

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.15  
(ID # 17942)**

**MEETING DATE:**  
Tuesday, March 01, 2022


**FROM :** FACILITIES MANAGEMENT AND DEPARTMENT OF PUBLIC SOCIAL SERVICES :


**SUBJECT:** FACILITIES MANAGEMENT (FM) AND DEPARTMENT OF PUBLIC SOCIAL SERVICES: Department of Public Social Services Administration 2nd Floor Refresh Project – Approval of Notice of Completion for Horizons Construction Company International, Inc., District 1. [\$19,772, 54% Federal, 22% Realignment, 20% State, 4% General Fund (Previously approved budget)] (Clerk to Record Notice of Completion)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Riverside County Department of Public Social Services Administration 2nd Floor Refresh (DPSS Admin 2<sup>nd</sup> Floor Refresh) Project constructed by Horizons Construction Company International, Inc. (Horizons) of Orange, California, as complete, and authorize the Chairman of the Board (Chairman) to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion; and
3. Authorize the release of the undisputed retained funds in the amount of \$19,772 to Horizons in accordance with the contract terms and applicable law, per the General Conditions of the contract.

**ACTION:Policy, CIP**

  
Rose Salgado, Director of Facilities Management 2/14/2022

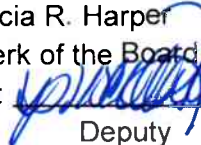
  
Sayori Baldwin, DPSS Director 2/10/2022

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington seconded by Supervisor Spiegel and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

**Ayes:** Jeffries, Spiegel, Washington, Perez and Hewitt  
**Nays:** None  
**Absent:** None  
**Date:** March 1, 2022  
**xc:** FM, DPSS, Recorder

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 19,772	\$ 0	\$ 19,772	\$ 0
<b>NET COUNTY COST</b>	\$ 791	\$ 0	\$ 791	\$ 0
<b>SOURCE OF FUNDS:</b> Federal-54%, Realignment-22%, State-20%, General Fund-4% (Previously approved budget)			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2021/22	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On April 27, 2021, Item 3.12, the Board of Supervisors (Board) approved in-principle the DPSS Admin 2<sup>nd</sup> Floor Refresh Project with a preliminary project budget of \$470,942 to refresh the 2<sup>nd</sup> floor of the facility at 4060 County Circle Drive in Riverside, due to the age and wear on the flooring and restrooms. The scope of work for the project included but was not limited to the replacement of carpet and tile, installation of new restroom fixtures and countertops, toilet partitions and re-painting of the entire 2<sup>nd</sup> floor.

On March 2, 2021, Item 3.8, the Board approved the construction contract for Job Order Contract No. 014 between the County of Riverside (County) and Horizons. Pursuant to the contract, two job orders were issued in the cumulative amount of \$395,427 for the DPSS Admin 2<sup>nd</sup> Floor Refresh Project.

Horizons has completed the work satisfactorily and the Project has been inspected and found to comply with the contract and safety requirements. This Board action will release the undisputed contract retention funds in the amount of \$19,772 to Horizons after the Notice of Completion has been recorded and the 35-day lien period has expired from the start of the recorded date, per contract terms and applicable law.

**Impact on Residents and Businesses**

The DPSS Admin 2<sup>nd</sup> Floor Refresh Project will improve the environment of the staff and program clientele.

**Additional Fiscal Information**

(Commences on Page 3)

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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**Additional Fiscal Information**

The JOC job orders issued pursuant to the Horizons contract are listed as follows.

<b>PROJECT NUMBER</b>	<b>JOB ORDER CONTRACT</b>	<b>DESCRIPTION</b>	<b>CONTRACT AMOUNT</b>	<b>RETAINED FUNDS</b>
FM05510011106	JOC014- FM05510011106.00	DPSS Admin 2 <sup>nd</sup> Floor Refresh Project.	365,388	18,270
FM05510011106	JOC014- FM05510011106.01	DPSS Admin 2 <sup>nd</sup> Floor Refresh Project. – Supplemental #1	30,039	1,502
		<b>TOTAL</b>	<b>\$395,427</b>	<b>\$19,772</b>

All costs associated with this Board action were previously approved on April 27, 2021 (Item 3.12) and are funded by 54% Federal, 22% Realignment, 20% State, and 4% General Fund. Monies will be expended in FY 2021/22.

Attachment:

- Notice of Completion for Horizons Construction Company International, Inc.

RS:SP:JA:DL:SC:TV:to                      FM05510011106                      MT #17942  
G:\Project Management Office\FORM 11'S\FORM 11's\_In Process\17942\_D5 - 0011106 - DPSS Admin 2nd Floor Refresh\_ NOC for  
Horizons\_030122

  
Meghan Hahn, Senior Management Analyst

2/17/2022

  
Gregory V. Priarios, Director County Counsel

2/14/2022

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 - RIVERSIDE, CA 92502

**MAIL STOP # 1010**

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

COPY

sent to recorder

THIS SPACE FOR RECORDERS USE ONLY

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Department of Public Social Services Administration 2<sup>nd</sup> Floor Refresh Project (JOC014-FM05510011106.00 and JOC014-FM05510011106.01)

**Date of Completion:** Date Hereof **MAR 01 2022**

**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center, 4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** Horizons Construction Company International, Inc. 432 West Meats Avenue, Orange, CA 92865

**Street or legal description of site:** 4060 County Circle Drive, Riverside, CA 92503

**Dated:** MAR 01 2022

**Owner:** County of Riverside  
(Name of Public Entity)

**By:** Jeff Hewitt  
Jeff Hewitt, Chairman, Board of Supervisors

STATE OF CALIFORNIA )

COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

Executed at Riverside, California on **MAR 01 2022**

By: [Signature]  
Deputy

Jeff Hewitt  
Jeff Hewitt, Chairman, Board of Supervisors

INFORMED BY COUNTY COUNSEL  
[Signature]  
DANIELLE D. MALAND

MAR 01 2022 3.15

PLEASE COMPLETE THIS INFORMATION  
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P O BOX 1147 - RIVERSIDE, CA 92502

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RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 - RIVERSIDE, CA 92502

**2022-0133665**

03/18/2022 03:58 PM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



**460**

**THIS SPACE FOR RECORDERS USE ONLY**

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Jeff Hewitt, Chairman, Board of Supervisors

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  )  
COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

Executed at Riverside, California on **MAR 01 2022**

By: [Signature]  
Deputy

Jeff Hewitt  
Jeff Hewitt, Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL  
BY: [Signature]  
DANIELLE D. MALAND

MAR 01 2022 3.15

PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER

Recorder  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors  
(EMBOSSSED ON DOCUMENT)



Date: March 1, 2022

Signature: Priscilla Rasso

Print Name: Priscilla Rasso, Board Assistant