

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.19

(ID # 17833)

MEETING DATE:

Tuesday, February 08, 2022

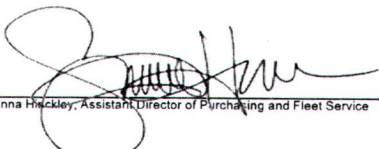
FROM : PURCHASING AND FLEET SERVICES:

SUBJECT: PURCHASING AND FLEET SERVICES: Ratify and Authorize the Purchasing Agent to issue Purchase Orders for vehicle purchases without seeking competitive bids to Raceway Ford, Inc. (PO 22-0016659) and Moss Bros. CJD, inc.(PO 22-00166), All Districts. [Total Cost for FY 21/22 \$139,070, 100% State Grant]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Ratify and authorize the Purchasing Agent to issue Purchase Orders without seeking competitive bids to Raceway Ford, Inc. for a Ford F350 vehicle in the amount of \$76,677 and Moss Bros. CJD, Inc. for a Dodge Ram 2500 vehicle in the amount of \$62,393 for a total amount of \$139,070 for FY 21/22.

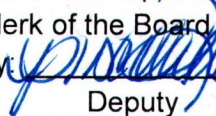
ACTION:Policy


Suzanna Hackley, Assistant Director of Purchasing and Fleet Service 1/21/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: February 8, 2022
xc: Purchasing

Kecia R. Harper
Clerk of the Board
By: 
Deputy

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STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 139,070	\$ 0	\$ 139,070	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% State Grant			Budget Adjustment: No	
			For Fiscal Year: 21/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary:

The County of Riverside Emergency Management Department (EMD) enhances the safety and security of the whole community by leading the efforts to mitigate, prepare for, respond to, and recover from emergencies and disasters. Having specialty vehicles is crucial for the overall operation of the department. To continue providing services the department had to replace two of their end-of-lifecycle trucks.

Due to a nationwide chip shortage, vehicle order banks closed for ordering current year 2022 models and for new vehicles scheduled to be built in April 2022 the delivery is projected to be in July 2022. The only option for immediate replacement of the end-of-lifecycle trucks was to procure vehicles that dealers had in inventory (Purchasing Approved SSJ# 151195252)

Raceway Ford was able to provide a Ford F350 and Moss Bros Chrysler Jeep Dodge a Dodge Ram 2500. Both vehicles meet the department's needs.

Impact on Residents and Businesses

EMD's functioning operation is imperative for Riverside communities and provides a positive impact on the safety of the citizens and businesses in the County of Riverside.

Additional Fiscal Information

The Ford F350 vehicle cost is \$76,677 and the Dodge Ram 2500 cost is \$62,393 for a total amount of \$139,070. for FY21/22. This amount is 100% grant funded. The maintenance cost for these vehicles is covered by pre-existing Board approved maintenance agreements established for all vehicles procured by the Purchasing and Fleet Division.

Contract History and Price Reasonableness

In the past Purchasing and Fleet Services department conducted bid solicitations to procure vehicles; however, due to a nationwide chip shortage, order banks closed for ordering current year 2022 models and new vehicles are not scheduled to be built until April 2022 with a projected delivery of July 2022.

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The only option for immediate replacement of the end-of-lifecycle trucks was to procure vehicles that dealers had in inventory to allow EMD to continue to respond to emergencies and disasters.

The Purchasing Agent reached out to all vendors in southern CA for availability and found the only vehicles for immediate purchase that met the department's needs were at Raceway Ford and Moss Bros Chrysler Jeep Dodge. (Purchasing Approved SSJ# 151195252)

ATTACHMENTS:

ATTACHMENT A: SSJ – Moss Bros Chrysler Jeep Dodge

ATTACHMENT B: SSJ – Raceway Ford


Meghan Hahn, Senior Management Analyst

1/27/2022


Gregory V. Priamos, Director County Counsel

1/24/2022



Use this form to submit a single or sole source requisition for review by your Buyer and/or Procurement Contract Specialist. All procurements valued \$5,000 or more must seek competitive bids from a minimum of three suppliers, or the expectation that three or more suppliers will respond, or be justified by a Single/Sole Source. All purchases exceeding \$50,000 require a formal public bid. Procurement's may not be artificially segregated to lesser dollar amounts for the purpose of bypassing this requirement.

Sole/Single Source service requests that are greater than \$50,000 require additional Board of Supervisors approval.

Supplier Details

Vendor Moss Bros Chrysler Jeep Dodge
Fulfillment Address Corporation: (preferred)
 27810 Eucalyptus Ave
 Moreno Valley, California 92555 United States
Vendor Phone +1 791-688-6200 ext. 1163

Distribution

The system will distribute purchase orders using the method(s) indicated below:

Check this box to customize order distribution information. ☒ X

Email (HTML Body) rivcoprosupport@riverside.gov
Contract

Background Information

Please indicate if this is a single or sole source below

Single Source

Have you previously requested and received approval for a sole/single source request for this vendor for your department?

No

If selected "yes", please provide the approved SSJ# below

SSJ#

If selected "yes", was the request approved for a different project?

Purchase Details

1. Supply/Service being requested:

Ram 2500

2. Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

The typical route of purchasing vehicles would be to complete a RFQ to build, due to a nationwide chip shortage, order banks being closed and vehicles not being built until next FY the only option we have is to purchase what dealers currently have in inventory. We reached out to all vendors in southern CA for availability and this is the best vehicle that meets the departments needs for the price.

3. Reasons why my department requires these unique features and what benefit will accrue to the county:

EMD requires this vehicle to replace outdated, overused and high cost of maintenance of an older vehicle. Due to the nature of the

Current Year Cost

6. Identify all costs for this requested purchase.

You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained.

Describe all current fiscal year costs associated with this procurement in the box below. Insert all one time costs associated with this project in the table below.

\$62,971.29

department's role (emergency response) it is necessary to have the vehicle replaced.

4. Period of Performance 11/16/2021

From:

Period of Performance To: 11/30/2021

Is this an annually renewable contract or is it fixed term?

5. Price Reasonableness:

The typical route of purchasing vehicles would be to complete a RFQ to build, due to a nationwide chip shortage, order banks being closed and vehicles not being built until next FY the only option we have is to purchase what dealers currently have in inventory. We reached out to all vendors in southern CA for availability and this is the best vehicle that meets the departments needs for the price.

Projected Board of Supervisor 12/14/2021

Date (if applicable):

Commodity Code 07048

Insert all current fiscal year costs in the table below. Label the 'description' as the item that is being purchased.

Current FY Costs

Description	Price
Ram 2500	62,971.29

Enter all additional FY costs in the table below .

Only enter one fiscal year cost per line and identify the fiscal year that it pertains to. Fiscal year is from 7/1/00 to 6/30/00.. Example : FY 18/19 \$200

FY

FY

FY

FY

FY

Additional FY Cost

Describe all additional costs associated with this procurement in the box below. Include the dollar amounts for subsequent fiscal years if it differs from above.

Current Year Cost Total: 62,971.29

Supporting Documentation

If this request is for professional services, attach the service agreement to this sole source request. The Purchasing Agent, or designee, is the signing authority for agreements unless the service is exempted by Ordinance 459, Board delegated authority or by State law.

Additional supporting documentation includes:

- Previously approved SSJ's
- other

For all other requests, attach the vendor's cost proposal

Internal Attachments

Purchasing Approval

Approved by	Date Approved	Sole Source Number	Approval Conditions/Comments
This section to be filled out by Purchasing Management only upon approval. Suzanna Hinckley	11/16/2021	151,195,252	

Total 62,971.29



Use this form to submit a single or sole source requisition for review by your Buyer and/or Procurement Contract Specialist. All procurements valued \$5,000 or more must seek competitive bids from a minimum of three suppliers, or the expectation that three or more suppliers will respond, or be justified by a Single/Sole Source. All purchases exceeding \$50,000 require a formal public bid. Procurement's may not be artificially segregated to lesser dollar amounts for the purpose of bypassing this requirement.

Sole/Single Source service requests that are greater than \$50,000 require additional Board of Supervisors approval.

Supplier Details

Vendor Raceway Ford
Fulfillment Address Corp - PARTS/E-PAY: (preferred)
 5900 Sycamore Canyon Blvd
 Riverside, California 92507 United States
Vendor Phone +1 951-784-1000 ext. 105

Distribution

The system will distribute purchase orders using the method(s) indicated below:

Check this box to customize order distribution information. ✓

Contract

Background Information

Please indicate if this is a single or sole source below

Single Source

Have you previously requested and received approval for a sole/single source request for this vendor for your department?

No

If selected "yes", please provide the approved SSJ# below

SSJ#

If selected "yes", was the request approved for a different project?

Purchase Details

1. Supply/Service being requested:

Ford F-350

2. Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

The typical route of purchasing vehicles would be to complete a RFQ to build, due to a nationwide chip shortage, order banks being closed and vehicles not being built until next FY the only option we have is to purchase what dealers currently have in inventory. We reached out to all vendors in southern CA for availability and this is the best vehicle that meets the departments needs for the price.

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Current Year Cost

6. Identify all costs for this requested purchase.

You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained.

Describe all current fiscal year costs associated with this procurement in the box below. Insert all one time costs associated with this project in the table below.

\$75,670.80

department's role (emergency response) it is necessary to have the vehicle replaced.

4. Period of Performance 11/16/2021

From:

Period of Performance To: 11/30/2021

Is this an annually renewable contract or is it fixed term?

5. Price Reasonableness:

The typical route of purchasing vehicles would be to complete a RFQ to build, due to a nationwide chip shortage, order banks being closed and vehicles not being built until next FY the only option we have is to purchase what dealers currently have in inventory. We reached out to all vendors in southern CA for availability and this is the best vehicle that meets the departments needs for the price.

Projected Board of Supervisor 1/11/2022

Date (if applicable):

Commodity Code 07048

Insert all current fiscal year costs in the table below. Label the 'description' as the item that is being purchased.

Current FY Costs

Description	Price
Ford F-350	75,670.80

Enter all additional FY costs in the table below. Only enter one fiscal year cost per line and identify the fiscal year that it pertains to. Fiscal year is from 7/1/00 to 6/30/00.. Example : FY 18/19 \$200

FY

FY

FY

FY

FY

Additional FY Cost

Describe all additional costs associated with this procurement in the box below. Include the dollar amounts for subsequent fiscal years if it differs from above.

Current Year Cost Total: 75,670.80

Supporting Documentation

If this request is for professional services, attach the service agreement to this sole source request. The Purchasing Agent, or designee, is the signing authority for agreements unless the service is exempted by Ordinance 459, Board delegated authority or by State law.

Additional supporting documentation includes:

- Previously approved SSJ's
- other

For all other requests, attach the vendor's cost proposal

Internal Attachments

Purchasing Approval

Approved by	Date Approved	Sole Source Number	Approval Conditions/Comments
This section to be filled out by Purchasing Management only upon approval. Suzanna Hinckleyu	12/13/2021		

Total 75,670.80