

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.58
(ID # 18212)

MEETING DATE:

Tuesday, January 25, 2022

FROM : TLMA-CODE ENFORCEMENT:

SUBJECT: TRANSPORTATION AND LAND MANAGEMENT AGENCY/CODE ENFORCEMENT: Request the Purchase and Authorize the Purchasing Agent to issue Purchase Orders for the purchase of eight (8) vehicles for the Code Enforcement Department and Approval of Budget Adjustment for the Vehicles and replacing aging fleet for TLMA's Code Enforcement for FY 21-22, All Districts. [\$305,000 Total Cost - TLMA Code Enforcement - Special Assessment Revenue 100%] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. **Request** the purchase and authorize the Purchasing Agent to issue a Purchase Order for the purchase of eight (8) vehicles in the amount of \$305,000; and
2. **Approve** and direct the Auditor Controller to make the budget adjustment on the attached Schedule A.

ACTION: 4/5 Vote Required, Policy

Charissa Leach, TLMA Director

1/20/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: January 25, 2022
xc: TLMA-Code Enforcement

Kecia R. Harper
Clerk of the Board

By 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 305,000	\$ 0	\$ 305,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Code Enforcement - Special Assessment Revenue			Budget Adjustment: Yes	
			For Fiscal Year: 21/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The TLMA Code Enforcement Department needs to increase its fleet by eight (8) vehicles, all 4X4 Mid-Size SUVs in its neighborhood enforcement fleet. The department has 11 vehicles that are 13 years or older in its current fleet, of which four (4) are F250 Trucks. Code Enforcement vehicles that are over the 7-year mark are no longer covered under the maintenance agreement, and the F250 trucks are not cost effective to be driven around for Code Enforcement officers. The trucks will still be used for abatement activity and special enforcement when necessary.

The Code Enforcement Department plans to use Special Assessment revenues collected through cost recovery process to purchase the vehicles.

Impact on Residents and Businesses

The purchase is being funded 100% by fees already collected and set aside for the Code Enforcement Department, therefore there is no impact on the General Fund

Additional Fiscal Information

N/A

Contract History and Price Reasonableness

N/A

ATTACHMENTS

SCHEDULE A. BUDGET ADJUSTMENT

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Jason Farin, Principal Management Analyst 1/20/2022

Schedule A – Budget Adjustment

Increase Appropriations:

10000-3140100000-528920	Carpool Expense	\$ 305,000
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Increase Revenues:

10000-3140100000-770100	Special Assessments	\$ 305,000
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