

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.5
(ID # 19042)**

**MEETING DATE:
Tuesday, June 21, 2022**

FROM : CLERK OF THE BOARD:

SUBJECT: CLERK OF THE BOARD: Approval of Amendment No. 5 to the Personal Service Agreement with Carahsoft Technology Corp. for Video Streaming Services; All Districts [Total Cost \$95,327; up to \$9,533 in additional compensation] 100% General Fund.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve Amendment No. 5 to the Personal Service Agreement with Carahsoft Technology Corp. for Video Streaming Services to extend the period of performance for one (1) year through June 30, 2023 for a maximum annual contract amount of \$95,327 increasing the total contract amount from \$689,471 to \$784,798, and authorize the Chair of Board to sign the amendment on behalf of the County; and
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and approved by County Counsel to sign amendments that make modifications to the scope of services that stay within the intent of the agreement, and sign amendments to the compensation provisions that do not exceed the sum total of ten percent (10%) annually.

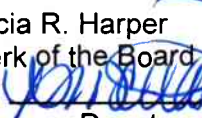
ACTION:Policy


Kecia Harper, Clerk of the Board 5/23/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: June 21, 2022
xc: COB

Kecia R. Harper
Clerk of the Board
By: 
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 0	\$ 95,327	\$ 95,327	\$ 0
NET COUNTY COST	\$ 0	\$ 95,327	\$ 95,327	\$ 0
SOURCE OF FUNDS: General Fund 100%			Budget Adjustment:	No
			For Fiscal Year:	2022/2023

C.E.O. RECOMMENDATION: Approve.

BACKGROUND:

Summary

In November 2011 the Clerk of the Board worked with the Purchasing Agent to request formal bids for legislative management services that would provide for the video streaming of meetings held in the CAC Board Chambers. As a result of this process the vendor that was chosen to provide this service was Carahsoft Technology Corporation. Additional services have since been added to this agreement through three previous formal amendments and approved via the Purchasing Agent. The original approved agreement was for one year with the option for four (4) additional years and was set to expire on June 30, 2017. On June 20, 2017, Agenda Item 3.14, a fourth amendment was approved by the Board which extended the agreement an additional five (5) years. The Clerk of the Board is seeking a fifth amendment to extend this agreement for an additional one (1) year term through June 30, 2023.

Under this agreement Carahsoft Technology Corporation provides Civic Video Streaming, Automated Agenda Management, Boards & Commissions Management, and real-time voting through Digital Board Room software.

With the approval of this agreement, all current services will be maintained.

Impact on Residents and Businesses

There will be no impact to residents and businesses.

Fiscal Information/Price Reasonableness

These services are competitively priced in comparison to services the vendor has provided to other governmental entities.

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

Description:	FY 22/23	Total
<i>Civic Streaming</i>	\$37,921.08	\$37,921.08
<i>Agenda & Minutes</i>	\$26,440.80	\$26,440.80
<i>Boards & Commissions</i>	\$12,524.16	\$12,524.16
<i>Digital Boardroom</i>	\$18,440.52	\$18,440.52
Total Costs	\$95,326.56	\$95,326.56

Contract History/Price Reasonableness

In November 2011 the Clerk of the Board worked with the Purchasing Agent to request formal bids for legislative management services. On May 17, 2012, using Purchasing Agent authority, an original contract was executed with Carahsoft Technology Corp. for Video Streaming Services.

On June 4, 2012, using Purchasing Agent authority, Amendment No 1 was executed to extend the period of performance through May 1, 2014, amend the scope of services and maintain the maximum annual contract amount of \$32,700.

On April 8, 2014, using Purchasing Agent authority, an Amendment request was executed to extend the period of performance through April 30, 2015, amend the scope of services and maintain the maximum annual contract amount of \$32,700.

On April 27, 2016, using Purchasing Agent authority, Amendment No 2 was executed to extend the period of performance through June 30, 2016, amend the scope of services and increase the maximum annual contract amount from \$32,700 to \$66,300

On April 27, 2016, using Purchasing Agent authority, Amendment No 3 was executed to extend the period of performance through June 30, 2017, amend the scope of services and increase the maximum annual contract amount from \$66,300 to \$82,200

On June 20, 2017, Agenda Item 3.14, Amendment No. 4 was approved by the Board which extended the agreement an additional five (5) years and established a maximum aggregate contract amount for FY 17/18 – FY 21/22 of \$442,871

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

This Amendment No. 5 seeks Board approval to extend the contract for an additional one (1) year term through June 30, 2023, for a maximum annual contract amount of \$95,327 thereby increasing the total contract amount from \$689,471 to \$784,798.



Suzanna Heckley, Assistant Director of Purchasing and Fleet Service

6/17/2022



Cynthia M. Gurzel, Chief Deputy County Counsel

6/8/2022

AMENDMENT NO. 5 TO THE PERSONAL SERVICE AGREEMENT
FOR VIDEO STEAMING SERVICES BETWEEN COUNTY OF RIVERSIDE AND
CARAHSOFT TECHNOLOGY CORP.

Period of Performance (As Amended):	May 17, 2012 through June 30, 2023
Effective Date of Amendment No. 5:	Upon Execution or July 1, 2022
Contract ID (As Amended):	BDARC-84056-001-06/23

This Amendment No. 5 to the Personal Service Agreement for Video Streaming Services between County of Riverside and Carahsoft Technology Corp. (herein referred to as "Amendment No. 5") is made and entered into by and between the County of Riverside, a political subdivision of the state of California, (herein referred to as "COUNTY") and Carahsoft Technology Corp., a Maryland corporation, (herein referred to as "CONTRACTOR").

RECITALS

WHEREAS, COUNTY and CONTRACTOR entered into that certain Personal Service Agreement for Video Streaming Services, executed May 17, 2012, (herein referred to as "Agreement"); and

WHEREAS, COUNTY and CONTRACTOR entered into that certain Amendment No. 1 to the Agreement, executed June 4, 2013, to extend the period of performance through May 1, 2014, amend the Contract ID, and amend Exhibit A, Scope of Services; and

WHEREAS, COUNTY and CONTRACTOR entered into that certain Amendment No. 2 to the Agreement, executed April 27, 2016, to extend the period of performance through June 30, 2016, increase the maximum annual contract amount from \$32,700 annually to \$66,300 annually, amend the CONTRACTOR's address in Section 18. Notices, amend Exhibit A, Scope of Services, and amend Exhibit B, Payment Provisions; and

WHEREAS, COUNTY and CONTRACTOR entered into that certain Amendment No. 3 to the Agreement, executed April 27, 2016, to extend the period of performance through June 30, 2017, increase the maximum annual contract amount from \$66,300 annually to \$82,200 annually, amend Exhibit A, Scope of Services, and amend Exhibit B, Payment Provisions; and

WHEREAS, COUNTY and CONTRACTOR entered into that certain Amendment No. 4 to the Agreement, approved June 20, 2017, Agenda Item 3.14, to extend the period of performance through June 30, 2022, establish the maximum aggregate contract amount for FY 17/18 – FY 21/22 of \$442,871, and amend Exhibit B, Payment Provisions; and

WHEREAS, COUNTY and CONTRACTOR now desire to amend the Agreement to extend the period of performance through June 30, 2023, establish the maximum annual contract amount for FY 22/23 at \$95,327, and amend Exhibit B, Payment Provisions;

NOW THEREFORE, the parties agree as follows:

1. **Recitals.** The above recitals are true and correct and are incorporated herein by reference.

JUN 21 2022 3.5

AMENDMENT NO. 5 TO THE PERSONAL SERVICE AGREEMENT
FOR VIDEO STEAMING SERVICES BETWEEN COUNTY OF RIVERSIDE AND
CARAHSOFT TECHNOLOGY CORP.

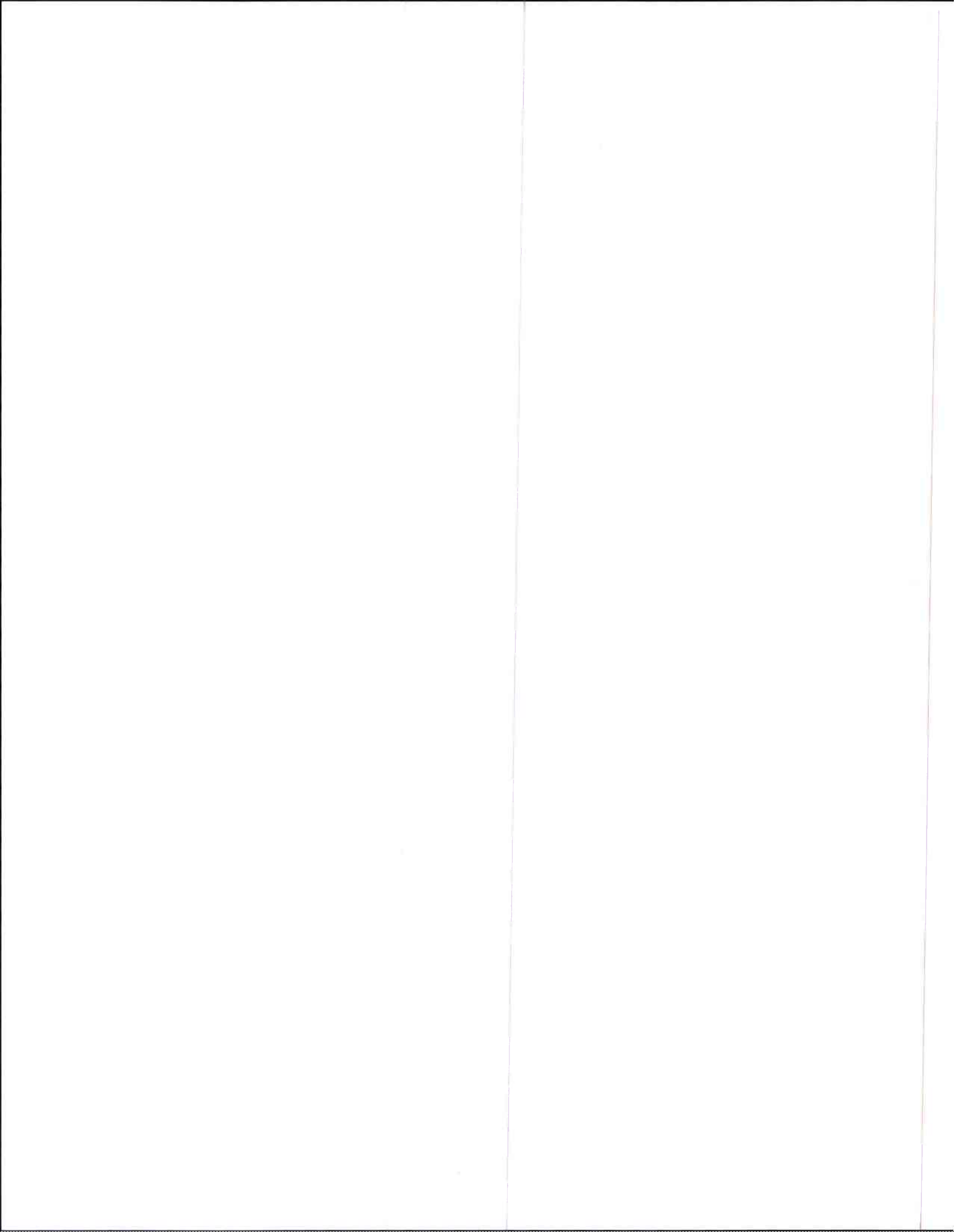
2. **Period of Performance.** The first sentence of Subsection 2.1 of Section 2. Period of Performance is hereby amended to extend the period of performance for one (1) additional year commencing on July 1, 2022 and continuing in effect through June 30, 2023, as follows:

“This Agreement shall be effective upon signature of this Agreement by both parties and continues in effect through June 30, 2023, unless terminated earlier.”

3. **Compensation.** Subsection 3.1 of Section 3. Compensation is hereby amended to establish the maximum annual contract amount for FY 22/23 at \$95,327, as follows:

“The COUNTY shall pay the CONTRACTOR for services performed, products provided and expenses incurred in accordance with the terms of Exhibit B, B-2, B-3, B-4, and B-5, Payment Provisions. Maximum payments by COUNTY to CONTRACTOR shall not exceed \$32,700 annually from May 17, 2012 through June 30, 2015, \$66,300 annually from July 1, 2015 through June 30, 2016, \$82,200 annually from July 1, 2016 through June 30, 2017, \$442,871 in aggregate for the period of July 1, 2017 through June 30, 2022, and \$95,327 annually from July 1, 2022 through June 30, 2023, including all expenses, based on the availability of fiscal funding. The COUNTY is not responsible for any fees or costs incurred above or beyond the contracted amount and shall have no obligation to purchase any specific amount of services or products. Unless otherwise specifically stated in Exhibit B, B-2, B-3, B-4, and B-5, COUNTY shall not be responsible for payment of any of CONTRACTOR’S expenses related to this Agreement.”

4. **Exhibit B-5.** Exhibit B-5, Payment Provisions, is hereby added to the Agreement as attached hereto and incorporated herein. All references to Exhibit B in the Agreement shall also refer to Exhibit B-5.
5. **Miscellaneous.** All other terms and conditions of the Agreement not modified herein shall remain unchanged and in full force and effect.
6. **Effective Date.** This Amendment No. 5 shall become effective upon signature of both parties or July 1, 2022, whichever should come first.
7. **Electronic Signatures.** This Amendment No. 5 may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party to this Amendment No. 5 agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”) Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Amendment No. 5. The parties further agree that the electronic signatures of the parties included in this Amendment No. 5 are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as



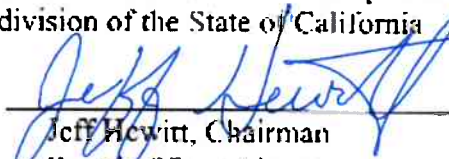
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amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Amendment No. 5.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

By:

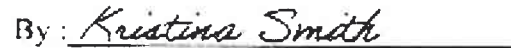

Jeff Hewitt, Chairman
Board of Supervisors

Dated:

JUN 21 2022

CARAHSOFT TECHNOLOGY
CORP., a Maryland corporation

By:


Name: Kristina Smith
Title: Contracts Manager

Dated:

04/25/2022

ATTEST:

Kecia R. Harper
Clerk of the Board

By:


Deputy

APPROVED AS TO FORM
County Counsel

By:


Deputy County Counsel

**Exhibit B-5
Payment Provisions**

	FY 22/23	Total
Description	Monthly Cost	Monthly Cost
Ongoing support maintenance costs - <u>Legislative Management - Civic Streaming</u>	\$3,160.09	\$3,160.09
Ongoing support maintenance costs - <u>Legislative Management - Agenda and Minutes</u>	\$2,203.40	\$2,203.40
Ongoing support maintenance costs - <u>Legislative Management - Boards & Commissions</u>	\$1,043.68	\$1,043.68
Ongoing support maintenance costs - <u>Legislative Management - Digital Boardroom</u>	\$1,536.71	\$1,536.71
Total Monthly Cost to County	\$7,943.88	\$7,943.88
Total Annual Cost to County	\$95,326.56	\$95,326.56