

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**ITEM: 3.41  
(ID # 19411)**

**MEETING DATE:**  
Tuesday, June 28, 2022

**FROM :** RIVERSIDE COUNTY INFORMATION TECHNOLOGY:

**SUBJECT:** RIVERSIDE COUNTY INFORMATION TECHNOLOGY (RCIT): Discharge of Accountability for RCIT Disposed/Unaccounted Capital Assets; All Districts. [\$0]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the discharge from accountability pursuant to Government Code 24051 for disposed of unaccounted capital assets listed on Attachment A with a purchase value of \$5,159,864 and a current net book value of \$48,414.

**ACTION:Policy**

*Jim Smith*  
Jim Smith, Chief Information Officer

6/21/2022

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Spiegel, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: June 28, 2022  
xc: RCIT

Kecia R. Harper  
Clerk of the Board

By: *Zubly Martez*  
Deputy

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STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS: N/A</b>			<b>Budget Adjustment: No</b>	
			<b>For Fiscal Year: 21/22</b>	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

RCIT manages multimillion-dollar capital asset projects where in many cases vendors handle the transportation and technical installation process. Over the years, capital assets were decommissioned and sent directly to surplus or traded-in when new assets were installed. In some cases, vendors exchanged capital assets during project fieldwork and many assets were grouped together making it difficult to later identify individual assets as disposals occurred. Consequently, many items remain on the county capital asset system since documentation may not have been collected from vendors or maintained and sent to the Auditor-Controller's Office (ACO) to be discharged.

Over the last year, RCIT staff has worked with staff from Purchasing and the ACO to complete these write-offs. RCIT now has policies and procedures in place and has provided the necessary training in order to meet ACO requirements for capital assets.

Attachment A provides a detailed listing of the items RCIT recommends be written off. The table below summarizes Attachment A.

<b>FUND</b>	<b>PURCHASE PERIOD</b>	<b>PURCHASED VALUE</b>	<b>CURRENT NET BOOK VALUE</b>
RCIT – Operations	Beginning July 1, 1994 to June 30, 2018	\$5,159,864	\$48,414

This write-off of capital assets will reduce RCIT's fund balance by \$48,414 which represents less than 1% of RCIT's assets under management. RCIT currently manages over 2,500 capital assets valued at \$38,966,413.

**Impact on Residents and Businesses**

There is no negative impact on citizens or business in the County.

**Additional Fiscal Information**

None.

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**Attachments:**

- Attachment A - Discharge of Accountability for RCIT Disposed-Unaccounted Capital Assets - Fair Market Value (FMV) Over \$1,000

*Esteban Hernandez*

Esteban Hernandez

6/23/2022

*Suzanna Hickley*

Suzanna Hickley, Assistant Director of Purchasing and Fleet Service

6/21/2022

**Attachment A - Discharge of Accountability for RCIT Disposed-Unaccounted Capital Assets - Fair Market Value (FMV) Over \$1,000**

Unit	AssetID	Cost	Descr	Serial ID	Model	Acq Date	In Service Date	Life	Category	Status	Net Book Value (NBV) as of 05/31/22
ITARC	000000004451	\$ 13,050.64	Router-Cisco 3925-SEC/K9	FTX1426AU6	3925-SEC/K9	8/27/2010	8/27/2010	36	EQOFF	I	\$0.00
ITARC	000000004453	\$ 13,050.64	Router-Cisco 3925-SEC/K9	FTX1426AU7	3925-SEC/K9	8/27/2010	8/27/2010	36	EQOFF	I	\$0.00
ITARC	000000005249	\$ 13,036.81	RC3 9300 96P SWITCH	SAL1809M7BU	9300 96P	7/28/2014	7/28/2014	60	EQOFF	I	\$0.00
ITARC	000000005257	\$ 13,857.61	IQ28312 RC3 9300 48P SWITCH	SAL1810NC48	9300 96P	7/28/2014	7/28/2014	60	EQOFF	I	\$0.00
ITARC	000000004220	\$ 17,104.87	CNP CISCO Catalyst-6500 Sup 2T	SAL17152MZQ	CISCO 7600-ES	6/30/2014	7/1/2014	60	LSDEQ	I	\$0.00
ITARC	000000004221	\$ 17,104.87	CNP CISCO Catalyst-6500 Sup 2T	SAL17152KJ7	CISCO 7600-ES	6/30/2014	7/1/2014	60	LSDEQ	I	\$0.00
ITARC	000000004224	\$ 17,968.87	CNP CISCO Catalyst-6900 4-PORT	DTY171900G9	CISCO 7600-ES	6/30/2014	7/1/2014	60	LSDEQ	I	\$0.00
ITARC	000000004225	\$ 17,968.87	CNP CISCO Catalyst-6900 4-PORT	DTY171900CY	CISCO 7600-ES	6/30/2014	7/1/2014	60	LSDEQ	I	\$0.00
ITARC	000000002641	\$ 6,890.74	USE225:HP ProLiant DL370	TBD	HP PROLIANT DL370	6/18/2012	6/18/2012	36	EQOFF	I	\$0.00
ITARC	000000004177	\$ 32,410.73	BROCADE 6510 SWITCH	BRW2508L01E	BROCADE 6510	5/22/2015	5/22/2015	60	EQOFF	I	\$0.00
ITARC	000000004178	\$ 32,410.73	BROCADE 6510 SWITCH	BRW2508L00W	BROCADE 6510	5/22/2015	5/22/2015	60	EQOFF	I	\$0.00
ITARC	000000004313	\$ 10,975.00	CNP CISCO VG350 96 FXS	FTX1841AM93	CISCO VG350	8/25/2015	8/25/2015	60	LSDEQ	I	\$0.00
ITARC	000000004387	\$ 10,975.00	CNP VG350 72 FXS & 48 BUNDLE	FTX1843A4AD	VG350	10/31/2014	10/31/2014	60	LSDEQ	I	\$0.00
ITARC	000000001834	\$ 2,561,264.12	800 MHZ BACKBONE CELL 3 SIMULC	N1715W0598	800 MHZ	2/23/1999	2/23/1999	36	EQOFF	I	\$0.00
ITARC	000000001828	\$ 1,698,618.00	MSC II/IMC/CEC RADIO (3)	1574983.4/1575157	RADIO	11/1/1996	11/1/1996	36	EQOFF	I	\$0.00
ITARC	000000002001	\$ 80,839.25	EDACS IEA TX GPS SMCST	6650	EDACS IEA TX GPS SIMLUCAST	5/11/2010	5/11/2010	36	EQFLD	I	\$0.00
ITARC	000000002002	\$ 80,839.25	EDACS IEA TX GPS SMCST	00023281	EDACS IEA TX GPS SIMLUCAST	5/11/2010	5/11/2010	36	EQFLD	I	\$0.00
ITARC	000000002003	\$ 80,839.25	EDACS IEA TX GPS SMCST	6645	EDACS IEA TX GPS SIMLUCAST	5/11/2010	5/11/2010	36	EQFLD	I	\$0.00
ITARC	000000002004	\$ 80,839.25	EDACS IEA TX GPS SMCST	6652	EDACS IEA TX GPS SIMLUCAST	5/11/2010	5/11/2010	36	EQFLD	I	\$0.00
ITARC	000000001816	\$ 9,353.08	GENERATOR	2013581	CG020	8/8/1994	8/8/1994	60	EQSHP	I	\$0.00
ITARC	000000001848	\$ 6,602.22	PALR MOB-DATA COMP/SHRFF	00621E	K17482-104-E	12/13/2002	12/13/2002	36	EQOFF	I	\$0.00

**Attachment A - Discharge of Accountability for RCIT Disposed-Unaccounted Capital Assets - Fair Market Value (FMV) Over \$1,000**

Unit	Asset ID	Cost	Descr	Serial ID	Model	Acq Date	In Service Date	Life	Category	Status	Net Book Value (NBV) as of 05/31/22
ITARC	000000001849	\$ 6,602.22	PALR MOB-DATA COMP/SHRFF	00627E	K17482-104-E	12/13/2002	12/13/2002	36	EQOFF	I	\$0.00
ITARC	000000001850	\$ 6,602.22	PALR MOB-DATA COMP/SHRFF	00628E	K17482-104-E	12/13/2002	12/13/2002	36	EQOFF	I	\$0.00
ITARC	000000001842	\$ 28,163.59	R157617 COMM TEST SET 800MHZ	US39225791	8920B	7/1/2001	6/30/2002	36	EQOFF	I	\$0.00
ITARC	000000002557	\$ 6,075.07	HP COLOR LASERJET 4730XM	JPLH03158	HP-4730	2/2/2006	2/2/2006	36	EQOFF	I	\$0.00
ITARC	000000004397	\$ 27,864.00	CNP C6880-X-LE SWITCH 16P10G	SAL1935N6ZB	CISCO 6880-X-LE	4/21/2016	4/21/2016	60	LSDEQ	I	\$0.00
ITARC	000000001012	\$ 22,072.50	AUTO ATTENDANT-ARLINTON	1137052506012	CALLXPRESS ADV MESSAGE SERVER	6/1/2006	6/1/2006	36	EQOFF	I	\$0.00
ITARC	000000001013	\$ 22,072.50	AUTO ATTENDANT-INDIO	1136992506008	CALLXPRESS ADV MESSAGE SERVER	6/7/2006	6/1/2006	36	EQOFF	I	\$0.00
ITARC	000000001014	\$ 22,072.50	AUTO ATTENDANT-SWJC	1137002506009	CALLXPRESS ADV MESSAGE SERVER	6/7/2006	6/1/2006	36	EQOFF	I	\$0.00
ITARC	000000001015	\$ 22,072.50	AUTO ATTENDANT-SWJC	1137012506010	CALLXPRESS ADV MESSAGE SERVER	6/1/2006	6/1/2006	36	EQOFF	I	\$0.00
ITARC	000000001016	\$ 22,072.50	AUTO ATTENDANT-RCRMC	1137022506011	CALLXPRESS ADV MESSAGE SERVER	6/1/2006	6/1/2006	36	EQOFF	I	\$0.00
ITARC	000000001033	\$ 8,598.28	DIALOG C D480 BOARD	HX029070	IBM/GENESIS IVR	8/7/2006	8/7/2006	36	EQOFF	I	\$0.00
ITARC	000000004443	\$ 6,427.87	SHARP 80" LED SMART TV	605917959	SHARP 80"	7/5/2016	7/5/2016	36	EQOFF	I	\$0.00
ITARC	000000003724	\$ 33,635.83	CACTUS CITY-TORO PK- PTP	TBD	MOTOROLA 5830BHC	2/18/2010	1/5/2014	180	EQFLD	I	\$14,762.34
ITARC	000000003948	\$ 21,929.29	TORO PK-CACTUS CITY-PTP	TOR-PSEC-012	MOTOROLA 5830BHC	10/1/2012	1/5/2014	180	EQFLD	I	\$9,624.53
ITARC	000000004969	\$ 41,556.24	ADTRAN MULTIPLEXER	1820021	MS2720T-0709	6/25/2018	6/25/2018	60	LSDEQ	I	\$8,311.29
ITARC	000000003554	\$ 18,506.58	BELLE- BLACK EAGLE PTP	MSN-224JLQ1700	CAMBIUM PTP 58600	2/18/2010	1/5/2014	180	EQFLD	I	\$8,122.39
ITARC	000000002508	\$ 5,064.45	APX7500 SINGLEBAND7/800MID PWR	656CLB1163	APX7500	12/1/2012	12/1/2012	84	LSNEQ	I	\$0.00
ITARC	000000003302	\$ 17,301.52	SPRING HILL - WILEYS WELL PTP	MSN-244JLQ1703	CAMBIUM PTP 58600	2/18/2010	1/5/2014	180	EQFLD	I	\$7,593.44
ITARC	000000002397	\$ 5,174.67	APX7000 DIGITAL PORTABLE RADIO	655CLX2914	H97TGD9PW1 N	12/1/2012	12/1/2012	84	LSNEQ	I	\$0.00
<b>Totals</b>		<b>\$ 5,159,864.13</b>									<b>\$48,413.99</b>