

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.49  
(ID # 18904)

**MEETING DATE:**  
Tuesday, June 07, 2022

**FROM :** DISTRICT ATTORNEY:

**SUBJECT:** DISTRICT ATTORNEY: Request the Purchase and Authorize the Purchasing Agent to issue Purchase Orders for the purchase of twelve (12) vehicles for the District Attorney's Office and Approval of Budget Adjustment for the vehicles to replace aging fleet for the District Attorney's Office for FY 21/22, All Districts. [\$478,766 Total Cost - District Attorney FY21/22 Budget Savings 100%] (4/5 Vote Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Request the purchase and authorize the Purchasing Agent to issue a Purchase Order for the purchase of twelve (12) vehicles in the amount of \$478,766; and
2. Approve and direct the Auditor Controller to make the budget adjustment on the attached Schedule A.

**ACTION:**4/5 Vote Required, Policy

  
Jared Haringsma 5/9/2022


  
Sarah Franco, Director of Procurement & Fleet 5/18/2022

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: June 7, 2022  
xc: D.A.

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 478,766	\$ 0	\$ 478,766	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% District Attorney - FY22 Budget			<b>Budget Adjustment:</b>	Yes
			<b>For Fiscal Year:</b>	21/22

**C.E.O. RECOMMENDATION:**

**BACKGROUND:**

**Summary**

The District Attorney's Office needs to replace a portion of its aging fleet, which is recommended by the Fleet Vehicle Replacement Guidelines/Equipment Life Cycles. This includes twelve (12) vehicles; six (6) full-size sedans, five (5) Intermediate-size sedans, and one (1) 4x4 ¾-ton truck. The department has 11 vehicles that are 14 years or older and one 4x4 ¾-ton truck that is 11 years old with over 150,000 miles, in its current fleet, which clearly exceeds the Fleet Vehicle Replacement Guidelines. District Attorney vehicles that are over the 7-year mark are no longer covered under the maintenance agreement, resulting in direct department billing for each service instance, which in turn increases departmental spending; because of this, the vehicles are not cost effective to be driven. In addition, having an aging fleet presents a safety concern for Public Safety County employees.

The District Attorney plans to use existing FY21-22 budget savings to purchase the vehicles.

**Impact on Residents and Businesses**

The purchase is being funded 100% by existing budget savings for the District Attorney's Office, therefore there is no additional impact on the General Fund.

**Additional Fiscal Information**

N/A

**Contract History and Price Reasonableness**

N/A

**ATTACHMENTS:**

**SCHEDULE A.      BUDGET ADJUSTMENT**

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*Heydee Koury*  
Heydee Koury, Sr Accountant - Auditor 5/18/2022

  
Suzanna Hackley, Assistant Director of Purchasing and Fleet Service 5/18/2022

*Rania Odenbaugh*  
Rania Odenbaugh, Director of Constituent Services 6/1/2022

**Schedule A – Budget Adjustment  
FY21/22**

**Increase Appropriations:**

45300 7300500000 546320	Vehicles-Cars/Light Trucks	\$478,766
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**Increase Estimated Revenues:**

45300 7300500000 777620	Vehicles Cost Recovery	\$478,766
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