



**SUBMITTAL TO THE RIVERSIDE UNIVERSITY HEALTH SYSTEM MEDICAL CENTER GOVERNING BOARD
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



ITEM: 15.1
(ID # 20159)

MEETING DATE:

Tuesday, October 18, 2022

FROM : RUHS-MEDICAL CENTER:

SUBJECT: RIVERSIDE UNIVERSITY HEALTH SYSTEM-MEDICAL CENTER: Authorize the Purchasing Agent to issue annual Purchase Orders to the American Heart Association (“AHA”) to provide AHA Online Training Courses and Certification Programs without seeking Competitive Bids effective for July 1, 2022 through June 30, 2027, for an aggregate amount of \$423,760, All Districts. [Total Cost \$423,760; up to \$42,376 in additional compensation] 100% Hospital Enterprise Fund 40050.

RECOMMENDED MOTION: That the Board of Supervisors:

1. Authorize the Purchasing Agent to issue annual Purchase Orders to the American Heart Association (“AHA”) to provide AHA online training courses and certification programs without seeking Competitive Bids, effective for July 1, 2022, through June 30, 2027, for a total aggregate amount of \$423,760 and a contingency of \$42,376 in additional compensation.
2. Authorize the Purchasing Agent, in accordance with Ordinance No. 459, based on the availability of fiscal funding and as approved as to form by County Counsel to sign amendments that make modifications to the scope of services that stay within the intent of the Agreement and sign amendments that make modifications to the compensation provisions that do not exceed the sum total ten percent (10%) of the total aggregate amount.

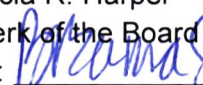
ACTION:Policy


Jennifer Cruikshank | Chief Executive Officer - Health System | 9/28/2022

MINUTES OF THE GOVERNING BOARD

On motion of Supervisor Jeffries, seconded by Supervisor Perez and duly carried by unanimous vote, IT WAS ORDERED that the above matter is approved as recommended.

Ayes: Jeffries, Spiegel, Washington, Perez and Hewitt
 Nays: None
 Absent: None
 Date: October 18, 2022
 xc: RUHS-MC

Kecia R. Harper
 Clerk of the Board
 By: 
 Deputy

**SUBMITTAL TO THE RIVERSIDE UNIVERSITY HEALTH
SYSTEM MEDICAL CENTER GOVERNING BOARD OF DIRECTORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FINANCIAL DATA	Current Fiscal Year:	Next Fiscal Year:	Total Cost:	Ongoing Cost
COST	\$84,752	\$84,752	\$423,760	\$0
NET COUNTY COST	\$0	\$0	\$0	\$0
SOURCE OF FUNDS: 100% Hospital Enterprise Fund 40050			Budget Adjustment: No	
			For Fiscal Year: 22/23 -26/27	

C.E.O. RECOMMENDATION: Approve

BACKGROUND:

Summary

The requested Board action will authorize the Purchasing Agent to issue annual Purchase Orders to the American Heart Association to provide AHA online training courses and certification programs without seeking Competitive Bids for July 1, 2022, through June 30, 2027, for a total aggregate amount of \$423,760 and \$42,376 in additional compensation for the fiscal years of 2022/2023 through 2026/2027, per the approved Sole Source Justification #23-043.

As of July 2006, Riverside University Health System (RUHS) has been an official American Heart Association (AHA) Training Center for the Basic Life Support (BLS), Advanced Cardiovascular Life Support (ACLS), and Pediatric Advanced Life Support (PALS) certifications required by the Joint Commission, through its "Training Center Agreement, 2020". Healthcare providers are required at a minimum to have their BLS certification to work in patient care areas. Advanced providers in Pediatrics and Adult Critical Care, ER and Respiratory Care are required to have their certifications in ACLS and/or PALS. As an official training center for the American Heart Association, RUHS is authorized and required to distribute AHA certification eCards to students who successfully pass a course.

This Board approval will allow RUHS Educational Department to continuously procure certification eCards and online training courses for the BLS, ACLS and PALS for healthcare providers.

Impact on Residents and Businesses

These services are a component of RUHS' system of care aimed at improving the health and safety of its patients and the community.

Additional Fiscal Information

There are sufficient appropriations in the Department's FY22/23 budget. No additional County funds are required.

Contract History and Price Reasonableness

**SUBMITTAL TO THE RIVERSIDE UNIVERSITY HEALTH
SYSTEM MEDICAL CENTER GOVERNING BOARD OF DIRECTORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

RUHS has had a long-term partnership with AHA as a designated AHA training center site since July 1, 2006.

On January 2015, RUHS started exclusively utilizing the online AHA programs for BLS, ACLS, and PALS certifications required by the Joint Commission.

On August 9, 2018, under Hospital CEO authority (granted by July 21, 2015 Agenda Item 3.43), the County on behalf of RUHS, entered into a two-year Training Center Agreement with AHA to continue as the designated training center for hosting required BLS, CPR, trainings and distribution of completion cards to healthcare workers throughout the County.

On July 1, 2019, AHA became the sole source provider when the distribution networks previously used to supply healthcare organizations with AHA CPR, first aid, and emergency cardiovascular care (ECC) educational materials ended.

On October 29, 2021, AHA automatically extended the contract term dates for the Training Center to 07/31/2031.

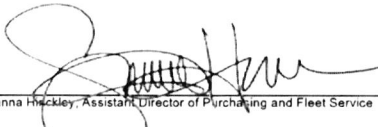
RUHS Agency Education receives a discount from AHA SHOP CPR (<https://shopcpr.heart.org/>) when purchasing items in large quantities. The larger the amount, the greater the discount which is preset by AHA SHOP CPR, the online supplier website for ordering the training materials.

Board approval is required to authorize the Purchasing Agent to issue Purchase Order because the aggregate sum exceeds the Purchasing Agents authority per Ordinance 459.6.

ATTACHMENTS:

Attachment A:

Sole Source Justification #23-043


Suzanna Heckley, Assistant Director of Purchasing and Fleet Service

10/5/2022


Jacqueline Ruiz, Sr. Management Analyst

10/11/2022



Date: August 1, 2022

From: Jennifer Cruikshank, Chief Executive Officer

To: Board of Supervisors/Purchasing Agent

Via: Barbara Coatney, (951) 486-4823, b.coatney@ruhealth.org

Subject: Sole Source Procurement; Request for American Heart Association (AHA) online training courses and certification program for five years, effective 07/01/2022 through 06/30/2027, for an aggregate amount of \$423,760.

The below information is provided in support of my Department requesting approval for a sole or single source. (*Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole or single source.*)

1. **Supplier being requested:** American Heart Association (AHA)

2. **Vendor ID:** 46616

3. **Single Source** **Sole Source**

4. **Have you previously requested and received approval for a sole or single source request for this vendor for your department?** (*If yes, please provide the approved sole or single source number.*)

Yes **No**
SSJ# _____

4a. **Was the request approved for a different project?**

Yes **No**

5. **Supply/Service being requested:**

This request seeks to issue annual Purchase Orders to American Heart Association to provide AHA online training courses and certification programs for an aggregate amount of \$423,760 for the fiscal years of 2022/2023 through 2026/2027 for the annual material fees for AHA's Advanced Cardiovascular Life Support (ACLS), Pediatric Advanced Life Support (PALS) and Basic Life Support (BLS) certifications for RUHS – AHA Training Center, which includes Mental Health, Public Health and the Community Health Clinics.



6. Unique features of the supply/service being requested from this supplier.

As of January 2015, RUHS started exclusively utilizing the online AHA programs for the Basic Life Support (BLS), Advanced Cardiovascular Life Support (ACLS), and Pediatric Advanced Life Support (PALS) certifications required by the Joint Commission, through its "Training Center Agreement, 2020". Healthcare providers are required at a minimum to have their BLS certificate to work in the patient care area. Advanced providers in Pediatrics and Adult Critical Care, ER and Respiratory Care are required to have their certificates in ACLS and/or PALS to work in the patient care areas. As an official training center for the American Heart Association, RUHS is authorized and required to distribute AHA certification eCards to students who successfully pass a course.

On July 1, 2019, AHA became the sole source provider when the distribution networks previously used to supply healthcare organizations with AHA CPR, first aid, and emergency cardiovascular care (ECC) educational materials ended.

7. Reasons why my department requires these unique features from the vendor and what benefit will accrue to the county:

RUHS has had a long term partnership with AHA as a designated AHA Training Center site since June 2006.

RUHS is required to have at a minimum a Basic Life Support (BLS) certification to work in the patient care areas according to the Joint Commission standards. Advance providers in pediatric and adult critical care, emergency room and respiratory care are further required to be qualified in advance cardiovascular life support (ACLS) and/or pediatric advance life support (PALS) to work in patient care areas.

8. Period of Performance: From: 07/01/2022 to 06/30/2027
(total number of years)

Is this an annually renewable contract? No Yes

Is this a fixed-term agreement: No Yes

(A fixed-term agreement is set for a specific amount of time; it is not renewed annually. Ensure multi-year fixed-term agreements include a cancellation, non-appropriation of funds, or refund clause. If there is no clause(s) to that effect, then the agreement must be submitted to the Board for approval. No exemptions shall apply.)

9. Identify all costs for this requested purchase. In addition, please include any single or sole source amounts previously approved and related to this project and vendor in the section designated below for current and future fiscal years. You do not need to include previous fiscal year amounts. If approval is for multiple years, ongoing costs must be identified below. If annual increases apply to ongoing costs such as CPI or other contract increases, provide the estimated annual cost for each consecutive year.



If the annual increase may exceed the Purchasing Agent's authority, Board approval must be obtained. (Note: ongoing costs may include but are not limited to subscriptions, licenses, maintenance, support, etc.)

Description:	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	Total
AHA Training Materials	\$84,752	\$84,752	\$84,752	\$84,752	\$84,752	\$423,760

Note: Insert additional rows as needed

10. Price Reasonableness: (Explain why this price is reasonable or cost effective – were you provided government discounted pricing? Is this rate/fee comparable to industry standards?)

RUHS's Agency Education receives a discount from AHA SHOP CPR (<https://shopcpr.heart.org/>) when purchasing items in large quantities. The larger the amount, the greater the discount which is preset by AHA SHOP CPR which is the online supplier website for ordering the training materials.

11. Projected Board of Supervisor Date (if applicable): October 4, 2022

(Draft Form 11s, service agreement and or quotes must accompany the sole source request for Purchasing Agent approval.)

Jennifer Cruikshank

Aug 6, 2022

Department Head Signature
(or designee)

Print Name

Date

The section below is to be completed by the Purchasing Agent or designee.

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Condition/s:

Not to exceed:

One-time \$ _____

Annual Amount \$ 84,752 / per fiscal year through 06/30/2027 (date)

(If Annual Amount Varies each FY)

FY _____ : \$ _____

FY _____ : \$ _____

FY _____ : \$ _____

FY _____ : \$ _____

FY _____ : \$ _____



Suzanna Hinckley, Assistant Director

09/14/2022

23-043

Purchasing Agent

Date

Approval Number