

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 2.6  
(ID # 18442)

MEETING DATE:  
Tuesday, April 05, 2022

FROM : ENVIRONMENTAL HEALTH:

SUBJECT: ENVIRONMENTAL HEALTH: 90 Day Report. All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Receive and File Environmental Health Director's 90 Day Report.

ACTION: Consent

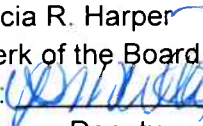
Jeff Johnson, Director Environmental Health 3/17/2022

---

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Hewitt and duly carried by unanimous vote, IT WAS ORDERED that the above matter is received and filed as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: April 5, 2022  
xc: Environmental Health

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>NET COUNTY COST</b>	\$ N/A	\$ N/A	\$ N/A	\$ N/A
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment:</b>	<b>No</b>
			<b>For Fiscal Year:</b>	21/22

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

Pursuant to Board Policy C-1, newly appointed Department Heads shall file with the Board of Supervisors a written assessment of his/her agency/department's strengths, weaknesses, goals, and objectives. The attached 90 Day Report was prepared by Jeff Johnson, Director of Environmental Health, who was appointed on December 30, 2021. The Report includes an overview on the various aspects of departmental operations including challenges and opportunities.

**ATTACHMENT**

1. 90 Day Report

  
 Jason Farin, Principal Management Analyst 3/29/2022

Jeff Johnson, Director of Environmental Health (April 2022)

During the past few months, the DEH management team has shared the workload of a vacant Deputy Director position. After careful consideration of organizational structure and talent evaluation, it was decided the former Assistant Director position would not be filled and instead DEH would start a recruitment of both internal and external candidates to fill the Deputy Director position, an executive management position critical for our organization. At the same time our former director retired, our Principal Accountant retired as well. Recruitment and the selection process has allowed the promotion of our former Supervising Accountant. Following her promotion, analysis of our Business and Finance Division has led to a reorganization of that group to help streamline internal fiscal operations.

1. New Permitting Database
  - a. EH worked with Purchasing to develop an RFP seeking a replacement database after we had been made aware there would no longer be support for our existing one. This has occurred and Healthspace was selected. Soon EH and HealthSpace representatives will begin the conversion process. EH will also need to create several new workflows, integrating efficiencies along the way.
2. CAC 10<sup>th</sup> Floor: Working with Facilities (and Fire) on design and tenant improvements to occupy
3. CUPA evaluation- Our 3-year routine evaluation lead by CalEPA has been completed and final summary of findings has been issued. No major deficiencies found.
4. ACO audit/ response
  - a. No findings for P-Card usage, COVID reimbursements
  - b. Development related rates need review. Timeline is this calendar year and then implementation by FY 23/24 budget programming.
5. SB 1383 reporting assignment\*
  - a. Capacity Planning – currently securing consultant to assist the county with this complex task. Estimated time of completion TBD.
  - b. Designated all Tier I, Tier II facilities in our database
  - c. Initiated Tier I food facility education outreach
  - d. Developed educational materials for food generators and recovery organizations
  - e. Met with CalRecycle on Food Recovery Capacity progress
  - f. Initiated food recovery organization education and survey for recovery capacity planning
6. Contracts/MOUs
  - a. Local Area Management Plan (LAMP): Revision underway with water boards
  - b. City of Coachella: new contract for onsite wastewater system disposal review (LAMP)
  - c. City of Menifee: Vector control and LAMP
  - d. CalFire: dispatch, fee recovery, equipment access for Hazmat Emergency Response Team
  - e. City of Indio: Tobacco Ordinance for Retail Permitting (Passed 2/16/22; Effective starting 3/17/22)
  - f. City of Moreno Valley: Vector contract extension and integration of LAMP into one DEH MOU

- g. City of Riverside: Participating Agreement Update with their Fire Department for CUPA program.
- 7. Maintained above 97% or higher staff Performance Evaluations.
- 8. Participate in District Attorney's multi-department bimonthly Environmental Crimes Strikeforce meeting
- 9. Collaborating with Public Health, CDPH and CDC for Legionella outbreak in the Coachella Valley.
- 10. State Water Board announced at Local Primacy Agency conference that we had the most water system consolidations in the State in the last year.
- 11. Training began for 9 new EHS's (all in the food/ recreational health program)
- 12. RFP for Food Handler Training program: Worked with Purchasing to evaluate companies to perform this service on-line