

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.10  
(ID # 18887)**

**MEETING DATE:**

Tuesday, June 21, 2022

**FROM :** FACILITIES MANAGEMENT AND RIVERSIDE COUNTY FIRE DEPARTMENT :

**SUBJECT:** FACILITIES MANAGEMENT (FM) AND RIVERSIDE COUNTY FIRE DEPARTMENT: Riverside County Fire Department Winchester Station 34 Landscape Project – Approval of Notice of Completion for Horizons Construction Company International, Inc., District 3. [\$6,918, 100% Fire Department Budget - General Fund (Previously approved budget)] (Clerk to Record Notice of Completion)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Accept the Riverside County Fire Department Winchester Station 34 Landscape (Fire Winchester Station 34 Landscape) Project constructed by Horizons Construction Company International, Inc. (Horizons) of Orange, California, as complete, and authorize the Chairman of the Board (Chairman) to execute the Notice of Completion;
2. Direct the Clerk of the Board to record the attached Notice of Completion; and
3. Authorize the release of the undisputed retained funds in the amount of \$6,918 to Horizons in accordance with the contract terms and applicable law, per the General Conditions of the contract.

**ACTION:Policy, CIP**

  
Bill Weiser, Fire Department Chief

6/8/2022

  
Rose Salgado, Director of Facilities Management

6/9/2022

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Perez, seconded by Supervisor Washington and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: June 21, 2022  
xc: FM, Fire, Recorder

Kecia R. Harper  
Clerk of the Board

By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 6,918	\$ 0	\$ 6,918	\$ 0
<b>NET COUNTY COST</b>	\$ 6,918	\$ 0	\$ 6,918	\$ 0
<b>SOURCE OF FUNDS:</b> 100% Fire Department Budget – General Fund (Previously approved budget)			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 2021/22	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

On April 20, 2021, Item 3.13, the Board of Supervisors (Board) approved in-principle the Fire Winchester Station 34 Landscape Project with a preliminary project budget of \$161,632 to add additional landscape that was both drought tolerant and easily maintained. The project scope included a new drip irrigation system, planting of shrubs and trees, installation of a mow curb, crushed rock, and decomposed granite, removal of high maintenance trees, and replacement of old faded ADA parking signage.

On March 2, 2021, Item 3.8, the Board approved the construction contract for Job Order Contract No. 014 between the County of Riverside (County) and Horizons. Pursuant to the contract, two job orders were issued in the cumulative amount of \$138,347 for the Fire Winchester Station 34 Landscape Project.

Horizons has completed the work satisfactorily and the Project has been inspected and found to comply with the contract and safety requirements. This Board action will release the undisputed contract retention funds in the amount of \$6,918 to Horizons after the Notice of Completion has been recorded and the 35-day lien period has expired from the start of the recorded date, per contract terms and applicable law.

**Impact on Residents and Businesses**

The Fire Winchester Station 34 Landscape Project will not have an impact on residents or businesses.

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**Additional Fiscal Information**

The JOC job orders issued pursuant to the Horizons contract are listed as follows.

<b>PROJECT NUMBER</b>	<b>JOB ORDER CONTRACT</b>	<b>DESCRIPTION</b>	<b>CONTRACT AMOUNT</b>	<b>RETAINED FUNDS</b>
FM05270010548	JOC014- FM05270010548.00	Fire Station 34 Landscaping	120,936	6,047
FM05270010548	JOC014- FM05270010548.01	Fire Station 34 Landscaping (Supplemental #1)	17,411	871
		<b>TOTAL</b>	<b>\$ 138,347</b>	<b>\$ 6,918</b>

All costs associated with this Board action were previously approved on April 20, 2021 (Item 3.13) and are 100% funded with the Fire Department Budget - General Fund. Monies will be expended in FY 2021/22.

Attachment:

- Notice of Completion for Horizons Construction Company International, Inc.

RS:SP:DL:to FM05270010548 MT Item #10548  
 G:\Project Management Office\FORM 11'S\FORM 11's\_In Process\18887\_D3 - 010548 - Fire Dept - Winchester Station 34  
 Landscaping Project - NOC for Horizons\_062122.doc

  
 Meghan Hahn, Senior Management Analyst 6/10/2022

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502  
**MAIL STOP # 1010**

**COPY**  
*sent to recorder*

AND WHEN RECORDED MAIL TO:

**RETURN TO: STOP #1010**  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**THIS SPACE FOR RECORDERS USE ONLY**

**NOTICE OF COMPLETION**

(California Civil Code §§ 8100-8118, 9200-9208)

To be recorded with County Recorder within 15 days after completion.

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

**Project title or description of work:** Riverside County Fire Department Winchester Station 34 Landscape Project (JOC014-FM05270010548.00 and JOC014-FM05270010548.01)

**Date of Completion:** Date Hereof

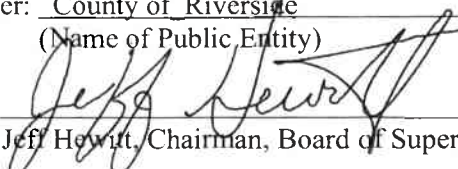
**Nature of owner:** Public Entity

**Interest or estate of owner:** In Fee

**Address of owner:** Clerk of the Board of Supervisors, County Administrative Center,  
4080 Lemon St., Riverside, CA 92501

**Name/address of direct contractor:** Horizons Construction Company International, Inc.  
432 West Meats Avenue, Orange, CA 92865

**Street or legal description of site:** 32655 Haddock Street, Winchester, CA 92596

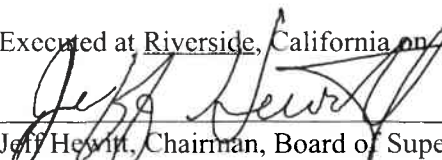
**Dated:** Owner: County of Riverside  
(Name of Public Entity)  
By:   
Jeff Hewitt, Chairman, Board of Supervisors

STATE OF CALIFORNIA )  
  ss  
COUNTY OF RIVERSIDE )

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

ATTEST: Kecia R. Harper, Clerk

By:   
Deputy

Executed at Riverside, California on JUN 21 2022  
  
Jeff Hewitt, Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL  
BY:  KRISTINE BELL-VALDEZ DATE \_\_\_\_\_

PLEASE COMPLETE THIS INFORMATION  
RECORDING REQUESTED BY:

KECIA R. HARPER, CLERK OF THE BOARD  
4080 LEMON STREET, 1<sup>ST</sup> FLOOR CAC  
P O BOX 1147 – RIVERSIDE, CA 92502

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RETURN TO: STOP #1010  
RIVERSIDE COUNTY CLERK OF THE BOARD  
P. O. BOX 1147 – RIVERSIDE, CA 92502

**2022-0301761**

07/06/2022 11:32 AM Fee: \$ 0.00

Page 1 of 2

Recorded in Official Records  
County of Riverside  
Peter Aldana  
Assessor-County Clerk-Recorder



**779**

**THIS SPACE FOR RECORDERS USE ONLY**

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**Dated:** Owner: County of Riverside  
(Name of Public Entity)  
**By:** Jeff Hewitt  
Jeff Hewitt, Chairman, Board of Supervisors

**STATE OF CALIFORNIA )**

ss

**COUNTY OF RIVERSIDE )**

I am the Chairman of the governing board of the County of Riverside, the public entity which executed the foregoing notice and on whose behalf I make this verification; I have read this notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

**ATTEST:** Kecia R. Harper, Clerk

**By:** Sally Martinez  
Deputy

Executed at Riverside, California on **JUN 21 2022**  
Jeff Hewitt  
Jeff Hewitt, Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL

BY KRISTINE BELL-VALDEZ DATE

Updated 5/2016

**JUN 21 2022 3:10**



**PETER ALDANA  
COUNTY OF RIVERSIDE  
ASSESSOR-COUNTY CLERK-RECORDER**

**Recorder**  
P.O. Box 751  
Riverside, CA 92502-0751  
(951) 486-7000

www.riversideacr.com

**CERTIFICATION**

Pursuant to the provisions of Government Code 27361.7, I certify under the penalty of perjury that the following is a true copy of illegible wording found in the attached document:

(Print or type the page number(s) and wording below):

CLARIFICATION FOR SEAL for the Riverside County Board of Supervisors  
(EMBOSSSED ON DOCUMENT)



Date: 6/21/22

Signature: Zuly Martinez

Print Name: Zuly Martinez