

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.9
(ID # 18634)

MEETING DATE:
Tuesday, May 24, 2022

FROM : FACILITIES MANAGEMENT:

SUBJECT: FACILITIES MANAGEMENT: 2022-2025 Pre-Qualified List of Consultants for Conducting Contractor Pre-Qualifications, All Districts. [\$0]

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the list of Pre-Qualified Consultants for Conducting Contractor Pre-Qualifications (Table A) for use on an "as-needed" basis per project; with negotiated fees not to exceed \$100,000 per consultant, per fiscal year for three years ending June 30, 2025;
2. Authorize the use of Pre-Qualified Consultants for Conducting Contractor Pre-Qualifications by all Authorized Entities as defined in Board Policy H-7; and
3. Authorize the Purchasing Agent to execute pre-qualified consultant service agreements for services not to exceed \$100,000 per pre-qualified consultant, per fiscal year for three years ending June 30, 2025, in accordance with applicable Board policies for an authorized project.

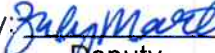
ACTION:Policy


Rose Salgado, Director of Facilities Management 4/29/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: May 24, 2022
xc: FM

Kecia R. Harper
Clerk of the Board
By: 
Deputy

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FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 0	\$ 0	\$ 0
NET COUNTY COST	\$ 0	\$ 0	\$ 0	\$ 0
SOURCE OF FUNDS: N/A			Budget Adjustment: No	
			For Fiscal Year: 2022/23-2024/25	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The Riverside County Facilities Management (FM), Project Management Office has utilized a standard questionnaire and uniform rating system approved by the Board of Supervisors on July 12, 2016 (Item 3.12) to pre-qualify contractors to bid on County public works projects. FM currently maintains a list of approximately 200 pre-qualified specialized construction trade contractors whose pre-qualification status will expire on June 30, 2022. As a result of the seasonal nature of the pre-qualification cycle and volume of applications, the demand on internal resources is not cost effective to conduct the pre-qualification of specialized construction trade contractors internally.

On January 19 and 26, 2022, FM advertised a Request for Qualifications (RFQ) for a consulting firm to conduct contractor pre-qualifications on an as-needed basis; three firms responded to the RFQ. Per Board Policy H-7, a selection committee was established to review each firm's qualifications. After reviewing the submitted qualifications, the selection committee found all three firms deemed qualified to conduct the contractor pre-qualification process, and they are listed in Table A.

Table A

- Cumming
25220 Hancock Ave., Ste 440
Murrieta, CA 92562

- PQ Bids
12711 Newport Ave. Ste. G
Tustin, CA 92708

- Vertikal RMS
101 Sunnyside Blvd., Ste 200
Plainview, NY 11803

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Impact on Residents and Businesses

As-needed pre-qualification services provided by consultants whose primary specialty is conducting contractor pre-qualifications, will ensure the quality and performance of contractors working on County projects in the most cost-effective manner.

Additional Fiscal Information

This Board action does not obligate any County funds. The Board of Supervisors will approve future contracts pursuant to County Board Policy B-11.

RS:SP:SC:mg General Form 11 MT Item # 18634
G:\Project Management Office\FORM 11'S\FORM 11's_In Process\18634_D2 - Gen F11 - 2022-25 PreQual List of Consultants for
Conducting Contractor Pre-Quals_052422.doc



Meghan Hahn, Senior Management Analyst 5/13/2022