

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.24  
(ID # 18589)

**MEETING DATE:**

Tuesday, May 24, 2022

**FROM :** SHERIFF-CORONER-PA:

**SUBJECT:** SHERIFF-CORONER-PA: Adopt Resolution No. 2022-074, Resolution to Designate the Sheriff as the Authorized Agent, and Designating the Assistant Sheriff, Chief Deputy Sheriff, Lieutenant and the Administrative Services Manager as Alternate Authorized Agents to Apply for and Administer Federal Financial Assistance Under Fiscal Year 2021 State Homeland Security Grant Program ("FY 21 HSGP") Administered by the California's Governor's Office of Emergency Services ("Cal OES"). All Districts. [Total Cost \$232,511] 100% Federal Grant Revenue

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2022-074, Resolution to Designate the Sheriff as the Authorized Agent, and Designating the Assistant Sheriff, Chief Deputy Sheriff, Lieutenant and the Administrative Services Manager as Alternate Authorized Agents to Apply for and Administer Federal Financial Assistance Under Fiscal Year 2021 State Homeland Security Grant Program ("FY 21 HSGP") Administered by the California's Governor's Office of Emergency Services ("Cal OES"); and
2. Authorize the Sheriff, or designee, to sign the FY21 Standard Assurances and execute any related grant documents, including modifications, amendments, extensions, progress reports, and payment requests that may be necessary for the completion and administration of the FY 21 HSGP.

**ACTION:Policy**

  
Donald Sharp, Assistant Sheriff 5/16/2022

---

**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: May 24, 2022  
xc: Sheriff

Kecia R. Harper  
Clerk of the Board

By:   
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 232,511	\$ 232,511	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Federal Grant Revenue 100%			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 21/22-22/24	

**CEO RECOMMENDATION:** Approve

BR 22-082

**BACKGROUND:**

**Summary**

The purpose of the FY 2021 State Homeland Security Grant Program (HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and prepare the nation for the threats and hazards that pose the most significant risk to the security of the United States.

On behalf of the County, Emergency Management Department (EMD), as the lead County agency, applied to Cal OES for the FY 21 HSGP Grant. On October 27, 2021, Cal OES awarded EMD federal pass-through funding in the amount of \$2,477,018 to enhance the County's abilities to prevent, deter, respond to, and recover from threats and incidents of terrorism and other catastrophic events. Since 2007, the Sheriff's Department has received a share of HSGP funding for projects meeting the State of California Homeland Security strategic objectives that demonstrate a nexus to terrorism.

The Sheriff's Department's recent HSGP awards include:

- SHSP FY20: \$480,799/Board Approved on September 21, 2021 (3.25)
- SHSP FY19: \$658,887/Board Approved on November 5, 2019 (3.22)
- SHSP FY18: \$197,739/Board Approved on April 30, 2019 (3.32)
- SHSP FY18: \$82,368/Board Approved on December 17, 2019 (3.38) (Funds Increased)
- SHSP FY18: \$214,089/Board Approved on January 17, 2017 (3.32)

**Signature Authority Requirement**

In order to be eligible for the funds, EMD requires a governing body resolution designating signature authority to authorized agents to sign off on all grant-related activities from each subrecipient. The titles of the designated authorized agent and the designated alternate authorized agents listed in the resolution are authorized to engage with EMD regarding grants for which they are the fiduciary agent.

The Sheriff's Department projects under FY 21 HSGP include the Regional Training Project, which funds training to increase awareness of terrorism across all disciplines and sectors and

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

improve officer's ability to recognize and respond to terrorist acts and the purchase of two x-ray systems to identify hazardous devices and increase the overall safety of personnel and the public by looking in various types of containers and packages before opening by hand and providing valuable intelligence to devise a mitigation plan.

**Impact on Residents and Businesses**

These funds have no adverse effect on citizens or businesses. Local law enforcement officers will be fully trained and equipped to respond to a terrorist attack.

**Additional Fiscal Information**

These projects are included in the FY22/23 budget; therefore, a budget adjustment is not required. This grant is federally funded through Cal OES and is 100% reimbursable. EMD will reimburse the Department via an intra-fund budget transfer for allowable purchases upon completion of the projects.

**ATTACHMENTS:**

1. Resolution 2022-074
2. Riverside County Sheriff Department's HSGP FY21 Grant Award Letters

  
Rebecca S Cortez, Principal Management Analyst

5/17/2022

1 **BOARD OF SUPERVISORS**

**COUNTY OF RIVERSIDE**

2 **RESOLUTION NO. 2022-074**

3 RESOLUTION TO DESIGNATE THE SHERIFF AS THE AUTHORIZED AGENT, AND  
4 DESIGNATING THE ASSISTANT SHERIFF, CHIEF DEPUTY SHERIFF, LIEUTENANT  
5 AND THE ADMINISTRATIVE SERVICES MANAGER AS ALTERNATE AUTHORIZED  
6 AGENTS TO APPLY FOR AND ADMINISTER FEDERAL FINANCIAL ASSISTANCE  
7 UNDER THE FISCAL YEAR 2021 STATE HOMELAND SECURITY GRANT PROGRAM  
8 ("FY 21 HSGP") ADMINISTERED BY THE CALIFORNIA GOVERNOR'S OFFICE OF  
9 EMERGENCY SERVICES ("CAL OES")

10 **WHEREAS**, the Board of Supervisors of the County of Riverside, State of California, in  
11 regular session on December 14, 2021, Minute Order 3.10, accepted the Fiscal Year 2021 State  
12 Homeland Security Grant Program ("FY 21 HSGP") grant funding from the California  
13 Governor's Office of Emergency Services ("Cal OES") for a total aggregate amount of  
14 \$2,477,018 and for a performance period of September 1, 2021 through May 31, 2024, awarded  
15 to the Riverside County Operational Area with the Emergency Management Department  
16 ("EMD") as the lead agency; and

17 **WHEREAS**, the Sheriff's Department desires to participate in FY 21 HSGP, funded  
18 through the U.S. Department of Homeland Security and administered by CalOES, to protect the  
19 lives of law enforcement officers by equipping law enforcement officers with interoperable  
20 communication equipment;

21 **NOW THEREFORE, BE IT RESOLVED, FOUND, DETERMINED AND**  
22 **ORDERED** by the Board of Supervisors of the County of Riverside, State of California, in  
23 regular session assembled on May 24, 2022, in the Board Chambers of the Board of Supervisors,  
24 located on the 1<sup>st</sup> floor of the County Administrative Center, 4080 Lemon Street, Riverside,  
25 California as follows:

1. That the Board of Supervisors finds and declares that the above Recitals are true, correct and incorporated herein.

FORM APPROVED COUNTY COUNSEL  
BY AMRIT K. PHILLON DATE 5/10/2022

MAY 24 2022 3.24

1 2. That the individuals whose title appears below are hereby designated as Authorized  
2 Agents and are authorized to execute for and on behalf of the County of Riverside, a  
3 political subdivision of the State of California, any actions necessary for the purpose of  
4 applying for and administering federal financial assistance provided by the Department of  
5 Homeland Security and sub-granted through the California Governor's Office of  
6 Emergency Services to the Riverside County Emergency Management Department.

7  
8  
9 Sheriff , OR

10 (Title of Authorized Agent)

11  
12 Assistant Sheriff , OR

13 (Title of Authorized Agent)

14  
15 Chief Deputy Sheriff , OR

16 (Title of Authorized Agent)

17  
18 Lieutenant , OR

19 (Title of Authorized Agent)

20  
21 Administrative Services Manager

22 (Title of Authorized Agent)

2 RESOLUTION 2022-074

3 RESOLUTION TO DESIGNATE THE SHERIFF AS THE AUTHORIZED AGENT, AND  
4 DESIGNATING THE ASSISTANT SHERIFF, CHIEF DEPUTY SHERIFF,  
5 LIEUTENANT AND THE ADMINISTRATIVE SERVICES MANAGER AS ALTERNATE  
6 AUTHORIZED AGENTS TO APPLY FOR AND ADMINISTER FEDERAL FINANCIAL  
7 ASSISTANCE UNDER THE FISCAL YEAR 2021 STATE HOMELAND SECURITY  
8 GRANT PROGRAM ("FY 21 HSGP") ADMINISTERED BY THE CALIFORNIA  
9 GOVERNOR'S OFFICE OF EMERGENCY SERVICES ("CAL OES")

10 ADOPTED by Riverside County Board of Supervisors on May 24, 2022.

11 ROLL CALL:

12 Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
13 Nays: Non  
14 Absent: None

15 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of  
16 Supervisors on the date therein set forth.

17 KECIA R. HARPER, Clerk of said Board

18 By: \_\_\_\_\_

*Julie Martinez*  
Deputy

19  
20  
21  
22  
23 05.24.2022 3.24  
24  
25



Bruce Barton, Director  
Emergency Management Department

February 17, 2022

Riverside County Sheriff Dept.  
Matthew Jimenez, Assistant Sheriff  
John Shulda, Lieutenant  
Laronte Groom, Administrative Manager

RE: FY21 State Homeland Security Program Grant (SHSP) Award - \$165,511.00  
Grant #2021-0081 CFDA#: 97.067

The California Office of Emergency Services (CalOES) has approved Riverside County's FY21 State Homeland Security Program Grant (SHSP) application and has authorized the commencement of reimbursement requests as of **2/17/2022**. The grant cycle for this grant will **end on May 31, 2023**. All **final reimbursement requests** are **due** no later than **June 10, 2023**.

Upon approval of pending paperwork this letter serves as authorization to begin spending and requesting reimbursement of your Anti-Terrorism Approval Authority (ATAA) approved projects. In an effort to ensure that all awarded funds are expended the State is requiring that reimbursement requests should be made at least every 6 months. Expenses for equipment should be completed within the first 8 months after receiving this award letter. Training must be completed or scheduled within the first year of this grant. Under extenuating circumstances some exceptions may be approved. **Full Expenditure of the awarded funds is expected.**

Riverside County Operational Area may reduce, suspend, or terminate current and/or future grant funding, in whole or in part, or other measures may be imposed for any of the following reasons:

- Failure to submit required reports.
- Failure to expend a minimum of 90% of awarded funding.
- Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- Failure to comply with the requirements or statutory progress toward the goals or objectives of federal or state law.
- Failure to follow grant agreement requirements or special conditions.
- False certification in the application or document.
- Failure to adequately manage, monitor or direct the grant funding activities of their City/Agency.

Riverside County EMD does require you to provide a signed FY21 Grant Assurance and completed and signed Workbook Face-Sheet as soon as possible. Modifications and Reimbursement Requests cannot be processed until we receive these documents. Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalOES through the OA prior to incurring any costs.

By accepting this award, it is understood that you are agreeing to comply with all applicable federal, state, and local requirements of the grant as put forth in the FY21 Grant Assurances, federal and state guidances, and all provisions of 2 CFR 200 including part F- "Audit Requirements". Any funds found owed as a result of a final review or audit must be refunded to the County within 15 days upon receipt of an invoice from Riverside County EMD.

As always, please feel free to contact us with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Regards,

*Joe Barron*

Administrative Services Analyst II  
Riverside County EMD



Bruce Barton, Director  
Emergency Management Department

March 7, 2022

Riverside County Sheriff  
1500 Castellano Road  
Riverside, 92509-7136  
Attn: Sgt. Steven Davis

RE: FY21 State Homeland Security Program Grant (SHSP) Award - \$ 67,000. Grant #2021-0081 CFDA#: 97.067  
The California Office of Emergency Services (CalOES) has approved Riverside County Sheriff Department FY21 State Homeland Security Program Grant (SHSP) application for the Countywide Hazardous Material Group (CHOG). The grant cycle for this grant will **end on May 31, 2023**. All **final reimbursement requests** are **due** no later than **June 10, 2023**.

Upon approval of pending paperwork this letter serves as authorization to begin spending and requesting reimbursement of your Anti-Terrorism Approval Authority (ATAA) approved projects. To ensure that all awarded funds are expended the State requires that reimbursement requests should be made at least every 6 months. Expenses for equipment should be completed within the first 8 months after receiving this award letter. Training must be completed or scheduled within the first year of this grant. Under extenuating circumstances some exceptions may be approved. **Full expenditure of the awarded funds is expected.** Riverside County Operational Area may reduce, suspend, or terminate current and/or future grant funding, in whole or in part, or other measures may be imposed for any of the following reasons:

- Failure to submit required reports.
- Failure to expend a minimum of 90% of awarded funding.
- Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- Failure to comply with the requirements or statutory progress toward the goals or objectives of federal or state law.
- Failure to follow grant agreement requirements or special conditions.
- False certification in the application or document.
- Failure to adequately manage, monitor or direct the grant funding activities of their City/Agency.

Riverside County EMD does require you to provide a signed FY21 Grant Assurance and completed and signed Workbook Face-Sheet as soon as possible. Modifications and Reimbursement Requests cannot be processed until we receive these documents. Please remember that changes to your grant will require the approval of the OA prior to incurring any costs. All modifications, EHP's, sole source procurement, EOC and construction requests require additional approvals from CalOES through the OA prior to incurring any costs.

Grant funds must be used to supplement existing funds, however, may not replace funds that have been appropriated for the same purpose. Your Agency must not make or permit any award to any party that is debarred. You must obtain documentation of eligibility prior to making any agreement/payment with a vendor funded by SHSP. It is your agency's responsibility to obtain all additional approvals prior to expending the funds. Your agency is responsible for providing all necessary supporting documentation for reimbursements. If purchasing maintenance agreements, equipment upgrades, service fees, or continuation of a service, it is your responsibility to provide proof that these costs follow all of the guidelines of the grant. Additionally, all contracts/purchase orders must include the contract provisions link from the 2 CFR 200.

---

450 E ALLESANDRO BLVD  
RIVERSIDE, CALIFORNIA 92508

T: 951.358.7100 ♦ F: 951.358.7105 ♦ WEB: RIVCOEMD.ORG ♦ TDD: 951.358.5124



By accepting this award, it is understood that you are agreeing to comply with all applicable federal, state, and local requirements of the grant as put forth in the FY20 Grant Assurances, federal and state guidance, and all provisions of 2 CFR 200 including part F- "Audit Requirements". Any funds found owed as a result of a final review or audit must be refunded to the County within 15 days upon receipt of an invoice from Riverside County EMD. As always, please feel free to contact us with any questions you may have. I look forward to working with you and appreciate your cooperation and support.

Please review and have your agency's Authorized Agent sign, complete and return the spending plan Facesheets and Grant Assurances to Reyshawn Bobo. Reimbursements cannot be processed without them.

As always, please feel free to contact me with any questions you may have. Thank you for your cooperation and support.

Sincerely,

Reyshawn Bobo  
Program Coordinator I  
Emergency Management Department  
Planning Division Grant Programs  
(951) 977-6072  
[rbobo@rivco.org](mailto:rbobo@rivco.org)

---

450 E ALLESANDRO BLVD  
RIVERSIDE, CALIFORNIA 92508

T: 951.358.7100 ♦ F: 951.358.7105 ♦ WEB:RIVCOEMD.ORG ♦ TDD: 951.358.5124