

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 3.26  
(ID # 18985)

**MEETING DATE:**  
Tuesday, October 18, 2022

**FROM :** HOUSING AND WORKFORCE SOLUTIONS AND Emergency Management  
Department (EMD) :


**SUBJECT:** HOUSING AND WORKFORCE SOLUTIONS (HWS): Ratify and Accept Rapid Response Funding from the California Department of Social Services (CDSS) for Rapid Response Services for Border Operation activities occurring in Riverside County, effective April 1, 2022 through December 31, 2022; Authorize the Director of Housing and Workforce Solutions to sign the CDSS Border Operation Funding Grant Documents; All Districts. [Total Cost: \$1,150,000 - 100% State Funding] (4/5 Vote Required)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify and Accept grant funds from the California Department of Social Services (CDSS) in the amount of \$1,150,000, and any subsequent allocations, for Rapid Response Program funding to reimburse Riverside County agencies providing critical assistance to immigrants as part of the "Border Shelter Services for Immigrants" project ("Border Operation") for the period of April 1, 2022 to December 31, 2022;
2. Authorize the Director of Housing and Workforce Solutions, (HWS), or designee, to sign and return the CDSS Border Operation Funding Terms and Conditions and Border Operation Director's Certification (Attachment B), as the designated County Director to accept this funding for the County of Riverside;

Continued on page 2

**ACTION:Policy, 4/5 Vote Required**

  
Heidi Marshall, Director 9/19/2022


  
Bruce Barton, EMD Director 10/3/2022

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**MINUTES OF THE BOARD OF SUPERVISORS**

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt  
Nays: None  
Absent: None  
Date: October 18, 2022  
xc: HWS, EMD

Kecia R. Harper  
Clerk of the Board  
By:   
Deputy

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**RECOMMENDED MOTION:** That the Board of Supervisors:

3. Authorize the Director of HWS, or designee, to sign all necessary documents and any subsequent amendments to the CDSS Border Operation Funding Terms and Conditions, subject to approval as to form by County Counsel;
4. Authorize the Director of HWS, or designee, with the responsibility of administering and implementing the Rapid Response Program with each Riverside County Agency in an amount not to exceed the total grant amount, as set forth in the attached table, and to administer all actions necessary and sign and submit any documents related to the administration of this grant, including, but not limited to, a work plan and monthly reports;
5. Direct the Director of HWS, or designee, to submit a receive and file report summarizing the use of any additional funding received from the CDSS for the Border Operation project; and
6. Approve and direct the Auditor-Controller to make the budget adjustments shown on Schedule A (FY 22/23 Budget Adjustment) attached.

<b>FINANCIAL DATA</b>	<b>Current Fiscal Year:</b>	<b>Next Fiscal Year:</b>	<b>Total Cost:</b>	<b>Ongoing Cost</b>
<b>COST</b>	\$1,150,000	\$ 0	\$1,150,000	\$ 0
<b>NET COUNTY COST</b>	\$ 0	\$ 0	\$ 0	\$ 0
<b>SOURCE OF FUNDS:</b> 100% State Funds			<b>Budget Adjustment:</b> Yes	
			<b>For Fiscal Year:</b> 22/23	

**C.E.O. RECOMMENDATION:** Approve

**BACKGROUND:**

California Welfare and Institutions Code sections 13400 et seq. authorize the California Department of Social Services (CDSS) to award Rapid Response Program funding to reimburse entities, including, but not limited to qualified counties and nonprofit organizations to provide critical assistance to immigrants during emergent situations. As part of the Border Shelter Services for Immigrants project ("Border Operation"), CDSS is awarding funding to the county and qualified nonprofits to provide Shelter Operations/Oversight; Sheltering Wraparound Support Services; and Medical Services.

**Summary**

The County of Riverside Housing and Workforce Solutions (HWS) Department is working with the Riverside County Emergency Management Department and Riverside University Health System-Public Health to coordinate the Riverside County Asylum Seeker Response. The response ensures asylum seekers released by the U.S. Customs and Border Protection (CBP) receive short-term transitional services such as interim shelter, transportation, and participate in COVID-19 screening and testing, isolation and quarantine housing and case management.

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Riverside County departments participating in the response are eligible to seek reimbursement for costs through the National Board for the Emergency Food and Shelter Program (EFSP). HWS serves as the Local Board Contact and works with the EFSP Local Board to facilitate funding recommendations to the National Board. In 2021, the program appropriated \$110 million in American Rescue Plan Act (ARPA) funds from January 1, 2021 to March 31, 2022, to eligible organizations that provide shelter, food, transportation, basic health and first aid, COVID-19 testing and the associated medical care needed during quarantine and isolation, and other supportive services provided to migrants released from the custody of the Department of Homeland Security (DHS).

On March 15, 2022, the National EFSP Board announced it received a second appropriation of \$150 million to continue humanitarian relief from April 1, 2022 to December 31, 2022. A notification has already been sent to all county departments informing them of the available funding and quarterly payment reimbursement schedule.

HWS coordinated with the CDSS to receive an appropriation up to \$1,150,000 for use from April 1, 2022 to December 31, 2022. The funds were secured to help cover any expenses not covered through EFSP; CDSS may consider augmenting this allocation at its discretion based on utilization rates and funding availability. In addition to supporting asylum seekers, the funding would provide extended support to individuals who are requesting humanitarian parole into the United States based on urgent humanitarian or significant public benefit reasons through the DHS. Per the U.S. Citizenship and Immigration Services, "Parole allows an individual, who may be inadmissible or otherwise ineligible for admission into the United States, to be paroled into the U.S. for a temporary period." Persons under this category must provide relevant evidence that there are urgent humanitarian or significant public benefit reasons for entry into U.S. and have not been formally admitted into the country.

**Impact on Residents and Businesses**

Since the start of the operation in March 2021, Riverside County has served 43,000 migrant individuals. Year to date, Riverside County receives on average about 1,253 individuals per month. If the data is any indicator of future trends, we can expect to receive 1,200-1,500 individuals per month, with a possible spike of over 3,000 individuals per month.

**Additional Fiscal Information**

EFSP funds allocated to the county will be used as the primary source of funding. The county will serve as the EFSP fiscal agent for the Riverside County Asylum Seeker Response. On June 3, 2022, the county received email confirmation of the EFSP award in the amount of \$7,781,521.00 to cover April 2022 through June 2022, which includes an allocation of \$2.6 million for the Galilee Center and \$3 million for the Salvation Army. The remaining balance will be allocated to the county departments involved in the asylum seekers response. The EFSP board has confirmed that the county will receive an extension beyond June 2022 to spend funds. Continued funding may be allocated upon 100% spend down.

The funds provided by CDSS to Riverside County shall ensure continuation of services and be used when federal funding, such as EFSP, or local funding sources are unavailable, or if certain

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expenses are considered non-reimbursable. These funds will be disbursed and utilized by any Riverside County Agency, Department, Unit, Program or office designated by Riverside County to deliver services such as those included below:

<b>Agency Name</b>	<b>Location</b>	<b>Role</b>	<b>Responsibilities</b>	<b>Funding Amount</b>
Housing and Workforce Solutions (HWS)	Riverside/ Remote	Housing Advocate Advisor	Operations coordination, data collection, and reporting. Daily monitoring of release data and communications with county departments, non-governmental organizations, and hotel shelter sites.	\$656,418.21
Emergency Management Department (EMD)	Countywide	Emergency Response Advisor	Transportation coordination, CBP/ICE coordination, reporting, initial screening for individuals and document release statistics.	\$372,059.65
RUHS - Public Health	Riverside/ Remote/On-site Shelter follow ups	Public Health Advisor	Testing oversight, program medical advisor, reporting to state public health agencies.	\$70,795.55
Department of Probation	Countywide	Transportation Vendor	Coordinates additional transportation services utilizing staff and vehicles from the department when needed.	\$1,490.01
Department of Public Social Services	Countywide	Transportation Vendor	Coordinates additional transportation services utilizing staff and vehicles from the department when needed.	\$49,236.53
<b>TOTAL</b>				<b>\$1,150,000.00</b>

**ATTACHMENTS:**

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- **ATTACHMENT A:** SCHEDULE A – FY 22/23 Budget Adjustment
- **ATTACHMENT B:** Riverside Border Allocation Letter and Border Operation Director's Certification

  
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Heydee Koury, Sr Accountant - Auditor 10/3/2022

  
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Brianna Lontajo, Principal Management Analyst 10/12/2022

  
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Kristine Bell-Valdez, Supervising Deputy County Counsel 10/3/2022

SCHEDULE A  
Housing and Workforce Solutions  
Budget Adjustment  
Fiscal Year 2022/2023

Increase in Appropriations:

21300-5500300000-537120	Interfnd Exp-Prof & Spec Svcs	\$1,150,000
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Increase in Estimated Revenues:

21300-5500300000-755680	CA- Other Operating Grants	\$1,150,000
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June 13, 2022

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

**EXECUTIVE SUMMARY**

**RAPID RESPONSE FUNDING ALLOCATION LETTER**

This letter provides Riverside County with information on available Rapid Response funding available for Border Operation services. It provides funding information including eligible uses of funding and steps for accepting these funds.



**KIM JOHNSON**  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
744 P Street • Sacramento, CA 95814 • [www.cdss.ca.gov](http://www.cdss.ca.gov)



**GAVIN NEWSOM**  
GOVERNOR

June 13, 2022

## RIVERSIDE RAPID RESPONSE FUNDING ALLOCATION LETTER

**TO:** ESMERALDA OVIEDO  
DEPUTY DIRECTOR OF ACCOUNTING & FINANCE  
HOUSING AND WORKFORCE SOLUTIONS  
3403 TENTH STREET, SUITE 310  
RIVERSIDE, CA 92503

**SUBJECT:** BORDER OPERATION

**REFERENCE:** Rapid Response Services: Welfare and Institutions Code, Rapid Response Program sections 13400, et seq.

This letter provides Riverside County with notice of an allocation of up to \$1,150,000 in Rapid Response Services Funding for the Border Operation activities occurring in Riverside county.

California Welfare and Institutions Code sections 13400, et seq. authorize the California Department of Social Services (CDSS) to award Rapid Response Program funding to reimburse entities, including, but not limited to qualified counties and nonprofit organizations to provide critical assistance to immigrants during emergent situations. As part of the Border Shelter Services for Immigrants project ("Border Operation") the CDSS is awarding funding to the county and qualified nonprofits to provide the following types of services: (1) Shelter Operations/Oversight; (2) Sheltering Wraparound support services; and (3) Medical Services.

### **Background**

Since the border response operation began last April 2021, the federal government has been providing Riverside County reimbursement for their border response services through the federal Emergency Food and Shelter Program (EFSP). However, the EFSP funding ended on December 31, 2021 and the Federal Emergency Management Agency (FEMA) has not committed additional



funding to EFSP at this time. Riverside County currently provides coordination, transportation, data reporting, and public health support services for the Border Operation.

### **Eligible Populations**

Riverside County's Border Operation services shall support sheltering operations in non-congregate and/or congregate facilities, sheltering wraparound support services, and medical services for foreign nationals seeking immigration relief and arriving in Riverside County, including foreign nationals paroled into the United States by Department of Homeland Security.

### **Services Timeline**

Riverside County is expected to continue providing Border Operation services **until December 31, 2022**, or until a date and time agreed upon in writing by CDSS and Riverside County. Either party may end its participation in the Border Operation at any time, so long as they provide at least 30-day notice to CDSS/Riverside county and other relevant stakeholders, including local public officials and nonprofits participating in the Border Operation in Riverside County.

### **Funding Allocation and Eligible Use of Funds**

CDSS is providing Riverside County with an allocation of up to \$1,150,000 for use from April 1, 2022 to December 31, 2022. CDSS may consider augmenting this allocation at its discretion based on utilization rates and funding availability.

The funds provided to Riverside County pursuant to this allocation letter shall ensure continuation of services and be used when federal or local funding sources are unavailable or to augment services. These funds may be disbursed and utilized by any Riverside County Agency, Department, Unit, Program or office designated by Riverside County to deliver services.

Funding may be used to provide services within the following three categories of service: (1) Shelter Operations/Oversight; (2) Sheltering Wraparound support services; and (3) Medical Services. To ensure the border services Riverside County provides fall within one of these three categories, the County shall provide a workplan in writing to CDSS for approval. Riverside County shall consult with CDSS to determine if additional services may fall within these three categories and be eligible use of funding.

The terms and conditions include a commitment to:

Rapid Response Allocation Letter  
Page Three

- 1) Use the funds in accordance with state law and applicable funding requirements;
- 2) Use the funds on the eligible activities as specified in this letter;
- 3) Engage in ongoing technical assistance with CDSS and its partners;
- 4) Utilize funds efficiently by leveraging other local, state, and federal funds available to the community; and
- 5) Comply with data reporting requirements established by CDSS.

To accept this funding Riverside County shall comply with the funding terms and conditions by signing and returning the Director Certification (**Attachment One**).

### **Reporting Requirements**

Riverside county shall maintain a database for a census of all persons served in compliance with Health Insurance Portability and Accountability Act (HIPAA) and other federal and state privacy protections, to collect the following information:

- 1) Number of individuals served;
- 2) Number of individuals COVID-19 tested;
- 3) Number of individuals COVID-19 vaccinated;
- 4) Number of families/individuals in COVID-19 isolation and quarantine;
- 5) Number of medical screenings provided;
- 6) Medical conditions identified;
- 7) Emergency department referrals;
- 8) Transportation methods;
- 9) Demographics; and
- 10) Other data as requested by the state.

This information shall be reported to CDSS in an aggregate format, with no personally identifiable information, on a daily and monthly basis, or at any other interval requested by CDSS.

In addition, Riverside County shall track their use of funding and provide a monthly report on services provided with this funding.

### **Reimbursement and Fiscal Claiming**

Riverside County shall utilize an invoice form provided by CDSS to request a reimbursement or cash advance, or to document actual expenditures of funds that have previously been advanced. Invoices submitted for the purposes of requesting a reimbursement or to reconcile expenditures of advanced funds shall report costs incurred in connection to the program (e.g., costs related to wraparound services, financial, etc.) and shall continue to include supporting documentation for those costs.

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**Technical Assistance and other Inquiries**

For any technical assistance requests or other inquiries related to the Border Operation, please contact Border Operations Section Chief, Kirsten Raschko, at the Immigrant Immigration Branch by emailing [Kirsten.Raschko@dss.ca.gov](mailto:Kirsten.Raschko@dss.ca.gov), or by phone at (916) 838-8022.

Sincerely,

***Original Document Signed By:***

ELIANA KAIMOWITZ, Chief  
Immigrant Integration Branch  
Office of Equity

Enclosures

**BORDER OPERATION  
DIRECTORS CERTIFICATION**

A County wishing to accept the funds made available to their county by CDSS for this program, shall complete and return this Border Operation Certification by **12:00 p.m. on April 8, 2022**. By accepting these funds and signing the certification below, the County agrees to the funding terms and conditions outlined below. This Director's Certification must be completed and signed by a designated County Director.

**Accepting Funds**

A county may accept the amount allocated, or a portion of these funds. Counties may also indicate their ability to accept additional funds (in excess of the allocation) should additional funds be available. *Note: if the county wishes to decline these funds, skip to page 3.*

To accept funds, check the appropriate box below (select only one) and provide the projected number of individuals the county will serve with these funds.

Accept only the total one-time Border Operation allocation amount in the Riverside Allocation Letter dated April 1, 2022. Complete the amount the county is accepting:  
\$ \_\_\_\_\_

Accept the total one-time Border Operation allocation amount AND accept additional funds (if available) beyond current allocation level, if there are any remaining funds available.

Accept only a portion of the Border Operation allocation amount in the Riverside Allocation Letter date XXX. Complete the amount the county is accepting:  
\$ \_\_\_\_\_

**Border Operation  
Funding Terms and Conditions**

I, \_\_\_\_\_, County Director, certify that I will ensure that the following conditions of the Border Operation is met:

1. Border Operation funds allocated to the county are used in accordance with the eligible uses specified in the Riverside Rapid Response Funding Allocation Letter dated April 1 2022 and related CDSS approved written workplan.
2. Border Operation services are operated consistent with all state and federal laws.
3. County shall use funding to support sheltering operations in non-congregate and/or congregate facilities, sheltering wraparound support services, and medical services for foreign nationals seeking immigration relief and arriving in or transported to Riverside County, including foreign nationals paroled into the United States by Department of Homeland Security.
4. The County will work with applicable partners, including public health agencies, behavioral health departments, emergency response agencies, and non-profit organizations to strategically utilize available local, state, and federal resources to continue to provide support services to the eligible population.
5. When possible, federal funds will be prioritized and utilized before state funds.
6. Border Operation participant data will be collected and reported to CDSS including, but not limited to, daily participant totals and services provided.
7. County officials will engage in continuous quality improvement efforts, including working with CDSS staff for training and/or targeted technical assistance.
8. I, on behalf of the county, acknowledge that the CDSS reserves the right to reallocate Border Operation funds should the CDSS determine it is appropriate or necessary to maximize program impact throughout the state.

I certify that Riverside County will utilize the Border Operation funding pursuant to the terms outlined above and understand this is a condition of receiving these funds.

\_\_\_\_\_  
County Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of Signatory

\_\_\_\_\_  
Title

**Local administrator Contact Information**

FORM APPROVED COUNTY COUNSEL  
BY: LISA SANCHEZ 8/16/2022 DATE

Please provide the name and contact for the local administrator that is currently leading or will be leading your county's Border Operation services, if it is an entity other than the county itself.

ESMERALDA OVIEDO  
DEPUTY DIRECTOR OF ACCOUNTING & FINANCE  
HOUSING AND WORKFORCE SOLUTIONS  
3403 TENTH STREET, SUITE 310  
RIVERSIDE, CA 92503

**Declining Funds**

Counties that do not wish to accept these funds are asked to notify CDSS by completing and signing the section immediately below and returning to [Kirsten.Raschko@dss.ca.gov](mailto:Kirsten.Raschko@dss.ca.gov) as soon as possible but no later than **12:00 p.m. on April 8 2022**. *Note: counties and tribes accepting funds should not complete this section; refer to page 1.*

To decline the funds, check the box below and complete the name and signature of the County Director.

Decline the Border Operation funding available to county.

\_\_\_\_\_  
**County Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed name of Signatory**

\_\_\_\_\_  
**Title**