

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.7
(ID # 18309)

MEETING DATE:
Tuesday, March 29, 2022


FROM : FACILITIES MANAGEMENT AND DEPARTMENT OF PUBLIC SOCIAL SERVICES :

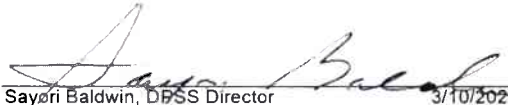
SUBJECT: FACILITIES MANAGEMENT (FM) AND DEPARTMENT OF PUBLIC SOCIAL SERVICES: Department of Public Social Services County Circle Administration Elevator Upgrade Project – Approval of Notice of Completion for Horizons Construction Company International, Inc., District 1. [\$18,652 – 55%-Federal, 21%-Realignment, 20%-State, 4%-General Fund (Previously approved budget)] (Clerk to Record Notice of Completion)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Department of Public Social Services County Circle Administration Elevator Upgrade (DPSS County Circle Administration Elevator) Project constructed by Horizons Construction Company International, Inc. (Horizons) of Orange, California, as complete, and authorize the Chairman of the Board (Chairman) to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion; and
3. Authorize the release of the undisputed retained funds in the amount of \$18,652 to Horizons in accordance with the contract terms and applicable law, per the General Conditions of the contract.

ACTION:Policy, CIP

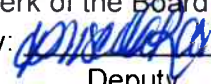

Rose Salgado, Director of Facilities Management 3/10/2022


Sayori Baldwin, DPSS Director 3/10/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: March 29, 2022
xc: FM, DPSS, Recorder

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 18,652	\$ 0	\$ 18,652	\$ 0
NET COUNTY COST	\$ 746	\$ 0	\$ 746	\$ 0
SOURCE OF FUNDS: Federal-55%, Realignment-21%, State-20%, General Fund-4% (Previously approved budget)			Budget Adjustment: No	
			For Fiscal Year: 2021/22	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

On January 26, 2021, Item 3.10, the Board of Supervisors (Board) approved in-principle the DPSS County Circle Administration Elevator Project with a preliminary project budget of \$500,000. The scope of work included upgrading and refurbishing two elevators which had outlived their useful lifespan located at 4060 County Circle Drive in Riverside.

On January 14, 2020, Item 3.7, the Board approved the construction contract for Job Order Contract No. 012 between the County of Riverside (County) and Horizons. Pursuant to the contract, two job orders were issued in the cumulative amount of \$373,041 for the DPSS County Circle Administration Elevator Project.

Horizons has completed the work satisfactorily and the Project has been inspected and found to comply with the contract and safety requirements. This Board action will release the undisputed contract retention funds in the amount of \$18,652 to Horizons after the Notice of Completion has been recorded and the 35-day lien period has expired from the start of the recorded date, per contract terms and applicable law.

Impact on Residents and Businesses

The Project will modernize the elevators to improve the safety of the program clientele, and the staff.

Additional Fiscal Information

(Commences on Page 3)

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STATE OF CALIFORNIA**

Additional Fiscal Information

The JOC job orders issued pursuant to the Horizons contract are listed as follows.

PROJECT NUMBER	JOB ORDER CONTRACT	DESCRIPTION	CONTRACT AMOUNT	RETAINED FUNDS
FM08510010804	JOC012- FM08510010804.00	DPSS Admin Elevator Upgrade Project.	327,901	16,395
FM08510010804	JOC012- FM08510010804.01	DPSS Admin Elevator Upgrade Project. – Supplemental #1	45,140	2,257
		TOTAL	\$373,041	\$18,652

All costs associated with this Board action were previously approved on January 26, 2021 (Item 3.10) and are funded through Federal-55%, Realignment-21%, State-20%, and General Fund-4%. Monies will be expended in FY 2021/22.

Attachment:

- Notice of Completion for Horizons Construction Company International, Inc.

RS:SP:JA:DL:CC:TV:to FM08510010804 MT Item #18309
G:\Project Management Office\FORM 11'S\FORM 11's_In Process\18309_D5 - 010804 - DPSS County Circle Admin Elevator_NOC
for Horizons_032922.doc


Meghan Hahn, Senior Management Analyst 3/18/2022

PLEASE COMPLETE THIS INFORMATION
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD
4080 LEMON STREET, 1ST FLOOR CAC
P O BOX 1147 - RIVERSIDE, CA 92502
MAIL STOP # 1010

COPY

AND WHEN RECORDED MAIL TO:
RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 - RIVERSIDE, CA 92502

Sent to recorder

THIS SPACE FOR RECORDERS USE ONLY

NOTICE OF COMPLETION
(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Department of Public Social Services County Circle Administration Elevator Upgrade Project.
(JOC012-FM08510010804.00 and JOC012-FM08510010804.01)

Date of Completion: Date Hereof **MAR 29 2022**

Nature of owner: Public Entity

Interest or estate of owner: In Fee

Address of owner: Clerk of the Board of Supervisors, County Administrative Center,
4080 Lemon St., Riverside, CA 92501

Name/address of direct contractor: Horizons Construction Company International, Inc.
432 West Meats Avenue, Orange, CA 92865

Street or legal description of site: 4060 County Circle Drive, Riverside, CA 92503

Dated: MAR 29 2022

Owner: County of Riverside
(Name of Public Entity)
By: *Jeff Hewitt*
Jeff Hewitt, Chairman, Board of Supervisors

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk
By: *[Signature]*
Deputy **FORM APPROVED COUNTY COUNSEL**
BY: *[Signature]*
DANIELLE D. MALAND

Executed at Riverside, California on **MAR 29 2022**
Jeff Hewitt
Jeff Hewitt, Chairman, Board of Supervisors

Updated 5/2015

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P O BOX 1147 - RIVERSIDE, CA 92502

MAIL STOP # 1010

AND WHEN RECORDED MAIL TO:

RETURN TO: STOP #1010
RIVERSIDE COUNTY CLERK OF THE BOARD
P. O. BOX 1147 - RIVERSIDE, CA 92502

2022-0167687

04/08/2022 09:10 AM Fee: \$ 0.00

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Recorded in Official Records
County of Riverside
Peter Aldana
Assessor-County Clerk-Recorder



6080

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Jeff Hewitt, Chairman, Board of Supervisors

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COUNTY OF RIVERSIDE)

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

By: *Yonissela Kasso*
Deputy

FORM APPROVED COUNTY COUNSEL
BY: *Danielle D. Maland*
DANIELLE D. MALAND

Executed at Riverside, California on MAR 29 2022
Jeff Hewitt
Jeff Hewitt, Chairman, Board of Supervisors

Updated 5/2016

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PETER ALDANA
COUNTY OF RIVERSIDE
ASSESSOR-COUNTY CLERK-RECORDER

Recorder
P.O. Box 751
Riverside, CA 92502-0751
(951) 486-7000

www.riversideacr.com

CERTIFICATION

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors
(EMBOSSSED ON DOCUMENT)



Date:

March 29, 2022

Signature:

Priscilla Rasso

Print Name:

Priscilla Rasso, Board Assistant