



SUBMITTAL TO THE RIVERSIDE UNIVERSITY HEALTH  
SYSTEM MEDICAL CENTER GOVERNING BOARD  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 15.2  
(ID # 19704)

**MEETING DATE:**

Tuesday, August 02, 2022

**FROM :** RUHS-MEDICAL CENTER:

**SUBJECT:** RIVERSIDE UNIVERSITY HEALTH SYSTEM - MEDICAL CENTER: Adoption of Resolution No. 2022-164: For an Exception to the 180-Day Wait Period for Ivy Issa, M.D. per Government Code §§ 7522.56 and 21224, 5th District. [Total Cost \$111,730; 100% Hospital Enterprise Fund - 40050]

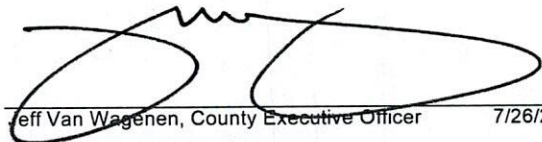
**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2022-164 for an exception to the 180-day wait period in compliance with Government Code §§ 7522.56 and 21224 (Attachment A);
2. Authorize the Chairperson to sign two (2) copies of the Resolution; and
3. Direct the Clerk of the Board to retain one (1) copy of the signed resolution and forward one (1) copy to the Human Resources Retirement Division for distribution.

**ACTION:**Policy

  
Jennifer Cruikshank, Chief Executive Officer - Health System

7/26/2022

  
Jeff Van Wagenen, County Executive Officer

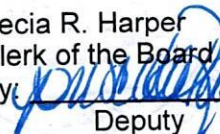
7/26/2022

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**MINUTES OF THE GOVERNING BOARD**

On motion of Supervisor Washington, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: August 2, 2022  
xc: RUHS

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

THE UNIVERSITY OF CHICAGO  
DIVISION OF THE PHYSICAL SCIENCES  
DEPARTMENT OF CHEMISTRY

REPORT OF THE  
COMMISSIONER OF THE  
BUREAU OF CHEMISTRY  
AND  
MINERALOGY  
FOR THE YEAR 1908

CHICAGO  
PUBLISHED BY THE  
UNIVERSITY OF CHICAGO PRESS  
1909



**SUBMITTAL TO THE RIVERSIDE UNIVERSITY HEALTH  
SYSTEM MEDICAL CENTER GOVERNING BOARD OF DIRECTORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$ 111,730	\$ 0	\$ 111,730	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> Hospital Enterprise Fund #40050			<b>Budget Adjustment:</b>	<b>No</b>
			<b>For Fiscal Year:</b>	<b>22/23</b>

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

**Summary**

In compliance with Government Code § 7522.56, the County of Riverside is required to provide CalPERS with a certification when hiring a retiree before 180 days has elapsed since the retiree's retirement date. The Code also requires that a retiree's post retirement employment cannot commence earlier than 180 days after the retirement without a certification and resolution.

RUHS Medical Center requests to appoint Ivy Issa, MD to work as a retired annuitant to perform the duties of an Assistant Medical Program Director II within the Geriatrics Clinic at the Medical Center in Moreno Valley. Doctor Issa is a board certified Geriatrician who is intimately familiar with the patients and mission of RUHS Medical Center after five years of service developing the Clinic.

Currently there is a nation-wide shortage of physicians trained to take care of geriatric patients as the number of older adults in the country outpaces the number of those training to become specialists in the field. RUHS Medical Center has already made significant efforts to recruit a physician to take Dr. Issa's role – so far without success.

In addition to providing direct patient care, Dr. Issa will also be assisting with the onboarding of Advanced Care practitioners who will serve as physician extenders in the clinic and help to meet the effects of the geriatrician shortage. She is uniquely qualified to undertake this onboarding training of these practitioners in the methods of evaluation and the services provided at the RUHS Medical Center Geriatrics Clinic and in cooperation with other County departments.

Without this extra help the Medical Center would have to retain the services of Locum Tenens physicians at a higher cost to the County.

**Impact on Residents and Businesses**



**SUBMITTAL TO THE RIVERSIDE UNIVERSITY HEALTH  
SYSTEM MEDICAL CENTER GOVERNING BOARD OF DIRECTORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

The operations of the Geriatric Clinic at RUHS Medical Center are an important component of the continuum care and provide support to a particularly vulnerable patient population.

**Additional Fiscal Information**

This position will be funded through the Hospital Enterprise Fund. No additional County funds are required.

**ATTACHMENT A. Resolution No. 2022-164 A resolution of the Board of Supervisors of the County of Riverside approving an exception to the 180 day wait period for Ivy Issa, MD (Government Code §§ 7522.56 & 21224)**

  
Jacqueline Ruiz, Sr. Management Analyst 7/26/2022



THE UNIVERSITY OF CHICAGO  
DIVISION OF THE PHYSICAL SCIENCES  
DEPARTMENT OF CHEMISTRY

RECEIVED  
JAN 10 1964

FROM  
DR. J. H. GOLDSTEIN

TO  
DR. J. H. GOLDSTEIN

2  
3 RESOLUTION NO. 2022-164

4  
5 RESOLUTION OF THE BOARD OF SUPERVISORS OF  
6 THE COUNTY OF RIVERSIDE  
7 APPROVING AN EXCEPTION TO THE 180 DAY WAIT PERIOD  
8 FOR IVY ISSA, MD  
9 (GOVERNMENT CODE §§ 7522.56 & 21224)  
10

11 WHEREAS, in Compliance with Government Code Sections 7522.56 ("Section 7522.56")  
12 the County of Riverside must provide CalPERS a certification resolution when hiring a retiree before 180  
13 days has passed since the individual's retirement date; and

14 WHEREAS, Ivy Issa, M.D. (CalPERS ID 1789048234) will retire from the County's  
15 Riverside University Health System Medical Center as an Assistant Medical Program Director II effective  
16 August 2, 2022; and

17 WHEREAS, Section 7522.56 requires the post-retirement employment commence no earlier  
18 than 180 days after the retirement date without this certification resolution; and

19 WHEREAS, Section 7522.56 provides that an exception to the 180 day wait period shall not  
20 apply if the retiree accepts any retirement-related incentive; and

21 WHEREAS, the Board of Supervisors, the County of Riverside and Ivy Issa, MD certify that  
22 Ivy Issa MD has not and will not receive a Golden Handshake or any other retirement-related incentive;  
23 and

24 WHEREAS, the Board of Supervisor hereby appoints Ivy Issa, MD as an extra help retired  
25 annuitant to perform the duties of an Assistant Medical Program Director II at Riverside University Health  
26 System Medical Center under Government Code Section 21224, effective September 1, 2022 ; and

27 WHEREAS, the entire employment agreement, contract or appointment document between  
28 Ivy Issa, MD and the County of Riverside has been reviewed by this body and is attached hereto; and





1 WHEREAS, no matters, issues, terms or conditions related to this employment and  
2 appointment have been or will be placed on a consent calendar; and

3 WHEREAS, this extra help is critically necessary for the Geriatric Clinic at Riverside  
4 University Health System Medical Center to be able to continue operations while a replacement for Dr. Issa  
5 is sought and recruited to join the medical staff at the Medical Center; and

6 WHEREAS, there is a nation-wide shortage of physicians trained to take care of geriatric  
7 patients as the number of older adults in the country outpaces the number of those training to become  
8 specialists in the field; and

9 WHEREAS, RUHS has made and continues to make significant efforts to recruit a  
10 geriatrician to take over the position that has been filled for the last five years by Dr. Issa; and

11 WHEREAS, without this extra help by Dr. Issa patients of the RUHS Geriatrics Clinic might  
12 not be provided with necessary services; and

13 WHEREAS, this employment shall be limited to 960 hours per fiscal year; and

14 WHEREAS, the compensation paid to retirees cannot be less than the minimum nor exceed  
15 the maximum monthly base salary paid to other employees performing comparable duties, divided by  
16 173.333 to equal the hourly rate; and

17 WHEREAS, the maximum base salary for this position is \$20,173.43 monthly and the hourly  
18 equivalent is \$ 116.3852 and the minimum base salary for this position is \$16,528.02 monthly and the hourly  
19 equivalent is \$95.35; and

20 WHEREAS, the hourly rate paid to Ivy Issa, MD will be \$116.3852; and

21 WHEREAS, Ivy Issa, MD has not and will not receive any other benefit, incentive,  
22 compensation in lieu of benefit or any other form of compensation in addition to this hourly pay rate;

23 NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Supervisors  
24 of the County of Riverside, in regular session assembled on August 2, 2022 at or after 9:30 a.m., in the  
25 meeting room of the Board of Supervisors located on the 1<sup>st</sup> floor of the County Administrative Center,  
26 4080 Lemon Street, Riverside, California as follows:  
27  
28



- 1           1.       The Board finds and declares that the above recitals are true and correct.
- 2           2.       The Board hereby designates Jeff Hewitt, Chair of the Board of Supervisors, to sign
- 3 for and execute documents pertaining to Resolution No. 2022-xxx.

4

5           **THIS RESOLUTION WAS PASSED** by the Board of Supervisors of the County of Riverside at

6 a regular meeting thereof on August 2, 2022 by the following vote:

7           AYES:

8           NAYS:

9           ABSENT:

10           Signed: Jeff Hewitt

11           Name: Jeff Hewitt

12           Title: Chairman, Board of Supervisors

13           Date: AUG 02 2022

14           ATTEST:

15           Kecia R. Harper

16           Clerk of the Board of Supervisors

17           By: Martha Ann Knutson

18           Deputy

19

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23           **Approved as to form:**

24           Signed: Martha Ann Knutson  
Martha Ann Knutson (Jul 26, 2022 12:25 PDT)

25           Name: Martha Ann Knutson

26           Title: Deputy County Counsel

27           Date: Jul 26, 2022





2 **RESOLUTION 2022-164**

3 **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF**  
4 **RIVERSIDE APPROVING AN EXCEPTION TO THE 180 DAY WAIT PERIOD**  
5 **FOR IVY ISSA, MD**  
6 **(GOVERNMENT CODE 7522.56 & 21224)**

7 ADOPTED by Riverside County Board of Supervisors on August 2, 2022.

8 **ROLL CALL:**

9 Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
10 Nays: None  
11 Absent: None

12 The foregoing is certified to be a true copy of a resolution duly adopted by said Board of  
13 Supervisors on the date therein set forth.

14 KECIA R. HARPER, Clerk of said Board

15 By: 

16 Deputy

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# **ASSISTANT MEDICAL PROGRAM DIRECTOR II**

Class Code:  
73861

Bargaining Unit: Management Resolution -  
Management

COUNTY OF RIVERSIDE  
Established Date: Oct 15, 2015  
Revision Date: Mar 3, 2016

## **SALARY RANGE**

\$95.35 - \$116.39 Hourly  
\$16,528.03 - \$20,173.43 Monthly  
\$198,336.32 - \$242,081.22 Annually

### **CLASS CONCEPT:**

Under general direction, plans, organizes, directs, and coordinates the medical services of a Riverside County department; supervises specialized or primary care medical services, practitioners and support staff; conducts training for medical staff and ancillary medical staff; and performs other related duties as required.

The Assistant Medical Program Director II is the advanced working and Board Certified level class in the series and reports to the Medical Program Director. This class is characterized by the responsibility for directing the professional medical services and training provided within a recognized primary care or medical specialty area/department. Incumbents in this class perform lead duties and serve as medical specialists. The Assistant Medical Program Director II class is distinguished from the Medical Program Director in that the latter class acts as liaison between the Department's administration and the medical staff/departments, integrating the activities of all medical divisions.

This class has been deemed eligible for the Performance Recognition Plan as set forth under Article 3, Section 311(C) of the County Management Resolution. Program eligibility requires employees to be in a leadership position, manage other employees or programs, and have significant influence on the achievement of organizational objectives.

### **REPRESENTATION UNIT:**

Management Resolution - Management

### **EXAMPLES OF ESSENTIAL DUTIES:**

(Depending on the area of assignment, duties may include, but are not limited to, the following)

- Riverside University Health System assignment: Function as the Lead Clinician in-charge of all healthcare services provided to patients by the medical team or medical specialty area;





plan, organize, supervise, and coordinate the primary or specialized medical services at the, medical center and outpatient clinics.

- Supervise physicians, mid-level practitioners, healthcare support staff, interns, and resident physicians; monitor and evaluate performance of clinicians and support staff; manage healthcare service operations and staff scheduling.
- Instruct physicians, mid-level practitioners, interns, resident physicians, and ancillary medical staff on all patient care services; provide professional guidance to healthcare staff engaged in performing patient care.
- Conduct and participate in in-service training for medical staff and ancillary medical staff; conduct or participate in department or primary care clinic rounds and instruct the medical staff on patient care services in relation to medical treatments and medications.
- Act as a medical consultant for primary, preventive care, health and wellness, and related community and public health programs; ensure medical staff and ancillary medical staff compliance to department policies, Joint Commission requirements, local, state, and federal regulations related to healthcare.
- Assist the Medical Program Director in managing department and provider performance improvement, and productivity processes and programs; confer with and advise the Medical Program Director on the department operations and make appropriate recommendations as necessary.
- Participate in planning and coordinating joint administrative and technical training programs and recommend methods and procedures for coordinating the applicable primary care or specialty services for patients; keep informed of current medical techniques, procedures, and equipment.
- Initiate, conduct, and coordinate special research projects; participate in conferences, present lectures, and prepare scientific papers.
- Maintain documentation of care to substantiate coding, in accordance with standards required by Joint Commission, state, and federal guidelines; maintain appropriate records and prepare reports related to the activities of the specialty area/department.
- Assist Medical Program Director in developing and implementing immediate and long-range goals and objectives of medical services programs; establish and revise program policies and procedures according to program guidelines/regulations; develop, implement, monitor, and evaluate program quality improvement (QI) activities.
- Assist the Medical Program Director in preparing the budget; represent the department in various committees, staff meetings, and professional meetings.
- Participate in the recruitment and selection of primary and mid-level practitioners.

## **RECRUITING GUIDELINES:**

Experience: One year of post residency experience in a primary care or applicable medical specialty field, including some experience in a lead capacity.

Knowledge of: The principles and practices of modern medicine; current techniques, procedures, and equipment applicable to primary care or the specialized medical field; principles of effective supervision.





Ability to: Plan, organize, direct, and coordinate specialized medical services; perform specialized medical services; supervise and instruct professional and technical personnel; develop and present educational programs for interns, resident physicians, and ancillary medical staff; maintain records and prepare comprehensive reports; work effectively with staff, patients, and others.

### **OTHER REQUIREMENTS:**

License/Certificate: Possession of a current valid Physician's and Surgeon's Certificate issued by the State of California without restrictions.

Possession of a current valid Drug Enforcement Agency registration.

Possession of a valid medical specialty certification issued by the American Board of Medical Specialists (ABMS).

Possession of a valid California Driver's License may be required.

### **PRE-EMPLOYMENT:**

All employment offers are contingent upon successful completion of both a pre-employment physical exam, including a drug/alcohol test, and a criminal background investigation, which involves fingerprinting. (A felony or misdemeanor conviction may disqualify the applicant from County employment.)

### **PROBATIONARY PERIOD:**

As an Approved Local Merit System, all County of Riverside employees, except those serving "At Will," are subject to the probationary period provisions as specified in the applicable Memorandum of Understanding, County Resolution, or Salary Ordinance. Temporary and Per Diem employees serve at the pleasure of the agency/department head.







# Resolution No. 2022-164 with Assistant Medical Program Director II Job Description FINAL.PDF

Final Audit Report

2022-07-26

Created:	2022-07-26
By:	Jose Curiel (jo.curiel@ruhealth.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA0BKxxibQcJqO2XE5V6CQN3u0ncCAAd-Yk

## "Resolution No. 2022-164 with Assistant Medical Program Director II Job Description FINAL.PDF" History

-  Document created by Jose Curiel (jo.curiel@ruhealth.org)  
2022-07-26 - 7:20:25 PM GMT
-  Document emailed to mknutson@rivco.org for signature  
2022-07-26 - 7:20:59 PM GMT
-  Email viewed by mknutson@rivco.org  
2022-07-26 - 7:25:05 PM GMT
-  Signer mknutson@rivco.org entered name at signing as Martha Ann Knutson  
2022-07-26 - 7:25:42 PM GMT
-  Document e-signed by Martha Ann Knutson (mknutson@rivco.org)  
Signature Date: 2022-07-26 - 7:25:43 PM GMT - Time Source: server
-  Agreement completed.  
2022-07-26 - 7:25:43 PM GMT



Adobe Acrobat Sign

