

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.14
(ID # 18050)**

MEETING DATE:
Tuesday, February 01, 2022

FROM : RUHS-PUBLIC HEALTH:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH: Ratify and Approve Grant Agreement Number PS22035 with the State of California, Office of Traffic Safety for Pedestrian and Bicycle Safety Program for the Performance Period of October 1, 2021, to September 30, 2022, All Districts. [\$210,000-100% Federal Funds] (4/5 vote required, Budget Adjustment).

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and approve Grant Agreement number PS22035 (Agreement) with the State of California Office of Traffic Safety (OTS) for the Pedestrian and Bicycle Safety Program in the amount of \$210,000 for the performance period of October 1, 2021, to September 30, 2022; and
2. Authorize the Chair of the Board to execute the Agreement on behalf of the County of Riverside; and
3. Authorize the Director of Public Health, or designee, to sign all certifications, assurances, reports, or other related documents required by the California Office of Traffic Safety for the above- mentioned Agreement; and
4. Approve and direct the Auditor-Controller to make the budget adjustments as specified in the attached schedule A.

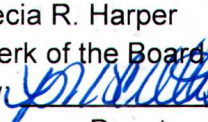
ACTION:Policy, 4/5 Vote Required


Kim Saruwatari, Director of Public Health 1/6/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel seconded by Supervisor Washington and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, and Hewitt
Nays: None
Absent: Perez
Date: February 1, 2022
xc: RUHS-PH

Kecia R. Harper
Clerk of the Board
By 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 20,000	\$52,500	\$ 210,000	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Federal Funds			Budget Adjustment: Yes	
			For Fiscal Year: 21/22-22/23	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The County of Riverside Department of Public Health-Injury Prevention Services (IPS) has received funding from the Office of Traffic Safety (OTS) to collaborate with local school districts, law enforcement and senior centers to provide pedestrian and bicycle safety education in an effort to reduce pedestrian related injuries and fatalities in children and adults.

Impact on Residents and Businesses

Program will benefit County Residents by educating and encouraging children, families and older adults to walk, bike and drive safely in order to avoid pedestrian and bicycle injuries and fatalities. Teens and young adults will be trained as traffic safety educators, giving them leadership opportunities while improving their awareness of pedestrian and bicycle related hazards.

Additional Fiscal Information

The total cost of the program is \$210,000. The annual distribution from OTS will be as follows:

County Fiscal Year		Grant Fiscal Year	
Year	Amount	Year	Amount
21/22	\$157,500	21/22	210,000
22/23	\$52,500		
Total	\$210,000	Total	\$210,000

IPS budgeted \$190,000 for this grant for FY 21/22. When the Agreement was received, it was noticed the anticipated amount was increased by \$20,000. A budget adjustment will be needed for \$20,000.

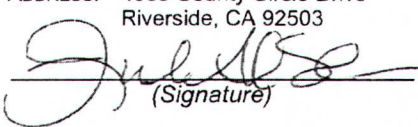
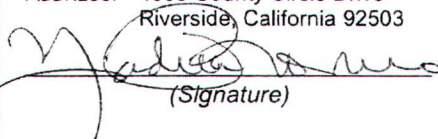
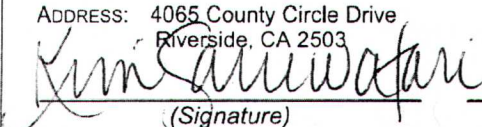
Contract History and Price Reasonableness

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

For more than 20 years, the State of California, Office of Traffic Safety has been providing funding to Riverside County for various traffic safety activities.

ATTACHMENTS:

- A. Grant Agreement with OTS 2023

1. GRANT TITLE Pedestrian and Bicycle Safety Program	
2. NAME OF AGENCY Riverside County	3. Grant Period From: 10/01/2021 To: 09/30/2022
4. AGENCY UNIT TO ADMINISTER GRANT Riverside County Public Health Department	
5. GRANT DESCRIPTION Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving pedestrians and bicyclists. The funded strategies may include classroom education, bicycle rodeos, community events, presentations, and workshops. These countermeasures should be conducted in communities with high numbers of pedestrian- and/or bicycle-related crashes including underserved communities, older adults, and school-aged children. Coordinated efforts such as Safe Routes to School initiatives, Vision Zero campaigns, and working with community-based organizations are highly encouraged to prevent fatalities and injuries of vulnerable non-motorized road users.	
6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$210,000.00	
7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: <ul style="list-style-type: none"> • Schedule A – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable) • Exhibit A – Certifications and Assurances • Exhibit B* – OTS Grant Program Manual • Exhibit C – Grant Electronic Management System (GEMS) Access <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto.</p> <p>These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.</p> <p>IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
8. Approval Signatures	
<p>A. GRANT DIRECTOR NAME: Julisa Alviso-Silva TITLE: Program Chief II EMAIL: jalvizo@ruhealth.org PHONE: (951) 358-7171 ADDRESS: 4065 County Circle Drive Riverside, CA 92503</p> <p> _____ (Signature) 12/15/21 (Date)</p> <p>C. FISCAL OFFICIAL NAME: Yadira Romo TITLE: Fiscal Manager EMAIL: yromo@ruhealth.org PHONE: (951) 358-5996 ADDRESS: 4065 County Circle Drive Riverside, California 92503</p> <p> _____ (Signature) 12/16/21 (Date)</p>	<p>B. AUTHORIZING OFFICIAL NAME: Kim Saruwatari TITLE: Director of Public Health EMAIL: ksaruwatari@ruhealth.org PHONE: (951) 358-7036 ADDRESS: 4065 County Circle Drive Riverside, CA 2503</p> <p> _____ (Signature) 12/16/21 (Date)</p> <p>D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY NAME: Barbara Rooney TITLE: Director EMAIL: barbara.rooney@ots.ca.gov PHONE: (916) 509-3030 ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758</p> <p>_____ (Signature) _____ (Date)</p>

E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY NAME: Carolyn Vu ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758	9. SAM INFORMATION SAM#: CERTDD6LKE95 REGISTERED ADDRESS: 4080 Lemon Street, 11th Floor CITY: Riverside ZIP+4: 92501-3609
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10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
402PS-22	20.600	0521-0890-101	2021	21/21	BA/21	\$210,000.00
				AGREEMENT TOTAL		\$210,000.00
				AMOUNT ENCUMBERED BY THIS DOCUMENT		\$210,000.00
				PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT		\$ 0.00
OTS ACCOUNTING OFFICER'S SIGNATURE			DATE SIGNED	TOTAL AMOUNT ENCUMBERED TO DATE		
				\$210,000.00		

1. PROBLEM STATEMENT

2020 THE SECOND-DEADLIEST YEAR FOR PEDESTRIANS IN A DECADE. According to a recent news article in the Desert Sun, 2020 ended with 25 pedestrian fatalities involving Coachella Valley pedestrians which is up from 23 deaths in 2019, making 2020 the second-deadliest year for pedestrians in a decade behind 2016 when 29 people died. Pedestrian-involved crashes represent about 38 percent of the 66 traffic fatalities that also involved drivers, passengers, motorcyclists and bicyclists across the desert in 2020. Fraser Shilling, co-director of the Road Ecology Center at the University of California-Davis, stated, "The decrease in all crashes and injury crashes during the stay-at-home order was encouraging. But because traffic speed plays a role in whether people die in crashes, the fact that more people were able to go 70 to 80 miles per hour, when they would normally be stuck in traffic jams, meant that there was a greater risk for them to die in a crash."

Each year, Riverside County experiences a growing number of pedestrian- and bicyclist-involved traffic injuries and fatalities. Between 2019 and 2020, Riverside Community Hospital (RCH) treated a total of 357 trauma patients of all ages for pedestrian- and bicyclist involved crash injuries in the Emergency Department, 20 of them fatal. It should be noted that the trauma data does not reflect minor crash injuries that were also treated as in-and-out patients. Additionally, RCH trauma data highlighted a growing trend in Riverside County for the use of skateboards, scooters and electric scooters. In 2019 and 2020, RCH treated a total of 53 trauma patients of all ages related to skateboard and scooter injuries. Over 70 percent of the trauma injuries involved the patient's scalp, head and/or face which is an indication of the need for education and encouragement for proper helmet fit and use. A Riverside County 2015 Trauma Report also found that teens and young adults experienced the highest incidence of pedestrian-related injuries, accounting for 22.6 percent, and bicyclists ages 15 to 24 (24.4 percent) and bicyclists ages 5 to 14 (19.4 percent) attributed to the 2 highest numbers of bicycle-related incidents - nevertheless, California state law, does not mandate that bicyclists over 18 wear a helmet. This report also concluded that pedestrian and bicyclist injuries accounted for the longest length of stay at a hospital in Riverside County, approximately 5 days, compared to the average length of stay for a patient that was 3.8 days. Furthermore, older adults, ages 65 to 74, had higher fatality rates, 14 percent compared to a lower rate of 5.6 percent for younger adults.

A need to provide strategies that make walking and biking a more attractive and safer mode of transportation in our region is critical. Riverside County is the 4th most populous county in California and is home to approximately 2.4 million residents with its population expected to increase by 1 million over the next 20 years. Despite this, the Southern California Association of Governments 2019 Local Profiles Report found that, between 2012 and 2016, Riverside County had experienced a 0.0 percent growth in Class 1, 2, 3 and 4 Bike Lane Mileage. With a growing population of older adults in Riverside County as well as consistently high rates of pedestrian- and bicyclist-involved crashes among children and adults, a coordinated response in addressing the safety needs of our residents remains a priority for overall traffic safety. The Riverside County Office on Aging estimates that between the years 2010 and 2060 an over 200 percent increase of adults aged 60 and older and an over 400 percent increase of adults aged 85 and older. In 2017, Riverside University Health System – Public Health surveyed 159 seniors from 4 senior centers throughout Riverside County regarding available transportation modes and the barriers to using them. The survey revealed that 31 percent of older adults were walking to destinations as a primary means of transportation. Of those surveyed, 23 percent reported that they have been injured while walking or biking.

The statewide 2020–2024 California Strategic Highway Safety Plan states that between 2008 and 2017, 37 percent of pedestrians crossed a street but not in a crosswalk, 28 percent crossed in a crosswalk at an intersection, and 26 percent were in the roadway or shoulder of the road when the crash occurred. For pedestrians, the top 2 primary crash factors (PCF) reported were pedestrian violations (50 percent) and pedestrian right-of-way violations (19 percent), with 10 percent of pedestrian-involved crash victims being between the ages of 0 and 14. For bicyclists, 68 percent were proceeding straight before the crash occurred, and the top 2 PCFs reported being automobile right-of-way (18 percent) and improper turning (15 percent). Despite the COVID-19 pandemic leaving schools closed, businesses shuttered and public bus ridership low with more people working or learning remotely, the National Highway Traffic Safety Administration reports

that, although vehicle miles traveled (VMT) in the first 9 months of 2020 decreased by about 355.5 billion miles (about 14.5 percent), the fatality rate increased to 1.35 fatalities per 100 million VMT, up from a rate of 1.10. In Riverside County, the notable drop in automotive traffic combined with the increase of trail usage and outdoor physical activity demonstrates that community-based efforts that encourage safe active transportation are essential to promote safe, healthy and thriving communities.

RUHS-Public Health will implement countywide actions to address 2 of the 16 Challenge Areas outlined in the California Strategic Highway Safety Plan 2020 – 2024:

- PEDESTRIANS
- BICYCLISTS

2. PERFORMANCE MEASURES

A. Goals:

1. Reduce the number of persons killed in traffic crashes.
2. Reduce the number of persons injured in traffic crashes.
3. Reduce the number of pedestrians killed in traffic crashes.
4. Reduce the number of pedestrians injured in traffic crashes.
5. Reduce the number of pedestrians killed under age 15 in traffic crashes.
6. Reduce the number of pedestrians injured under age 15 in traffic crashes.
7. Reduce the number of pedestrians killed over age 65 in traffic crashes.
8. Reduce the number of pedestrians injured over age 65 in traffic crashes.
9. Reduce the number of bicyclists killed in traffic crashes.
10. Reduce the number of bicyclists injured in traffic crashes.
11. Reduce the number of bicyclists under age 15 killed in traffic crashes.
12. Reduce the number of bicyclists under age 15 injured in traffic crashes.
13. Increase bicycle helmet usage.

B. Objectives:

	Target Number
1. Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov , and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.	1
2. Participate in traffic safety fairs and/or community events with an effort to reach individuals.	10
3. Work closely with community-based organizations at both the neighborhood and community level with an effort to reach individuals.	1
4. Participate in the following campaigns: National Walk to School Day, National Bicycle Safety Month, California's Pedestrian Safety Month and National Pedestrian Safety Month.	4
5. Conduct pedestrian and/or bicycle safety presentations at community groups with an effort to reach individuals.	2
6. Conduct pedestrian and/or bicycle safety presentations with an effort to reach youth.	1
7. Develop a pedestrian and/or bicycle safety program and materials to be adopted as an on-going program in schools with an effort to reach students.	1
8. Distribute pedestrian safety equipment to children that may include reflective armbands and/or zipper pulls.	1
9. Distribute bicycle headlights and tail lights during bicycle safety community events or bicycle safety courses.	1
10. Distribute crossing guard safety kits to schools.	3
11. Conduct Walking School Buses at schools with an effort to reach students.	1
12. Develop bicycle and pedestrian safety educational materials to be distributed during classroom presentations, workshops, and community events.	1
13. Collaborate with health care providers and/or senior centers to promote pedestrian safety.	1
14. Conduct pedestrian safety presentations with an effort to reach older adults.	6
15. Conduct pre and post-grant activities bicycle helmet usage surveys during the months of October (start of the grant) and September (end of the grant). A pre-	2

survey will be required to determine the base year helmet use rate and a post-survey will be required to determine the operational rate.	
16. Conduct bicycle rodeos with an effort to reach individuals.	2
17. Distribute and properly fit bicycle helmets at bicycle rodeos, schools, workshops, and community events.	400
18. Purchase bicycle helmets	400
19. Conduct bicycle helmet inspections and make necessary adjustments at schools and community events.	2
20. Hold quarterly meetings with countywide pedestrian and/or bicycle safety stakeholders to collaborate on events, share best practices, and leverage resources.	4
21. Collaborate with law enforcement agencies to increase knowledge and awareness of pedestrian and bicycle safety.	1
22. Conduct community engaged bicycle and/or walk audits at locations identified to have a high incidence of pedestrian and/or bicycle fatal or serious injury traffic crashes or "near misses".	1
23. Conduct PedBikeIT training sessions for high school students and other individuals interested in conducting pedestrian and bicycle rodeos.	1
24. Conduct Walking on Sunshine pedestrian safety presentations for after-school and summer programs in an effort to reach youth.	1
25. Execute subcontract. Upload a copy of the subcontract and request a revision to add new budget line items and associated costs under contractual services. If not yet executed, provide ETA.	1
3. METHOD OF PROCEDURE	
A. Phase 1 – Program Preparation (1st Quarter of Grant Year)	
<ul style="list-style-type: none"> • Develop operational plans to implement the “best practice” strategies outlined in the objectives section. • Finalize OTS related paperwork in order to receive funds. • Negotiate and finalize subcontract and purchase order agreements. • Train staff on program responsibilities and reporting procedures. • Purchase safety supplies. • Order educational materials needed to initiate programming. • Create calendar of outreach, education and training events. 	
Specific work (tasks) to be conducted in order to accomplish the stated objectives:	
<ul style="list-style-type: none"> • Complete and route all necessary forms to RUHS - Public Health Administration and Board of Supervisors for approval. • Develop/revise filing system to monitor/report all grant-related activities. • Develop/update database to capture all grant-related statistical information, track objective progress and update all program forms/evaluation tools. • Purchase all necessary materials and supplies to conduct all grant-related activities. • Develop Pedestrian and/or Bicyclist Safety Program for the physical education (PE) curriculum. • Obtain commitment from identified cities, local law enforcement agencies, schools and community organizations/facilities to assist with implementation of Pedestrian and Bicyclist Safety Program activities. • Update/revise all educational/evaluation materials (including bilingual materials), trainer materials, worksheets and pre/post-bicycle helmet evaluations. • Create/update educational materials needed for PE curriculum and Crossing Guard Kits for identified sites. • Conduct pre-bicycle helmet usage surveys at various schools and locations in high-risk areas. • Develop/update scheduling system for trainings and presentations at after-school programs and law enforcement and community partner locales. • Identify school sites that will adopt Pedestrian and Bicyclist Safety PE curriculum. • Identify student-leadership for Student-led Safety Campaigns. • Identify partners to organize a community Walk Audit. 	

- Recruit partners and school sites that will participate in International Walk to School Day 2021.
- Create a contact list of Public Information Officers (PIO) and webmasters for social media safety messaging and research social media toolkits.

Media Requirements

- Issue a press release approved by the OTS PIO announcing the kick-off of the grant by November 15, but no sooner than October 1. The kick-off release must be approved by the OTS PIO and only distributed after the grant is fully signed and executed. If you are unable to meet the November 15 deadline to issue a kick-off press release, communicate reasons to your OTS coordinator and OTS PIO.

B. Phase 2 – Program Operations (Throughout Grant Year)

- Complete ordering of safety supplies.
- Coordinate distribution of safety supplies.
- Conduct outreach, education and training events.

Specific work (tasks) to be conducted in order to accomplish the stated objectives:

- Promote National Safety Campaigns on social media/online platforms.
- Promote safe walking/biking for students, communities, seniors and persons with disabilities.
- Participate in community Traffic Safety Fairs and distribute safety materials.
- Conduct Safe Walk for Seniors Presentations.
- Conduct Walking on Sunshine presentations at Pre-K – Elementary schools.
- Conduct PedBikeIT bike skills trainings.
- Commit targeted school sites to integrating PE curriculum.
- Distribute materials for Student-led Safety Campaigns.
- Conduct/promote Pedestrian and Bicycle Rodeos and distribute properly-fitted helmets.
- Conduct/promote helmet inspections at community and school sites.
- Distribute Crossing Guard Kits to identified school sites.
- Conduct/promote Walking School Bus at targeted school site.
- Coordinate quarterly Active Transportation Network.
- Collect/report post-bicycle helmet usage surveys.
- Track/report all grant-related activities.

Media Requirements

The following requirements are for all grant-related activities:

- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the Coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, press releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at pio@ots.ca.gov and your OTS coordinator when any material is distributed to the media and public, such as a press release, educational material, or link to social media post. The OTS-supplied kick-off press release templates and any kickoff press releases are an exception to this policy and require prior approval before distribution to the media and public.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at pio@ots.ca.gov for approval and copy to your OTS Coordinator. Optimum lead time would be 7 days prior to the scheduled release date, but at least 3 business days prior to the scheduled release date for review and approval is appreciated.

- Press releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are exempt from the OTS PIO approval process. The OTS PIO and your Coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are exempt from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at pio@ots.ca.gov and your Coordinator with embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval. Please send to the OTS PIO at pio@ots.ca.gov for approval and copy your grant coordinator at least 3 business days prior to the scheduled release date.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult your OTS Coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO and coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of event within 7 days following significant grant-related event or program. Media and program highlights are to be reflected in QPRs.
- Any press releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received PIO approval in a prior grant year needs to be resubmitted for approval in the current grant year.
- Contact the OTS PIO or your OTS Coordinator for consultation when changes from any of the above requirements might be warranted.

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

1. Prepare and submit invoice claims (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
 - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
 - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
 - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
 - Collect, analyze and report statistical data relating to the grant goals and objectives.

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the "Final Evaluation" section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary

of the grant's accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT
402PS-22	20.600	State and Community Highway Safety	\$210,000.00

COST CATEGORY	FUND NUMBER	UNIT COST OR RATE	UNITS	TOTAL COST TO GRANT
A. PERSONNEL COSTS				
Straight Time				
Program Coordinator	402PS-22	\$26.07	1,352	\$35,247.00
Benefits - Program Coordinator	402PS-22	\$35,246.64	1	\$16,932.00
Health Education Assistant	402PS-22	\$24.82	1,040	\$25,813.00
Benefits - Health Education Assistant	402PS-22	\$25,812.80	1	\$12,400.00
Health Education Assistant	402PS-22	\$24.82	1,040	\$25,813.00
Benefits - Health Education Assistant	402PS-22	\$25,812.80	1	\$12,400.00
Health Services Assistant	402PS-22	\$22.86	520	\$11,887.00
Benefits - Health Services Assistant	402PS-22	\$11,887.00	1	\$5,711.00
Administrative Services Assistant	402PS-22	\$19.07	312	\$5,950.00
Benefits - Administrative Services Assistant	402PS-22	\$5,949.84	1	\$2,858.00
Overtime				
				\$0.00
Category Sub-Total				\$155,011.00
B. TRAVEL EXPENSES				
In State Travel	402PS-22	\$3,000.00	1	\$3,000.00
Out-of-State Travel	402PS-22	\$2,889.00	1	\$2,889.00
Category Sub-Total				\$5,889.00
C. CONTRACTUAL SERVICES				
Bicyclist Safety Education Program	402PS-22	\$5,000.00	1	\$5,000.00
Category Sub-Total				\$5,000.00
D. EQUIPMENT				
				\$0.00
Category Sub-Total				\$0.00
E. OTHER DIRECT COSTS				
Bicycle Helmets	402PS-22	\$10.00	400	\$4,000.00
Safety City Supplies	402PS-22	\$4,800.00	1	\$4,800.00
Bicycle Safety Equipment	402PS-22	\$3,500.00	1	\$3,500.00
Safety Patrol/Crossing Guard Kits	402PS-22	\$1,500.00	1	\$1,500.00
Pedestrian Safety Equipment	402PS-22	\$4,000.00	1	\$4,000.00
Educational Materials	402PS-22	\$4,500.00	1	\$4,500.00
Multi-Media Subscriptions	402PS-22	\$1,000.00	1	\$1,000.00
Office Supplies	402PS-22	\$4,500.00	1	\$4,500.00
Printing/Duplication	402PS-22	\$4,000.00	1	\$4,000.00
Communications	402PS-22	\$4,920.00	1	\$4,920.00
Office Space	402PS-22	\$7,380.00	1	\$7,380.00
Category Sub-Total				\$44,100.00
F. INDIRECT COSTS				

GRANT TOTAL				
\$210,000.00				
				Category Sub-Total
				\$0.00
				\$0.00

BUDGET NARRATIVE	
PERSONNEL COSTS	Program Coordinator - Program Coordinator will act as the liaison for schools, law enforcement, senior centers and subcontractor(s). The Program Coordinator will have oversight of the grant program and assist in all activities.
	Benefits - Program Coordinator - TOTAL BENEFIT RATES 48.04% Social Security/FICA/OASDI - 6.04% Medicare - 1.43% Unemployment Insurance - 0.20% Long Term Disability - 0.16% Short Term Disability - 0.59% Life Insurance - 0.09% OPT - 0.02% MPT - 0.35% M401A - 0.15% Retirement - 24.44% Retirement Health - 0.17% Flex - 14.40%
	Health Education Assistant - Health Education Assistant will work directly on grant-funded activities. This includes, but is not limited to, developing forms and curriculum and assisting with program training and outreach.
	Benefits - Health Education Assistant - TOTAL BENEFIT RATES 48.04% Social Security/FICA/OASDI - 6.04% Medicare - 1.43% Unemployment Insurance - 0.20% Long Term Disability - 0.16% Short Term Disability - 0.59% Life Insurance - 0.09% OPT - 0.02% MPT - 0.35% M401A - 0.15% Retirement - 24.44% Retirement Health - 0.17% Flex - 14.40%
	Health Education Assistant - Health Education Assistant will work directly on grant-funded activities. This includes, but is not limited to, developing forms and curriculum and assisting with program training and outreach.
	Benefits - Health Education Assistant - TOTAL BENEFIT RATES 48.04% Social Security/FICA/OASDI - 6.04% Medicare - 1.43% Unemployment Insurance - 0.20% Long Term Disability - 0.16% Short Term Disability - 0.59% Life Insurance - 0.09% OPT - 0.02% MPT - 0.35% M401A - 0.15% Retirement - 24.44% Retirement Health - 0.17%

Flex - 14.40%

Health Services Assistant - Health Services Assistant will set up meetings, assist with training and quarterly meetings, co-teach bilingual parent presentations, prepare informational materials, order safety equipment and educational/outreach supplies.

Benefits - Health Services Assistant - TOTAL BENEFIT RATES 48.04%

Social Security/FICA/OASDI - 6.04%

Medicare - 1.43%

Unemployment Insurance - 0.20%

Long Term Disability - 0.16%

Short Term Disability - 0.59%

Life Insurance - 0.09%

OPT - 0.02%

MPT - 0.35%

M401A - 0.15%

Retirement - 24.44%

Retirement Health - 0.17%

Flex - 14.40%

Administrative Services Assistant - Administrative Services Assistant will work with fiscal to ensure all personnel, materials and supplies purchased through the grant are captured and tracked accordingly as well as review all orders, timesheets and mileage forms.

Benefits - Administrative Services Assistant - TOTAL BENEFIT RATES 48.04%

Social Security/FICA/OASDI - 6.04%

Medicare - 1.43%

Unemployment Insurance - 0.20%

Long Term Disability - 0.16%

Short Term Disability - 0.59%

Life Insurance - 0.09%

OPT - 0.02%

MPT - 0.35%

M401A - 0.15%

Retirement - 24.44%

Retirement Health - 0.17%

Flex - 14.40%

TRAVEL EXPENSES

In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

Out-of-State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

CONTRACTUAL SERVICES

Bicyclist Safety Education Program - RUHS - Public Health will seek a contractor to assist with fulfilling the goals and objectives of this grant. Costs can only include personnel, travel, educational materials, audio/video, etc. to conduct services for Community Bike Repair Days, Bike Rodeos and Bike Month activities. Prior to finalizing the subcontract, RUHS - Public Health should work with the OTS to ensure all costs in the subcontract are allowable. Upon execution of subcontract, a revision request and copy of the

contract is required in order to include the associated costs of the contract in the OTS Grant so claiming to the grant can occur.

EQUIPMENT

-

OTHER DIRECT COSTS

Bicycle Helmets - Helmets to be distributed during bicycle rodeos and other bicycle safety related events. Cost per helmet not to exceed a maximum average price of \$10, before adding shipping, handling and tax. More expensive helmets may be purchased if preapproved by OTS.

Safety City Supplies - Cost includes the purchase of various traffic safety exhibit supplies that will allow children to experience traffic situations as pedestrians, bicyclists and scooter safety. Additional items may be purchased if approved by OTS.

Bicycle Safety Equipment - Safety equipment such as bicycle headlights/taillights, reflectors, and reflective arm and leg bands to be distributed during bicycle rodeos and other bicycle safety related events. Additional items may be purchased if approved by OTS.

Safety Patrol/Crossing Guard Kits - Items may include reflective vests, handheld stop signs, whistles, and portable crosswalk signage. Additional items may be purchased if approved by OTS.

Pedestrian Safety Equipment - Such as reflective armbands, tape and/or zipper pulls to distribute at training and safety events to increase safety and visibility. Additional items may be purchased if approved by OTS.

Educational Materials - Costs of purchasing, developing or printing brochures, pamphlets, fliers, coloring books, posters, signs, and banners associated with grant activities, and traffic safety conference and training materials. Items shall include a traffic safety message and if space is available the OTS logo. Additional items may be purchased if approved by OTS.

Multi-Media Subscriptions - Cost of subscription services for computer programs such as Bitable, Adobe and Canva to assist with the development of traffic safety content through newsletters, videos, social media messaging and other program publications and subscriptions for online educational platforms.

Office Supplies - Used for standard office supplies to support grant related activities, grant monitoring and reporting. Costs may include paper, toner, ink cartridges, CDs/DVDs, flash drives, and desk top supplies such as pens, pencils, binders, folders, flip charts, easels, and clips. Excludes purchase of office furnishings and fixtures such as, but not limited to, the following: desk, chair, table, shelving, coat rack, credenza, book, filing cabinet, floor covering, office planter, storage cabinet, portable partition, picture, wall clock, draperies and hardware, and fixed lighting/lamp. Additional items may be purchased if approved by OTS.

Printing/Duplication - Costs include the purchase of paper, production, printing and/or duplication of materials associated with daily grant operations.

Communications - Costs of telephone service, cellular data for a tablet or laptop, mail/messenger service (excluding overnight priority mail) and communications services. Charges to the grant will be in accordance with the following formula or rate: \$200 x 12 months x 2.05 FTE.

Office Space - Costs include rent and utilities associated with grant goals and objectives. Charges to the grant will be in accordance with the following formula or rate: \$300 x 12 months x 2.05 FTE.

INDIRECT COSTS

-

STATEMENTS/DISCLAIMERS

There will be no program income generated from this grant.

Salaries may include wages, salaries, special compensations, or authorized absences such as annual leave and sick leave provided the cost for the individual employee is (a) reasonable for the services rendered, and (b) follows an appointment made in accordance with state or local laws and rules and meets federal requirements.

Any non-grant funded vacancies created by reassignment to a grant-funded position must be filled at the expense of the grantee agency.

CERTIFICATIONS AND ASSURANCES FOR HIGHWAY SAFETY GRANTS
(23 U.S.C. Chapter 4; Sec. 1906, Pub. L. 109-59, As Amended By Sec. 4011, Pub. L. 114-94)

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

GENERAL REQUIREMENTS

- 23 U.S.C. Chapter 4 – Highway Safety Act of 1966, as amended
- Sec. 1906, Pub. L. 109-59, as amended by Sec. 4011, Pub. L. 114-94
- 23 CFR part 1300 – Uniform Procedures for State Highway Safety Grant Programs
- 2 CFR part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 2 CFR part 1201 – Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.*), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The Subgrantee-

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of,

or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;

- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:

"During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
- c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
- e. To insert this clause, including paragraphs (a) through (e), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of

any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person

who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

(1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered in to. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the

department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal

funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

**PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE
(applies to subrecipients as well as States)**

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

POLICY ON SEAT BELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

Grant Number

PS22035

8.E. Approval Signature continued for Grant Number PS22035 Authorizing Official

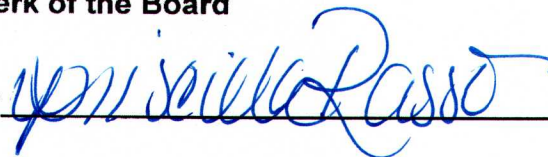
COUNTY OF RIVERSIDE



Jeff Hewitt, Chairperson
Board of Supervisors

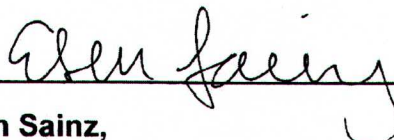
Date FEB 01 2022

ATTEST: Kecia R. Harper
Clerk of the Board

By 

Date FEB 01 2022

APPROVED AS TO FORM:
Gregory P. Priamos
County Counsel

By 

Date 1/19/22

Esen Sainz,
Deputy County Counsel