## SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



**ITEM:** 3.17 (ID # 19105)

**MEETING DATE:** 

Tuesday, June 14, 2022

FROM: RUHS-PUBLIC HEALTH:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM – PUBLIC HEALTH: Ratify and Approve the Amendment No. 2 to the Subrecipient Agreement Between Desert Health Care Foundation and County of Riverside for Fiscal Intermediary and COVID-19 Support to Community Based Organizations ("CBOs") and Faith Based Organizations ("FBOs") in the Coachella Valley and Eastern Coachella Valley, without seeking competitive bids, in the amount of \$750,000 through December 31, 2022, All Districts. [\$750,000 - 100% Federal Funds]

#### **RECOMMENDED MOTION:** That the Board of Supervisors:

- 1. Ratify and approve the Amendment No. 2 to the Subrecipient Agreement between Desert Health Care Foundation and County of Riverside for Fiscal Intermediary and COVID-19 Support to CBOs and FBOs in the Coachella Valley and Eastern Coachella Valley, without seeking competitive bids, to increase the total Agreement amount by \$750,000 from \$2,400,000 to \$3,150,000 and extend the Agreement term from April 1, 2022 through December 31, 2022;
- 2. Authorize the Chair of the Board of Supervisors to sign the Amendment No. 2 on behalf of the County; and

Continued on page 2

**ACTION:Policy** 

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Washington and duly carried, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Spiegel, and Washington

Navs:

None

Absent: Date:

Perez and Hewitt June 14, 2022

watari, Director of Public Health

XC:

RUHS-PH

3.17

Kecia R. Harper

Clerk of the Board

#### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

#### **RECOMMENDED MOTION:** That the Board of Supervisors:

3. Authorize the Director of Public Health or designee, in accordance with Ordinance No. 459, based on the availability of fiscal funding and approved as to form by County Counsel to sign any certifications, reports or amendments to the Agreement that include modifications to the statement of work that stay within the intent of the Agreement; the performance period; and or amendments to the compensation provisions that do not exceed the sum total of ten percent (10%) of the total annual cost of the agreement

FINANCIAL DATA	Curren	t Fiscal Year:	Ne	xt Fiscal Ye	ar:	То	tal Cost:	Ongoin	g Cost
COST	\$	250,000	\$	500,	000		\$ 750,000	ED LEAS BLOCK THE BOY	\$ 0
NET COUNTY COST		\$ 0		\$	0		\$ 0		\$ 0
SOURCE OF FUNDS	<b>5:</b> 100	% Federal	Fund	ls			Budget Adju	ustment:	No
							For Fiscal Y	ear: 21/2	2-22/23

C.E.O. RECOMMENDATION: Approve

#### **BACKGROUND:**

#### **Summary**

On March 4, 2020, Governor Gavin Newsom proclaimed a State of Emergency in the State of California as a result of COVID-19 and issued additional declarations and executive orders due to the ongoing nature of the emergency. On March 8, 2020, the Riverside County Public Health Officer proclaimed a local public health emergency in response to the increase of new coronavirus disease 2019 (COVID-19) cases in Riverside County.

The global pandemic of COVID-19 disease has affected more than three hundred thousand individuals in Riverside County, which created an immediate need to assist Riverside County residents and businesses. The Riverside University Health System – Public Health (RUHS-PH) entered into agreements with several key community agencies, such as the Desert Healthcare Foundation (DHCF), for fiscal intermediary and COVID-19 support services to community-based organizations (CBOs) and faith-based organizations (FBOs). The goal of this service is for the contractors to assist RUHS-PH to distribute funds more quickly to CBOs and FBOs to support their work in the prevention, identification, and mitigation related to the current pandemic.

Amendment 2 will extend the term and increase the funding to Agreement with DHCF to continue to assist and support the CBOs and FBOs in their efforts to continue to reduce the impact of the current pandemic in their communities.

#### Impact on Residents and Businesses

There is no negative impact on residents or businesses. The collaboration between RUHS-PH and DHCF has been critical to the success of the response to the pandemic. DHCF provides the

### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

ability to quickly disburse the resources available to support and protect individuals and communities in under-resourced areas of the Coachella Valley to slow the spread of COVID-19.

#### **Additional Fiscal Information**

The California Department of Public Health (CDPH) allocated funding for COVID-19 Epidemiology Laboratory Capacity Enhancing Detection Expansion (ELC3) to RUHS-PH to support a broad range of COVID-19/SARS-CoV-2 testing, case investigation and contact tracing, surveillance, containment, and mitigation.

No County General Funds will be required. All costs associated with these Agreements are funded via the ELC3 grant as follows:

FY	ELC 3 Funding Amount
FY 21/22	\$250,000
FY 22/23	\$500,000
Total	\$750,000

#### Contract History and Price Reasonableness

On October 29, 2020, and under the Emergency Procurement approval, the County of Riverside entered into agreement with several CBOs and FBOs, including Desert Healthcare Foundation, to provide fiscal intermediary services for emergency COVID-19. The Desert Healthcare Foundation Amendment 1 extends the original agreement through March 31, 2022, and Amendment 2 extends the agreement through December 31, 2022.

The request to contract with the organizations was initiated as a result of the COVID-19 pandemic. On March 26, 2020, and under the authority of Riverside County Ordinance Nos 442, 459 and 533, the Riverside County Executive Officer, as director of emergency services for the County of Riverside, issued an order suspending the competitive bidding process for necessary goods and services immediately needed in the County of Riverside's operations for the preservation of life and property during the existence of a Local Emergency in the County of Riverside regarding COVID-19.

The use of fiscal intermediaries served two important purposes. The first was to provide needed resources to those serving vulnerable populations (the uninsured, underinsured and the elderly in nursing homes.) The second was to collaborate with key stakeholders who are trusted community members to reach those populations disproportionately affected due to language, cultural, or geographical barriers with education, outreach, resources, and referrals for testing and/or vaccinations. The selection of each of these agencies to act as fiscal intermediaries was based on several key requirements. These include having the capacity, knowledge, and existing infrastructure to distribute funds quickly and efficiently, to ensure adherence to all federal requirements, and for the majority of these agencies, to have strong, pre-existing connections with subrecipients serving target populations.

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The Desert Healthcare Foundation (DHCF) is a trusted, non-profit organization working to strengthen communities in the eastern Riverside County for more than 50 years. DHCF's experience as one of the largest funders in the Coachella Valley makes them uniquely qualified to serve as a fiscal intermediary. DHCF has overseen the distribution of funds to other CBOs serving medically disadvantaged groups, including, but not limited to African American communities, Native Hawaiian/Pacific Islanders, and migrant farm workers and their families.

#### **ATTACHMENTS:**

- A. Single Source Justification
- B. Amendment No. 2 to the Subrecipient Agreement; Contract No. 21-024

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# COUNTY OF RIVERSIDE AMENDMENT NO. 2 TO THE SUBRECIPIENT AGREEMENT WITH DESERT HEALTHCARE FOUNDATION

Original Contract Term:

October 29, 2020, through December 31, 2020

Contract Term Extended To:

December 31, 2022

Effective Date of Amendment:

April 1, 2022

Original Contract Amount:

\$1,200,000

Amendment #1 Amount:

\$1,200,000

Amended Contract Amount: \$3,150,000 (an increase of \$750,000)

This Amendment No. 2 (Amendment) to the Subrecipient Agreement for Fiscal Intermediary and COVID-19 Support to Community Based Organizations and Faith Based Organizations in the Coachella Valley and Eastern Coachella Valley entered into on October 29, 2020, by and between the COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of its Riverside University Health System - Public Health ("COUNTY"), and Desert Healthcare Foundation, a California non-profit organization, ("SUBRECIPIENT"), is amended as follows:

WHEREAS, COUNTY and SUBRECIPIENT entered into that certain Subrecipient Agreement on October 29, 2020 (the "Agreement"); and

WHEREAS, COUNTY and SUBRECIPIENT entered into that certain Amendment No. 1 to the Agreement executed on May 11, 2021, to modify the term period, compensation provisions, and attachments; and

WHEREAS, COUNTY and SUBRICIPIENT now desire to amend the Agreement to extend the term period, increase the compensation, and update the Exhibits and Attachments of the Agreement.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

- 1. Article 2, <u>Period of Performance</u>, first sentence is deleted in its entirety and replaced with the following: "This Agreement shall be effective from October 29, 2020 (the "Effective Date") and continue in effect through December 31, 2022, unless terminated earlier"
- 2. Article 3, <u>Compensation</u>, Section 3.1, is here amended to increase SUBRECIPIENT allocation amount by \$750,000 for a total contract amount of \$3,150,000. Section 3.1 of the Agreement shall now read as follows:

"3.1 COUNTY shall pay SUBRECIPIENT the amount not to exceed twenty percent (20%) of CARES Act funding and twenty percent (20%) of Epidemiology and Laboratory Capacity - Enhancing Detection (ELC2) funding for services rendered in Exhibit A of this Agreement, and the amount not to exceed of \$325,000 of Epidemiology and Laboratory Capacity - Enhancing Detection Expansion (ELC3) funding, for services rendered in Exhibit A-1, attached hereto, to cover administrative costs incurred as part of this Agreement, as specified in the Payment Provision Exhibit B attached hereto."

**3.** Article 3, <u>Compensation</u>, Section 3.2, is deleted in its entirety and replaced with the following:

"3.2 COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specified amounts of services or products. Unless otherwise specifically stated in Exhibit B and Exhibit B-1, COUNTY shall not be responsible for payment of any of SUBRECIPIENT's expenses related to this Agreement. One hundred percent (100%) of all funding allocated to SUBRECIPIENT, pursuant to this Agreement, shall be expended as specified in Table 1: Funding Expenditure Deadlines below:

**Table 1: Funding Expenditure Deadlines** 

Funding Source	Amount	Expenditure Deadline
CARES Funding	\$600,000	12/31/2021
Epidemiology and Laboratory Capacity - Enhancing Detection (ELC2)	\$600,000	6/30/2021
Epidemiology and Laboratory Capacity - Enhancing Detection Expansion (ELC3)  Remaining balance after 3/31/2022 from ELC3 funding above will rollover for new	\$1,200,000	12/31/2022
expenditure deadline Epidemiology and Laboratory Capacity - Enhancing Detection Expansion (ELC3) - Additional Funding	\$750,000	12/31/2022

Any CARES Act funding and any ELC funding paid to SUBRECIPIENT, but not expended by the deadline expressed above or not expended because of early termination of this Agreement, shall be returned to COUNTY immediately upon termination of this Agreement."

- 4. Article 3, <u>Compensation</u>, Section 3.3, Paragraph a), is amended to include additional backup documentation. Paragraph a) will now read as follows:
  - a) Each invoice shall contain a minimum of the following information: invoice number and date; remittance address; bill-to addresses of ordering department/division; Agreement number (contract ID#21-024); Grant number (Grant #HS100183); item descriptions, actual administration cost, Agreement/subcontract agreement cost, CBO's actual expenditures, and invoice total.
- 5. Article 21, Subcontractors/CBOs/FBOs, Section 21.2, Progress Reports is hereby amended to delete last sentence in paragraph that reads: "Submit all progress reports to ELC Reports@ruhealth.org."
- 6. Article 21, Subcontractors/CBOs/FBOs, Section 21.2, Progress Reports, Table 2: Progress Reports Deadlines is hereby replaced with the following Table 2 to read as follows:

**Table 2: Progress Reports Deadlines** 

Grant-Funding Source	Reporting Period	Reports Due
ELC2	Jan 1, 2021 – Mar 31, 2021	5/15/2021
ELC2	Apr 1, 2021 – Jun 30, 2021	8/15/2021
ELC3	Apr 1, 2021 – Jun 30, 2021	8/15/2021
ELC3	Jul 1, 2021 – Sep 30, 2021	11/15/2021
ELC3	Oct 1, 2021 – Dec 31, 2021	2/15/2022
CARES	Jan 1, 2021 – Dec 31, 2021	2/15/2022
ELC3	Jan 1, 2022 – Apr 30, 2022*	5/15/2022
ELC3	May 1, 2022 – Jul 31, 2022	8/15/2022
ELC3	Aug 1, 2022 – Oct 31, 2022	11/15/2022
ELC3	Nov 1, 2022 – Dec 31, 2022	2/15/2023

<sup>\*</sup>Quarter contains one additional month to align progress reporting with ELC grant guidance

- 7. Exhibit A-1, SCOPE OF SERVICES ELC3 Funding, consisting of two (2) pages, is hereby deleted is its entirety for clarity and replaced with "Exhibit A-1, SCOPE OF SERVICES 4/1/22 12/31/22" attached hereto and incorporated by this reference.
- 8. Exhibit B, PAYMENT PROVISION, is deleted in its entirety and replaced with the new Exhibit B, PAYMENT PROVISIONS, consisting of two (2) pages, attached hereto and incorporated by this reference.
- 9. Attachment 2, Census Tracts in the Lowest Quartile of the Healthy Places Index, is deleted in its entirety and replaced with new Attachment 2 Census Tracts

in the Lowest Quartile of the Healthy Places Index, attached hereto and incorporated by this reference.

- 10. Attachment 3, Examples of Allowable Activities under this Funding Opportunity, is deleted in its entirety and replaced with new Attachment 3 Examples of Allowable Activities under this Funding Opportunity, rev. 3.17.22, consisting of two (2) pages, attached hereto and incorporated by this reference.
- 11. Attachment 4, CBOs, is deleted in its entirety and replaced with the new Attachment 4 Eligible CBO's and Budget, consisting of one (1) page, attached hereto and incorporated by this reference.
- 12. All other terms and conditions of the Agreement not modified herein shall remain unchanged.

[SIGNATURES ON NEXT PAGE]

**IN WITNESS WHEREOF,** the Parties hereto have caused their duly authorized representatives to execute this Amendment.

COUNTY OF RIVERSIDE, a political subdivision of the State of California	<b>DESERT HEALTHCARE FOUNDATION,</b> a California non-profit organization
By: Jeff Hewitt	By:
Title: Chair of the Board of Supervisors	Title: CEO
Dated:	Dated: <u>5/8/2022</u>
ATTEST: Kecia R. Harper, Clerk of the Board	
By: July Marthury	
APPROVED AS TO FORM:	
County Counsel By: Esen Sainz	

Esen Sainz, Deputy County Counsel

#### EXHIBIT A-1 SCOPE OF SERVICES

The County of Riverside (COUNTY) amends the existing agreement with Desert Healthcare Foundation (SUBRECIPIENT) in its coordinating role and as Fiscal Intermediary to distribute funds to Community-Based Organizations (CBOs) participating in the Coachella Valley Equity Collaborative. The amendment intends to continue supporting the work of CBOs in the prevention, identification, and mitigation of COVID-19, and expand supporting COVID-19 vaccination efforts to serve communities that have been disproportionately impacted by the disease. These impacted communities include, but are not limited to, those census tracts identified by the California Department of Public Health (CDPH) as being in the lowest quartile of the Healthy Places Index (HPI) [See Attachment 2].

Funds from the COUNTY may only be used for expenditures necessary to educate about and address the current COVID-19 pandemic, including vaccine outreach, education, enrollment, appointments, follow-ups, and any additional activities that may be necessary to fully vaccinate as many eligible recipients as possible, and to assist with treatment resources. They may not be allowed to purchase incentives or provide stipends to individuals to encourage a specific action (e.g., testing, wearing a mask, participating in contact tracing, etc.). Funds may not be allocated to any agency/location without receiving approval of the COUNTY.

#### **SUBRECIPIENT Responsibilities:**

- 1. Implement an expedited and streamlined application process and funding mechanism to directly fund CBOs [See Attachment 4] to perform COVID-19 testing and vaccination outreach, education, and/or response activities.
- 2. Identify a lead organization(s) for each geographic/focus area to coordinate with other CBOs/FBOs (Faith-Based Organizations) that are funded so that activities and events are coordinated.
- Collect, review, and approve completed applications for funding from CBOs.
   Applications should include a Scope of Work (SOW), budget, budget
   justification, and evaluation plan. Examples of allowable activities are provided [See Attachment 3].
- 4. Facilitate weekly meetings to ensure grantees' activities are coordinated, that active collaboration amongst grantees occurs, and lessons learned are shared.
- 5. Receive and compile monthly progress reports from grantees and provide progress reports to the COUNTY on a quarterly basis. Progress reports will include a highlight of activities conducted (e.g., number of tests/vaccines performed at the testing/vaccination events, number of persons contacted through outreach, numbers of vaccines and other supplies distributed, etc.) dollars spent and encumbered, and any administrative costs incurred.
- 6. Compile a final report at the end of the contract period and provide to COUNTY.
- 7. Intervene and redirect funds, with COUNTY's pre-approval, to ensure funding is utilized by the required timelines.
- 8. Ensure all funding is spent by December 31, 2022, and the COUNTY is invoiced

- by February 15, 2023.
- 9. Share impact stories, testimonials, and photos for use on social media, newspapers, press conferences, and/or other messaging platforms upon receiving permission from participants.
- 10. Share publicly available data provided by COUNTY- with CBOs and FBOs
- 11. Collaborate with COUNTY to collect, analyze and report COVID-19 vaccine data using an equity lens and inform Collaborative priorities.
- 12. Maintain and regularly update a master calendar of events for all CBOs performing activities or hosting events under this funding opportunity.
- 13. Facilitate meetings between the SUBRECIPIENT, CBOs, FBOs, COUNTY, and others to discuss COVID-19 vaccination strategies, opportunities for improved or better coordination, and to highlight success stories.
- 14. Identify additional resources needed to support, enhance and/or expand ongoing activities.

#### **COUNTY – Public Health Responsibilities:**

- Provide funding to SUBRECIPIENT to serve as the local coordinator of the Coachella Valley Equity Collaborative and as the Fiscal Intermediary to fund CBOs to perform COVID-19 testing, vaccination outreach, education, and response activities.
- 2. Make available all messaging materials, videos, press releases, and educational materials (in English and Spanish) to CBOs and FBOs to adapt, modify, or use for outreach and educational purposes.
- 3. Provide publicly available data on a weekly basis to SUBRECIPIENT on vaccination and testing, case, and mortality rates in the Coachella Valley.
- 4. Include SUBRECIPIENT in meetings and discussions related to vaccination strategies, areas of focus, and resource availability.
- 5. Assist SUBRECIPIENT, CBOs, and FBOs with the development of consistent messaging on the status of the pandemic and the re-opening process/ticr movement.
- 6. Assist the SUBRECIPIENT, CBOs, and FBOs in their efforts to secure and reserve County facilities to support project activities.
- 7. Compensate SUBRECIPIENT for providing administrative oversight for the grant/project. Compensation will be a total of \$125,000.

### EXHIBIT B PAYMENT PROVISION

SUBRECIPIENT shall receive payment by the COUNTY for the following services provided as specified in Exhibit A, Scope of Services: fiscal intermediary services and COVID-19 collaborated effort services.

#### 1. FISCAL INTERMEDIARY AND SUPPORT SERVICES

### 1.1 SUBRECIPIENT's compensation for fiscal intermediary and administration services:

Fiscal Intermediary and Administration Cost - Grant Funding the Services	Amount
CARES	\$120,000
ELC2	\$120,000
ELC3	\$325,000
Total	\$565,000

#### 1.2 Distribution of allocations to CBOs/FBOs:

Funding Distribution to CBOs and FBOs	Amount	
CARES	\$480,000	
ELC2	\$480,000	
ELC3	\$1,625,000	
Total	\$2,585,000	

#### 2. TOTAL SUBRECIPIENT AGREEMENT AMOUNT

Services	Amount
Fiscal Intermediary and Support Cost	\$565,000
Allocation to CBOs/FBOs for COVID-19 Collaborated Efforts	\$2,585,000
Total	\$3,150,000

#### 3. **Invoicing**

Source of Funding	Distribution	Time Coverage
CARES Funding	Upon execution of Agreement.	Effective date – Dec 31, 2021
Epidemiology and Laboratory Capacity - Enhancing Detection (ELC2)	Quarterly invoice up to the last quarter.  Last quarter switch to monthly invoicing (months 1 and 2 may continue to include estimated expenses.  Last month must reflect actual expenses.)	January 1, 2021 – June 30, 2021
Epidemiology and Laboratory Capacity - Enhancing Detection Expansion (ELC3)	Quarterly invoice up to the last quarter.  Invoice schedule as follows: Execution of A1 - \$300,000  July 1, 2021 - \$300,000  October 1, 2021 - \$300,000  Jan 1, 2022 - March 31, 2022 - switch to monthly invoicing (months 1 and 2 may continue to include estimated expenses. Last month must reflect actual expenses.)  April 1, 2022 - Dec 31, 2022, continue invoicing	April 1, 2021 – March 31, 2022  April 1, 2022 – December 31, 2022
	on a monthly basis due the 30 <sup>th</sup> of the following month and must reflect actual expenses. Invoices must include supporting documentation specified on Section 3.3, Paragraph a) in the Agreement.	

#### 4. **SUBRECIPIENT understands and agrees:**

- 4.1 Funds may only be used for expenditures necessary to educate about and address the COVID-19 pandemic.
- 4.2 They may not be allowed to purchase incentives or provide stipends to individuals to encourage a specific action (e.g., testing, wearing a mask, participating in contact tracing, etc..).
- 4.3 COUNTY and SUBRECIPIENT will comply with all audit requirements outlined in the agreement.

#### **ATTACHMENT 2**

### Census Tracts in the Lowest Quartile of the Healthy Places Index

Interactive map link:

 $\underline{https://countyofriverside.maps.arcgis.com/apps/webappviewer/index.html?id=08b3fa52b06a4837b8544ff3111fdd5}$ 

#### ATTACHMENT 3

### Examples of Allowable Activities under this Funding Opportunity (Rev. 3.18.22)

Activities are eligible for funding in three (3) areas, including (but not limited to):

The Desert Healthcare Foundation continues to support the Coachella Valley Equity Collaborative and will maintain existing partnerships with local school districts, local colleges, healthcare providers, growers, employers, and other community partners. Assists with coordination and equitable deployment of healthcare resources including but not limited to testing, vaccines, monoclonal antibodies, and antiviral medication, and coordinate public outreach and education, including but not limited to, training for partners and staff conducting testing, outreach, and education.

### Public outreach and education (including training for staff conducting outreach/education)

- 1. Topics:
  - a. COVID-19 vaccine facts
  - b. COVID-19 vaccine Why, How, What to Expect
  - c. Frequently asked questions about COVID-19, variants, vaccines, treatment, statistics.
  - d. Schedule first and second doses, as needed
  - e. Schedule booster shots as needed.
  - f. Schedule vaccines for children.
- 2. Methods (English, Spanish, Purépecha):
  - a. Social Media Activities (specially to reach younger populations).
  - b. Radio Advertisements.
  - c. Print media advertisements.
  - d. Storytelling and Testimonials.
  - e. Door-to-door outreach by Community Health Workers (Promotores).
  - f. Flyers (excluding V-safe flyer/resources), brochures, and other printed educational materials.
  - g. Television Advertisements.
  - h. Connect IE (a public outreach website that provides Inland empire residents with community resources)
  - i. Coordination with the COUNTY Business Ambassador Program.

#### COVID-19 vaccine and testing, including mobile vaccination/testing clinics

- 1. Inform and refer community members and businesses about existing COVID-19 vaccination and testing sites
  - a. Current information on testing locations and hours can be found http://www.ruhealth.org/covid-19-vaccine

- b. Vaccination and testing clinic dates, hours, and locations may be adjusted to accommodate a large business or community members.
- c. CBOs may assist with transportation
- d. Develop informational flyers (excluding V-safe flyer/resources), and/or social media campaigns to raise awareness about upcoming vaccination/testing clinics
- 2. COVID-19 Mobile Vaccination and Testing Sites
  - a. COUNTY Mobile Teams or other healthcare providers will administer COVID-19 vaccine doses.
  - b. COUNTY will provide lists of vaccine recipients for follow-up appointments as needed, ensuring HIPAA policies and procedures for maintaining the privacy and the security of individually identifiable health information is enforced.
  - c. CBOs will help identify locations, dates, and times for vaccination/testing events
  - d. CBOs will advertise the vaccination/testing events and recruit participation from the community
  - e. CBOs may assist with transportation
  - f. Focus on high-risk communities

#### Provide COVID-19 Resources to Communities in Need

- 1. Connect families to transportation, housing assistance, cash assistance, food banks, healthcare services, etc.
- 2. Purchase supplies and/or personal protective equipment (PPE) for individuals and families as a means to promote harm reduction
  - a. Hand sanitizer
  - b. Masks
  - c. Hand washing stations
  - d. Cleaning/disinfectant
  - e. Gloves
  - f. Other items to be identified by the community that are subject to approval by CoR-Public Health and align with grant guidelines

#### **ATTACHMENT 4**

### Eligible CBOs

SUBRECIPIENT shall distribute funding to the selected CBO's identified in the table below.

Eligible CBO's	Increased Amount – Amendment 2
Alianza CV	\$35,000
El Sol Neighborhood Educational Center (NEC)	\$150,000
Galilee Center	\$70,000
Pueblo Unido	\$35,000
TODEC	\$300,000
Youth Leadership Institute	\$35,000
Total CBO ELC Funding Allocation:	\$625,000

Signature: Can Saing

Email: esainz@rivco.org

### 21-024 Desert Healthcare Foundation-Amendment 2-Vendor signed

Final Audit Report

2022-05-10

Created:

2022-05-09

By:

Raveena Chara (R.Chara@ruhealth.org)

Status:

Transaction ID:

CBJCHBCAABAAtO5N4v\_smvYhre5m1WKzvJaLH\_beqleL

### "21-024 Desert Healthcare Foundation-Amendment 2-Vendor si gned" History

- Document created by Raveena Chara (R.Chara@ruhealth.org) 2022-05-09 - 10:08:07 PM GMT
- Document emailed to Conrado Barzaga (cbarzaga@dhcd.org) for signature 2022-05-09 - 10:08:43 PM GMT
- Email viewed by Conrado Barzaga (cbarzaga@dhcd.org) 2022-05-09 - 10:24:08 PM GMT
- Document e-signed by Conrado Barzaga (cbarzaga@dhcd.org) Signature Date: 2022-05-09 - 10:28:21 PM GMT - Time Source: server
- Document emailed to Esen Sainz (esainz@rivco.org) for signature 2022-05-09 - 10:28:23 PM GMT
- Email viewed by Esen Sainz (esainz@rivco.org) 2022-05-10 - 10:37:01 PM GMT
- Document e-signed by Esen Sainz (esainz@rivco.org) Signature Date: 2022-05-10 - 10:37:42 PM GMT - Time Source: server
- Agreement completed. 2022-05-10 - 10:37:42 PM GMT



Da	te:	March 15, 2022	
Fro	m;	Kim Saruwatari, Director	
То		Board of Supervisors/Purchasi	ng Agent
Via	Ĺ	Wendy Hetherington, 951-358-	5557
Sul	oject:		equest for Desert Healthcare Foundation for the aboratory Capacity (ELC) grant
sin	gle source.		of my department requesting approval for a sole or ergency, the time to develop a statement of work sole or single source.)
1.	Supplier b	peing requested: Desert Health	ncare Foundation
2.	Vendor ID	: 0000012216	
3.	■ Single	Source ☐ Sole So	urce
4. I		endor for your department? (	ved approval for a sole or single source request If yes, please provide the approved sole or single
	□ <b>Yes</b> SSJ#_	■ No	
4a.	Was the r	equest approved for a differe	nt project?
	□Yes		
_	□ 162	■ No	
5.		■ No ervice being requested:	
5.	Supply/Se Extend the budget of I	ervice being requested:  e project timeline for existing pro Desert Healthcare Foundation to any and COVID-19 support to co	fessional service agreement and increase the assist RUHS-Public Health as the Fiscal mmunity-based organizations (CBOs) and faithella Valley and Eastern Coachella Valley.
	Supply/Se Extend the budget of I Intermedia based orga	ervice being requested:  e project timeline for existing proposert Healthcare Foundation to any and COVID-19 support to coanizations (FBOs) in the Coache	assist RUHS-Public Health as the Fiscal mmunity-based organizations (CBOs) and faith-
	Supply/Se Extend the budget of Intermedia based orga Unique fe Formed in wellness s	ervice being requested:  e project timeline for existing proposert Healthcare Foundation to any and COVID-19 support to coanizations (FBOs) in the Coache  atures of the supply/service be 1967, the Desert Healthcare For ervices and programs across the	o assist RUHS-Public Health as the Fiscal mmunity-based organizations (CBOs) and faithella Valley.

Geoffrey Leung, M.D., Public Health Officer

Kim Saruwatari, M.P.H., Director



nonprofit entities or to new start-up nonprofit organizations. The roles of DHCF encompass fiscal sponsorship and incubator of new collaborative projects.

DHCF will be able to continue being Fiscal Intermediary supporting CBOs and FBOs providing services in the Coachella Valley and Eastern Coachella Valley. No alternative FI in the Coachella Valley will be able to implement and continue the same level of service DHCF has provided with this current contract. More specifically, DHCF has the rapport and relationships established within the community that serves medically disadvantaged groups, including, but not limited to African American communities, Native Hawaiian/Pacific Islanders, and migrant farm workers and their families, etc.

The spread of the COVID-19 pandemic created delays and added needs within the community. A contract extension and increased budget will permit DHCF to remain steady as Fiscal Intermediary (FI) supporting CBOs and FBOs providing crucial services in the fight against COVID-19 and allow them to complete the scope of services they have already started

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:

Due to COVID-19 reassignment of RUHS-Public Health's staff at the start of the pandemic, RUHS-Public Health did not have the capacity oversee and manage extensive groundwork to provide public outreach and education, inform and refer community members to COVID-19 testing sites, and connect families to important resources such as to food banks and healthcare services.

DHCF has been overseeing the work CBOs and FBOs have been doing. The current contract and work carried forth by DHCF will enable RUHS-Public Health to continue providing valuable services and establish community partner relationships for ongoing efforts.

From: April 1, 2022 to December 31, 2022

8. Period of Performance:

	Is this an annually renewable contract? Is this a fixed-term agreement:	■ No □ No	□ Yes ■ Yes	
9.	Identify all costs for this requested pur sole source amounts previously approximately section designated below for current include previous fiscal year amounts. must be identified below. If annual incother contract increases, provide the estimate the annual increase may exceed the must be obtained. (Note: ongoing costs licenses, maintenance, support, etc.)	ved and relate and future If approval in creases applestimated and Purchasing	ed to this projectifiscal years. Yes for multiple years to ongoing could cost for each Agent's author	ct and vendor in the ou do not need to ears, ongoing costs osts such as CPI or h consecutive year. ity, Board approval
	Kim Saruwatari, M.P.H., Director	Geoffrey Leu	ng, M.D., Public He	ealth Officer



Description:	
DHCF will be the Fiscal Intermediary and COVID-19 support for community-based organizations (CBOs) and faith-based organizations (FBOs) providing crucial services to the Coachella Valley and Eastern Coachella Valley. This includes additional funding and the 20% service fee for DHCF.	
FY 21/22	\$180,000
FY 22/23	\$360,000
Total Costs	\$540,000

#### 10. Price Reasonableness:

DHCF was previously approved through the Emergency Procurement process for a total contract amount of \$1,200,00. On December 31, 2020, DHCF's contract was amended to include an additional \$1,200,000 with a contract end date of March 31, 2022. Due to COVID-19 delays, it is necessary to additionally extend the performance period and budget amount for an additional funding of \$540,000 to continue providing the services in Riverside County. The timeline extension will be from April 1, 2022 to December 31, 2022.

The costs incurred to solicit for competitive bids would outweigh the cost of continuing services with the current vendor.

DHCF charges the same 20% fee as the FI overseeing the work in the eastern side of Riverside County.

DHCF will continue to be the FI to ELC3 funding, and to distribute new money from the ELC3 funding to Community Based Organizations to continue to the valuable work in the community and prevent in a delay in the work being done. The amendment will continue supporting the work of CBOs in the prevention, identification, and medication of COVID-19 efforts to serve communities that have been disproportionately impacted by the disease.

All costs are 100% grant funded and will be reimbursed by the Epidemiology and Laboratory Capacity Grant. There is no impact to the County general funds.

11. Projected Board of Supervisor Date (i (Draft Form 11s, service agreement and for Purchasing Agent approval.)	
Kim Saruwatari M.P.H. Director	Gooffroy Loung M.D. Public Hoalth Officer



Print Name

Date

Department Head Signature

(or designee) The section below is to be completed by the Purchasing Agent or designee. **Purchasing Department Comments:** Disapprove **Approve** Approve with Condition/s Condition/s: Not to exceed: ☐ One-time \$ Mannual Amount \$\_Varied\_\_ / per fiscal year through \_\_\_\_\_(date) (If Annual Amount Varies each FY) FY 2122:\$ 180,000. FY 2223 : \$ 360,000. Suzanna Hinckley 22-075 03/21/2022 **Approval Number Purchasing Agent** Date (Reference on Purchasing Documents)

Kim Saruwatari, M.P.H., Director Geoffrey Leung, M.D., Public Health Officer