

SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.34  
(ID # 19389)

**MEETING DATE:**

Tuesday, August 02, 2022

**FROM :** SHERIFF-CORONER-PA:

**SUBJECT:** SHERIFF-CORONER-PA: Approval of Sheriff's Records Management Systems (RMS) Transaction Cost Allocation for FY 2021-22. All Districts. [\$1,976,044 – 80% Contract Revenue and 20% Sheriff's Budget]

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the FY 2021-22 contract city cost allocation and the allied agency cost of \$0.0517 per transaction for access to the Sheriff's Records Management Systems (RMS) for a total cost of \$1,976,044.

**ACTION:**Policy

*Dennis Vrooman*  
Dennis Vrooman, Assistant Sheriff

6/21/2022

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Washington, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: August 2, 2022  
xc: Sheriff

Kecia R. Harper  
Clerk of the Board

By: *[Signature]*  
Deputy

**SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE,  
STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 1,976,044	\$ 0	\$ 1,976,044	\$ 0
<b>NET COUNTY COST</b>	\$ 427,670	\$ 0	\$ 427,670	\$ 0
<b>SOURCE OF FUNDS:</b> 80% Contract Revenue and 20% Sheriff's Budget			<b>Budget Adjustment:</b> No	
			<b>For Fiscal Year:</b> 21/22	

**C.E.O. RECOMMENDATION:** Approve

3.61 6/29/21

BR# 22-112

**BACKGROUND:**

**Summary**

The Records Management System (RMS) houses and provides all participating agencies data access to the Master Name Index, Warrant System, Master Location Index, Jail Locator Database, and the California Law Enforcement Telecommunication System (CLETS). Access to RMS provides one shared database for law enforcement agencies to enter and query case histories to obtain criminal history information. The access and use of this information increase public safety.

Authorized users from the requesting agency can access and obtain desired data. Each transaction request is recorded in RMS and costs charged to requesting agencies are based on the number of transactions made. The RMS cost is calculated annually by taking prior years actual expenses and dividing it by the current year's transaction count. The total costs for FY 2020-21 were \$1,976,044 and based on the total transaction count of 38,242,944, this results in a per transaction fee for FY 2021-22 of \$0.0517.

Participating agencies will be billed \$52,079 based on current transactions, and Contract Cities will be billed \$1,496,295 based on 2020 actual transactions. The Sheriff's Department also utilizes the RMS system and budgets for its portion of the allocated costs.

This request is to approve the FY2021-22 contract city cost allocation and the allied agency cost of \$0.0517 per transaction for access to the Sheriff's Records Management System (RMS). In FY 2020-21 the Board approved an RMS cost of \$0.0579 per transaction (06/29/2021 3.61). The FY2021-22 RMS costs decreased by \$187,000 due to a reduction of dedicated personnel to operate the RMS. There was a total of six (6) less department staff than the prior year. The staff either retired, resigned, or transferred to support other assignments, and the salary savings is attributed to the overall reduction in support cost. The same cost factors have been applied to the calculations in previous years, and the annual costs can fluctuate based on the

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Department's operating cost to maintain and support the system, and transactions made by requesting agencies.

**SUPPLEMENTAL:**

**Additional Fiscal Information**

There is no additional Fiscal Information.

**ATTACHMENT:**

Attachment A: This table details the cost allocation to Contract Cities.

Attachment B: This table includes the estimated cost allocation to allied agencies and County partners.

  
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Rene Casillas, Internal Audits Chief 6/21/2022

  
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Rebecca S Cortez, Principal Management Analyst 6/21/2022

## FY 2021-2022

## RMS BASE COST

\$1,976,044

County and Contract City % of RMS base cost (outside agency use is 2.64% of base cost)

\$1,923,965

## Attachment A

## 2020 CALLS FOR SERVICE

	2019 Calls	RMS Amount	2020 Calls	2020 %	County Amount	Contract City %	Contract City Amt	Change from FY 2018-2019
Colorado River	7,550	\$ 12,439	10,606	1.2259%	\$23,585			\$ 11,146
Cabazon	8,863	21,540	10,383	1.2001%	\$23,089			1,549
Smith Corrections	1,116	2,312	1,195	0.1381%	\$2,657			345
Blythe Corrections	252	967	116	0.0134%	\$258			(709)
Indio (Thermal County)	14,505	29,814	14,564	1.6833%	\$32,387			2,573
Court Services-East	151	285	94	0.0109%	\$209			(76)
Calimesa	5,423	12,580	6,881		\$0	0.7953%	\$15,302	2,722
Canyon Lake	4,913	10,074	2,828		\$0	0.3269%	\$6,289	(3,785)
Court Services-Central	159	440	437	0.0505%	\$972			532
Coachella Valley Narc Task Force	248	349	249	0.0288%	\$554			205
Court Services-West	227	463	121	0.0140%	\$269			(194)
Hemet	25,668	56,372	24,911	2.8793%	\$55,396			(976)
Riverside (Jurupa Valley County)	12,589	26,883	14,521	1.6784%	\$32,291			5,408
SECP	-	-	0	0.0000%	\$0			-
SEB	2,530	7,009	3,295	0.3808%	\$7,327			318
Eastvale	29,515	60,142	26,899		\$0	3.1091%	\$59,817	(325)
Elsinore (County)	18,760	38,498	16,878	1.9508%	\$37,533			(965)
Norco	20,134	39,526	18,711		\$0	2.1627%	\$41,609	2,083
Gang Task Force	1,046	1,974	924	0.1068%	\$2,055			81
Hazardous Device Team	273	640	208	0.0240%	\$463			(177)
Homeless Outreach Team	333	971	282	0.0326%	\$627			(344)
San Jacinto	41,742	85,123	39,252		\$0	4.5368%	\$87,287	2,164
Indio Corrections	475	1,517	425	0.0491%	\$945			(572)
Indian Wells	14,615	25,465	13,226		\$0	1.5287%	\$29,412	3,947
Jurupa Valley City	69,977	146,314	66,915		\$0	7.7342%	\$148,803	2,489
Elsinore (City)	48,328	107,593	45,701		\$0	5.2822%	\$101,628	(5,965)
La Quinta	30,953	61,472	30,998		\$0	3.5828%	\$68,932	7,460
Moreno Valley (County)	1,102	2,999	1,366	0.1579%	\$3,038			39
Menifee	48,957	106,140	23,557		\$0	2.7228%	\$52,385	(53,755)
Morongo	2,248	7,789	3,164		\$0	0.3657%	\$7,036	(753)
Moreno March	1,260	2,567	1,930	0.2231%	\$4,292			1,725
Moreno Valley PD	146,522	346,964	143,616		\$0	16.5995%	\$319,368	(27,596)
Palm Desert (County)	12,157	25,718	13,686	1.5819%	\$30,434			4,716
Perris (County)	27,282	57,009	33,236	3.8415%	\$73,909			16,900
Perris (City)	49,050	103,608	52,388		\$0	6.0551%	\$116,499	12,891
SIB	1,529	2,988	1,877	0.2169%	\$4,174			1,186
RASP	7,068	15,661	7,526	0.8699%	\$16,736			1,075
Riverside Corrections	818	1,696	881	0.1018%	\$1,959			263
SIB	-	-	0	0%	\$0			-
SIB Southwest	-	-	0	0%	\$0			-
SIB West	-	-	0	0%	\$0			-
Rancho Mirage	18,450	40,763	24,348		\$0	2.8142%	\$54,144	13,381
SAFE Task Force	30	-	53	0.0061%	\$118			118
Soboba Reservation	1,622	-	2,262		\$0	0.2614%	\$5,030	5,030
Southwest Corrections	-	1,560	607	0.0702%	\$1,350			(210)
Mt San Jacinto College	856	2,956	469	0.0542%	\$1,043			(1,913)
Southwest	18,351	40,138	19,577	2.2628%	\$43,535			3,397
Palm Desert (City)	50,219	107,600	52,873		\$0	6.1112%	\$117,577	9,977
Temecula	79,292	184,387	81,365		\$0	9.4044%	\$180,937	(3,450)
TRU	5,742	14,225	6,440	0.7444%	\$14,321			96
Wildomar	18,306	35,021	17,857		\$0	2.0640%	\$39,710	4,689
Coachella	19,962	45,981	20,024		\$0	2.3144%	\$44,529	(1,452)
Raid Task Force	640	1,231	573	0.0662%	\$1,274			43
Corrections Other	509	-	561	0.0648%	\$1,248			1,248
Other	2,295	527	4,327	0.5001%	\$9,622			9,095
<b>TOTALS</b>	<b>874,612</b>	<b>\$ 1,898,290</b>	<b>865,183</b>					<b>\$ 25,675</b>
<b>TOTAL TRANSACTIONS</b>								
<b>TOTAL PERCENTAGE</b>					100.00%			
<b>PERCENTAGE SPLIT</b>				22.23%		77.77%		
<b>COST</b>					\$427,670		\$1,496,295	<b>\$1,923,965</b>

Contract City Revenue \$1,496,295

# CALCULATION OF RMS RATE 2021-2022

Attachment B

Est Recoverable RMS Costs	<u>\$1,976,044</u>	ESTIMATED CLETS TRANS (Based on ACTUALS cumulative to 05/30/2021	ESTIMATED RMS TRANS (Based on ACTUALS cumulative to 05/30/2021	Estimated monthly cost based on actual transactions	Estimated Trans Cost YEARLY FY 21-22	Estimated Total FY 21-22
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RSO TRANSACTIONS (Includes contract city activity )		6,923,794	30,311,249	\$ 160,330	\$ 1,923,965	
*****Contract City calculated on calls for service *****						
OTHER OUTSIDE AGENCIES				Monthly	Yearly	Total
BLYTHE PD	31,253	15,451	\$ 201	\$ 2,413	\$ 2,413	
CITY OF MURRIETA PD	0	144,623	623	7,473	7,473	
RPD	0	129,060	556	6,669	6,669	
UC RIVERSIDE PD	18,612	8,174	115	1,384	1,384	
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SUB TOTAL	49,865	297,308	\$ 1,495	\$ 17,939	\$ 17,939	
STATE AND FEDERAL AGENCIES	CLETS	RMS				
ALCOHOL TOBACCO AND FIREARMS	-	-	\$ -	\$ -	\$ -	
BUREAU OF NARCOTICS ENFORCEMENT	-	-	-	-	-	
SUPERIOR COURTS	119,459	40,505	688.79	8,265.45	8,265.45	
CRC NORCO	23,624	4,475	120.99	1,451.91	1,451.91	
DRUG ENFORCEMENT AGENCY	-	-	-	-	-	
MARCH AIR FORCE BASE	23,881	4,034	120.20	1,442.42	1,442.42	
US MARSHALLS	-	-	-	-	-	
US PRETRIAL SERVICES	-	-	-	-	-	
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SUB TOTAL						
This revenue collected under separate billings	166,964	49,014	\$ 930	\$ 11,160	\$ 11,160	
OTHER COUNTY AGENCIES						
COUNTY DEPT FIRE	1,292	380	\$ 7	\$ 86	\$ 86	
CHILD PROTECTIVE SERVICES	0	0	-	-	-	
DISTRICT ATTORNEY	117,330	41,846	685	8,225	8,225	
DEPARTMENT OF CHILDRENS SERVICES	0	0	-	-	-	
DEPARTMENT OF PUBLIC SOCIAL SERVICES	55,039	81,271	587	7,043	7,043	
PROBATION	89,460	58,130	636	7,626	7,626	
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SUB TOTAL OTHER CO AGENCIES	263,122	181,628	\$ 1,915	\$ 22,981	\$ 22,981	
TOTAL	479,951	527,951				\$52,079