## SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



ITEM: 3.23 (ID # 19846)

**MEETING DATE:** 

Tuesday, September 13, 2022

FROM: TLMA-TRANSPORTATION:

**SUBJECT:** TRANSPORTATION AND LAND MANAGEMENT AGENCY/TRANSPORTATION: Approval of the Service Agreement by and between the County of Riverside and the City of Desert Hot Springs for the Camino Campanero, Avenida Descanso, and Camino Aventura Slurry Seal Improvements for Fiscal Year 2022/23. District 4. [\$46,999 Total Cost – City of Desert Hot Springs Funds 100%] (Companion Item to MT Item 19827)

### **RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the Service Agreement by and between the County of Riverside and the City of Desert Hot Springs for the Camino Campanero, Avenida Descanso, and Camino Aventura Slurry Seal Improvements in the amount of \$46,999 for FY 22/23, and authorize the Chairman of the Board to execute the same.

**ACTION:Policy** 

Lancaster, Director of Transportation 8/16/2022

### MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Spiegel, seconded by Supervisor Jeffries and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes:

Jeffries, Spiegel, Washington, Perez and Hewitt

Nays:

None

Absent:

None

Date:

September 13, 2022

XC:

TLMA-Transp.

(Companion Item 3.22)

Kecia R. Harper

Clerk of the

## SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

FINANCIAL DATA	Current	Fiscal Year:	Next Fiscal Y	ear:	Total C	ost:	Ongoing Cost	
COST	\$	46,999	\$	0	\$	46,999	\$	0
NET COUNTY COST	;	\$ 0	\$	0		0	\$	0
SOURCE OF FUNDS	<b>S:</b> 100%	City of Dese	ert Hot Springs	· · · · · · · · · · · · · · · · · · ·	Вι	ıdget Adjus	stment: N/A	
					Fo	r Fiscal Ye	ar: 22/23	

C.E.O. RECOMMENDATION: Approve

### **BACKGROUND:**

### Summary

The County of Riverside (County) is proposing to slurry seal three road segments that are both maintained by the County and the City of Desert Hot Springs (City). These segments consist of the following: Camino Campanero from Avenida Descanso to Avenida Manzana (approximately 1,238 linear feet by 29 feet wide), Avenida Descanso from Camino Campanero to Camino Aventura (approximately 2,564 linear feet by 12 feet wide), and Camino Aventura from Palm Dr. to Avenida Descanso (approximately 1,245 linear feet by 16 feet wide). The City has requested that these segments of roads in the City of Desert Hot Springs be included in the County's Slurry Seal Project.

This Service Agreement between the County and the City outlines each agency's responsibilities for the completion of the Slurry Seal Improvements and obligates the City to fund 100% of the slurry seal treatment within the jurisdictional boundaries of the City. The City will deposit \$46,998.90 prior to the start of the construction contract. The County is providing services and has no obligation to fund any portion of this project within the City's jurisdiction.

By Minute Order 3.27 of June 21, 2022, the Board of Supervisors authorized the Clerk of the Board to advertise for the construction of the Slurry Seal and Curb Ramp Accessibility Project for Fiscal Year 2022/23 at various locations in the 4<sup>th</sup> and 5<sup>th</sup> Supervisorial Districts. Bids were opened on July 13, 2022, and the contract award is a companion item on this same board agenda.

This Service Agreement will be on the Desert Hot Springs City Council agenda on September 6, 2022, for approval.

County Counsel has approved the agreement as to legal form.

Project Number: D3-0009 (District 4)

### Impact on Residents and Businesses

The proposed improvements will improve safety and enhance operational efficiency for traffic on these segments of roads in the Desert Hot Springs area. The slurry seal treatment will also

### SUBMITTAL TO THE BOARD OF SUPERVISORS COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

preserve and extend the life of the road segments thereby reducing the need for resurfacing, which is ten times more costly.

### **Additional Fiscal Information**

The City of Desert Hot Springs will be responsible for funding 100% of the Camino Campanero, Avenida Descanso, and Camino Aventura Slurry Seal Improvement costs within the city jurisdiction. No General Funds will be used on this project.

### **Attachments:**

Vicinity Map Agreement

Page 3 of 3 ID# 19846 3.23

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### SERVICE AGREEMENT BY AND BETWEEN

### **COUNTY OF RIVERSIDE**

AND

#### CITY OF DESERT HOT SPRINGS

**FOR** 

## CAMINO CAMPANERO, AVENIDA DESCANSO, AND CAMINO AVENTURA **SLURRY SEAL IMPROVEMENTS**

of Riverside, a political subdivision of the state of California, on behalf of its Transportation Department (hereinafter "COUNTY") and the City of Desert Hot Springs, a municipal corporation, (hereinafter "CITY") for slurry seal improvements located within the jurisdictional boundaries of CITY. The COUNTY and CITY are sometimes hereinafter referred to individually as a "PARTY" and collectively as the "PARTIES".

### RECITALS

- A. WHEREAS, CITY has determined to seal the existing asphalt surface on a segment of Camino Campanero from Avenida Descanso to Avenida Manzana (approximately 1,238 linear feet by 29 feet wide), Avenida Descanso from Camino Campanero to Camino Aventura (approximately 2,564 linear feet by 12 feet wide), and Camino Aventura from Palm Dr. to Avenida Descanso (approximately 1,245 linear feet by 16 feet wide) in the Desert Hot Springs area of Riverside County ("CITY PROJECT"); and
- B. WHEREAS, CITY has determined that it requires construction services to place the slurry seal on Camino Campanero, Avenida Descanso, and Camino Aventura as shown in Exhibit A and that a Slurry Seal will be applied that consists of the application of a mixture of water, asphalt emulsion, aggregate, and chemical additives to an existing asphalt concrete pavement surface; and
- C. WHEREAS, COUNTY is fully qualified to administer the work that includes traffic control, rout and seal of random cracks, replacement of any pavement markings, including cross walks, striping and raised pavement markers; and
- D. WHEREAS, COUNTY has slurry seal improvement projects within the jurisdictional boundaries of

E. WHEREAS, CITY will benefit from the cost savings associated with a larger improvement project, and CITY desires to work with the COUNTY to construct the CITY PROJECT, together with the COUNTY PROJECT since COUNTY has extensive experience in the development and implementation of similar type projects.

COUNTY, which slurry seal improvement projects are sometimes hereinafter referred to collectively as

- F. WHEREAS, COUNTY will therefore provide the administrative, technical, managerial, and support services necessary for the implementation of the CITY PROJECT as part of the COUNTY PROJECT.
- G. WHEREAS, COUNTY and CITY desire to define herein the terms and conditions under which said CITY PROJECT is to be administered, engineered, coordinated, and constructed.

### **AGREEMENT**

NOW THEREFORE, in consideration of the mutual promises contained herein, the PARTIES hereto agree as follows:

### **SECTION 1 • COUNTY AGREES to:**

"COUNTY PROJECT".

- Act as the lead agency on behalf of the CITY for the overall implementation of the CITY PROJECT. The
  COUNTY is providing services on a reimbursable basis and has no obligation to fund any portion of the
  CITY PROJECT. Nothing in this Agreement is intended to commit the COUNTY to provide replacement
  funding for or to continue with the CITY PROJECT, if funds are not available.
- 2. Furnish CITY with detailed Plans, Specifications & Estimate (PS&E) documents for the CITY PROJECT. Final plans for improvements are prepared to COUNTY standards, and signed by a Civil Engineer registered in the State of California. Deviations from standards shall be coordinated with and approved by CITY. COUNTY shall not begin construction within CITY until CITY has approved the CITY PROJECT portion of the PS&E documents, which approval shall not be unreasonably withheld.
- Direct COUNTY's contractor to identify any existing surface utility facilities within the limits of the CITY PROJECT and to protect the facilities as detailed in the Special Provisions of the PS&E.
- 4. Direct COUNTY's contractor to make written application to CITY for an encroachment permit authorizing entry into CITY right of way for the purposes of constructing COUNTY PROJECT and CITY PROJECT.
- 5. Advertise, award, and administer a public works contract for the construction of the COUNTY PROJECT

and the CITY PROJECT in accordance with all applicable federal, state and local statutes, ordinances, orders, governmental requirements, laws or regulations, including but not limited to the local agency public construction codes, California Labor Code, and California Public Contract Code, and in accordance with the encroachment permits issued by CITY.

- 6. Furnish a representative to perform the function of Resident Engineer during construction of CITY PROJECT.
- 7. Furnish qualified support staff to assist the Resident Engineer in, but not limited to, construction surveys, soils and compaction tests, measurement and computation of quantities, testing of construction materials, checking submittals, preparation of estimates and reports, preparation of as-built drawings, and other inspection and staff services necessary to assure that the construction is performed in accordance with the PS&E documents.
- 8. Construct the CITY PROJECT in accordance with approved PS&E documents.
- 9. Submit any contract change order that causes the construction contract to exceed 10% of the contract bid amount for CITY PROJECT improvements to CITY for review and approval prior to final authorization by COUNTY. If any contract change order causes the construction contract to change by less than 10% of the bid amount for CITY PROJECT, COUNTY is authorized by CITY approval of this Agreement to move forward with such change.
- 10. Furnish CITY a final reconciliation of CITY PROJECT expenses within ninety (90) days following the completion and acceptance of the COUNTY PROJECT and CITY PROJECT construction contract. If final costs associated with the CITY PROJECT are in excess of the Deposit provided in Section 2, COUNTY shall include a final bill with the financial reconciliation. If final costs associated with the CITY PROJECT are less than the Deposit provided in Section 2, COUNTY shall include a reimbursement for the difference with the financial reconciliation.
- 11. Provide CITY one complete set of reproducible as-built plans and all contract documents including calculations, estimates, and other documents produced as part of this contract within ninety (90) days after completion and acceptance of the CITY PROJECT.

### **SECTION 2 • CITY AGREES to:**

- Fund one hundred percent (100%) of the cost of the CITY PROJECT, as shown in Exhibit "B". CITY agrees
  that should unforeseen circumstances arise which result in an increase of any costs over those shown in
  Exhibit "B", CITY will pay such costs pursuant to Subsection 9 and Subsection 10 of Section 1.
- 2. Deposit with COUNTY, prior to COUNTY start of work and upon written request by COUNTY, forty-six thousand nine hundred ninety-eight dollars and ninety cents (\$46,998.90) (the "Deposit"), which represents one hundred percent (100%) of the costs to complete construction including construction administration, inspection and materials testing and contingency for CITY PROJECT, as provided in Exhibit "B".
- Prepare and approve California Environmental Quality Act (CEQA) clearance for the CITY PROJECT.
   COUNTY will prepare and approve CEQA clearance for the COUNTY PROJECT.
- 4. Issue, at no cost to COUNTY or its contractor, upon proper application by COUNTY or COUNTY's contractor, an encroachment permit authorizing entry onto CITY right-of-way to complete construction, including traffic control, construction survey, inspection and materials testing for the COUNTY PROJECT and CITY PROJECT.
- Provide at no cost to the COUNTY, oversight of the CITY PROJECT, to provide prompt reviews and approvals, as appropriate, of submittals by COUNTY, and to cooperate in timely processing of the CITY PROJECT.
- Provide at no cost to COUNTY, a representative to coordinate and assist the COUNTY Resident Engineer
  during the construction of the CITY PROJECT and to verify facilities are constructed as required by this
  Agreement.
- Pay COUNTY for any final costs associated with the CITY PROJECT that are in excess of the Deposit as determined pursuant to Subsection 10 of Section 1.

### **SECTION 3 • IT IS MUTUALLY AGREED AS FOLLOWS:**

- If upon opening of bids for construction of the CITY PROJECT the bids indicate a cost overrun of no more than ten percent (10%) of the construction cost estimate will occur, as described in Exhibit "B", COUNTY may award the contract.
- 2. If upon opening of bids it is found that a cost overrun exceeding ten percent (10%) of the construction cost estimate will occur, COUNTY and CITY shall endeavor to agree upon an alternative course of action. If,

after fourteen (14) calendar days from the date of bid opening, an alternative course of action is not agreed

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upon, this Agreement shall be deemed to be terminated by mutual consent. COUNTY shall reimburse CITY within forty-five (45) days of termination. 3. COUNTY and CITY acknowledge and agree that any funding shortfall for the completion of the CITY PROJECT will be the sole responsibility of CITY. Nothing in this Agreement is intended to commit the COUNTY to funding any portion of CITY PROJECT, or shall be construed as obligating the COUNTY to

provide replacement funding for any anticipated funding or to continue with the CITY PROJECT, if funds are no longer available. In the event that adequate funds are not available to move forward or to complete CITY PROJECT, PARTIES agree to meet and confer and collectively work to identify adequate funding for

CITY PROJECT.

4. The total cost to CITY to complete construction, including construction administration, inspection and materials testing and a ten percent (10%) contingency for CITY PROJECT is estimated to be forty-six thousand nine hundred ninety-eight dollars and ninety cents (\$46,998.90) as detailed in Exhibit "B".

- 5. COUNTY shall not be obligated to commence the CITY PROJECT until after receipt of CITY's Deposit as required in Section 2.
- 6. Construction by COUNTY of improvements for CITY PROJECT shall not be commenced until an Encroachment Permit to COUNTY, or COUNTY's contractor, authorizing such work has been issued by CITY.
- 7. COUNTY shall cause COUNTY's contractor to maintain in force, until completion and acceptance of the slurry seal improvements, a policy of Commercial Liability Insurance, including coverage of Bodily Injury Liability and Property Damage Liability, in the amount of \$2,000,000 minimum single limit coverage, and a policy of Automobile Liability Insurance in the amount of \$1,000,000 minimum. Endorsements to each policy shall be required which name CITY, its officers, agents and employees, as additionally insured. COUNTY shall also require COUNTY's contractor to maintain Worker's Compensation Insurance. COUNTY shall cause COUNTY's contractor to provide Certificates of Insurance and Additional Insured Endorsements which meet the requirements of this section to CITY prior to the start of construction.
- 8. Ownership and title to all materials, equipment, and appurtenances installed as part of this Agreement will

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### Camino Campanero, Avenida Descanso, and Camino Aventura Slurry Seal Improvements

be automatically vested with the jurisdiction in which the improvements reside and no further agreement will be necessary to transfer ownership.

- 9. CITY shall be responsible for the maintenance of the improvements provided by CITY PROJECT within CITY right of way except as specified in this Agreement or future agreements.
- 10. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by all PARTIES and no oral understanding or agreement not incorporated herein shall be binding on each PARTY hereto.
- 11. Neither COUNTY nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of any act or omission of CITY under or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement. It is further agreed that pursuant to Government Code Section 895.4, CITY shall fully indemnify and hold COUNTY harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of any act or omission of CITY under or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement.
- 12. Neither CITY nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of any act or omission of COUNTY under or in connection with any work, authority or jurisdiction delegated to COUNTY under this Agreement. It is further agreed that pursuant to Government Code Section 895.4, COUNTY shall fully indemnify and hold CITY harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of any act or omission of COUNTY under or in connection with any work, authority or jurisdiction delegated to COUNTY under this Agreement.
- 13. In the event that CITY defaults in the performance of any of its obligations under this Agreement or materially breaches any of the provisions of this Agreement, the COUNTY shall have the option to terminate this Agreement upon ninety (90) days written notice to CITY.
- 14. CITY and COUNTY shall retain or cause to be retained for audit, all records and accounts relating to the CITY PROJECT for a period of minimum three (3) years from the date of Notice of Completion of the CITY PROJECT.
- 15. This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each PARTY to this Agreement agrees to the use of

electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The PARTIES further agree that the electronic signatures of the PARTIES included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the PARTY using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the PARTIES. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

16. All notices, demands, invoices, and other communications required or permitted hereunder shall be in writing and delivered to the following addresses or such other address as the PARTIES may designate:

COUNTY:

Riverside County Transportation Department

Attn: Mark Lancaster

**Director of Transportation** 

4080 Lemon Street, 8th Floor

Riverside, CA 92501

Phone: (951) 955-6740

CITY:

City of Desert Hot Springs

Attn: Daniel Porras

**Assistant City Manager** 

11999 Palm Drive

Desert Hot Springs, CA 92240

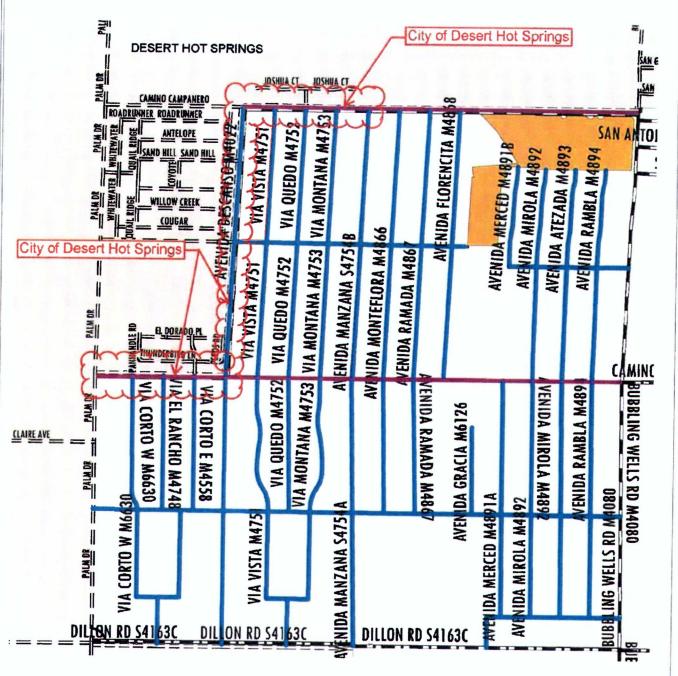
Phone: (760) 329-6411 ext. 109

1	APPROVALS	
2	COUNTY Approvals	CITY OF DESERT HOT SPRINGS Approvals
3	RECOMMENDED FOR APPROVAL:	APPROVED BY:
4		
5		
6	_ Mare familia	
7	MARK LANCASTER	
8	Director of Transportation	City Manager
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10	APPROVED AS TO FORM:	APPROVED AS TO FORM:
11	COUNTY COUNSEL	
12		
13	By DUUL	
14	Ву	
15	DANIELLE MALAND	City Attorney
16	Deputy County Counsel	
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18	APPROVAL BY THE BOARD OF SUPERVISORS	ATTEST:
19		
20	1111-11	
21	Jeka Sewil	
22	JEFF HEWITT	City Clerk
23	Chair, Riverside County Board of Supervisors	
24	*	
25	ATTEST:	
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27	yorisallak ast	
28	KECIA R. HARPER	
29	Clerk of the Board (SEAL)	

County of Riverside & City of Desert Hot Springs Service Agreement

## EXHIBIT A

### VICINITY/CITY PROJECT MAP



### **EXHIBIT B**

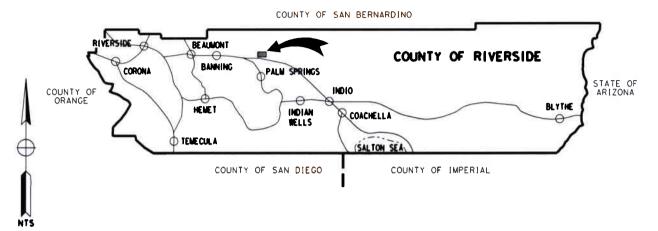
### CITY PROJECT BUDGET

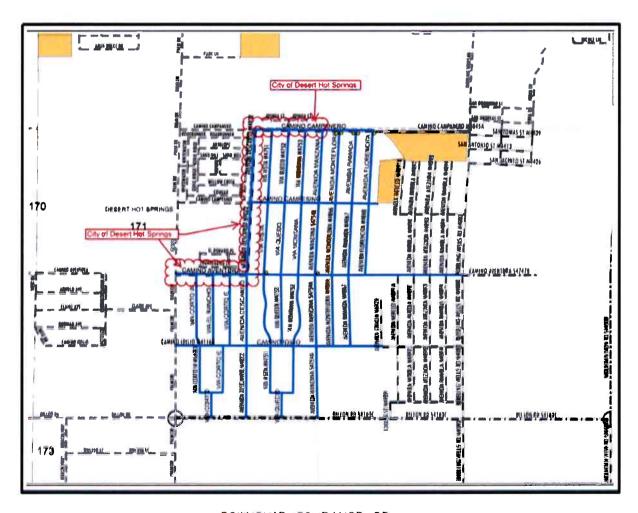
### **COST ESTIMATE:**

TASK	соѕт
Construction	\$37,598.90
Contingency (10%)	\$3,760.00
Administration, Inspection & Testing (15%)	\$5,640.00
TOTAL COST	\$46,998.90

# COUNTY OF RIVERSIDE TRANSPORTATION DEPARTMENT

# DESERT HOT SPRINGS AREA SLURRY SEAL PROJECT





TOWNSHIP 35 RANGE 5E COUNTY ROADBOOK PAGE No. 171

## VICINITY MAP

Thank Y61.

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WHEN DOCUMENT IS FULLY EXECUTED RETURN TO Riversids County Clerk of the Board, Stop 1010 to Riversids County Clerk of the Booker, Stop 1010 Post Office Box 1147. Riverside, Co. 92502-1147

### SERVICE AGREEMENT BY AND BETWEEN

#### **COUNTY OF RIVERSIDE**

AND

### CITY OF DESERT HOT SPRINGS

FOR

## CAMINO CAMPANERO, AVENIDA DESCANSO, AND CAMINO AVENTURA **SLURRY SEAL IMPROVEMENTS**

This Agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between the County of Riverside, a political subdivision of the state of California, on behalf of its Transportation Department (hereinafter "COUNTY") and the City of Desert Hot Springs, a municipal corporation, (hereinafter "CITY") for slurry seal improvements located within the jurisdictional boundaries of CITY. The COUNTY and CITY are sometimes hereinafter referred to individually as a "PARTY" and collectively as the "PARTIES".

#### RECITALS

- A. WHEREAS, CITY has determined to seal the existing asphalt surface on a segment of Camino Campanero from Avenida Descanso to Avenida Manzana (approximately 1,238 linear feet by 29 feet wide), Avenida Descanso from Camino Campanero to Camino Aventura (approximately 2,564 linear feet by 12 feet wide). and Camino Aventura from Palm Dr. to Avenida Descanso (approximately 1,245 linear feet by 16 feet wide) in the Desert Hot Springs area of Riverside County ("CITY PROJECT"); and
- B. WHEREAS, CITY has determined that it requires construction services to place the slurry seal on Camino Campanero, Avenida Descanso, and Camino Aventura as shown in Exhibit A and that a Slurry Seal will be applied that consists of the application of a mixture of water, asphalt emulsion, aggregate, and chemical additives to an existing asphalt concrete pavement surface; and
- C. WHEREAS, COUNTY is fully qualified to administer the work that includes traffic control, rout and seal of random cracks, replacement of any pavement markings, including cross walks, striping and raised pavement markers; and
- D. WHEREAS, COUNTY has slurry seal improvement projects within the jurisdictional boundaries of

County of Riverside & City of Desert Hot Springs Service Agreement

Camino Campanero, Avenida Descanso, and Camino Aventura Slurry Seal Improvements

COUNTY, which slurry seal improvement projects are sometimes hereinafter referred to collectively as

"COUNTY PROJECT".

- E. WHEREAS, CITY will benefit from the cost savings associated with a larger improvement project, and CITY desires to work with the COUNTY to construct the CITY PROJECT, together with the COUNTY PROJECT since COUNTY has extensive experience in the development and implementation of similar type projects.
- F. WHEREAS, COUNTY will therefore provide the administrative, technical, managerial, and support services necessary for the implementation of the CITY PROJECT as part of the COUNTY PROJECT.
- G. WHEREAS, COUNTY and CITY desire to define herein the terms and conditions under which said CITY PROJECT is to be administered, engineered, coordinated, and constructed.

#### **AGREEMENT**

NOW THEREFORE, in consideration of the mutual promises contained herein, the PARTIES hereto agree as follows:

### **SECTION 1 • COUNTY AGREES to:**

- Act as the lead agency on behalf of the CITY for the overall implementation of the CITY PROJECT. The
  COUNTY is providing services on a reimbursable basis and has no obligation to fund any portion of the
  CITY PROJECT. Nothing in this Agreement is intended to commit the COUNTY to provide replacement
  funding for or to continue with the CITY PROJECT, if funds are not available.
- 2. Furnish CITY with detailed Plans, Specifications & Estimate (PS&E) documents for the CITY PROJECT. Final plans for improvements are prepared to COUNTY standards, and signed by a Civil Engineer registered in the State of California. Deviations from standards shall be coordinated with and approved by CITY. COUNTY shall not begin construction within CITY until CITY has approved the CITY PROJECT portion of the PS&E documents, which approval shall not be unreasonably withheld.
- 3. Direct COUNTY's contractor to identify any existing surface utility facilities within the limits of the CITY PROJECT and to protect the facilities as detailed in the Special Provisions of the PS&E.
- 4. Direct COUNTY's contractor to make written application to CITY for an encroachment permit authorizing entry into CITY right of way for the purposes of constructing COUNTY PROJECT and CITY PROJECT.
- 5. Advertise, award, and administer a public works contract for the construction of the COUNTY PROJECT

Camino Campanero, Avenida Descanso, and Camino Aventura Slurry Seal Improvements and the CITY PROJECT in accordance with all applicable federal, state and local statutes, ordinances,

orders, governmental requirements, laws or regulations, including but not limited to the local agency public

construction codes, California Labor Code, and California Public Contract Code, and in accordance with

the encroachment permits issued by CITY.

6. Furnish a representative to perform the function of Resident Engineer during construction of CITY PROJECT.

- 7. Furnish qualified support staff to assist the Resident Engineer in, but not limited to, construction surveys, soils and compaction tests, measurement and computation of quantities, testing of construction materials, checking submittals, preparation of estimates and reports, preparation of as-built drawings, and other inspection and staff services necessary to assure that the construction is performed in accordance with the PS&E documents.
- 8. Construct the CITY PROJECT in accordance with approved PS&E documents.
- 9. Submit any contract change order that causes the construction contract to exceed 10% of the contract bid amount for CITY PROJECT improvements to CITY for review and approval prior to final authorization by COUNTY. If any contract change order causes the construction contract to change by less than 10% of the bid amount for CITY PROJECT, COUNTY is authorized by CITY approval of this Agreement to move forward with such change.
- 10. Furnish CITY a final reconciliation of CITY PROJECT expenses within ninety (90) days following the completion and acceptance of the COUNTY PROJECT and CITY PROJECT construction contract. If final costs associated with the CITY PROJECT are in excess of the Deposit provided in Section 2, COUNTY shall include a final bill with the financial reconciliation. If final costs associated with the CITY PROJECT are less than the Deposit provided in Section 2, COUNTY shall include a reimbursement for the difference with the financial reconciliation.
- 11. Provide CITY one complete set of reproducible as-built plans and all contract documents including calculations, estimates, and other documents produced as part of this contract within ninety (90) days after completion and acceptance of the CITY PROJECT.

### **SECTION 2 · CITY AGREES to:**

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- 1. Fund one hundred percent (100%) of the cost of the CITY PROJECT, as shown in Exhibit "B". CITY agrees that should unforeseen circumstances arise which result in an increase of any costs over those shown in Exhibit "B", CITY will pay such costs pursuant to Subsection 9 and Subsection 10 of Section 1.
- 2. Deposit with COUNTY, prior to COUNTY start of work and upon written request by COUNTY, forty-six thousand nine hundred ninety-eight dollars and ninety cents (\$46,998.90) (the "Deposit"), which represents one hundred percent (100%) of the costs to complete construction including construction administration. inspection and materials testing and contingency for CITY PROJECT, as provided in Exhibit "B".
- Prepare and approve California Environmental Quality Act (CEQA) clearance for the CITY PROJECT. COUNTY will prepare and approve CEQA clearance for the COUNTY PROJECT.
- 4. Issue, at no cost to COUNTY or its contractor, upon proper application by COUNTY or COUNTY's contractor, an encroachment permit authorizing entry onto CITY right-of-way to complete construction, including traffic control, construction survey, inspection and materials testing for the COUNTY PROJECT and CITY PROJECT.
- 5. Provide at no cost to the COUNTY, oversight of the CITY PROJECT, to provide prompt reviews and approvals, as appropriate, of submittals by COUNTY, and to cooperate in timely processing of the CITY PROJECT.
- 6. Provide at no cost to COUNTY, a representative to coordinate and assist the COUNTY Resident Engineer during the construction of the CITY PROJECT and to verify facilities are constructed as required by this Agreement.
- 7. Pay COUNTY for any final costs associated with the CITY PROJECT that are in excess of the Deposit as determined pursuant to Subsection 10 of Section 1.

### SECTION 3 • IT IS MUTUALLY AGREED AS FOLLOWS:

- 1. If upon opening of bids for construction of the CITY PROJECT the bids indicate a cost overrun of no more than ten percent (10%) of the construction cost estimate will occur, as described in Exhibit "B". COUNTY may award the contract.
- 2. If upon opening of bids it is found that a cost overrun exceeding ten percent (10%) of the construction cost estimate will occur, COUNTY and CITY shall endeavor to agree upon an alternative course of action. If,

Camino Campanero, Avenida Descanso, and Camino Aventura Slurry Seal Improvements after fourteen (14) calendar days from the date of bid opening, an alternative course of action is not agreed upon, this Agreement shall be deemed to be terminated by mutual consent. COUNTY shall reimburse CITY

3. COUNTY and CITY acknowledge and agree that any funding shortfall for the completion of the CITY PROJECT will be the sole responsibility of CITY. Nothing in this Agreement is intended to commit the COUNTY to funding any portion of CITY PROJECT, or shall be construed as obligating the COUNTY to provide replacement funding for any anticipated funding or to continue with the CITY PROJECT, if funds are no longer available. In the event that adequate funds are not available to move forward or to complete CITY PROJECT, PARTIES agree to meet and confer and collectively work to identify adequate funding for CITY PROJECT.

- 4. The total cost to CITY to complete construction, including construction administration, inspection and materials testing and a ten percent (10%) contingency for CITY PROJECT is estimated to be forty-six thousand nine hundred ninety-eight dollars and ninety cents (\$46,998.90) as detailed in Exhibit "B".
- COUNTY shall not be obligated to commence the CITY PROJECT until after receipt of CITY's Deposit as required in Section 2.
- Construction by COUNTY of improvements for CITY PROJECT shall not be commenced until an Encroachment Permit to COUNTY, or COUNTY's contractor, authorizing such work has been issued by CITY.
- 7. COUNTY shall cause COUNTY's contractor to maintain in force, until completion and acceptance of the slurry seal improvements, a policy of Commercial Liability Insurance, including coverage of Bodily Injury Liability and Property Damage Liability, in the amount of \$2,000,000 minimum single limit coverage, and a policy of Automobile Liability Insurance in the amount of \$1,000,000 minimum. Endorsements to each policy shall be required which name CITY, its officers, agents and employees, as additionally insured. COUNTY shall also require COUNTY's contractor to maintain Worker's Compensation Insurance. COUNTY shall cause COUNTY's contractor to provide Certificates of Insurance and Additional Insured Endorsements which meet the requirements of this section to CITY prior to the start of construction.
- 8. Ownership and title to all materials, equipment, and appurtenances installed as part of this Agreement will

within forty-five (45) days of termination.

Camino Campanero, Avenida Descanso, and Camino Aventura Slurry Seal Improvements be automatically vested with the jurisdiction in which the improvements reside and no further agreement will be necessary to transfer ownership.

- CITY shall be responsible for the maintenance of the improvements provided by CITY PROJECT within CITY right of way except as specified in this Agreement or future agreements.
- 10. No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by all PARTIES and no oral understanding or agreement not incorporated herein shall be binding on each PARTY hereto.
- 11. Neither COUNTY nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of any act or omission of CITY under or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement. It is further agreed that pursuant to Government Code Section 895.4, CITY shall fully indemnify and hold COUNTY harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of any act or omission of CITY under or in connection with any work, authority or jurisdiction delegated to CITY under this Agreement.
- 12. Neither CITY nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of any act or omission of COUNTY under or in connection with any work, authority or jurisdiction delegated to COUNTY under this Agreement. It is further agreed that pursuant to Government Code Section 895.4, COUNTY shall fully indemnify and hold CITY harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of any act or omission of COUNTY under or in connection with any work, authority or jurisdiction delegated to COUNTY under this Agreement.
- 13. In the event that CITY defaults in the performance of any of its obligations under this Agreement or materially breaches any of the provisions of this Agreement, the COUNTY shall have the option to terminate this Agreement upon ninety (90) days written notice to CITY.
- 14. CITY and COUNTY shall retain or cause to be retained for audit, all records and accounts relating to the CITY PROJECT for a period of minimum three (3) years from the date of Notice of Completion of the CITY PROJECT.
- 15. This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each PARTY to this Agreement agrees to the use of

electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The PARTIES further agree that the electronic signatures of the PARTIES included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the PARTY using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the PARTIES. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

16. All notices, demands, invoices, and other communications required or permitted hereunder shall be in writing and delivered to the following addresses or such other address as the PARTIES may designate:

COUNTY:

Riverside County Transportation Department

Attn: Mark Lancaster

**Director of Transportation** 

4080 Lemon Street, 8th Floor

Riverside, CA 92501

Phone: (951) 955-6740

CITY:

City of Desert Hot Springs

Attn: Daniel Porras

Assistant City Manager

11999 Palm Drive

Desert Hot Springs, CA 92240

Phone: (760) 329-6411 ext. 109

### **APPROVALS**

COUNTY Approvals	CITY OF DESERT HOT SPRINGS Approvals
RECOMMENDED FOR APPROVAL:	APPROVED BY:
Male Jaurata  MARK LANCASTER	
Director of Transportation	City Manager
APPROVED AS TO FORM: COUNTY COUNSEL	APPROVED AS TO FORM:
ву [[[[[	3
DANIELLE MALAND	City Attorney
Deputy County Counsel	
APPROVAL BY THE BOARD OF SUPERVISORS	ATTEST
JEFF HEWITT	City Clerk
Chair, Riverside County Board of Supervisors	
ATTEST:	
JOHNSULLAK ONT	

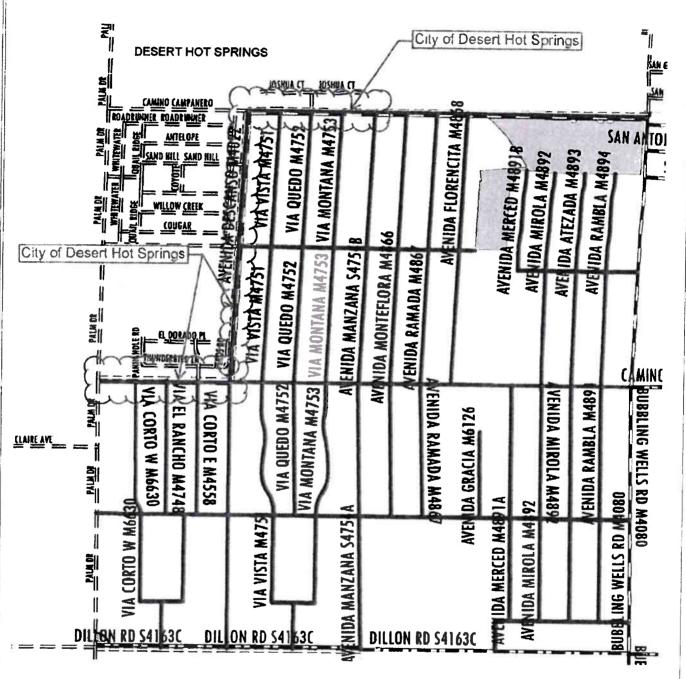
KECIA R. HARPER

Clerk of the Board (SEAL)

County of Riverside & City of Desert Hot Springs Service Agreement

#### **EXHIBIT A**

### VICINITY/CITY PROJECT MAP



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### **EXHIBIT B**

### **CITY PROJECT BUDGET**

### COST ESTIMATE:

TASK	COST
Construction	\$37,598.90
Contingency (10%)	\$3,760.00
Administration, Inspection & Testing (15%)	\$5,640.00
TOTAL COST	\$46,998.90