

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.43  
(ID # 18113)

**MEETING DATE:**  
Tuesday, April 26, 2022

**FROM :** SHERIFF-CORONER-PA:

**SUBJECT:** SUBJECT: SHERIFF-CORONER-PA: Authorize the Purchasing Agent to issue Purchase Orders to Code 5 Group, LLC for 4G LTE sealed case slap-on trackers with extended battery life and annual maintenance unit without seeking competitive bids for FY 21/22 in the aggregate amount of \$75,000 with the option to issue Purchase Orders without seeking competitive bids for four additional one-year periods in the aggregate annual amount of \$75,000 for FY 22/23, FY 23/24, FY 24/25, and FY 25/26; All Districts [Total cost - \$375,000, 100% Sheriff's Budget]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize the Purchasing Agent to issue Purchase Orders to Code 5 Group, LLC for 4G LTE sealed case slap-on trackers with extended battery life and annual maintenance unit without seeking competitive bids for FY21/22 in the aggregate amount of \$75,000 with an option to issue Purchase Orders four additional one-year periods without seeking competitive bids for an annual amount of \$75,000 and a total aggregate amount of \$375,000 through FY 25/26.

**ACTION:**Policy

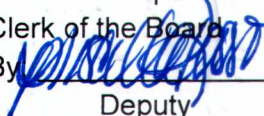
  
Donald Sharp, Assistant Sheriff 4/15/2022

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel seconded by Supervisor Jeffries and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Perez, and Hewitt  
Nays: None  
Absent: Washington  
Date: April 26, 2022  
xc: Sheriff-Coroner-PA

Kecia R. Harper  
Clerk of the Board  
By   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 75,000	\$ 75,000	\$ 375,000	\$ 0
<b>NET COUNTY COST</b>	\$ 75,000	\$ 75,000	\$ 375,000	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Sheriff's General Fund			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 21/22-25/26	

**C.E.O. RECOMMENDATION:** Approve

**BR: 22-061**

**Prev. Agn. Ref.: NA**

**BACKGROUND:**

**Summary**

Personnel from multiple narcotic task force teams have explored Code 5 Group slap-on tracking devices. The Code 5 Group slap-on GPS tracker has been deployed numerous times in multiple narcotic investigations, serving as an essential item in the success of these teams. Personnel has also spoken to allied agencies that have utilized the slap-on GPS tracking system, the software tracking ease of use, and customer service satisfaction. Narc 2 has utilized other slap-on tracker systems. In comparison, Code 5 Group slap-on GPS trackers are above in all categories: the most important being customer service. Code 5 Group provides unlimited tracking, 24/7 technical support, and the ability to monitor from their desktop, laptop, tablet, or smartphone. The proprietary software from Code 5 Group provides updates every ten seconds, allowing task force officers the ability to locate the vehicle quickly. Additionally, Code 5 Group trackers have an estimated battery usage of six to eight weeks on a full charge, while other slap-on tracker systems have an estimated 75 hours with extended batteries. The Code 5 trackers are also sealed, so there is no issue with the battery becoming inoperable. Other slap-on trackers are not sealed, which can result in the battery being disconnected from the tracking device, rendering the tracker nonfunctional.

Code 5 Groups slap-on GPS tracker equipment effectively reduces the physical hours needed to deploy and track the targeted vehicle or item. Traditional methods of conducting rolling surveillance always have the possibility of losing the target vehicle and create many hours of using multiple resources. Code 5 Group slap-on GPS tracking equipment can be deployed and left on the target vehicle or item without physically monitoring the equipment. The software allows task force personnel to set up a "Geo-fence" on the equipment. With this feature, Task Force Officers (TFO's) will get alerts when the target vehicle or item leaves and enters the geo-fence coordinates, allowing TFO's assigned to task forces to focus on other investigations until a warning alert is received.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

Multiple narcotic teams utilize the Code 5 Group slap-on tracking devices because Task Force Officers can interchange the equipment quickly. The flexibility creates a vast number of resources throughout the County.

**Impact on Residents and Businesses**

The deployment of Code 5 Group slap-on GPS tracker equipment improves the investigation process during felony-related investigations. County Residents and businesses will benefit from safer communities by getting offenders who may commit further crimes off the streets.

**Additional Fiscal Information**

There will be no additional impact to the general fund as funding is on the Sheriff's Department's 2021/2022 fiscal year budget.

**Contract History and Price Reasonableness**

Code 5 Group monitoring is a monthly subscription of \$70.00 per month for unlimited tracking and customer care, including a physical tracker. There is no limit on the number of people that can use the application. The monthly subscription is discounted by \$5.00 per additional device to a maximum discount of \$50.00 per month per device. There is no maintenance charge or ancillary costs from the vendor. The Code 5 Group has maintained the unit cost of the trackers at \$450.00 without an increase since 2016.

**ATTACHMENTS**

Sole Source Justification  
Code 5 Group Policies for Service

  
Suzanna Heckley, Assistant Director of Purchasing and Fleet Service

4/13/2022

  
Rebecca S Cortez, Principal Management Analyst

4/18/2022



## **POLICIES FOR SERVICE**

### **How can I cancel my service?**

If you wish to cancel your service (or just on one device), simply notify us at least 30 days prior to your next billing cycle or you will be automatically billed again. We're sorry, but no credits can be issued, so please be sure to contact us in time.

### **What if my device isn't working and I feel like I should get a credit?**

Without your help it is absolutely impossible for us to tell that a device isn't working. There are a number of reasons that we may not receive any events from a device for lengthy periods of time. If you are under the impression that your device isn't working, for whatever reason, the burden is on you to contact us. Our entire obligation is to work with you to determine the issue and resolve it. We have to pay for service in advance and cannot receive credits, nor can you. The sooner you contact us, the sooner we can help you resolve your issue.

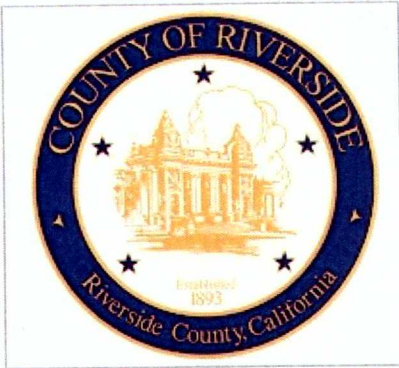
### **Is it legal to use a tracking device?**

The laws governing the use of Personal Tracking devices differ in every state in the US and are always subject to change. We therefore recommend you check the current laws in your state before using the device. There are many instances where it's use may be perfectly legal, such as tracking one of your own cars. Tracking other people in their car may be against the law in your state. It is your responsibility to know and obey the law. We, nor our affiliates accept any responsibility for illegal use of the device and do not promote such use. You may find [THIS LINK](#) useful, however it is provided solely for informational purposes only.

### **Can I use your SIM card in any device I want?**

No. It is expressly forbidden to use the SIM provided by us in any device that is not registered on our system. Any attempt to do so will result in immediate suspension of the SIM.

FORM APPROVED COUNTY COUNSEL  
BY KRISTINE BELL-VALDEZ DATE \_\_\_\_\_



Use this form to submit a single or sole source requisition for review by your Buyer and/or Procurement Contract Specialist. All procurements valued **\$5,000 or more** must seek competitive bids from a minimum of three suppliers, or the expectation that three or more suppliers will respond, or be justified by a Single/Sole Source. All purchases exceeding **\$50,000** require a formal public bid. Procurement's may not be artificially segregated to lesser dollar amounts for the purpose of bypassing this requirement.

Sole/Single Source service requests that are greater than **\$50,000** require additional Board of Supervisors approval.

**Supplier Details**

**Vendor** Code 5 Group LLC  
**Fulfillment Address** DPBRC Only: (preferred)  
 625 W Deer Valley Rd Ste 103  
 Phoenix, Arizona 85027 United States  
**Vendor Phone** +1 888-972-6335

**Distribution**  
 The system will distribute purchase orders using the method(s) indicated below:

Check this box to customize order distribution information.

Contract

**Background Information**

**Please indicate if this is a single or sole source below**

Sole Source

**Have you previously requested and received approval for a sole/single source request for this vendor for your department?**

Yes

**If selected "yes", please provide the approved SSJ# below**

SSJ# 13-391

**If selected "yes", was the request approved for a different project?**

No

**Purchase Details**

**1. Supply/Service being requested:**

Request for 4G Long Term Evolution (LTE) Sealed Case Slap-On Tracker W/Extended battery

**2. Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:**

The Special Investigations Bureau – Major Narcotics Division (Narc 2) personnel have explored this product. There are currently multiple narcotic task force teams using the Code 5 GPS trackers. The slap-on GPS tracker has been deployed numerous times in multiple narcotic investigations, serving as an essential item in the success of these teams. Personnel has also spoken to allied agencies that have utilized the slap-on GPS tracking system, the software tracking ease of use, and customer service satisfaction. Narc 2 has utilized other slap-on tracker systems. In comparison, Code 5 Group slap-on GPS trackers is above in all categories: the most important being

**Current Year Cost**

**6. Identify all costs for this requested purchase.**

You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year. If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained.

**Describe** all current fiscal year costs associated with this procurement in the box below. Insert all one time costs associated with this project in the table below.

customer service. The proprietary software from Code 5 Groups provides updates every 10 seconds, allowing task force officers the ability to locate the vehicle quickly. Additionally, the Code 5 Group has an estimated usage of 6 to 8 weeks on full charge when it comes to battery usage. In contrast, US Fleet tracking has an estimated 75 hours with extended batteries. Finally, the code 5 trackers are sealed so there's no issue of the battery becoming inoperable. U.S. Fleet on the other hand, the tracker is not closed. The problem we've had is that the battery becomes disconnected from the tracking device, rendering the tracker inoperable.

**3. Reasons why my department requires these unique features and what benefit will accrue to the county:**

Code 5 Groups slap-on GPS tracker equipment effectively reduces the physical hours needed to deploy and track the targeted vehicles/item. Traditional methods of conducting rolling surveillance and always having the possibility of losing the target vehicle creates many hours of using multiple resources. With Code 5 Groups slap-on GPS tracking equipment, it can be deployed and left on the target vehicle/item without having to physically monitoring the equipment. In addition, the software allows task force personnel to set up a "Geo-fence" on the equipment. This feature enables Task Force Officers to receive alerts when the target vehicle/item leaves and enters the geo-fence coordinates. It allows Task Force Officers to focus on other investigations until the warning is received.

Multiple narcotic teams utilize the Code 5 Group slap-on tracking devices because Task Force Officers can interchange the equipment quickly. The flexibility creates a vast amount of resources throughout the County.

**4. Period of Performance** 11/01/2021  
**From:**

**Period of Performance To:** 10/31/2026

**Is this an annually renewable contract or is it fixed term?**  
 Annually Renewable

**5. Price Reasonableness:**

Code 5 Group monitoring is a monthly subscription of \$70.00 per month for unlimited tracking and customer care, including a physical tracker. There is no limit on the number of people that can use the application. The monthly subscription is discounted by \$5.00 per additional device to a maximum discount of \$50.00 per month per device. There is no maintenance charge or ancillary costs from the vendor. Since 2016, the Code 5 Group has maintained the unit cost of the trackers at \$450.00 without an increase

Projected Board of Supervisor  
 Date (if applicable):

**Commodity Code** 72651

**Insert all current fiscal year costs in the table below.** Label the 'description' as the item that is being purchased.

Current FY Costs

Description	Price
	375,000.00

**Enter all additional FY costs in the table below.** Only enter one fiscal year cost per line and identify the fiscal year that it pertains to. Fiscal year is from 7/1/00 to 6/30/00.. Example : FY 18/19 \$200

FY	FY21/22 \$75,000
FY	FY22/23 \$75,000
FY	FY23/24 \$75,000
FY	FY24/25 \$75,000
FY	FY25/26 \$75,000

Additional FY Cost

**Describe all additional costs associated with this procurement in the box below.** Include the dollar amounts for subsequent fiscal years if it differs from above.

**Current Year Cost Total:** 375,000.00

**Supporting Documentation**

If this request is for professional services, attach the service agreement to this sole source request. The Purchasing Agent, or designee, is the signing authority for agreements unless the service is exempted by Ordinance 459, Board delegated authority or by State law.

Additional supporting documentation includes:

- Previously approved SSJ's
- other

For all other requests, attach the vendor's cost proposal

Internal Attachments

**Purchasing Approval**

Approved by	Date Approved	Sole Source Number	Approval Conditions/Comments
<b>This section to be filled out by Purchasing Management only upon approval.</b>	Suzanna Hinckley	1/28/2022	

**Total 375,000.00**