

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.28
(ID # 18827)

MEETING DATE:

FROM : SHERIFF-CORONER-PA:

Tuesday, August 02, 2022

SUBJECT: SHERIFF-CORONER-PA: Adoption of Resolution No. 2022-131, Designating the Riverside County Sheriff as the Authorized Agent, and Designating the Assistant Sheriff, Chief Deputy Sheriff, Lieutenant, and Administrative Services Manager as Alternate Authorized Agents to Accept the Grant Award for and Administer the High Frequency Communications Equipment Program Funds from the California Governor's Office of Emergency Services, Including Executing any and all Grant Award Documents Related to the Program; All Districts [\$62,644 - 96% State Funds, 4% Sheriff's Department Budget] 4/5th Vote Required

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the Fiscal Year 2022-23 (CalOES) grant award for the High Frequency Communications Equipment Program from the State of California in the amount of \$60,000 for the grant period of April 1, 2022 – to October 31, 2023;
2. Adopt Resolution No. 2022-131, Designating the Riverside County Sheriff as the Authorized Agent, and Designating the Assistant Sheriff, Chief Deputy Sheriff, Lieutenant, and Administrative Services Manager as Alternate Authorized Agents to Accept the Grant Award for and Administer the High Frequency Communications Equipment Program Funds from the California Governor's Office of Emergency Services, including Executing any and all Grant Award Documents Related to the Program; and
3. Approve and direct the Auditor-Controller to make the budget adjustment on the attached Schedule A.

ACTION: 4/5 Vote Required

David Lelevier
David Lelevier, Assistant Sheriff

7/20/2022

Donald Sharp
Donald Sharp, Undersheriff

7/20/2022

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Washington, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
Nays: None
Absent: None
Date: August 2, 2022
xc: Sheriff

Kecia R. Harper
Clerk of the Board
By: *[Signature]*
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$ 60,000	\$ 0	\$ 60,000	\$ 0
NET COUNTY COST	\$ 2,644	\$ 0	\$ 2,644	\$ 0
SOURCE OF FUNDS: 96% State Funds, 4% Sheriff's Department Budget			Budget Adjustment: Yes	
			For Fiscal Year: 22/23	

C.E.O. RECOMMENDATION: Approve

BR #22-111

BACKGROUND:

Summary

The purpose of the CalOES High Frequency Equipment Program grant award is to provide funding to the Riverside County Sheriff's Department to purchase a high-frequency transceiver within three mobile command posts that will help the Sheriff's Department increase capacity to communicate with local, state and federal authorities and increase law enforcement communication redundancies. The mobile command posts provide impacted geographical areas with situational awareness allowing leaders to make informed decisions to help protect people and property.

The Sheriff Emergency Response Team (SERT) will use the funds to purchase a high-frequency transceiver to install within three mobile command posts. The Department will seek three competitive quotes via a public bidding process. The bidding processing will take an estimated three months to complete. Once the winning bid is accepted, equipment procurement, installation, and training will take an additional three months to complete, pending equipment availability. Training and support equipment will be included in this project, and the selected vendor will be responsible for conducting High-Frequency pre-install site visits and technical support. High-Frequency installation equipment will consist of a modem, associated messaging software applications, and a data terminal. Training will include instruction on how to use a mobile router for remote High-Frequency support and operation with CalOES and other agencies. The command posts will increase the Riverside County Sheriff's Department's capacity to communicate with local, state, and federal authorities on frequencies authorized by the Federal Communications Commission (FCC).

Impact on Residents and Businesses

The grant will enhance the Department's ability to communicate with state, local, and federal agencies during emergencies.

Additional Fiscal Information

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,
STATE OF CALIFORNIA**

This project is not included in the FY22/23 budget; therefore, a budget adjustment is required. This grant is federally funded through CalOES and is 100% reimbursable. The additional \$2,644 in additional costs will be used for equipment costs that exceed the initial award amount. These funds will be covered by the Department.

ATTACHMENTS:

- A. Resolution No. 22-131
- B. CalOES Subaward Application Approval Letter dated June 1, 2022
- C. Schedule A

SCHEDULE A. FY22/23

Increase Appropriations

10000-2500300000-546160	Equipment-Other	60,000
	TOTAL	<u>60,000</u>

Increase Estimated Revenue

10000-2500300000-767220	Fed- Other Operating Grants	60,000
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Evangelina Gregorio 7/18/2022


Rebecca S Cortez, Principal Management Analyst 7/21/2022



June 1, 2022

Laronte Groom, Administrative Manager/Grants Unit
Riverside County
4095 Lemon Street
Riverside, CA 92501-3691

Subject: **Notification of Grant Subaward Application Approval**
High Frequency Communications Equipment Program
Grant Subaward #: FH21 A1 0330

Dear Laronte Groom:

Congratulations! The California Governor's Office of Emergency Services (Cal OES) has approved your Grant Subaward application in the amount of \$60,000, subject to Budget approval. A copy of your approved Grant Subaward is enclosed for your records.

Cal OES will make every effort to process payment requests within 45 days of receipt of your Report of Expenditures & Request for Funds (Cal OES Form 2-201).

This Grant Subaward is subject to the Cal OES Subrecipient Handbook. You are encouraged to read and familiarize yourself with the Cal OES Subrecipient Handbook, which can be viewed on the Cal OES website at www.caloes.ca.gov.

Any funds received in excess of current needs, approved amounts, or those funds owed as a result of a close-out or audit, must be refunded to Cal OES within 30 days upon receipt of an invoice.

Please contact your Program Specialist, Nicolas Martin, at (916) 539-3501 with questions about this notice.

VS Grants Processing Unit

cc: Subrecipient's file
Program Specialist

Cal OES #	065-00000-04	FIPS #	065-00000	VS#		Subaward #	FH21 A1 0330
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. **Subrecipient:** Riverside County Sheriff's Department **1a. DUNS#:** _____
2. **Implementing Agency:** Riverside County Sheriff's Department **2a. DUNS#:** _____
3. **Implementing Agency Address:** 4095 Lemon Street Riverside 92501-3691
(Street) (City) (Zip+4)
4. **Location of Project:** Riverside Riverside 92501-3691
(City) (County) (Zip+4)
5. **Disaster/Program Title:** RC High Frequency Communications Equipment Program **6. Performance/**
Budget Period: 4/1/2022 **to** 10/31/2023
(Start Date) (End Date)
7. **Indirect Cost Rate:** N/A **Federally Approved ICR (if applicable):** _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2020	PSC1	\$60,000						\$60,000
9.	Select	Select							
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost	\$60,000		\$60,000				\$60,000

13. Certification: This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. CA Public Records Act: Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient:

Name: Donald Sharp Title: Assistant Sheriff

Payment Mailing Address: PO Box 512 City: Riverside Zip Code+4: 92502-0512

Signature: _____ Date: 2/8/2022

16. Federal Employer ID Number: 956000930

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

DocuSigned by: Mary Rucker 5/23/2022
(Cal OES Fiscal Officer) (Date)

DocuSigned by: Heather Carlson 5/23/2022
(Cal OES Director or Designee) (Date)

RECEIVED
By Al Hardoy at 3:41 pm, Mar 25, 2022

mail log: 753756

ENY: 2021-22 Chapter: 21 SL: 01765
Item: 0690-001-0001 Pgm: 0395
Fund: General Fund
Program: High Frequency Communications
Equipment Program
Match Req.: None
Project ID: OES21PSC1000000 Amount: \$60,000.00
SC: 2021-01765



Grant Subaward Contact Information

Grant Subaward #: FH21 A1 0330

Subrecipient: Riverside County ~~San Jacinto Community College~~

1. **Grant Subaward Director:**

Name: Laronte Groom Title: Administrative Manager / Grants Unit

Telephone #: 951-955-2718 Email Address: lrgroom@riversidesheriff.org

Address/City/ Zip Code (9-digit): 4095 Lemon Street / Riverside / 92501-3691

2. **Financial Officer:**

Name: Antonio Saldana Title: Administrative Manager

Telephone #: 951-955-2700 Email Address: asaldana@riversidesheriff.org

Address/City/ Zip Code (9-digit): 4095 Lemon Street / Riverside / 92501-3691

3. **Programmatic Point of Contact:**

Name: John Shulda Title: Lieutenant

Telephone #: 951-955-8860 Email Address: jshulda@riversidesheriff.org

Address/City/ Zip Code (9-digit): 4095 Lemon Street / Riverside / 92501-3691

4. **Financial Point of Contact:**

Name: Angel Lizardi Title: Administrative Services Analyst

Telephone #: 951-955-0887 Email Address: alizardi@riversidesheriff.org

Address/City/ Zip Code (9-digit): 4095 Lemon Street / Riverside / 92501-3691

5. **Executive Director** of a Non-Governmental Organization or the **Chief Executive Officer** (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Chad Bianco Title: Sheriff / Coroner / Public Administrator

Telephone #: 951-955-2400 Email Address: jbianco@riversidesheriff.org

Address/City/ Zip Code (9-digit): 4095 Lemon Street / Riverside / 92501-3691

6. **Official Designee**, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Donald Sharp Title: Assistant Sheriff

Telephone #: 951-955-2400 Email Address: dsharp@riversidesheriff.org

Address/City/ Zip Code (9-digit): 4095 Lemon Street / Riverside / 92501-3691

7. **Chair** of the **Governing Body** of the Subrecipient:

Name: Jeff Hewitt Title: Riverside County Supervisor - Fifth Dist.

Telephone #: (951) 955-1050 Email Address: district5@rivco.org

Address/City/ Zip Code (9-digit): 4080 Lemon Street / Riverside / 92501-3691



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES



Grant Subaward Signature Authorization

Grant Subaward #: FH21 A1 0330

Subrecipient: Riverside County Sheriff's Department

Implementing Agency: Riverside County Sheriff's Department

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: Laronte Groom

Signature: [Signature]

Date: 2/8/22

Financial Officer:

Printed Name: Antonio Saldana

Signature: [Signature]

Date: 3/8/22

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance

Subrecipient: Riverside County Sheriff's Department

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	High Frequency Communications Equipment Program	FH21 A1 0330	4/1/2022 - 10/31/2023
2			
3			
4			
5			
6			

I, Donald Sharp (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.

Official Designee's Signature: _____

Official Designee's Typed Name: Donald Sharp

Official Designee's Title: Assistant Sheriff

Date Executed: 2/8/2022

AUTHORIZED BY:

I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.

☐ City Financial Officer

☐ County Financial Officer

☐ City Manager

☒ County Manager

☐ Governing Board Chair

Signature: _____

Typed Name: Chad Bianco

Title: Sheriff/Coroner/Public Administrator

Date Executed: 2/8/2022



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Grant Subaward Budget Pages
Single Fund Source

Subrecipient: Riverside County		Grant Subaward #: FH21 A1 0330	
A. Personnel Costs - Line-item description and calculation		Total Amount Allocated	
No Personnel Costs		\$	-
PERSONNEL COSTS CATEGORY TOTAL			



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Grant Subaward Budget Pages
Single Fund Source

Subrecipient: Riverside County		Grant Subaward #: FH21 A1 0330
B. Operating Costs - Line-item description and calculation		Total Amount Allocated
No Operating Costs		\$ -
OPERATING COSTS CATEGORY TOTAL		

**Cal OES**GOVERNOR'S OFFICE
OF EMERGENCY SERVICES**Grant Subaward Budget Pages**
Single Fund Source

Subrecipient: Riverside County		Grant Subaward #: FH21 A1 0330	
C. Equipment Costs - Line-item description and calculation		Total Amount Allocated	
(2) Codan Envoy Mobile - 3040 includes RF Unit, 2G data & voice, Handset, GPS, vehicle install kit, Main assembly, 1.6m antenna kit, Programming apps & cabling		\$	44,188.00
(1) HF Installation Site Visit and Training for Voice/Data and Remote (\$13,950)		NM	\$15,812
Support: Includes installation site visit, installation, training A PACTOR DR7800 Modem, software, data terminal, Cradlepoint IBR900 mobile router, remote HF support and operation with Cal OES			\$13,950
Estimated tax @7.75% (\$1,862)		NM	\$1,506
EQUIPMENT COSTS CATEGORY TOTAL		NM	\$60,000 \$62,444
Total Project Cost (Must match the Grant Subaward Face Sheet)		NM	\$60,000 \$62,444

✓ JI

VSPS Budget Summary Report

FH21 High Frequency Communications Equipment Program

Riverside County

High Frequency Communications Equipment Program

Subaward #: FH21 A1 0330

Performance Period: 04/01/22 - 10/31/23

Latest Request: , Not Final 201

A. Personal Services - Salaries/Employee Benefits

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	21PSC1	0	0	0	0	0
Total A. Personal Services - Salaries/Employee Benefits:		0	0	0	0	0

B. Operating Expenses

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	21PSC1	0	0	0	0	0
Total B. Operating Expenses:		0	0	0	0	0

C. Equipment

<u>F/S/L</u>	<u>Funding Source</u>	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
S	21PSC1	60,000	0	60,000	0	60,000
Total C. Equipment:		60,000	0	60,000	0	60,000

	<u>Budget Amount</u>	<u>Paid/Expended</u>	<u>Balance</u>	<u>Pending</u>	<u>Pending Balance</u>
Total Local Match:	0	0	0	0	0
Total Funded:	60,000	0	60,000	0	60,000
Total Project Cost:	60,000	0	60,000	0	60,000

F/S/L (Funding Types): F=Federal, S=State, L=Local Match

Paid/Expended=posted in ledger w/Claim Schedule, Pending=Processed, but not yet in Claim Schedule

06/01/22

1 **BOARD OF SUPERVISORS**

COUNTY OF RIVERSIDE

2
3 **RESOLUTION NO. 2022-131**

4 **DESIGNATING THE RIVERSIDE COUNTY SHERIFF AS THE AUTHORIZED AGENT,**
5 **AND DESIGNATING THE ASSISTANT SHERIFF, CHIEF DEPUTY SHERIFF,**
6 **LIEUTENANT, AND ADMINISTRATIVE SERVICES MANAGER AS ALTERNATE**
7 **AUTHORIZED AGENTS TO ACCEPT THE GRANT AWARD FOR AND ADMINISTER**
8 **THE HIGH FREQUENCY COMMUNICATIONS EQUIPMENT PROGRAM FUNDS FROM**
9 **THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES, INCLUDING**
10 **EXECUTING ANY AND ALL GRANT AWARD DOCUMENTS RELATED TO THE**
11 **PROGRAM**

12 **WHEREAS,** the Board of Supervisors of the County of Riverside desires that the
13 Riverside County Sheriff's Department ("Sheriff's Department") manage and administer funds
14 and projects related to the High Frequency Communications Equipment Program ("HF
15 Program") from the California Governor's Office of Emergency Services ("CalOES"); and

16 **WHEREAS,** the CalOES HF Program has provided funding of \$60,000 for the period
17 April 1, 2022 through October 31, 2023 to Alerting Agencies, Emergency Operation Centers and
18 Sheriff's Department subgrantees for equipment that will allow local government to be included
19 in an integrated high frequency radio network service that utilizes frequencies authorized by the
20 Federal Communications Commission capable of communications with state, local and federal
21 agencies;

22 **WHEREAS,** the Sheriff's Department intends to use this funding to purchase a high-
23 frequency transceiver within three (3) mobile command posts that will help achieve the mission
24 of the Sheriff's Department to increase law enforcement communication and response
25 redundancies.

26 **NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by
27 the Board of Supervisors of the County of Riverside, State of California (the "Board"), in regular
28 session assembled on July 26, 2022, at 9:30 A.M., or soon thereafter in the meeting room of the
Board of Supervisors located on the first floor of the County Administrative Center, 4080 Lemon
Street, California, as follows:

AUG 02 2022 3.28

FORM APPROVED COUNTY COUNSEL
BY: AMRIT P. DHILLON
DATE: 7/27/2022

1. The Board of Supervisors finds and declares that the above Recitals are true and correct and incorporated herein.
2. The Riverside County Sheriff - or his designee, the Assistant Sheriff, Chief Deputy Sheriff, Lieutenant, and Administrative Services Manager - is hereby designated an Authorized Agent authorized to accept funding for CalOES HF Program, to execute any and all grant award documents and agreements, including but not limited to, amendments, certifications, assurances and reports, and to take any and all actions necessary for the purpose of administering the financial assistance provided by CalOES on behalf of the County of Riverside.
3. This Resolution shall take effect immediately upon its adoption.

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ROLL CALL:

Ayes: Spiegel, Jeffries, Washington, Perez and Hewitt

Nays: None

Absent: None

Abstained:

The foregoing is certified to be a true copy of a resolution duly adopted by said Board of Supervisors on the date therein set forth.

Kecia R. Harper, Clerk of said Board

By 

Deputy

