

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.11
(ID # 18173)**

MEETING DATE:
Tuesday, March 01, 2022

FROM : AGRICULTURAL COMMISSIONER:

SUBJECT: AGRICULTURAL COMMISSIONER: Request the Purchase and Authorize the Purchasing Agent to issue Purchase Orders for the purchase of eleven (11) vehicles for the Agricultural Commissioner's Department and approval of Budget Adjustments for the vehicles FY 21-22, All Districts. [\$531,467 Total Cost - Gas Tax Revenue 100%] (4/5 Vote Required)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Request the purchase and authorize the Purchasing Agent to issue a Purchase Order for the purchase of eleven (11) vehicles in the amount of \$361,621; and
2. Approve and direct the Auditor–Controller to make the budget adjustments on the attached Schedule A.

ACTION:4/5 Vote Required, Policy

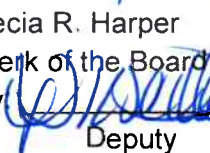
Delia Cioc, Assistant Agricultural Commissioner.

1/26/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: March 1, 2022
xc: Agricultural Commissioner

Kecia R. Harper
Clerk of the Board
By 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 531,467	\$ 0	\$ 531,467	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: 100% Gas Tax Revenue			Budget Adjustment:	Yes
			For Fiscal Year:	21/22

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Agricultural Commissioner’s office needs to replace 11 vehicles, seven mini trucks, and four 4x4 mini trucks. The current fleet is five years or older, of which seven (7) vehicles were surrendered and only two (2) were replaced from 2019 to present. The new fleet will be replacing the surrendered vehicles which greatly impacts the response time for service requests from our agricultural and weights & measures industries. Additionally, an old and deteriorating fleet poses a great safety risk for our Investigator and the public.

The Agricultural Commissioner Department plans to use Gas Tax funds to purchase the vehicles outright. The funding in the Administrative Expense will be used to purchase other equipment necessary for staff to conduct daily inspections and increase efficiency, office supplies and other commissioner expenses.

Impact on Residents and Businesses

The purchase is being funded 100% by Gas Tax revenue, therefore there is no impact on the General Fund.

ATTACHMENTS:

Schedule A – Budget Adjustment

Increase estimated revenues:

10000-2800100000-752060 Unclaimed Gas Tax Agricultural - \$531,467

Increase appropriations:

10000-2800100000-528920 Carpool Expenses – \$361,621
 10000-2800100000-523350 Administrative Expense-\$169,846

Increase estimated revenues:

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45310-7300500000-777620

Vehicle Cost Recovery - \$361,621

Increase appropriations:

45310-7300500000-546320

Vehicle – Cars/Light Trucks - \$361,621


Heydee Koury, Sr Accountant - Auditor 1/28/2022


Heydee Koury, Sr Accountant - Auditor 2/15/2022


Suzanna Hackley, Assistant Director of Purchasing and Fleet Service 1/28/2022


Jason Farin, Principal Management Analyst 2/22/2022