOTAL CITY BUDGET <b>ESTIMATE</b> FOR FY2021/2022 THRU FY2023/2024	<u>\$217,001</u>

**CITY BUDGET COST ESTIMATE (without Credits)**

FISCAL YEAR 2021/2022	\$9,561,949
FISCAL YEAR 2022/2023	\$10,009,581
FISCAL YEAR 2023/2024	\$10,479,551
TOTAL CITY BUDGET <b>ESTIMATE</b> FOR FY2021/2022 THRU FY2023/2024	<u>\$30,051,081</u>

EXHIBIT "A"

TO THE COOPERATIVE AGREEMENT TO PROVIDE  
FIRE PREVENTION, RESCUE, FIRE MARSHALL AND  
MEDICAL EMERGENCY FOR THE CITY OF JURUPA VALLEY  
DATED AUGUST 20, 2021 FOR FY2021/2022

(Add a Fire Systems Inspector split cost w/ Rubidoux CSD per City's letter dated August 11, 2021)

\*See notation below for estimate assumptions

	CAPTAINS	CAPTAIN MEDICS	ENGINEER S	ENGINEE R MEDICS	FF II	FFII MEDICS	TOTALS					
<b>STA #16</b>												
Medic Engine	450,542	2	198,282	1	226,431	1	173,831	1	199,960	1	1,249,046	6
<b>STA #17</b>												
Medic Engine	450,542	2	396,564	2					399,919	2	1,247,026	6
(Truck)	675,813	3	594,846	3			521,493	3	599,879	3	2,392,032	12
<b>STA #18</b>												
Medic Squad			396,564	2					399,919	2	796,484	4
Fixed Relief					226,431	1					226,431	1
Vac. Relief - Engine		254,658	1		226,431	1			399,919	2	881,009	4
<b>SUBTOTALS</b>	<b>1,576,898</b>	<b>254,658</b>	<b>1,586,257</b>		<b>679,293</b>		<b>695,324</b>		<b>1,999,597</b>		<b>6,792,027</b>	
<b>SUBTOTAL STAFF</b>	<b>7</b>	<b>1</b>	<b>8</b>	<b>3</b>	<b>4</b>	<b>10</b>						<b>33</b>

**ESTIMATED SUPPORT SERVICES (Fire Cost Allocation Plan)**

Administrative/Operational (Schedule A)	16,082	per assigned Staff **	544,867	33.88
Volunteer Program (Schedule B)	5,504	Per Entity Allocation	5,504	1
Medic Program (Schedule C)	10,648	Medic FTE and 1,370 per Defib	154,550	14
Battalion Chief Support (Schedule D)	78,644	.29 FTE per Station	235,932	3
ECC Support (Schedule E)	28.12	per Call and 18,529 per Station	349,874	
Fleet Support (Schedule F)	65,330	per Fire Suppression Equip	261,322	4
Comm/IT Support (Schedule G)	41.21	per Call and 27,160 per Station	512,774	
Facility Support (Schedule H)		Assigned Staff/Station Basis	18,151	
Hazmat Support (Schedule I)	1,096	per Call and 4,468 per Station	49,263	

**ESTIMATED SUPPORT SERVICES SUBTOTAL**

**2,132,237**

**DIRECT CHARGES**

**458,029**

FIRE ENGINE USE AGREEMENT  
TOTAL STAFF COUNT

36,250 each engine

**108,750**

**3**

**CITY REQUESTED SERVICES**

FIRE SYSTEMS INSPECTOR (PCN TBD)  
(FSI Position Split Funded w/ Rubidoux)

141,812 each

**70,906**

**0.5**

**70,906**

TOTAL **ESTIMATED** BUDGET

**\$9,561,949**

**ESTIMATED** STRUCTURAL FIRE TAX CREDIT

(2,482,525)

COUNTY FUNDNG

(7,008,518)

NET **ESTIMATED** CITY BUDGET

**\$70,906**

3	Fire Stations	33.0	Assigned Staff	
10,467	Number of Calls	0.88	Battalion Chief Support	
14	Assigned Medic FTE	**	33.88	Total Assigned Staff
4	Monitors/Defibs			
3	Hazmat Stations			
31	Number of Hazmat Calls			

**SUPPORT SERVICES (Fire Cost Allocation Plan)**

Administrative & Operational Services

Finance	Procurement
Training	Emergency Services
Data Processing	Fire Fighting Equip.
Accounting	Office Supplies/Equip.
Personnel	



**SUPPORT SERVICES (Fire Cost Allocation Plan) cont.**

Volunteer Program - Support staff, Workers Comp, and Personal Liability Insurance

Medic Program - Support staff, Training, Certification, Case Review & Reporting, Monitor/Defibrillator replacement cycle.

Battalion Chief Support - Pooled BC coverage for Cities/Agencies that do not include BC staffing as part of their contracted services.

Fleet Support - Support staff, automotive costs, vehicle/engine maintenance, fuel costs

Emergency Command Center Support - Dispatch services costs

Communications / IT Support - Support staff, communications, radio maintenance, computer support functions

Facility Support - Facility maintenance staff with associated operating costs.

Hazmat Program - Support staff, operating costs, and vehicle replacement.

**FY 21/22 POSITION SALARIES TOP STEP (per assumptions below)**

316,514	DEPUTY CHIEF	36,250	FIRE ENGINE
312,336	DIV CHIEF	16,082	SRVDEL
263,060	BAT CHIEF	5,504	VOL DEL
225,271	CAPT	10,648	MEDIC FTE
254,658	CAPT MEDIC	1,370	MEDIC MONITORS/DEFIBS REPLACEMENT
198,282	ENG	78,644	BATT DEL
226,431	ENG/MEDIC	18,529	ECC STATION
173,831	FF II	28.12	ECC CALLS
199,960	FF II/MEDIC	65,330	FLEET SUPPORT
173,935	FIRE SAFETY SUPERVISOR	27,160	COMM/IT STATION
161,564	FIRE SAFETY SPECIALIST	41.21	COMM/IT CALLS
141,812	FIRE SYSTEMS INSPECTOR	1,442	FACILITY STATION
83,148	OFFICE ASSISTANT III	418.92	FACILITY FTE
94,600	SECRETARY I	4,468	HAZMAT STATION
179,773	COUNTY DEPUTY FIRE MARSHAL	1,095.74	HAZMAT CALLS
		1,891	HAZMAT VEHICLE REPLACEMENT

**\*Cost Assumptions:**

- All Salaries based on FINAL Salary, Pay Differentials, and Operating Expenses Schedule FY 2021-2022 Dated January 12, 2021
- Benefits and Admin Fee based on Staff Benefit Rate Matrix FY 2021-22 dated February 2021 - Prelim
- Direct cost of benefits (COBEN) is based on 1st Qtr AO-17 data.
- Estimated Support Services based on previous assumptions with a 2.5% increase

**FY 21/22 DIRECT BILL ACCOUNT CODES**

520230	Cellular Phone	522340	Station Budgeted Maint-Building and Improvement
520300	Pager Service	522360	Maint-Extermination
520320	Telephone Service	522380	Maint-Critical Systems
520800	Household Expense	522410	Maint-Health & Safety
520805	Appliances	522860	Medical Supplies
520830	Laundry Services	522890	Pharmaceuticals
520840	Household Furnishings	523220	Licenses And Permits
520845	Trash	523680	Office Equip Non Fixed Assets
521380	Maint-Copier Machines	526700	Rent-Lease Building
521440	Maint-Kitchen Equipment	529500	Electricity
521540	Maint-Office Equipment	529510	Heating Fuel
521660	Maint-Telephone	529550	Water
521680	Maint-Underground Tanks	537240	Interfnd Exp-Utilities
522310	Maint-Building and Improve	542060	Capital Improvements Facilities

EXHIBIT "A"

TO THE COOPERATIVE AGREEMENT TO PROVIDE  
FIRE PREVENTION, RESCUE, FIRE MARSHALL AND  
MEDICAL EMERGENCY FOR THE CITY OF JURUPA VALLEY  
DATED AUGUST 20, 2021 FOR FY2022/2023

\*See notation below for estimate assumptions

	CAPTAINS	CAPTAIN MEDICS	ENGINEERS	ENGINEER MEDICS	FF II	FFII MEDICS	TOTALS					
<b>STA #16</b>												
Medic Engine	473,069	2	208,196	1	237,752	1	182,523	1	209,958	1	1,311,498	6
<b>STA #17</b>												
Medic Engine	473,069	2	416,393	2					419,915	2	1,309,377	6
(Truck)	709,604	3	624,589	3			547,568	3	629,873	3	2,511,633	12
<b>STA #18</b>												
Medic Squad			416,393	2					419,915	2	836,308	4
Fixed Relief					237,752	1					237,752	1
Vac. Relief - Engine		267,391	1		237,752	1			419,915	2	925,059	4
<b>SUBTOTALS</b>	<b>1,655,743</b>	<b>267,391</b>	<b>1,665,570</b>		<b>713,257</b>		<b>730,090</b>		<b>2,099,577</b>		<b>7,131,629</b>	
<b>SUBTOTAL STAFF</b>	<b>7</b>	<b>1</b>	<b>8</b>	<b>3</b>	<b>4</b>	<b>10</b>						<b>33</b>

**ESTIMATED SUPPORT SERVICES (Fire Cost Allocation Plan)**

Administrative/Operational (Schedule A)	16,886	per assigned Staff **	572,110	33.88		
Volunteer Program (Schedule B)	5,779	Per Entity Allocation	5,779	1		
Medic Program (Schedule C)	11,180	Medic FTE and	1,439	per Defib	162,277	14
Battalion Chief Support (Schedule D)	82,576	.29 FTE per Station	247,729	3		
ECC Support (Schedule E)	29.52	per Call and	19,455	per Station	367,368	
Fleet Support (Schedule F)	68,597	per Fire Suppression Equip	274,388	4		
Comm/IT Support (Schedule G)	43.27	per Call and	28,518	per Station	538,413	
Facility Support (Schedule H)		Assigned Staff/Station Basis	19,058			
Hazmat Support (Schedule I)	1,151	per Call and	4,691	per Station	51,726	

**ESTIMATED SUPPORT SERVICES SUBTOTAL**

**2,238,849**

**DIRECT CHARGES**

**458,029**

**FIRE ENGINE USE AGREEMENT**

36,250 each engine

**108,750**

**TOTAL STAFF COUNT**

**33**

**CITY REQUESTED SERVICES**

**FIRE SYSTEMS INSPECTOR (PCN TBD)**

144,649 each

**72,324**

**0.5**

(FSI Position Split Funded w/ Rubidoux)

**72,324**

**TOTAL ESTIMATED BUDGET**

**\$10,009,581**

**ESTIMATED STRUCTURAL FIRE TAX CREDIT**

(2,482,525)

**COUNTY FUNDNG**

(7,454,731)

**NET ESTIMATED CITY BUDGET**

**\$72,324**

3	Fire Stations	33.0	Assigned Staff	
10,467	Number of Calls	0.88	Battalion Chief Support	
14	Assigned Medic FTE	**	33.88	Total Assigned Staff
4	Monitors/Defibs			
3	Hazmat Stations			
31	Number of Hazmat Calls			

**SUPPORT SERVICES (Fire Cost Allocation Plan)**

**Administrative & Operational Services**

Finance	Procurement
Training	Emergency Services
Data Processing	Fire Fighting Equip.
Accounting	Office Supplies/Equip.
Personnel	

FY22/23 EXHIBIT "A"

CITY OF JURUPA VALLEY

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**SUPPORT SERVICES (Fire Cost Allocation Plan) cont.**

Volunteer Program - Support staff, Workers Comp, and Personal Liability Insurance

Medic Program - Support staff, Training, Certification, Case Review & Reporting, Monitor/Defibrillator replacement cycle.

Battalion Chief Support - Pooled BC coverage for Cities/Agencies that do not include BC staffing as part of their contracted services.

Fleet Support - Support staff, automotive costs, vehicle/engine maintenance, fuel costs

Emergency Command Center Support - Dispatch services costs

Communications / IT Support - Support staff, communications, radio maintenance, computer support functions

Facility Support - Facility maintenance staff with associated operating costs.

Hazmat Program - Support staff, operating costs, and vehicle replacement.

**FY 22/23 POSITION SALARIES TOP STEP (per assumptions below)**

332,340	DEPUTY CHIEF	36,250	FIRE ENGINE
327,953	DIV CHIEF	16,886	SRVDEL
276,213	BAT CHIEF	5,779	VOL DEL
236,535	CAPT	11,180	MEDIC FTE
267,391	CAPT MEDIC	1,439	MEDIC MONITORS/DEFIBS REPLACEMENT
208,196	ENG	82,576	BATT DEL
237,752	ENG/MEDIC	19,455	ECC STATION
182,523	FF II	29.52	ECC CALLS
209,958	FF II/MEDIC	68,597	FLEET SUPPORT
177,414	FIRE SAFETY SUPERVISOR	28,518	COMM/IT STATION
164,796	FIRE SAFETY SPECIALIST	43.27	COMM/IT CALLS
144,649	FIRE SYSTEMS INSPECTOR	1,514	FACILITY STATION
84,811	OFFICE ASSISTANT III	439.86	FACILITY FTE
96,492	SECRETARY I	4,691	HAZMAT STATION
183,369	COUNTY DEPUTY FIRE MARSHAL	1,150.52	HAZMAT CALLS
		1,986	HAZMAT VEHICLE REPLACEMENT

**\*Cost Assumptions:**

- All Salaries based on FINAL Salary, Pay Differentials, and Operating Expenses Schedule FY 2021-2022 Dated January 12, 2021
- Benefits and Admin Fee based on Staff Benefit Rate Matrix FY 2021-22 dated February 2021 - Prelim
- Direct cost of benefits (COBEN) is based on 1st Qtr AO-17 data.
- Projected increase of 5% to Safety & 2% Non-Safety Staff and 5% Support Services from previous FY21/22.

**FY 22/23 DIRECT BILL ACCOUNT CODE**

520230	Cellular Phone	522340	Station Budgeted Maint-Building and Improvement
520300	Pager Service	522360	Maint-Extermination
520320	Telephone Service	522380	Maint-Critical Systems
520800	Household Expense	522410	Maint-Health & Safety
520805	Appliances	522860	Medical Supplies
520830	Laundry Services	522890	Pharmaceuticals
520840	Household Furnishings	523220	Licenses And Permits
520845	Trash	523680	Office Equip Non Fixed Assets
521380	Maint-Copier Machines	526700	Rent-Lease Building
521440	Maint-Kitchen Equipment	529500	Electricity
521540	Maint-Office Equipment	529510	Heating Fuel
521660	Maint-Telephone	529550	Water
521680	Maint-Underground Tanks	537240	Interfnd Exp-Utilities
522310	Maint-Building and Improve	542060	Capital Improvements Facilities

EXHIBIT "A"

TO THE COOPERATIVE AGREEMENT TO PROVIDE  
FIRE PREVENTION, RESCUE, FIRE MARSHALL AND  
MEDICAL EMERGENCY FOR THE CITY OF JURUPA VALLEY  
DATED AUGUST 20, 2021 FOR FY2023/2024

\*See notation below for estimate assumptions

	CAPTAINS	CAPTAIN MEDICS	ENGINEERS	ENGINEER MEDICS	FF II	FFII MEDICS	TOTALS					
<b>STA #16</b>												
Medic Engine	496,723	2	218,606	1	249,640	1	191,649	1	220,456	1	1,377,073	6
<b>STA #17</b>												
Medic Engine	496,723	2	437,212	2					440,911	2	1,374,846	6
(Truck)	745,084	3	655,818	3			574,946	3	661,367	3	2,637,215	12
<b>STA #18</b>												
Medic Squad			437,212	2					440,911	2	878,123	4
Fixed Relief					249,640	1					249,640	1
Vac. Relief - Engine		280,761	1		249,640	1			440,911	2	971,312	4
<b>SUBTOTALS</b>	1,738,530	280,761	1,748,849		748,920		766,595		2,204,556		<b>7,488,210</b>	
<b>SUBTOTAL STAFF</b>	7		1		8		3		4		10	33

**ESTIMATED SUPPORT SERVICES (Fire Cost Allocation Plan)**

Administrative/Operational (Schedule A)	17,731	per assigned Staff **	600,715	33.88		
Volunteer Program (Schedule B)	6,068	Per Entity Allocation	6,068	1		
Medic Program (Schedule C)	11,739	Medic FTE and	1,511	per Defib	170,391	14
Battalion Chief Support (Schedule D)	86,705	.29 FTE per Station	260,116	3		
ECC Support (Schedule E)	31.00	per Call and	20,428	per Station	385,736	
Fleet Support (Schedule F)	72,027	per Fire Suppression Equip	288,107	4		
Comm/IT Support (Schedule G)	45.43	per Call and	29,944	per Station	565,333	
Facility Support (Schedule H)		Assigned Staff/Station Basis	20,011			
Hazmat Support (Schedule I)	1,208	per Call and	4,926	per Station	54,313	

**ESTIMATED SUPPORT SERVICES SUBTOTAL**

**2,350,791**

**DIRECT CHARGES**

**458,029**

**FIRE ENGINE USE AGREEMENT**

36,250 each engine

**108,750**

**3**

**TOTAL STAFF COUNT**

**33**

**CITY REQUESTED SERVICES**

**FIRE SYSTEMS INSPECTOR (PCN TBD)**

147,542 each

**73,771**

**0.5**

(FSI Position Split Funded w/ Rubidoux)

**73,771**

**TOTAL ESTIMATED BUDGET**

**\$10,479,551**

**ESTIMATED STRUCTURAL FIRE TAX CREDIT**

**(2,482,525)**

**COUNTY FUNDNG**

**(7,923,255)**

**NET ESTIMATED CITY BUDGET**

**\$73,771**

3	Fire Stations	33.0	Assigned Staff	
10,467	Number of Calls	0.88	Battalion Chief Support	
14	Assigned Medic FTE	**	33.88	Total Assigned Staff
4	Monitors/Defibs			
3	Hazmat Stations			
31	Number of Hazmat Calls			

**SUPPORT SERVICES (Fire Cost Allocation Plan)**

**Administrative & Operational Services**

Finance	Procurement
Training	Emergency Services
Data Processing	Fire Fighting Equip.
Accounting	Office Supplies/Equip.
Personnel	

**SUPPORT SERVICES (Fire Cost Allocation Plan) cont.**

Volunteer Program - Support staff, Workers Comp, and Personal Liability Insurance

Medic Program - Support staff, Training, Certification, Case Review & Reporting, Monitor/Defibrillator replacement cycle.

Battalion Chief Support - Pooled BC coverage for Cities/Agencies that do not include BC staffing as part of their contracted services.

Fleet Support - Support staff, automotive costs, vehicle/engine maintenance, fuel costs

Emergency Command Center Support - Dispatch services costs

Communications / IT Support - Support staff, communications, radio maintenance, computer support functions

Facility Support - Facility maintenance staff with associated operating costs.

Hazmat Program - Support staff, operating costs, and vehicle replacement.

**FY 23/24 POSITION SALARIES TOP STEP (per assump**

348,957	DEPUTY CHIEF	36,250	FIRE ENGINE
344,350	DIV CHIEF	17,731	SRVDEL
290,023	BAT CHIEF	6,068	VOL DEL
248,361	CAPT	11,739	MEDIC FTE
280,761	CAPT MEDIC	1,511	MEDIC MONITORS/DEFIBS REPLACEMENT
218,606	ENG	86,705	BATT DEL
249,640	ENG/MEDIC	20,428	ECC STATION
191,649	FF II	31.00	ECC CALLS
220,456	FF II/MEDIC	72,027	FLEET SUPPORT
180,962	FIRE SAFETY SUPERVISOR	29,944	COMM/IT STATION
168,091	FIRE SAFETY SPECIALIST	45.43	COMM/IT CALLS
147,542	FIRE SYSTEMS INSPECTOR	1,590	FACILITY STATION
86,507	OFFICE ASSISTANT III	461.86	FACILITY FTE
98,422	SECRETARY I	4,926	HAZMAT STATION
187,036	COUNTY DEPUTY FIRE MARSHAL	1,208.05	HAZMAT CALLS
		2,085	HAZMAT VEHICLE REPLACEMENT

**\*Cost Assumptions:**

- All Salaries based on FINAL Salary, Pay Differentials, and Operating Expenses Schedule FY 2021-2022 Dated January 12, 2021
- Benefits and Admin Fee based on Staff Benefit Rate Matrix FY 2021-22 dated February 2021 - Prelim
- Direct cost of benefits (COBEN) is based on 1st Qtr AO-17 data.
- Projected increase of 5% to Safety & 2% Non-Safety Staff and 5% Support Services from previous FY22/23

**FY 23/24 DIRECT BILL ACCOUNT CODE**

520230	Cellular Phone	522340	Station Budgeted Maint-Building and Improvement
520300	Pager Service	522360	Maint-Extermination
520320	Telephone Service	522380	Maint-Critical Systems
520800	Household Expense	522410	Maint-Health & Safety
520805	Appliances	522860	Medical Supplies
520830	Laundry Services	522890	Pharmaceuticals
520840	Household Furnishings	523220	Licenses And Permits
520845	Trash	523680	Office Equip Non Fixed Assets
521380	Maint-Copier Machines	526700	Rent-Lease Building
521440	Maint-Kitchen Equipment	529500	Electricity
521540	Maint-Office Equipment	529510	Heating Fuel
521660	Maint-Telephone	529550	Water
521680	Maint-Underground Tanks	537240	Interfnd Exp-Utilities
522310	Maint-Building and Improve	542060	Capital Improvements Facilities

## **EXHIBIT "D"**

### **TO THE COOPERATIVE AGREEMENT TO PROVIDE FIRE PROTECTION, FIRE PREVENTION, FIRE MARSHAL, RESCUE AND MEDICAL EMERGENCY SERVICES FOR THE CITY OF JURUPA VALLEY DATED JULY 1, 2021**

#### **PAYMENT FOR ADDITIONAL SERVICES OFFICE OF THE FIRE MARSHAL AGREEMENT**

The Fire Marshal Agreement is utilized in the event a CITY elects to fund locally direct COUNTY Fire Marshal personnel at the CITY to perform the duties of the Office of the Fire Marshal. These duties include:

For conformance with applicable laws, codes and regulations concerning fire protection and life safety -

- Review Planning and Development Cases for the CITY
- Review and inspection of construction development for the CITY
- State mandated Fire/Life Safety Inspections in accordance with Health and Safety Code 13146.1, 13146.2, 13146.3, 13217 and 13235
- Review, Permitting and Inspection of Special Events
- Investigation of fire safety complaints
- Meeting with development applicants and customers

Administrative activities -

- Creation and maintenance of forms for review and inspection of construction development and fire/life safety inspections.
- Provide information to customers on CITY Ordinances and Standards for construction
- Creation and maintenance of Information Bulletins, Technical Policies and Standards for Fire Protection in the CITY
- Provide recommendations on updating CITY Ordinances and Standards in regards to fire/life safety

In the event CITY desires an increase in the Office of the Fire Marshal duties services provides, CITY shall provide sixty (60) days written notice of the proposed increase in services. COUNTY is under no obligation to approve any requested increase. COUNTY shall render a written decision on whether to allow or deny the increase within thirty (30) days of the notice provided pursuant to this section.

It is the CITY responsibility to provide funding for all direct operating supplies for each position in accordance with COUNTY requirements and/or standards. These supplies include, but are not limited to:

- Vehicle and regular maintenance
- Training
- Office space, furniture, Code & Standard reference books, and general & field supplies

- All IT and Communication tools (such as cell phone, computer, etc.)
- Uniform costs

All costs including salaries and benefits will be included in each quarterly invoice as outlined in the Cooperative Agreement.

The CITY may opt out of this Agreement and eliminate funding for locally direct COUNTY Fire Marshal personnel at the CITY in writing with a minimum notice of one hundred and twenty (120) days. The costs will be prorated accordingly by services provided and fiscal year.

It is the responsibility of the CITY to obtain cost recovery for the Fire Marshal services provided by these personnel for the CITY.