

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.40
(ID # 18036)

MEETING DATE:

Tuesday, January 25, 2022

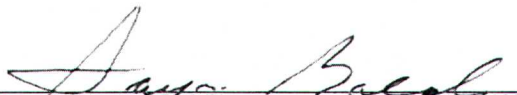
FROM : PUBLIC SOCIAL SERVICES:

SUBJECT: DEPARTMENT OF PUBLIC SOCIAL SERVICES (DPSS): Adoption of Resolution Number -2022-009, Authorizing the Director of the Department of Public Social Services (DPSS) to Accept the Housing Navigator Program Round #2 Allocation Award, and Authorize the Director of DPSS to Enter into and Execute the Standard Agreement, Any Required Documents, and Amendments under the State of California, Department of Housing and Community Development Housing Navigator Program; All Districts. [Total Cost \$223,940 - 100% State]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Adopt Resolution No. 2022-009 to accept the Housing Navigator Program (HNP) Round #2 allocation in the total amount of \$223,940 through the expiration date of June 30, 2024;
2. Authorize the Director of the Department of Public Social Services, or their designee, to accept and sign the Housing Navigator Program Round #2 allocation and future HNP County allocations, to sign any subsequent amendments or modifications, but not limited to, amendments that increase or decrease the allocation, as well as take all necessary steps to administer the HNP allocation and sign any certifications, assurances, reports, or other related documents required by State of California, Department of Housing and Community Development consistent with the Board's approval and as approved as to form by County Counsel.

ACTION:Policy


Sayori Baldwin, DPSS Director 1/11/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: January 25, 2022
xc: DPSS

Kecia R. Harper
Clerk of the Board

By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$223,940	\$0	\$223,940	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: State 100%			Budget Adjustment: No	
			For Fiscal Year: 21/22 – 23/24	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Riverside County Housing Navigators Program (HNP) has received an additional funding allocation issued by the California Department of Housing and Community Development (HCD) in the amount of \$223,940. These additional funds must be expended by June 30, 2024.

The Board initially adopted Resolution No. 2020-085 to accept HNP funding allocation for DPSS in the amount of \$223,940 on May 12, 2020 (Agenda Item 3.5). This funding is to be expended by June 30, 2022. An additional allocation of \$19,266 was received from HCD and accepted by way of Resolution No. 2021-071 on May 11, 2021 (Agenda Item 3.20). This funding is to be expended by June 30, 2023.

This funding is used for housing navigators to act as housing specialists to assist young adults between the ages of 18-21 to secure and maintain housing. Priority is given to young adults in foster care. The funding will also assist with case management, preventative measures to protect youth from homelessness and assist youth with linkages to community resources. Approximately 80 young adults were served in the previous year and 80 to 100 young adults are targeted for this new funding.

Impact on Residents and Businesses

This funding will ensure that young adults between the ages of 18 to 21 secure and maintain safe and stable housing.

Additional Fiscal Information

The Housing Navigators Program is 100% funded through State funds.

ATTACHMENTS:

- ATTACHMENT A.** Resolution No. 2022-009
- ATTACHMENT B.** HNP Allocation Acceptance Form
- ATTACHMENT C.** Government TIN Form

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**



Gregory V. Priamos, Director County Counsel 1/12/2022

Housing Navigators Program (HNP)

Round 2 Allocation Acceptance Form



Gavin Newsom, Governor
State of California

Lourdes M. Castro Ramirez, Secretary
Business, Consumer Services and Housing Agency

Gustavo F. Velasquez, Director
California Department of Housing and Community Development

2020 West El Camino Avenue, Suite 150
Sacramento, CA 95833
Phone: (916) 263-2771
Email: HNP@hcd.ca.gov

Housing Navigators Program (HNP) Allocation Acceptance Round 2		Rev. 10/01/21
County Allocation (select Applicant County in row 7 below):		\$223,940
Pursuant to Item 2240-103-0001 of Section 2.00 of the Budget Act of 2019 (SB 109), as amended by Section 2.00 of Chapter 21 of the Statutes of 2021 (AB 128), the California Department of Housing and Community Development (the "Department") shall allocate \$5,000,000 in funding to counties for the support of housing navigators to help young adults 18 years and up to 21 years secure and maintain housing, with priority given to young adults in the foster care system. The county may use the funding to provide housing navigation services directly or through a contract with other housing assistance programs in the county. It is encouraged that the county coordinate with the local Continuum of Care to foster communication and collaboration.		
Allocation Applicant		
Allocation Applicant is a County		
Pursuant to Section 50811 of the HSC, HCD consulted with the Department of Social Services, the Department of Finance, and the County Welfare Directors Association to establish the formula allocation for the purpose of distributing these funds to counties. The formula allocation is based on each county's percentage of the total statewide number of young adults aged 18 through 21 year old in foster care. The allocation excludes Alpine, Mono, and Sierra counties because their calculation did not demonstrate a need for young adults aged 18-21. □		
Applicant County Riverside County		
Legal name of Applicant as stated on resolution: County of Riverside		
Address 4080 Lemon St. City Riverside State CA Zip 92501		
Auth Rep Name Sayori Baldwin Title ACEO/Director, DPSS Auth Rep Email sbaldwin@rivco.org Phone 951-358-6995		
Contact Name Michelle Wohl Title Deputy Director Email mwohl@rivco.org Phone 951-358-7915		
Address 10281 Kidd St City Riverside State CA Zip 92503		
Federal Tax ID Number (FEIN) 95-6000930		
Administrative Fiscal Representative		
Legal Name Monica Bentley Contact Name Monica Bentley Contact Email mbentley@rivco.org		
Phone 951-358-7761 Address 4060 County Circle Dr. City Riverside State CA Zip 92503		
File Name: App Resolution Reference sample resolution document Attached to email? Yes		
File Name: App TIN Reference Taxpayer Identification Number (TIN) document Attached to email? Yes		
Use of Funds		
The HNP program funds housing navigators for counties. The role of a housing navigator is to act as a housing specialist to assist young adults with their pursuits of locating available housing and overcoming barriers to locating housing. Housing navigator activities may include, but are not limited to: of age secure and maintain housing. Use of funds may include, but are not limited to:		
<ol style="list-style-type: none"> 1) Assist young adults aged 18-21 secure and maintain housing (with priority access given to young adults in the state's foster care system); 2) Provide housing case management which include essential services in emergency supports to foster youth; 3) Prevent young adults from becoming homeless; and 4) Improve coordination of services and linkages to key resources across the community including those from within the child welfare system and the local Continuum of Care. 		
Expenditure of Funds		
Any grant funds remaining unexpended as of June 30, 2024 must be returned to the State. Checks shall be payable to the Department of Housing and Community Development and mailed to 2020 West El Camino Ave. Room 300, no later than July 31, 2024 and must reference the Contract Number.		
Allocation Acceptance Requirements		
In order to accept and receive an allocation, applicants must submit the following: Signed Allocation Acceptance form, Signed Resolution, and TIN Form. HCD will only accept applications electronically via email no later than 5:00 p.m. on:		
Friday, November 12, 2021		
HCD will only accept applications electronically at the following email address: HNP@hcd.ca.gov		
Reporting Requirements		
Applicant acknowledges and agrees to submit an annual report to the Department for the two years following distribution of HNP Program funds addressing the following:		
<ol style="list-style-type: none"> 1) Number of program participants served with program funds. 2) Details on use of program funds. 3) Details on housing navigators and other subcontractors. 4) Number of program participants served who were in the state's foster care system. 5) Number of program participants who were homeless at time of program entry. 6) Number of program participants who exited homelessness into temporary housing. 7) Number of program participants who exited homelessness into permanent housing. 		
Certification		
On behalf of the entity identified in the signature block below, I certify that:		
The information, statements and attachments included in this Allocation Acceptance form are, to the best of my knowledge and belief, true and correct.		
I possess the legal authority to submit this Allocation Acceptance form on behalf of the entity identified above.		
In addition, I acknowledge that all information in this application and attachments is public, and may be disclosed by the State.		
Sayori Baldwin		Dec 22, 2021
ACEO/Director, DPSS		
Signature		Date
Name: County of Riverside		Phone Number: 951-358-3000
Address: 4060 County Circle Dr.		City: Riverside State: CA Zip: 92503

The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields marked with an asterisk (*) are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name*	County of Riverside				
Remit-To Address (Street or PO Box)*	4060 County Circle Dr.				
City*	Riverside	State *	CA	Zip Code**+4	92503
Government Type:	<input type="checkbox"/> City	<input checked="" type="checkbox"/> County	Federal Employer Identification Number (FEIN)*	95-6000930	
	<input type="checkbox"/> Special District	<input type="checkbox"/> Federal			
	<input type="checkbox"/> Other (Specify)				

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	

Contact Person*	Gergis Kirnalous	Title	Fiscal Manager
Phone number*	951-358-4104	E-mail address	gekirnal@rivco.org
Signature*		Date	

1 Board of Supervisors

County of Riverside

2
3 RESOLUTION NO. 2022-009

4
5 A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE
6 AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF PUBLIC SOCIAL SERVICES, OR
7 DESIGNEE, TO ACCEPT THE ROUND #2 HOUSING NAVIGATOR PROGRAM COUNTY
8 ALLOCATION AWARD FROM THE STATE OF CALIFORNIA, DEPARTMENT OF HOUSING
9 AND COMMUNITY DEVELOPMENT (HCD), AND EXECUTE THE STANDARD AGREEMENT
10 WITH
11 HCD, AND ANY REQUIRED DOCUMENTS, AND AMENDMENTS THERETO, NECESSARY TO
12 RECEIVE AND ADMINISTER FUNDS

13
14 WHEREAS, the State of California (the "State"), Department of Housing and Community
15 Development ("Department") issued an additional allocation award in the amount of \$223,940 ("County
16 Allocation"), dated October 19, 2021 under the Housing Navigator Program ("HNP" or "Program") for the
17 County of Riverside ("County") pursuant to Item 2240-103-0001 of Section 2 of the Budget Act of 2019,
18 as amended by Section 16 of Chapter 363 of the Statutes of 2019 (SB 109); and

19 WHEREAS, the HNP additional allocation relates to funding to county child welfare
20 agencies for the provision of housing navigators services to help young adults aged 18 years and up to 21
21 years secure and maintain housing, with priority given to young adults in the foster care system; and

22 WHEREAS, the County of Riverside, Department of Public Social Services ("DPSS" or
23 "Applicant"), is the allocation applicant required to submit the HNP Allocation Acceptance form, and other
24 documentation, on behalf of the County in order to accept and receive an allocation; and

25 WHEREAS, the HNP County Allocation award will be used by DPSS to provide housing
26 navigators to act as housing specialists to assist young adults in overcoming barriers to housing.

27 NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED, by the
28 Board of Supervisors of the County of Riverside, State of California, ("Board") in regular session assembled

1 on January 25, 2022 at 9:30 a.m. or soon thereafter, in the meeting room located on the first floor of the
2 County Administrative Center, 4080 Lemon Street, Riverside, California, that this Board does hereby
3 determine and declare as follows:

4 SECTION 1. That the Director of DPSS, or designee, is hereby authorized to accept the
5 Housing Navigators Program County Additional Allocation award by the State of California, Department
6 of Housing and Community Development, on behalf of the County, as detailed in its HNP Allocation
7 Acceptance form in the amount of \$223,940 or other amount as authorized by the Department under
8 applicable state law.

9 SECTION 2. That the Director of DPSS, or designee, is hereby authorized to act on behalf
10 of the County in connection with the HNP Allocation award, and to enter into, execute, and deliver the
11 standard agreement, forms, and any and all documents required by the State or deemed necessary or
12 appropriate to be awarded the HNP County Allocation award and future HNP County Allocation, including
13 subsequent amendments or modifications thereto (collectively, the "Housing Navigator Program Allocation
14 Award Documents").

15 SECTION 3. That Applicant shall be subject to the terms and conditions that are specified
16 in the Housing Navigator Program Allocation Documents, and that Applicant will use the HNP County
17 Allocation award funds in accordance with the HNP Allocation Acceptance form, the HNP Allocation
18 Award Documents, and any and all HNP requirements or other applicable rules and laws.

19 BE IT FURTHER RESOLVED, DETERMINED, AND ORDERED that this Board hereby
20 authorizes this resolution to take effect immediately upon its adoption.

21
22 Approval as to Form
23 Gregory P. Priamos
24 County Counsel
25 *Esen Sainz*
26 By: _____
27 Esen Sainz
28 Deputy County Counsel
Date: Jan 12, 2022

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ATTEST:
KECIA R. HARPER, Clerk

By: 
DEPUTY

ROLL CALL:

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

Kecia R. Harper, Clerk of said Board

By: 
Deputy