

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.4**  
(ID # 17506)

**MEETING DATE:**  
Tuesday, March 29, 2022


**FROM :** EXECUTIVE OFFICE AND REGISTRAR OF VOTERS :


**SUBJECT:** EXECUTIVE OFFICE AND REGISTRAR OF VOTERS: Election Advisory Committee Proposal, All Districts. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the creation of the proposed Election Advisory Committee.

**ACTION:Policy**

  
Rebecca Spencer 3/27/2022


  
Juan C. Perez, Chief Operating Officer 3/23/2022

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: March 29, 2022  
xc: EO, ROV

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	No
			<b>For Fiscal Year:</b>	N/A

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On March 10, 2020, Supervisor Jeffries presented Agenda Item 3.1 recommending that the Executive Office evaluate the creation of a Citizens Commission on Election Integrity as a means for an organized meeting body to review the electoral process and hear from the public on concerns regarding our election process.

On May 11, 2021, the Board received a November 2020 Election After-Action from the Executive Office. As part of the discussion related to that item, the Board directed the Registrar of Voters and Executive Office to re-examine the concept of the Citizens Commission on Election Integrity and return with an implementation recommendation.

On August 24, 2021, the Registrar of Voters and Executive Office presented Agenda Item 3.3 to implement an enhanced Election Observer Panel to increase voter confidence in the electoral process. The Board directed the Executive Office to return with a revised proposal which would more closely align with the Citizens Commission on Election Integrity concept.

The Registrar of Voters and Executive Office have worked closely together to formulate the proposed Election Advisory Committee for the Board's consideration, which has been reviewed by the Board of Supervisors ROV Ad Hoc Committee. The intent of the Election Advisory Committee is to provide recommendations to the Board of Supervisors, Executive Office, and Registrar of Voters on improvements to the electoral process to ensure voter confidence and public trust in how the County conducts elections. The Committee will be a standing Board-appointed committee and as such Board Policy No. A-21 will govern and apply to the Election Advisory Committee, except as otherwise specified in the attached Workplan proposal. All meetings will be open to the public.

The Executive Office will serve as the liaison for the Committee and will organize and schedule meetings, provide staffing support, and report on action items. The Executive Office and ROV will work together on community engagement efforts to inform the public of the Committee and to encourage participation.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

The Committee members will be appointed to a two-year term, serve no more than two consecutive two-year terms, and consist of the following appointees:

- Committee Chairperson
- Riverside County Democratic Party designee
- Riverside County Republican Party designee
- Third Party designee that received the most votes in the previous Presidential election
- League of Women Voters Riverside representative
- Representative from local Latino/Hispanic nonpartisan community organization
- Ex-Officio (non-voting) representative from the Executive Office

The Committee Chairperson will be nominated by the Chair of the Board of Supervisors and approved by the Board of Supervisors. The Chairperson will be an individual citizen member, ideally with experience in conducting public meetings. The Committee members will be selected by their respective organization.

The Committee will prepare a report identifying public feedback and recommendations after each statewide election, which will be presented to the ROV Ad Hoc Committee, Board of Supervisors, Executive Office and Registrar of Voters.

The proposed meeting schedule is structured to allow the Committee to meet every calendar year, regardless if there is a statewide election to report on. All meetings will allot time for public comments and will be recorded for online viewing.

2022 – Statewide Election

The Committee will conduct a total of 5 meetings during a statewide election year.

- *Statewide Primary Election (to be held on June 7, 2022)*
  - 1<sup>st</sup> Meeting – May (30 days prior to the election)
  - 2<sup>nd</sup> Meeting – August (30 days after election results are certified and forwarded to the Board of Supervisors)
- *Statewide General Election (to be held on November 8, 2022)*
  - 1<sup>st</sup> Meeting – September (60 days prior to the election)
  - 2<sup>nd</sup> Meeting – October (30 days prior to the election)
  - 3<sup>rd</sup> Meeting – January 2023 (30 days after election results are certified and forwarded to the Board of Supervisors)

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
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2023 – No Statewide Election scheduled

The Committee will conduct 2 meetings during a non-statewide election year.

- 1<sup>st</sup> Meeting - April
- 2<sup>nd</sup> Meeting - August

**Impact on Residents and Businesses**

This Committee will provide a public forum for voters to receive information, ask questions, and raise concerns, in order to increase public engagement and confidence in our election process.

## **Election Advisory Committee**

### **Workplan Proposal for formation from Executive Office and ROV**

**A. Purpose:** The Election Advisory Committee will provide recommendations to the Board of Supervisors, the Executive Office, and the Registrar of Voters on improvements to the electoral process to increase voter confidence and public trust in how the County conducts elections. It will provide a public forum for voters to receive information, ask questions, and raise concerns about the electoral process.

**B. Composition:**

- Chairperson to be nominated annually by the Chair of the Board of Supervisors and approved by the Board of Supervisors. Chair will be an individual citizen member, ideally with experience in conducting public meetings. Committee members will be selected by their respective organization.
- Riverside County Democratic Party designee
- Riverside County Republican Party designee
- Third Party designee that received the most votes in the previous Presidential election
- League of Women Voters Riverside representative
- Representative from local Latino/Hispanic nonpartisan community organization
- Ex-Officio (non-voting) representative from the Executive Office
- Geographical representation throughout the County is highly desired

**C. Term:** Members will be appointed to a two-year term and serve no more than two consecutive two-year terms.

**D. Procedures:** Except as specifically provided herein, Board Policy No. A-21 will govern and apply to this Election Advisory Committee.

**E. Meetings:** This will be a standing Board-appointed committee and all meetings will therefore be open to the public and subject to the Brown Act.

**F. County Staff participants:** The following County staff will provide support to the Committee:

- Executive Office – responsible for organizing and scheduling the meetings and reporting on follow-up matters
- Registrar of Voters staff – will provide information on the election process and hear feedback from the Committee.
- County Counsel – will provide clarification on election law.

**G. Meeting Schedule:** The proposed schedule meeting is structured so that the Committee meets five times when statewide elections are held, and twice when statewide elections are not held.

#### 2022

The Committee will meet a total of 5 times during an “on year” as proposed below.

- *Statewide Primary Election (held on June 7, 2022)*
  - 1<sup>st</sup> Meeting – May (45 days prior to the election)
  - 2<sup>nd</sup> Meeting – August (30 days after election results are certified and forwarded to the Board of Supervisors)
- *Statewide General Election (held on November 8, 2022)*
  - 1<sup>st</sup> Meeting – September (60 days prior to the election)
  - 2<sup>nd</sup> Meeting – October (30 days prior to the election)
  - 3<sup>rd</sup> Meeting – late December 2022/early Jan. 2023 (30 days after election results are certified and forwarded to the Board of Supervisors)

#### 2023

- 1<sup>st</sup> Meeting April
- 2<sup>nd</sup> Meeting August

#### Meeting Details/Specifics

- Conduct majority of the meetings virtually, via Zoom or a similar platform, to encourage greater public participation
- All meetings will be recorded and available online for viewing
- Meeting agendas will be prepared and posted prior to each meeting
- Meetings will be conducted similar to other County public meetings with time allotted for public comments, and time frames for speakers

**H. Reporting:** The Committee will provide a report identifying public feedback and recommendations after each statewide election, which will be presented to the ROV Ad Hoc Committee, Board of Supervisors, Executive Office and Registrar of Voters.

**I. Community Engagement:** The EO and ROV will lead community engagements efforts

- Press Release to announce Election Advisory Council
- Social media platforms
- RivCo & ROV website

Electrons Sign of the

11:04

Applauds and approves Comte

# Riverside County Board of Supervisors Request to Speak

Submit request to Clerk of Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Chad Schnitger

Address: 511 Cherry Valley Acres

City: Beaumont Zip: 92003

Phone #: \_\_\_\_\_

Date: 2/22/2008 Agenda # 3.4

### PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

\_\_\_\_\_ Support     \_\_\_\_\_ Oppose    \_\_\_\_\_ Neutral

Note: If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

\_\_\_\_\_ Support    \_\_\_\_\_ Oppose    \_\_\_\_\_ Neutral

I give my 3 minutes to: \_\_\_\_\_

# BOARD RULES

## **Requests to Address Board on "Agenda" Items:**

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## **Requests to Address Board on Items that are "NOT" on the Agenda/Public Comment:**

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## **Power Point Presentations/Printed Material:**

Speakers who intend to conduct a formalized Power Point presentation or provide printed material must notify the Clerk of the Board's Office by 12 noon on the Monday preceding the Tuesday Board meeting, insuring that the Clerk's Office has sufficient copies of all printed materials and at least one (1) copy of the Power Point CD. Copies of printed material given to the Clerk (by Monday noon deadline) will be provided to each Supervisor. If you have the need to use the overhead "Elmo" projector at the Board meeting, please ensure your material is clear and with proper contrast, notifying the Clerk well ahead of the meeting, of your intent to use the Elmo.

## **Individual Speaker Limits:**

Individual speakers are limited to a maximum of three (3) minutes. Please step up to the podium when the Chairman calls your name and begin speaking immediately. Pull the microphone to your mouth so that the Board, audience, and audio recording system hear you clearly. Once you start speaking, the "green" podium light will light. The "yellow" light will come on when you have one (1) minute remaining. When you have 30 seconds remaining, the "yellow" light will begin to flash, indicating you must quickly wrap up your comments. Your time is up when the "red" light flashes. The Chairman adheres to a strict three (3) minutes per speaker. *Note: If you intend to give your time to a "Group/Organized Presentation", please state so clearly at the very bottom of the reverse side of this form.*

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Oppose the makeup of  
the committee

11:09

# Riverside County Board of Supervisors Request to Speak

Submit request to Clerk of Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Jessica Christopher

Address: 41540 Avenida Barca

City: Temecula Zip: 92591

Phone #: 951-515-1954

Date: 3/29/22 Agenda # 3.4

### PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

           Support                  Oppose                 Neutral

Note: If you are here for an agenda item that is filed for "Appeal", please state separately your position on the appeal below:

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I give my 3 minutes to: \_\_\_\_\_

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Oppose makeup of the  
Committee

11:07

# Riverside County Board of Supervisors Request to Speak

Submit request to Clerk of Board (right of podium), Speakers are entitled to three (3) minutes, subject to Board Rules listed on the reverse side of this form.

SPEAKER'S NAME: Jeannie Rivenbark

Address: 30915 Branford Dr.

City: Temecula Zip: 92591

Phone #: 951-375-8348

Date: 3/29/22 Agenda # 3.4

### PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

         Support        X   Oppose               Neutral

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I give my 3 minutes to: \_\_\_\_\_

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look for fair process - Do something different

11:10

# Riverside County Board of Supervisors Request to Speak

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SPEAKER'S NAME: Ray Buckert

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

Date: \_\_\_\_\_ Agenda # 3.4

Morning  
Comm

PLEASE STATE YOUR POSITION BELOW:

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Doesn't feel one way or another about the committee; No masks; Public awareness issue re: mail ballots 11:13

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SPEAKER'S NAME: Grette Anthony

Address: 23958 Via Madrid

City: Murrieta Zip: 92562

Phone #: 951-265-3241

Date: 3/29/22 Agenda # 3.4  
ROV

### PLEASE STATE YOUR POSITION BELOW:

Position on "Regular" (non-appealed) Agenda Item:

       Support             Oppose      X Neutral

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