

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.28  
(ID # 19231)

**MEETING DATE:**  
Tuesday, June 28, 2022

**FROM :** FIRE DEPARTMENT:

**SUBJECT:** FIRE DEPARTMENT: Approval of the Fuel and Propane Use Agreement for the Riverside Community College District on behalf of Moreno Valley College at the Ben Clark Training Center for five (5) years. District: 1 [\$12,000 Revenue]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached Agreement between the County of Riverside and Riverside Community College District, on behalf of the Moreno Valley College; and
2. Authorize the Chairman of the Board to execute this Fuel and Propane Use Agreement for the College's Basic Firefighter Academy

**ACTION:**

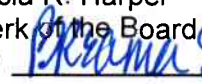
  
Bill Weiser, Fire Department Chief 5/31/2022

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: June 28, 2022  
xc: Fire

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

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<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 2,400	\$ 12,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Contract revenue from the Riverside Community College District on behalf of Moreno Valley College			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 22/23–26/27	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

The Riverside Community College District on behalf of the Moreno Valley College desires to continue contracting with the Riverside County Fire Department for Fuel and Propane at the Ben Clark Training Center, and as such, the two agencies have reached an agreement as to the level of service to be provided to the College. The College desires to purchase fuel and propane at the Ben Clark Training Center for their Fire Academy Training Program. This Fuel and Propane is used to operate the props and equipment.

There are no County positions involved in this Agreement. The term of this agreement is for five (5) years, from July 1, 2022, through June 30, 2027. The Riverside County Fire Department estimates to receive annually the amount of \$2,400.

The agreement has been reviewed and approved as to form by Riverside County Counsel.

**Impact on Residents and Businesses**

There is no direct impact on the citizens and businesses due to the approval of this Agreement. There are no changes as to the level of service provided to the College.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

The renewal of this agreement does not contain new additional impact to the general fund. The Riverside County Fire Department estimates to received annually the amount of \$2,400, which is based on the actual cost of fuel and propane used.

**Contract History and Price Reasonableness**

The Riverside Community College District on behalf of the Moreno Valley College has been contracting with Riverside County Fire Department for Fuel and Propane since 2010. This Fuel and Propane is used to operate the props and equipment for the Fire Academy. The reimbursement amount is the actual and current Fuel and Propane fees invoiced to and paid by the Riverside County Fire Department by current approved County vendors. There were no changes in the Agreement level of service provided since the previous signed Agreement in FY

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17/18. The previous contract was approved by the Board of Supervisors on August 29, 2017, Item #3.71.

*Kelly Moran* \_\_\_\_\_ *Rebecca S Cortez* \_\_\_\_\_  
Kelly Moran, Deputy County Counsel      6/15/2022      Rebecca S Cortez, Principal Management Analyst      6/17/2022

*Rebecca S Cortez* \_\_\_\_\_  
Rebecca S Cortez, Principal Management Analyst      6/22/2022

**FUEL AND PROPANE USE AGREEMENT**  
**Between the Riverside Community College District**  
**And the Riverside County Fire Department**

This agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between RIVERSIDE COMMUNITY COLLEGE DISTRICT, on behalf of the Moreno Valley College (hereinafter referred to as "RCCD"), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, on behalf of the Fire Department (hereinafter referred to as "RCFD").

WHEREAS, RCCD desires to purchase fuel and propane from RCFD owned and maintained fuel pumps and propane tank at Ben Clark Training Center located at 16902 Bundy Avenue, Riverside, CA 92518. The intent of this Agreement is to define the respective roles and responsibilities of each party.

WHEREAS, California Government Code section 23008 authorizes the parties to enter into this agreement.

NOW THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

**A. SCOPE OF AGREEMENT**

RCCD has agreed to pay for gasoline and diesel fuel (hereinafter referred to as "FUEL"), and propane ("PROPANE"). RCCD certifies that all users are employees of the department for which this Agreement is being submitted and that all FUEL or PROPANE dispensed at this location will be into a fuel tank of a motor vehicle, equipment, or other container owned and used by this department for the sole purpose of the Fire Academy Training Program.

**B. EQUIPMENT**

RCFD hereby agrees to maintain FUEL and PROPANE equipment at said location, as well as any licenses, permits, inspections, and use taxes potentially subject to said equipment.

**C. PROCEDURE FOR TRACKING FUEL USAGE**

All FUEL obtained by all parties must be tracked and submitted to RCFD personnel on a separate AO-78a form (fuel log) attached as Exhibit "FUA-1."

All AO-78a forms shall be submitted by the end of each month to RCFD Ben Clark Training Center at 16902 Bundy Avenue, Riverside, CA 92518 Attention: Greg Huitrado, Administrative Services Analyst II.

**D. BILLING AND PAYMENTS**

The billing for FUEL and PROPANE usage provided to the RCCD covered under this Agreement will be generated quarterly. The billing will be invoiced at One Hundred

Dollars (\$100.00) for FUEL and Five Hundred Dollars (\$500.00) for PROPANE each quarter.

The total year billing shall not exceed Four Hundred Dollars (\$400.00) for gasoline and diesel fuel combined and Two Thousand Dollars (\$2,000.00) for PROPANE. These amounts are based on the previous year tracking and have been mutually approved by both parties to this agreement.

RCFD will track the FUEL usage as stated in Section "C" above. RCFD will notify RCCD if the FUEL usage becomes within One Hundred Dollars (\$100.00) of the maximum, not to exceed dollar amounts listed above.

If the current year FUEL usage reaches the maximum not-to-exceed dollar amounts listed above before the expiration of this Agreement, RCCD shall cease receiving any FUEL until such time as a new amount is requested by RCCD in writing to RCFD.

These amounts may be amended as deemed necessary, by mutual consent of both parties to this agreement in writing.

A comprehensive invoice will be prepared by the RCFD and forwarded to RCCD. RCCD agrees to pay RCFD the invoiced amount in the manner set forth above upon receipt of said invoice.

**E. OWNERSHIP**

RCFD shall maintain ownership of each FUEL pump and PROPANE tank, including but not limited to hardware, accessories, and license/permits.

**F. MAINTENANCE AND/OR REPLACEMENT**

RCFD agrees to maintain the daily care and usage of each FUEL pump and PROPANE tank with due diligence. RCCD will be liable for each FUEL pump or PROPANE tank if clearly damaged by negligent and/or wrongful misuse. RCFD agrees at its discretion to repair or replace all or any FUEL pump or PROPANE tank as needed for reasonable wear and tear, or for unforeseen and unintentional damage or loss, not covered under warranty.

**G. RIGHT OF ENTRY**

RCFD hereby grants to the Logistics and Operations Coordinator of the Moreno Valley College Fire Academy of RCCD and its agents, employees, the right to enter onto the Property for the purpose of using the fuel pump and/or propane tank and for no other purpose. RCCD shall defend, indemnify and hold harmless COUNTY, and its officers, employees, agents and representatives from all actions, claims, suits, penalties, obligations, liabilities of whatsoever kind and nature arising from death, personal injury, property damage or other cause asserted or based upon any act or omission of RCCD, its employees, agents, or any subcontractors, agents or representatives of RCCD, or the obligations contemplated by this Agreement, to or in any way connected with the use of

the property. Such indemnification shall include all costs. The obligations set forth in this paragraph shall survive the termination of this Agreement.

#### **H. TERM**

This Agreement shall be in effect as of the day and year hereinabove first written, and shall continue through June 30, 2027 or in an annual amount not to exceed Four Hundred Dollars (\$400.00) for gasoline and diesel fuel combined and Two Thousand Dollars (\$2,000.00) for PROPANE, unless sooner terminated as provided for below.

In the event the parties intend to renew this agreement at the end of the term, and the parties have not yet finalized a renewal agreement, the terms and conditions of this agreement will continue in full force and effect, on a month-to-month basis, not to exceed six (6) months, until a new agreement can be completed, approved and signed by the parties. In the event costs to the RCCD increase with the renewal agreement, once a renewal agreement has been signed, RCCD shall make up the difference between the current rate and the new rate.

#### **I. TERMINATION**

Either party may terminate this Agreement for convenience by giving sixty (60) days' notice, in writing, to the other party or by mutual Agreement. Upon termination of this Agreement, RCCD agrees to pay RCFD for any FUEL and PROPANE usage not previously invoiced at the point of termination, as a final billing.

Notwithstanding the provision above, this Agreement may be terminated by either party upon the failure of the other party hereto perform or fulfill, at the time and in the manner herein provided, and material obligation or condition required to be performed or fulfilled by such party hereunder. Any such failure, upon its occurrence, shall constitute a breach, and termination shall be effective immediately following not less than thirty (30) days after written notice thereof from the non-breaching party.

#### **J. ASSIGNMENT**

RCCD shall not have the right to assign or otherwise transfer any of its rights or obligations under this Agreement. Any prohibited assignment or attempted assignment shall be null and void.

#### **K. ACKNOWLEDGEMENT**

RCCD hereby acknowledges that RCFD is not the manufacturer of the FUEL or PROPANE equipment and makes no representations or warranties regarding the quality or its fitness for a particular purpose.

#### **L. INSURANCE**

a) Commercial General Liability: Commercial General Liability insurance coverage, including but not limited to, premises liability, contractual liability, products and completed operations liability, personal and advertising injury, and cross liability coverage, covering claims which may arise from or out of the RCCD's use of COUNTY premises. The policy shall name the County of Riverside, its Agencies, District, Special

Districts, and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials, agents or representatives as Additional Insured's. The policy's limit of liability shall not be less than \$1,000,000 per occurrence combined single limit. RCCD shall procure and maintain commercial general liability insurance coverage that shall protect from claims for damages for personal for property damage, which may arise from RCCD's use of the premises or the performance of its obligations hereunder, whether such use of performance is by RCCD, or by anyone employed directly or indirectly by RCCD while acting in the scope of their employment.

b) Vehicle Liability: RCCD shall maintain liability insurance for all owned, non-owned or hired vehicles so used in an amount not less than \$1,000,000 per occurrence combined single limit. The Policy shall name the County of Riverside, its Agencies, Districts, Special Districts, and Departments, their respective directors, officers, Board of Supervisors, employees, elected or appointed officials, agents or representatives as Additional Insured's. If any such vehicles(s) are to be used as transit shuttles or buses for attendees, the minimum limit of liability required will be \$2,000,000 per occurrence combined single limit. If a vendor or contractor is providing the shuttle service, the RCCD can require the Contractor to provide proof of insurance to the COUNTY for the vehicle liability coverage and the increased limit.

c) General Insurance Provision – All Lines:

1. Any insurance carrier providing insurance coverage hereunder shall be admitted to the State of California and have an A M BEST rating of not less than A: VIII (A: 8) unless such requirements are waived, in writing, by the County Risk Manager.

2. It is understood and agreed by the RCCD that the insurance provided by them shall be primary insurance and the COUNTY's insurance and/or deductible and/or self-insured programs shall not be construed as contributory.

3. The insurance requirements herein may be met with a program(s) of self-insurance acceptable to the COUNTY.

4. The RCCD agrees to notify the COUNTY of any claim by a third party or any incident that may give rise to a claim arising from their use of COUNTY owned property.

5. The specified insurance limits herein shall in no way limit or circumscribe obligations to indemnify and hold COUNTY free and harmless herein.

#### **M. INDEMNIFICATION**

RCCD shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives from any liability whatsoever, based or asserted upon any activities under this Agreement by RCCD, its officers, employees, subcontractors, agents or representatives arising out of



or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature whatsoever arising from the performance of RCCD, its officers, agents, employees, subcontractors, agents or representatives from this Agreement. RCCD shall defend, at its sole expense, all costs and fees including, but not limited, to attorney fees, cost of investigation, defense and settlements or wards, the County of Riverside, its Agencies, District, Special Districts and Departments, their respective directors, officers, Board of Supervisors, elected and appointed officials, employees, agents and representatives in any claim or action based upon such alleged acts or omissions.

County of Riverside shall indemnify and hold harmless RCCD, its directors, officers, Board of Trustees, employees, agents and representatives from any liability whatsoever, based on or asserted upon any activities under this Agreement by County of Riverside, its officers, employees, subcontractors, agents or representatives arising out of or in any way relating to this Agreement, including but not limited to property damage, bodily injury, or death or any other element of any kind or nature whatsoever arising from the performance of the County of Riverside, its offices, agents, employees, subcontractors, agents or representatives from this Agreement. County of Riverside shall defend, at its sole expense, all costs and fess including, but not limited to, attorney fees, cost of investigation, defense and settlements or awards, RCCD, its directors, officers, Board of Trustees, employees, agents and representatives in any claims or action based upon such alleged acts or omissions.

#### **N. FORCE MAJEURE**

If either party's performance of any of its obligations hereunder are delayed or impaired by reason of any Act of God, or, civil disturbance, strike, adverse weather condition, inability to arrange for or delays in transportation, unavoidable casualty, inability to acquire of delays in acquiring any component from a manufacturer or supplies, inability to obtain or delays in obtaining any permits or any law, rule or order of any governmental agency or official or any cause not reasonably within either party's control including without limitation the non-renewal or termination of or inability to obtain license of any of the application programs, and not due to any fault, neglect, act or omission on the part of either party, shall be entitled to an extension of time for completion of same for a period equivalent to the time lost by reason thereof; provided, however, that such party gives the other party notice thereof within five (5) business days (unless circumstances require immediate notification) of the commencement of such claim of delay or impairment.

#### **O. ENTIRE AGREEMENT**

This Agreement, including any Exhibits attached hereto and by this reference incorporated herein, constitutes the entire Agreement between the parties with respect to the subject matter hereof, and supersedes all previous proposals, oral or written, and all negotiations, conversation or discussions between the parties related to this Agreement. No waiver of any of the provisions of this Agreement shall be deemed, or shall constitute a waiver of any other provision, whether or not similar. No waiver or consent shall constitute a continuing waiver or consent or commit either party to provide a waiver in the future except to the extent specifically set forth in writing. No waiver shall be binding



unless executed in writing by the party making the waiver. In the event the Agreement is determined to be void in part, the remainder of the Agreement shall survive.

**P. AMENDMENT AND MODIFICATION**

This Agreement shall not be modified, amended, rescinded, canceled or waived, in whole or in part, except by written amendment signed by each of the parties hereto. Any modification or amendment to this Agreement shall be of no force an effect unless it is in writing and signed by both parties.

**Q. DELIVERY OF NOTICES**

Any notices to be served pursuant to this AGREEMENT shall be considered delivered when deposited in the United States mail and addressed to:

RIVESIDE COUNTY  
FIRE DEPARTMENT  
County Fire Chief  
210 West San Jacinto Avenue  
Perris, CA 92570

RIVERSIDE COMMUNITY  
COLLEGE DISTRICT  
Phil Rawlings, Dean of Instruction,  
Public Safety Education and Training  
16791 Davis Avenue  
Riverside, CA 92518


Provisions of this section do not preclude any notices being delivered in person to the addresses shown above. Delivery in person shall constitute service hereunder, effective when such services is made.

*[Remainder of page intentionally blank; signatures on following page]*

IN WITNESS WHEREOF, the duly authorized officials of the parties hereto have, in their respective capacities, set their hands as of the date first hereinabove written.


MORENO VALLEY COLLEGE

Date: 05/24/2022

By:   
DR. ROBIN STEINBACK,  
President

MORENO VALLEY COLLEGE

Date: 05/20/2022

By:  Phillip Rawlings, (May 20, 2022 10:34 PDT)  
PHIL RAWLINGS, Dean of Instruction,  
Public Safety Education & Training

COUNTY OF RIVERSIDE


Date: 04/28/2022

By:   
Chair, Board of Supervisors

ATTEST:  
KECIA HARPER  
Clerk of the Board

**JEFF HEWITT**  
APPROVED AS TO FORM:  
GREGORY P. PRIAMOS,  
County Counsel

By:   
Deputy

By:   
MELISSA R. CUSHMAN  
Deputy County Counsel